

# FY 2022 - 23 Adopted Budget and Multi-Year Capital Plan

## County Attorney's Office

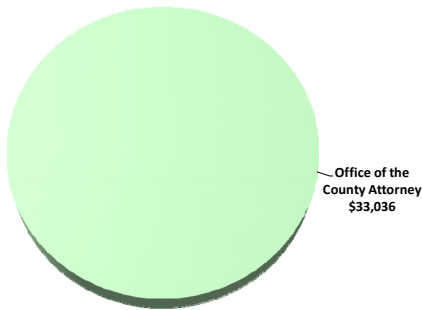
The County Attorney's Office (CAO) is established in the Miami-Dade County Home Rule Charter to "serve as legal counsel to the Board of County Commissioners (BCC) and all County departments, offices, and agencies, and perform such other legal duties as may be assigned." The County Attorney is appointed by and is directly responsible to the BCC. The CAO represents the County in all civil legal matters arising in the discharge of official duties.

As part of the Policy Formulation strategic area, the CAO is responsible for the prosecution and the defense of all lawsuits brought by or against the County; the provision of legal advice to the BCC and its committees and subcommittees, the Mayor, the Property Appraiser and the Public Health Trust; the representation of the County at administrative hearings; the drafting and review of ordinances and resolutions; the approval of all contracts, bonds or written instruments as to form and legal sufficiency; and the rendering of legal opinions.

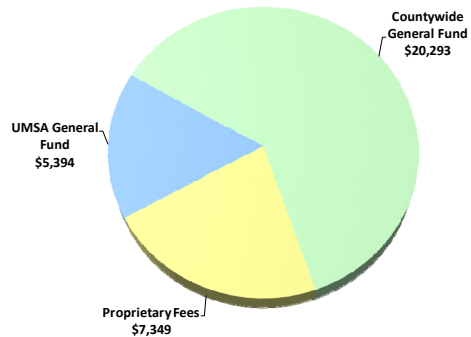
The CAO provides legal representation to the BCC, the Mayor, the Property Appraiser, the Public Health Trust, various County boards and all County departments and agencies.

## FY 2022-23 Adopted Operating Budget

**Expenditures by Activity**  
(dollars in thousands)



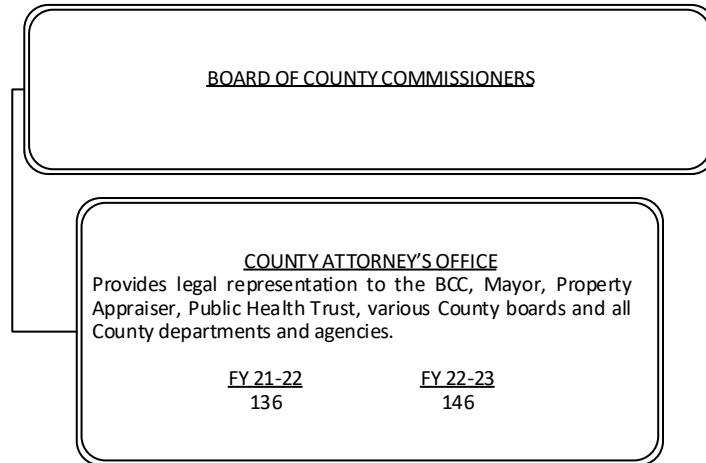
**Revenues by Source**  
(dollars in thousands)



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## TABLE OF ORGANIZATION



The FY 2022-23 total number of full-time equivalent positions is 146.

