

# FY 2023-24 Adopted Budget and Multi-Year Capital Plan

## County Attorney's Office

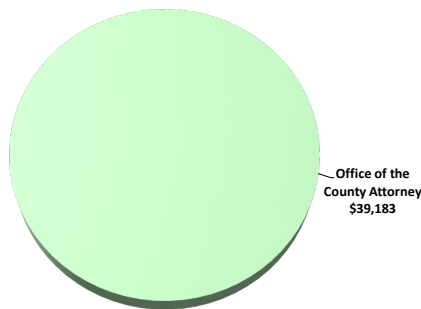
The County Attorney's Office (CAO) is established in the Miami-Dade County Home Rule Charter to "serve as legal counsel to the Board, Mayor, and all County departments, offices, and agencies, and perform such other legal duties as may be assigned." The CAO represents the County in all civil legal matters arising in the discharge of official duties.

As part of the Policy Formulation strategic area, the CAO is responsible for, among other things, the prosecution and the defense of all lawsuits brought by or against the County; the provision of legal advice and representation to the Board of County Commissioners (BCC) and its committees and subcommittees, the Mayor, the Property Appraiser, the Public Health Trust, various County boards and all County departments and agencies; the representation of the County at administrative hearings; the drafting and review of ordinances and resolutions; the approval of all contracts, bonds or written instruments as to form and legal sufficiency; and the rendering of legal opinions.

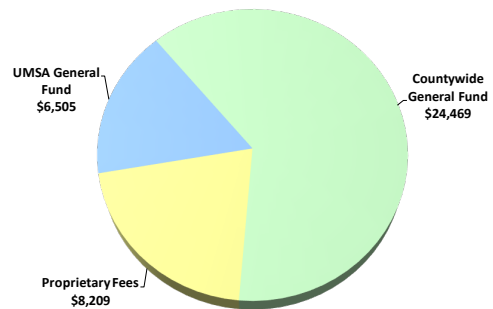
The CAO provides legal representation to the BCC, the Mayor, the Property Appraiser, the Public Health Trust, various County boards and all County departments and agencies.

## FY 2023-24 Adopted Operating Budget

**Expenditures by Activity**  
(dollars in thousands)



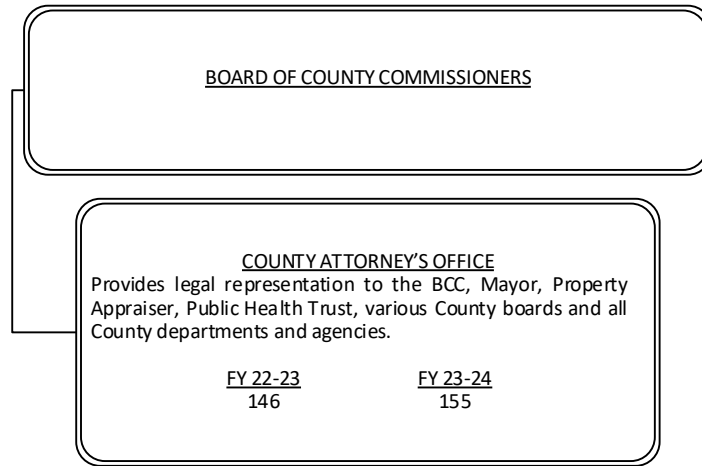
**Revenues by Source**  
(dollars in thousands)



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## TABLE OF ORGANIZATION



The FY 2023-24 total number of full-time equivalent positions is 155.

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### ADDITIONAL INFORMATION

- Due to a significant increase in both the number and complexity of code compliance matters, the Department of Regulatory and Economic Resources (RER) requested that additional legal staff be included in the Adopted Budget; for that reason, the FY 2023-24 Adopted Budget includes \$666,000 from RER to fund two attorneys and two staff support positions
- The FY 2023-24 Adopted Budget also reallocates existing funding by reclassifying one vacant Assistant County Attorney 4 position into three Assistant County Attorney 1 positions; this reclassification, which is cost neutral, results in a net increase of two Assistant County Attorney positions
- The FY 2023-24 Adopted Budget includes funding for three additional legal assistants to provide legal administrative support (\$330,000); additionally, the Adopted Budget includes a three percent merit increase for the County Attorney
- These recommended staffing adjustments are necessary to address, among other things, increased workloads attributable to an upswing in requests for legal services from the Board of County Commissioners, the Mayor, and administrative departments; an increase in complex commercial transactions; the dedication of additional resources to prepare for the transition to multiple elected constitutional officers including the Clerk, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector; increased regulatory matters; and a substantial upsurge in litigation-related demands attributable to recent legislative and judicial actions at the state level
- As in prior years, the FY 2023-24 Adopted Budget includes funding from multiple sources including, but not limited to, \$8.2 million in reimbursements for additional legal services from the Finance Department Bond Administration Fund (\$450,000); Internal Services Department Self-Insurance Trust Fund (\$3.8 million); Seaport Department (\$1 million); Public Health Trust (\$1.878 million); Children's Trust (\$250,000); the Department of Regulatory and Economic Resources (\$666,000) and CareerSource South Florida (\$165,000)
- The County Attorney's Office (CAO) continues to perform e-filing functions on-behalf of all County Departments; as a result, departments are reimbursing all Clerk of Court Fees to ensure the CAO's budget is not adversely impacted

### SELECTED ITEM HIGHLIGHTS AND DETAILS

Line-Item Highlights	(dollars in thousands)				
	Actual FY 20-21	Actual FY 21-22	Budget FY 22-23	Projection FY 22-23	Adopted FY 23-24
Advertising	0	0	0	0	0
Fuel	0	0	2	1	1
Overtime	0	0	0	0	0
Rent	0	0	0	0	0
Security Services	1	1	1	1	1
Temporary Services	0	0	0	0	0
Travel and Registration	35	42	96	53	80
Utilities	56	47	77	54	55

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### OPERATING FINANCIAL SUMMARY

(dollars in thousands)	Actual FY 20-21	Actual FY 21-22	Budget FY 22-23	Adopted FY 23-24
<b>Revenue Summary</b>				
General Fund Countywide	10,109	17,687	20,293	24,469
General Fund UMSA	2,224	4,989	5,394	6,505
Reimbursements from Departments	7,606	6,950	6,934	7,794
Reimbursements from Outside Agencies	415	220	415	415
Total Revenues	20,354	29,846	33,036	39,183

#### Operating Expenditures

##### Summary

Salary	14,385	22,761	24,608	29,026
Fringe Benefits	5,627	6,627	7,365	9,103
Court Costs	-294	-374	52	53
Contractual Services	-6	35	4	4
Other Operating	389	515	651	666
Charges for County Services	180	192	264	239
Capital	73	90	92	92
Total Operating Expenditures	20,354	29,846	33,036	39,183

#### Non-Operating Expenditures

##### Summary

Transfers	0	0	0	0
Distribution of Funds In Trust	0	0	0	0
Debt Service	0	0	0	0
Depreciation, Amortizations and Depletion	0	0	0	0
Reserve	0	0	0	0
Total Non-Operating Expenditures	0	0	0	0

(dollars in thousands) Expenditure By Program	Total Funding		Total Positions	
	Budget FY 22-23	Adopted FY 23-24	Budget FY 22-23	Adopted FY 23-24
<b>Strategic Area: Policy Formulation</b>				
Office of the County Attorney	33,036	39,183	146	155
Total Operating Expenditures	33,036	39,183	146	155