

MIAMI-DADE COUNTY, FLORIDA

PROFESSIONAL CERTIFICATION PROGRAM AFFIDAVIT AND VERIFICATION FORMS (Multi-Family and Commercial Permits)

PROPERTY OWNER AFFIDAVIT:

I have opted to participate in the professional certification program made available to me by operation of State Law 553.791 F.S., Miami-Dade County Ordinance 02-175 and Administrative Order 4-120. I understand that under this optional program, the Building Official for Miami-Dade will not review the plans submitted or perform the code inspections, subject only to the quality assurance program established by ordinance. Further I am aware of the requirement of Section 8-18 of the Code of Miami-Dade County that requires disclosure in any contract for sale that the structure was erected pursuant to the professional certification of plans and inspection by architects and engineers who have been privately retained by the owner and applicant for permits.

Select One: INDIVIDUAL	Or; CORPORATION	Or; PARTNERSHIP
Signature:	Print Corporation Name	Print Partnership Name
Print Name:	Signature:	Signature:
Address:	Print Name:	Print Name:
	Title:	Title:
	Address:	Address:
Telephone No.:	Telephone No.:	Telephone No.:
INDIVIDUAL STATE OF FLORIDA COUNTY OF MIAMI-DADE	CORPORATION STATE OF FLORIDA COUNTY OF MIAMI-DADE	PARTNERSHIP STATE OF FLORIDA COUNTY OF MIAMI-DADE
Sworn to and subscribed before me by means of D physical presence OR D online	Sworn to and subscribed before me by means of physical presence OR online	Sworn to and subscribed before me by means of \Box physical presence OR \Box online
notarizations this day	notarizations thisday	notarizations this day
of, 20	, of, 20,	of, 20,
by	by	by
Signature of Notary Public	Signature of Notary Public	Signature of Notary Public
Print Name	Print Name	Print Name
(SEAL)	(SEAL)	(SEAL)
Personally known	Personally known	Personally known
or Produced Identification		or Produced Identification
Type of Identification Produced	Type of Identification Produced	Type of Identification Produced

STEP 1 (OPTIONAL):

REQUEST TO SUBMIT FOR CONCURRENT REVIEW WITH MIAMI-DADE COUNTY WHILE CONSTRUCTION DOCUMENTS ARE BEING REVIEWED BY THE PRIVATE PROVIDER

□ This project is being submitted under an optional program that allows Miami-Dade County to review the construction documents and permit application prior to the completion and approval of the required reviews by the Private Provider. Once the Private Provider has completed and approved the construction plans, provided the Notice to Building Official form, and the applicable Plan Compliance Affidavits, Step 2 of this form shall be completed and submitted for permit issuance. The Private Provider's signature below confirms that this is a preliminary submittal not for permit issuance.

PRIVATE PROVIDER FOR ALL DISCIPLINES

Print Name

SIGNATURE AND SEAL

REGISTRATION NUMBER

STEP 2:

FINAL VERIFICATION FORM

This portion of the document is to be completed after the plans have been reviewed and approved by the Private Provider. One set of construction documents listed below must be included with the permit application for paper submittal or uploaded electronically through our portal using validated digital signatures. All items on the verification form must be checked "Yes" (to indicate the item is included with this submittal) "Not Applicable" (if the item is not required at all for the project) or "To be submitted later in compliance with the noted condition" as a deferred submittal. Plans and documents must be in compliance with the applicable Florida Building Code and Section 8-10 of the Code of Miami-Dade County.

Once a permit is secured, deviations from these documents during construction shall result in inspection rejection by the Private Provider or Duly Authorized Representative. Any required changes must be filed with the Building Official as revisions to the permit prior to inspection approval. Revised documents shall be signed and sealed by the design professional and must be submitted with a signed Plan Compliance Affidavit for each applicable trade and an update Professional Certification Form prepared by the same Private Provider who issued the original Professional Certification Form. Shop drawings and other documents must first be reviewed by the Private Provider and submitted to the building department with Plan Compliance Affidavits from each respective trade and an updated Professional Certification form indicating the type of document and discipline prior to respective inspections. The registered person must verify that all shop drawings are reviewed and approved by the professional of record prior to review by Private Provider and subsequent submittal to the Building Official.

BUILDING VERIFICATION FORM

In this section indicate the required submittals and if applicable, the type(s) of roofing permits that apply to this project. Please note the "Conditions" for deferred submittals.