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### ADDITIONAL INFORMATION

- The FY 2022-23 Adopted Budget reallocates existing funding by reclassifying one Assistant County Attorney 2, one Assistant County Attorney 3 and one Assistant County Attorney 4 to seven Assistant County Attorney 1 positions. This reclassification, which is cost neutral, results in a net increase of four Assistant County Attorney positions to assist with increased demand associated with litigation and administrative workloads
- The FY 2022-23 Adopted Budget includes an additional six positions, four Legal Assistants and two Paralegal Specialists to assist with legal administrative support (\$463,000)
- Adjustments to pay ranges, within budgeted amounts, and classifications for positions in the County Attorney’s Office have been made to provide flexibility to address extreme competition, and wage increases in the legal labor marketplace, including the Executive Assistant County Attorney classification, and a seven percent salary increase for the County Attorney which, with the exception of cost-of-living increases, is the first salary increase since 2008. These adjustments and the salary increase for the County Attorney have been approved with this budget, and will be reflected in the FY 2022-23 Pay Plan
- As in prior years, the FY 2022-23 Adopted Budget includes funding from multiple sources including, but not limited to, \$7.3 million in reimbursements for additional legal services from the Finance Department Bond Administration Fund (\$450,000); Internal Services Department Self-Insurance Trust Fund (\$3.8 million); Seaport Department (\$1 million); Public Health Trust (\$1.684 million); Children’s Trust (\$250,000); and CareerSource South Florida (\$165,000)
- These recommended reallocations and staffing enhancements are necessary to address , among other things, increased workloads attributable to: an increase in requests for legal services from the Board of County Commissioners, the Mayor, and administrative departments; an upswing in complex commercial transactions; changes in the State Courts system resulting in substantial increases in litigation-related demands; the dedication of additional resources to prepare for the transition to multiple elected constitutional officers including the Sheriff, Clerk, Supervisor of Elections, Property Appraiser and Tax Collector; and increased code enforcement actions and regulatory matters
- The County Attorney's Office (CAO) continues to perform e-filing functions on-behalf of all County Departments; as a result, departments are reimbursing all Clerk of Court Fees to ensure the CAO's budget is not adversely impacted

### SELECTED ITEM HIGHLIGHTS AND DETAILS

Line-Item Highlights	(dollars in thousands)				
	Actual FY 19-20	Actual FY 20-21	Budget FY 21-22	Projection FY 21-22	Budget FY 22-23
Advertising	0	0	0	0	0
Fuel	1	0	2	1	2
Overtime	0	0	0	0	0
Rent	0	0	0	0	0
Security Services	1	1	1	1	1
Temporary Services	0	0	0	0	0
Travel and Registration	56	35	99	68	96
Utilities	82	56	83	71	77

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### OPERATING FINANCIAL SUMMARY

(dollars in thousands)	Actual FY 19-20	Actual FY 20-21	Budget FY 21-22	Adopted FY 22-23
<b>Revenue Summary</b>				
General Fund Countywide	14,420	10,109	17,707	20,293
General Fund UMSA	4,553	2,224	4,994	5,394
Reimbursements from Departments	7,499	7,606	7,644	6,934
Reimbursements from Outside Agencies	266	415	415	415
Total Revenues	26,738	20,354	30,760	33,036

### Operating Expenditures

#### Summary

Salary	20,604	14,385	22,977	24,608
Fringe Benefits	5,616	5,627	6,714	7,365
Court Costs	-252	-294	55	52
Contractual Services	0	-6	14	4
Other Operating	528	389	660	651
Charges for County Services	184	180	275	264
Capital	58	73	65	92
Total Operating Expenditures	26,738	20,354	30,760	33,036

### Non-Operating Expenditures

#### Summary

Transfers	0	0	0	0
Distribution of Funds In Trust	0	0	0	0
Debt Service	0	0	0	0
Depreciation, Amortizations and Depletion	0	0	0	0
Reserve	0	0	0	0
Total Non-Operating Expenditures	0	0	0	0

(dollars in thousands)	Total Funding		Total Positions	
Expenditure By Program	Budget FY 21-22	Adopted FY 22-23	Budget FY 21-22	Adopted FY 22-23
<b>Strategic Area: Policy Formulation</b>				
Office of the County Attorney	30,760	33,036	136	146
Total Operating Expenditures	30,760	33,036	136	146