

ARTICLE L. - MIAMI-DADE COUNTY HISPANIC AFFAIRS ADVISORY BOARD

Sec. 2-531. - Created.

There is hereby created the Miami-Dade County Hispanic Affairs Advisory Board.

(Ord. No. 92-41, § 1, 5-19-92)

Sec. 2-532. - Composition; terms; membership.

The Miami-Dade County Hispanic Affairs Advisory Board ("the board"), in accordance with the provisions of Section 2-11.38 of the Code of Miami-Dade County ("Code") as may be amended, shall be composed of twenty-six (26) members who shall be permanent residents and electors of the County and who shall have a knowledge of and interest in the County's Hispanic community. Each County Commissioner shall appoint two members to the board.

Section 2-11.38.2 of the Code, as such may be amended from time to time, shall govern the terms of office of board members.

Notwithstanding any other provision of the Code of Miami-Dade County, a board member shall be automatically removed if, in a given County fiscal year; the member is absent from two (2) consecutive meetings without an acceptable excuse or the member is absent from three (3) of the board's meetings without an acceptable excuse. An 'acceptable excuse' is defined as an absence for medical reasons, business reasons, personal reasons, or any other reason which the board, by a two-thirds ($\frac{2}{3}$) vote of its membership, deems appropriate. If a member is absent with an acceptable excuse from three (3) or more meetings, the board may vote to remove the member from the board.

A member shall be considered absent from a meeting if the member is not physically present for at least seventy-five (75) percent of the meeting's duration. A member shall also be considered absent from a meeting if the member refrains from voting on any matter for which voting is conducted at the meeting, unless the member is prevented from voting by a conflict of interest. The provisions of the Miami-Dade County Conflict of Interest and Code of Ethics Ordinance, as may be amended, are applicable to this board.

(Ord. No. 92-41, § 2, 5-19-92; Ord. No. 14-110, § 1, 11-5-14; Ord. No. 19-48, § 12, 6-4-19; Ord. No. 21-7, § 1, 1-21-21)

Sec. 2-533. - Officers; quorum; compensation.

The members of the Board shall elect a chairperson and vice chairperson, who shall serve one-year terms at the will of the Board. No member shall remain in the same office for more than two (2) consecutive years. After one (1) year of not holding the office, a member may be elected to the same office that was

previously held for up to two (2) consecutive years. Officer elections shall take place each November, with newly elected officers installed the following January.

A majority of members duly appointed to the Board shall constitute a quorum necessary to hold a meeting and take any action. A majority vote of the quorum of the Board shall be necessary to take any action. Members shall serve without compensation. The chairperson or vice chairperson may call meetings of the Board. Meetings may also be called by written notice signed by nine (9) members. The Board at any duly noticed meeting may fix and call a meeting on a future date. All meetings shall be public.

The Clerk of the Board of County Commissioners ("Clerk of the Board") shall maintain a current roster of the board's members and maintain minutes of the board's meetings.

The Office of Community Advocacy's duties shall include working with the Clerk of the Board to ensure the board's membership roster is current and posting minutes from the board's meetings online. In addition, the executive director of the Office of Community Advocacy shall provide a report on the board every twelve months to the Board of County Commissioners.

(Ord. No. 92-41, § 3, 5-19-92; Ord. No. 93-44, § 1, 5-18-93; Ord. No. 14-110, § 2, 11-5-14)

Sec. 2-534. - Duties, powers and responsibilities.

The Board shall have the following duties, powers and responsibilities:

- (a) To serve in an advisory capacity to the county commission, the county administration, the community, and all agencies and persons in Miami-Dade County, Florida, in respect to matters pertaining to the Hispanic community of Miami-Dade County.
- (b) To formulate and recommend plans and programs for coordination of the activities of governmental entities and nongovernmental agencies pertaining to the Hispanic community.
- (c) It is the express purpose of this Board to serve as a medium for responsible persons to utilize and consult with in attempting to understand and solve the many complex problems involved with the Hispanic community in Miami-Dade County and to make findings and recommendations to the County Commission and the county administration regarding such matters.
- (d) The Board shall annually report to the Commission as to its accomplishments, priorities, findings and recommendations.
- (e) To perform such other duties as may from time to time be assigned to it by resolution of the County Commission.

(Ord. No. 92-41, § 4, 5-19-92; Ord. No. 14-110, § 3, 11-5-14)

Sec. 2-535. - Supervision and Support.

The Office of Community Advocacy, or its successor office, County Attorney and Clerk of the Board shall provide appropriate support for the Hispanic Affairs Advisory Board.

(Ord. No. 92-41, § 5, 5-19-92; Ord. No. 10-45, § 4, 7-8-10; Ord. No. 14-110, § 4, 11-5-14; Ord. No. 21-34, § 11, 4-20-21)

Secs. 2-536—2-550. - Reserved.