REQUIREMENT	INCLUDED AS PART OF SUBMITTAL	CONDITIONS
Termite Treatment Certificate of Compliance	☐Yes ☐Not Applicable ☐Deferred to a later submittal	Required at different stages in accordance with 1816 Florida Building Code. The registered person is required to collect documents and submit as a revision prior to Final Insp.
Complete architectural plans in compliance with the Florida Building Code and Section 8-10 of the Code of Miami-Dade County	□Yes □Not Applicable	
Roof System	☐Yes ☐Not Applicable ☐Deferred to a later submittal	Notice of Acceptance an (NOA) must be submitted at time of roofing permit application. This must be submitted with a signed Affidavit and Verification Form prepared by the same registered person who issued the original Affida- vit and Verification Form. If "Yes" or "Deferred" please indicate the permit category(ies) below.
Florida Department of Health - Application Receipt Letter for Pool Operating Permit	□Yes □Not Applicable	Required for construction of a public swimming pool as a condition of the building permit approval in accordance with Section 514.03(1) of the Florida Statutes.

THE FOLLOWING SEPARATE PERMIT CATEGORIES ARE REQUIRED FOR THIS PROJECT (CHECK ALL THAT APPLY):

Category 92 Low Slope Applications

Category 103 Structural Roof Panels

Category 95 Shingles

Category 107 Tile Roofs

Category 96 Metal, Wood, Shingles, Shakes

Category 109 Waterproofing Systems

<u>COMPLETION HOLDS REQUIRED FOR THIS PORJECT (CHECK ALL THAT APPLY):</u>

448 Department of Health (DOH) Operating Permit Required

STRUCTURAL VERIFICATION FORM

In this section indicate the required submittals and if applicable, the type(s) of roofing permits that apply to this project. Please note the "Conditions" for deferred submittals.

REQUIREMENT	INCLUDED AS PART OF SUBMITTAL	CONDITIONS
Complete structural plans in compliance with Florida Building Code and Section 8-10 of the Code of Miami-Dade County.	□Yes □Not Applicable	
Soil Test Report	□Yes □Not Applicable	
Pile Load Test or Calculations	□Yes □Not Applicable	
Complete Structural Calculations	□Yes □Not Applicable	
Special Inspector Affidavits: (Hold 159)	□Yes □Not Applicable	
Structural Piles MDC 8-22	□Yes □Not Applicable	
Fill Under Slab Compaction MDC 8-22	□Yes □Not Applicable	
2122.2.4 FBC Reinforced Unit Masonry	□Yes □Not Applicable	
Welding & Bolting MDC 8-22	□Yes □Not Applicable	
Curtain Wall Systems MDC 8-22	□Yes □Not Applicable	
Structural Glazing MDC 8-22	□Yes □Not Applicable	
Threshold Inspection Affidavit and Threshold Inspector Plan (Hold 147 & 430)	□Yes □Not Applicable	
Soil Compaction Test	☐Yes ☐Not Applicable ☐Deferred to a later submittal	Must be submitted signed and sealed by the delegated engineer and submitted prior to Foundation Insp.
Shop Drawings for Shoring & Re-Shoring (Hold 440)	☐Yes ☐Not Applicable ☐Deferred to a later submittal	Must be submitted signed and sealed by the delegate engineer prior to the mandatory inspection.
Shop Drawings for Post Tension and Calculations (Hold 113 & 412)	☐Yes ☐Not Applicable ☐Deferred to a later submittal	Must be submitted signed and sealed by the delegate engineer prior to the mandatory inspection
Shop Drawings for Laminated Wood Beams (Hold 098 & 410)	☐Yes ☐Not Applicable ☐Deferred to a later submittal	Must be submitted signed and sealed by the delegated engineer and approved by the designer of record prior to the Tie Beam Insp. The registered person must verify that manufacturing plants have a valid Certificate of Competency.

