



PORTMIAMI | PERMITS SECTION

1001 North America Way, Suite 115, Miami, FL 33132
(305) 347-4927 | sp-permits@miamidade.gov

MOBILE FOOD VENDORS / LUNCH TRUCKS BUSINESS PERMIT APPLICATION

Pursuant to Section 10, Item 714 of PortMiami Tariff No. 010, no company shall engage in a business transaction or provide services at PortMiami without first obtaining a business permit, providing evidence of insurance coverage, and complying with all other applicable provisions of the tariff and/or other pertinent regulations issued by the Port Director and the Miami-Dade County Code.

Permit & Applicable Fees

Cooking On Site

Initial Permit Fee: \$3,350.00 (Includes \$350.00 Non-refundable Processing Fee)

Annual Renewal Fee: \$3,000.00 (If Paid Prior to Expiration Date)

Pre-Packaged Food Only

Initial Permit Fee: \$2,850.00 (Includes \$350.00 Non-refundable Processing Fee)

Annual Renewal Fee: \$2,500.00 (If Paid Prior to Expiration Date)

Permit renewals not received by the expiration date shall be cancelled, and the initial processing fee (\$350.00) plus annual permit fee (\$2,500.00 or \$3,000.00) shall be required for reinstatement. Permit fees shall be applied on an annual basis commencing on the date of issuance.

Permit Mailing Address & Hours of Operations

New and renewal permit applications must be mailed, emailed or hand-delivered to the following address:

PortMiami, Business Permits Section

1001 North America Way, Suite 115

Miami, FL 33132

E-Mail: sp-permits@miamidade.gov

Office Hours of Operation: Monday through Friday, 7:00 AM to 4:00 PM

PORTMIAMI



MOBILE FOOD VENDORS / LUNCH TRUCKS APPLICATION CHECKLIST

☐

Permit Application Forms

- Business Permit Application
- Consent to Terms of PortMiami Tariff No. 010
- Consent to Insurance & Indemnification Terms
- PortMiami Rules & Regulations

☐

Payment

Cooking On Site

Initial Permit Fee: \$3,350.00 (Includes \$350.00 Non-refundable Processing Fee)

Annual Renewal Fee: \$3,000.00 (If Paid Prior to Expiration Date)

Pre-Packaged Food Only

Initial Permit Fee: \$2,850.00 (Includes \$350.00 Non-refundable Processing Fee)

Annual Renewal Fee: \$2,500.00 (If Paid Prior to Expiration Date)

☐

Certificate of Liability Insurance (Requirements Enclosed)

☐

Vehicle Registration(s)

☐

Vehicle Pictures (Inside and Outside)

☐

License from State of Florida Department of Business & Professional Regulation

☐

Miami-Dade County Local Business Tax Receipt

☐

Proof of Business Registration through Articles of Organization or Articles of Incorporation

