

Footnotes:

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Editor's note— Ord. No. 18-49, § 1, adopted May 1, 2018, set out provisions intended for use as Art. CLIX, §§ 2-2349—2-2352. Inasmuch as there were already provisions so designated, said article and sections have been codified herein as Art. CLX, §§ 2-2381—2-2384 at the discretion of the editor.

Sec. 2-2381. - Creation and Composition.

The Miami-Dade County Elder Affairs Advisory Board (board) is hereby created and shall be comprised of a total of 19 members, as follows: (1) each County Commissioner shall appoint one member; (2) the Mayor shall appoint one member; (3) the Miami-Dade Chapter of the American Association of Retired Persons shall appoint one member; and (4) the remaining four members shall be appointed by the board after being nominated by the nominating committee. The nominating committee shall be comprised of existing members of the board. The board shall develop procedures for the creation of the nominating committee in its bylaws. The nominating committee shall recommend potential members for appointment by the Elder Affairs Advisory Board, subject to compliance with the requirements of Section 2-11.38.1(b) of the Code of Miami-Dade County, Florida, as may be amended, including the requirement relating to criminal history background checks on potential advisory board members performed by the Office of the Inspector General and compliance with the requirements of Resolution No. R-636-14, as may be amended, pertaining to background research on potential advisory board members performed by the Office of the Commission Auditor. The board shall work with the Office of Community Advocacy or its successor to advertise vacancies occurring on the Elder Affairs Advisory Board in publications of general circulation and maintain an online application to generate a pool of potential members for the nominating committee's consideration.

Members of the board shall be permanent residents and electors of the County in accordance with Section 2-11.38, as may be amended, shall have knowledge of and interest in the County's older adult community and shall be at least 50 years of age. Board members shall serve four-year terms, and no member may serve on the board for more than eight consecutive years.

(Ord. No. 18-49, § 1, 5-1-18; Ord. No. 18-70, § 1, 7-10-18; Ord. No. 19-48, § 6, 6-4-19; Ord. No. 19-123, § 1, 12-3-19; Ord. No. 24-137, § 1, 12-3-24)

Sec. 2-2382. - Membership; officers; meetings.

The members of the board shall elect a chairperson, vice-chairperson, and such other additional officers as the board shall deem necessary. All officers shall serve one-year terms, and no member may remain in the same office for more than two consecutive years. After one year of not holding the office, a member

may be elected to the same office that was previously held for up to two consecutive years. Officer elections shall take place each November, with newly elected officers installed the following January.

A majority of members duly appointed to the board shall constitute a quorum necessary to hold a meeting and take any action. Members shall serve without compensation. The chairperson or vice-chairperson may call meetings of the board. Meetings may also be called by written notice signed by eight members. The board at any duly noticed public meeting may fix and call a meeting on a future date.

All meetings shall be held in accordance with Government in the Sunshine laws and access to public records shall be afforded as required by the Public Records Act. Additionally, the public shall be given a reasonable opportunity to be heard pursuant to Section 286.0114, Florida Statutes, and related applicable provisions of the Code.

Notwithstanding any other provision of the Code, a board member shall be automatically removed if, in a given County fiscal year the member is absent from two consecutive meetings without an acceptable excuse or the member is absent from three of the board's meetings without an acceptable excuse. An 'acceptable excuse' is defined as an absence for medical reasons, business reasons, personal reasons, or any other reason which the board, by a two-thirds vote of its membership, deems appropriate. If a member is absent with an acceptable excuse from three or more meetings, the board may vote to remove the member from the board.

A member shall be considered absent from a meeting if the member is not physically present for at least 75 percent of the meeting's duration. A member shall also be considered absent from a meeting if the member refrains from voting on any matter for which voting is conducted at the meeting, unless the member is prevented from voting by a conflict of interest.

The provisions of the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance, as may be amended, are applicable to this board, as well as other laws applicable to public advisory board membership, including but not limited to Section 2-11.38 of the Code.

(Ord. No. 18-49, § 1, 5-1-18)

Sec. 2-2383. - Duties; powers; responsibilities.

The board shall have the following duties, powers and responsibilities:

- (1) The board shall advise the Mayor and the Board of County Commissioners on issues related to the County's programming, public services, and facilities for older adults, including but not limited to, transportation/mobility services, health care services, parks programming, including silver services programming, and affordable housing.

(2)

The board shall serve as a liaison with the older adult community. This relationship will enable outreach with the older adult community and receipt of input on the needs of the older adult community that may be addressed by the County.

- (3) The Board shall recommend activities or programming that promote a healthy lifestyle and enhance the quality of life for older adults.
- (4) The Board shall act as an advisor to the Mayor and the Board of County Commissioners on all other policy matters pertaining to the older adult community in Miami-Dade County, as may be requested by the Mayor, the Chairperson of the Board of County Commissioners, or the Board of County Commissioners.
- (5) The board shall report at least annually to the Board of County Commissioners as to its activities and recommendations.

(Ord. No. 18-49, § 1, 5-1-18; Ord. No. 24-137, § 2, 12-3-24)

Sec. 2-2384. - Supervision and support.

The Clerk of the Board of County Commissioners (Clerk of the Board) shall retain the current roster of the board's members and minutes of the board's meetings that are provided to the Clerk of the Board.

The County Attorney and Office of Community Advocacy, or its successor office, shall provide appropriate support for the board.

The Office of Community Advocacy shall ensure the board's membership roster is current and take the minutes and post minutes from the board's meetings online. In addition, the executive director of the Office of Community Advocacy shall provide a report on the board every 12 months to the Board of County Commissioners.

(Ord. No. 18-49, § 1, 5-1-18; Ord. No. 21-34, § 15, 4-20-21)

Sec. 2-2384.1. - Financial support for the board.

There is hereby created the Miami-Dade County Elder Affairs Advisory Board Trust Fund for the public purposes provided for in this article. The Finance Director is hereby authorized and directed to establish the Miami-Dade County Elder Affairs Advisory Board Trust Fund and disburse monies in accordance with the provisions of this article. Funds deposited into the Trust Fund may be used to support conferences, projects, activities, and special events which further the purposes of the board.

(Ord. No. 22-81, § 1, 7-7-22)