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REQUIREMENT	INCLUDED AS PART OF SUBMITTAL	CONDITIONS
Floor Trusses Shop Drawing & Calculations (Hold 019 & 400)	☐ Yes ☐Not Applicable ☐Deferred to a later submittal	Must be submitted signed and sealed by the delegated engineer and approved by the designer of record prior to the Tie Beam Insp. The registered person must verify that manufacturing plants have a valid Certificate of Competency.
Roof Trusses Shop Drawing and Calcula- tions (Hold 019 & 400)	☐Yes ☐Not Applicable ☐Deferred to a later submittal	Must be submitted signed and sealed by the delegated engineer and approved by the designer of record prior to the Tie Beam Insp. The registered person must verify that manufacturing plants have a valid Certificate of Com- petency.
Handrail and Guardrails Shop Drawing and Calculations <i>(Hold 024 & 404)</i>	☐ Yes ☐ Not Applicable ☐ Deferred to a later submittal	Must be submitted signed and sealed by the delegated engineer and approved by the designer of record prior to the Final Insp. The registered person must verify that manufacturing plants have a valid Certificate of Competency.
Bar Joist Shop Drawings and Calculations (Hold 160 & 415)	☐Yes ☐Not Applicable ☐Deferred to a later submittal	Must be submitted signed and sealed by the delegated engineer and approved by the designer of record prior to the Tie Beam Insp. The registered person must verify that manufacturing plants have a valid Certificate of Competency.
Steel Framing Shop Drawings and Calculations (Hold 160 & 415)	☐ Yes ☐ Not Applicable ☐ Deferred to a later submittal	Must be submitted signed and sealed by the delegated engineer and approved by the designer of record prior to the Tie Beam Insp. The registered person must verify that manufacturing plants have a valid Certificate of Competency.
Pre-cast Floor Systems Shop Drawings and	Calculations:	Must be submitted signed and sealed by the delegated engineer and approved by the designer of record prior to the Tie Beam Insp. The registered person must verify that manufacturing plants have a valid Certificate of Competency.
Twin Tees (Hold 421)	Yes Not Applicable	
Slabs (Hold 021)	Yes Not Applicable	
Joists (Hold 424)	Yes Not Applicable Deferred to a later submittal	
Hollow Core (Hold 021)	Yes Not Applicable Deferred to a later submittal	

REQUIREMENT	INCLUDED AS PART OF SUBMITTAL	<u>CONDITIONS</u>
Pre-Cast Wall Systems Shop Drawings and Calculations:		Must be submitted signed and sealed by the delegated engineer and approved by the designer of record prior to the Tie Beam Insp. The registered person must verify that manufacturing plants have a valid Certificate of Competency.
Tilt-up Panels (Hold 215)	☐Yes ☐Not Applicable ☐Deferred to a later submittal	
Twin Tees (Hold 422)	Yes Not Applicable Deferred to a later submittal	
Composite Floor System Shop Draw- ings and Calculations (Hold 426)	☐ Yes ☐ Not Applicable ☐ Deferred to a later submittal	Must be submitted signed and sealed by the delegated engineer and approved by the designer of record prior to the Tie Beam Insp. The registered person must verify that manufacturing plants have a valid Certificate of Competency.
Pre-manufactured stairs shop drawings and Calculations (Hold 402)	Yes Not Applicable Deferred to a later submittal	Must be submitted signed and sealed by the delegated engineer and approved by the designer of record prior to the Final Insp. The registered person must verify that manufacturing plants have a valid Certificate of Competency.
Glazing; NOA and design wind pressure co	omputations	
Clardiabes (IIald 022)		Must be submitted prior to

Skylights (Hold 023)	Yes Not Applicable Deferred to a later submittal	Must be submitted prior to Framing Insp.
Windows & Glass Doors (Cat 082)	Yes Not Applicable Deferred to a later submittal	Must be submitted prior to Framing Insp.
Storefronts (Cat 083)	Yes Not Applicable	Must be submitted prior to Framing Insp.
Curtain walls; NOA and design wind pressure computations (Cat 084)	Yes Not Applicable	Must be submitted prior to Framing Insp.
Exterior door drawings, NOA and design wind pressure computations (Hold 173)	Yes Not Applicable	Must be submitted prior to Framing Insp.
Glass block drawings, NOA and design wind pressure computations (Hold 174)	Yes Not Applicable Deferred to a later submittal	Must be submitted prior to Framing Insp.
Sectional overhead and Roll-up door drawings, NOA and design wind pressure (Hold 020 & 401)	☐ Yes ☐Not Applicable ☐ Deferred to a later submittal	Must be submitted prior to Framing Insp.
Storm protection (shutters) drawings, NOA and design wind pressure computations (Cat. 029 & 101)	Yes Not Applicable Deferred to a later submittal	Must be submitted prior to Framing Insp.

MECHANICAL VERIFICATION FORM

In this section indicate the required submittals and if applicable, the type(s) of mechanical permits that apply to this project. Please note the "Conditions" for deferred submittals.

REQUIREMENT	INCLUDED AS PART OF SUBMITTAL	Conditions	
Complete mechanical plans in compliance with the Florida Building Code and Section	□Yes □Not Applicable		
8-10 of the Code of Miami-Dade County.			
Energy calculations	□Yes □Not Applicable		
Boiler and/or Pressure Vessel Report	□Yes □Not Applicable	Must be submitted as a revision to the permit prior to final inspection.	
THE FOLLOWING SEPARATE PERMIT CATEG	GORIES ARE REQUIRED FOR THIS PRO	JECT (CHECK ALL THAT APPLY):	
Category 03 Air Conditioning	Category 39 Co	ooling Tower	
Category 09 Above & Below Gas Tank	s Pumps & Category 40 In	Category 40 Internal Combustion	
Pollutant Storage System			
Category 10 Heating	Category 41 M	echanical Ventilation	

Category 42 U.F. Pressure Vessel

Category 45 Ductless Ventilation

Category 50 Raise Existing Roof Mounted Equipment

Category 52 Residential Elevator (Private/Individual)

Category 46 Spray Booths

Category 48 Smoke Control

Category 53 Fireplaces, BBQ

Category 43 Fire Chemical/Halon

	Category	10	Heating
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- Category 11 Insulation
- Category 15 Pneumatic Tube Conveyor System
- Category 16 Pressure Process Pipping
- Category 19 Refrigeration
- Category 23 Air Conditioning Duct Work
- Category 24 Boiler
- Category 25 Conveyors

Category 38 Commercial Hoods

COMPLETION HOLDS REQUIRED FOR THIS PROJECT (CHECK ALL THAT APPLY):

429 Provide Elevator Certificate of Operation prior to TCO or Final

451 Blower Door Test Required at Final

PLUMBING VERIFICATION FORM

In this section indicate the required submittals and if applicable, the type(s) of plumbing permits that apply to this project. Please note the "Conditions" for deferred submittals.

<u>REQUIREMENT</u> Complete plumbing plans in compliance with the Florida Building Code and Section 8- 10 of the Code of Miami-Dade County.	INCLUDED AS PART OF SUBMITTAL	Conditions
Well Completion Report	\Box Yes \Box Not Applicable	Must be submitted as a revision to the permit prior to Final Insp.
Shop Drawing for Solar Water Heater	☐Yes ☐Not Applicable ☐Deferred to a later submittal	Must be submitted signed and sealed by the delegated engineer and approved by the designer of record at time of subsidi- ary permit application.

THE FOLLOWING SEPARATE PERMIT CATEGORIES ARE REQUIRED FOR THIS PROJECT	r (CHECK ALL THAT APPLY):
	_ () -

Category 01 General Plumbing	□ Category 17 Exterior Rough Only
Category 02 Gas Fitting	Category 18 Lift Station
Category 03 Lawn Sprinkler	Category 20 Sewer Connection to Public System
Category 07 Solar Water Heater	Category 21 Re-Metering
Category 09 Swimming Pool Maintenance ONLY	Category 22 Medical Gas
Category 10 Pool Piping	Category 23 Foundation ONLY
Category 12 Swimming Pool Service	Category 24 Interceptor/Grease Trap
Category 14 Fire Water	Category 25 Replacing Sanitary Lines
Category 15 Site Utilities	LPGX Category 01

COMPLETION HOLDS REQUIRED FOR THIS PORJECT (CHECK ALL THAT APPLY):

460 – Report gas-fired water heaters 200,000 to 399,000 Btu/hr

ELECTRICAL VERIFICATION FORM

In this section indicate the required submittals and if applicable, the type(s) of electrical permits that apply to this project. Please note the "Conditions" for deferred submittals.

REQUIREMENT	INCLUDED AS PART	F OF SUBMITTAL	Conditions
Complete electrical plans in compliance with the Florida Building Code and Section 8-10 of the Code of Miami- Dade County.	Yes Not App		
Fire Alarm Shop Drawings	☐Yes ☐Not App ☐Deferred to a la		Must be submitted signed and sealed by the delegated engineer and approved by the designer of record at time of subsidiary per- mit application.
Lighting Certification in accordance with Chapter 8-C of the Code of Miami-Dade County	□Yes □Not App □Deferred to a lat		Must be submitted as a revision to the permit prior to Final Insp.
THE FOLLOWING SEPARATE PERMIT CATEGO	ORIES ARE REQUIRE	D FOR THIS PRO.	IECT (CHECK ALL THAT APPLY):
 Category 01 General Electric Category 02 Burglar Security Systems Category 04 Fire Alarm Category 06 Master T.V. Antenna (Conditional Contegory 07 Sound & Intercom (Communicates) Category 08 Utility Electrical 	mmercial Only)	Category 26 Category 27 Category 28 Category 29	Free Standing Service Temp Service Test Interior Sign Architectural Feature Lighting Pole Recreational Vehicle Change out of exact replacement
 Category 14 Temporary Service for Co Category 15 Temporary for Test (Eleva Category 16 Specialty Wiring Category 18 Energy Service Managem 	ators)	Category 33	Data Communication Cables Central Vacuum (Commercial Only) Solar Photovoltaic Telephone & Communication l Only)
□ Category 21 Agricultural Services □ Category 22 Trailer Service □ Category 23 Swimming Pools		Category 36 S Category 38	Smart House System (Commercial Only) Generator (Standalone) Building Public Radio Enhancement

Category 41 Low Voltage Electric Fence

AFFIDAVIT

I hereby certify that to the best of my knowledge and belief the plans submitted were reviewed for and are in compliance with the Florida Building Code and all local amendments to the Florida Building Code by the Private Provider, who is duly authorized to perform plans review pursuant to Section 553.791, Florida Statute and holds the appropriate license or certificate and insurance commensurate with the construction value of the project:

Provide additional representatives by attaching separate sheets.

The Building Plans r	eview was performed by	
	Name	License Number
-		
-		
-		
and the Building Insj	pections will be performed by	
-		
-		
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The Structural Plans	review was performed by	
	steview was performed by	
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The Mechanical Plan	ns review was performed by	
-		
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_		
and the Mechanical	Inspection will be performed by	
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The Plumbing Plans	s review was performed by	
	Name	License Number
and the Plumbing Ir	nspection will be performed by	
0		
The Electrical Plans	s review was performed by	
The Directical Flam	for the performed by	
and the Electrical L	equation will be performed by	
and the Electrical II	aspection will be performed by	

I have confirmed that these individuals are duly authorized by law to perform those duties, have valid licenses, and will maintain those licenses in active status throughout the project. I assume full responsibility for the review of plans and inspection of construction for compliance with all provisions of the technical codes, including the Florida Building Code acknowledging that the Building Official will rely on the truth and accuracy of this statement.

I am aware that I must maintain at the job site an inspection log in a form specified by the County and that all inspections required under the FBC will be made by the individuals listed in the verification forms and recorded in the log. Inspections must be requested in accordance with statute. Upon completion of the work, I will submit to the Building Official the completed inspection log and Statement of Inspection.

I further state, I am not the design professional who signed and sealed the plans. Additionally, I hold no financial interest in the construction.

SUBJECT TO THE DISCIPLINARY ACTIONS OF THE APPROPRIATE STATE BOARD, I AFFIRM THAT INSPECTIONS WILL NOT BE PERFORMED ON ANY CONSTRUCTION WORK ASSOCIATED WITH THIS PROJECT UNTIL A PERMIT IS ISSUED BY THE BUILDING DEPARTMENT.

PRIVATE PROVIDER FOR ALL DISCIPLINES

Print Name	SIGNATURE AND SEAL
REGISTRATION NUMBER	_
OR, DULY AUTHORIZED REPRESENTATIVE (D	A.R) PER DISCIPLINE
Building (D.A.R) Print Name	SIGNATURE AND SEAL
REGISTRATION NUMBER	_
STRUCTURAL (D.A.R) PRINT NAME	SIGNATURE AND SEAL
REGISTRATION NUMBER	_
Mechanical (D.A.R) Print Name	SIGNATURE AND SEAL
REGISTRATION NUMBER	_
Plumbing (D.A.R) Print Name	SIGNATURE AND SEAL
REGISTRATION NUMBER	_
Electrical (D.A.R) Print Name	SIGNATURE AND SEAL
REGISTRATION NUMBER	_