



# ACRONYMS, GLOSSARY AND INDEX



## ACRONYMS

<b>A&amp;E</b>	Architectural and Engineering
<b>ACFR</b>	Annual Comprehensive Financial Report
<b>ACGME</b>	Accreditation Council for Graduate Medical Education
<b>AHAB</b>	Affordable Housing Advisory Board
<b>AHCA</b>	Florida Agency for Healthcare Administration
<b>AHCAC</b>	African Heritage Cultural Arts Center
<b>AHTFB</b>	Affordable Housing Trust Fund Board
<b>ADA</b>	Americans with Disabilities Act
<b>AIM</b>	Actively Investing in Miami-Dade
<b>ALF</b>	Assisted Living Facility
<b>ALS</b>	Advanced Life Support
<b>AMS</b>	Audit and Management Services
<b>AO</b>	Administrative Order
<b>AOC</b>	Administrative Office of the Courts
<b>APP</b>	Art in Public Places
<b>ARFF</b>	Aircraft Rescue and Firefighting Unit
<b>ARPA</b>	American Rescue Plan Act
<b>ASB</b>	Addiction Services Board
<b>ASD</b>	Animal Services Department
<b>ATMS</b>	Advanced Traffic Management System
<b>ASPCA</b>	American Society for the Prevention of Cruelty to Animals
<b>AZA</b>	Association of Zoos and Aquariums
<b>BAT</b>	Budgeting Analysis Tool
<b>BBC GOB</b>	Building Better Communities General Obligation Bond Program
<b>BBN</b>	Better Bus Network
<b>BCC</b>	Board of County Commissioners
<b>BLE</b>	Basic Law Enforcement
<b>BOMA</b>	Building Owners and Managers Association
<b>BRT</b>	Bus Rapid Transit
<b>BWC</b>	Body Worn Camera
<b>CAD</b>	Computer Aided Dispatch/Computer Aided Design
<b>CAHSD</b>	Community Action and Human Services Department
<b>CALEA</b>	Commission on Accreditation for Law Enforcement Agencies, Inc.

## ACRONYMS

<b>CAMA</b>	Computer Aided Mass Appraisal
<b>CAO</b>	County Attorney's Office
<b>CAPER</b>	Consolidated Annual Performance Evaluation Report
<b>CAPRA</b>	Commission for Accreditation of Park and Recreation Agencies
<b>CARES</b>	Coronavirus Aid, Relief and Economic Security Act
<b>CBA</b>	Collective Bargaining Agreement
<b>CBAT</b>	Capital Budgeting Analysis Tool
<b>CBE</b>	Community Business Enterprise
<b>CBO</b>	Community-based Organization
<b>CCED</b>	Communications and Customer Experience Department
<b>CDBG</b>	Community Development Block Grant
<b>CDC</b>	Centers for Disease Control and Prevention
<b>CDMP</b>	Comprehensive Development Master Plan
<b>CDT</b>	Convention Development Tax
<b>CEMP</b>	Comprehensive Emergency Management Plan
<b>CERT</b>	Community Emergency Response Team
<b>CFA</b>	Commission for Florida Law Enforcement Accreditation
<b>CFAI</b>	Commission on Fire Accreditation International
<b>CFFP</b>	Capital Fund Financing Program (CFFP)
<b>CFP</b>	Capital Funds Program
<b>CIIP</b>	Countywide Infrastructure Investment Program
<b>CIO</b>	Chief Information Officer
<b>CIP</b>	Capital Improvements Program
<b>CIS</b>	Customer Information System
<b>CITT</b>	Citizens' Independent Transportation Trust
<b>CJIS</b>	Criminal Justice Information System
<b>CMS</b>	Claims Management System
<b>CNG</b>	Compressed Natural Gas
<b>COC</b>	Clerk of Courts
<b>CODI</b>	Commission on Disability Issues
<b>COE</b>	Commission on Ethics and Public Trust
<b>COOP</b>	Continuity of Operations Plan
<b>COPS</b>	Community Oriented Policing Services

## ACRONYMS

<b>CPE</b>	Continuing Professional Education
<b>CPEP</b>	Certified Public Expenditure Program
<b>CPI</b>	Consumer Price Index
<b>CPP</b>	Community Periodical Program
<b>CRA</b>	Community Redevelopment Agency
<b>CRM</b>	Customer Relationship Management
<b>CRCT</b>	Comprehensive Relational Criteria Tool
<b>CRF</b>	City Resilience Framework
<b>CRIPA</b>	Civil Rights of Institutionalized Person's Act
<b>CRRSAA</b>	Coronavirus Response and Relief Supplemental Appropriations Act
<b>CSBE</b>	Community Small Business Enterprise
<b>CSBG</b>	Community Service Block Grant
<b>CSLFRF</b>	Coronavirus State and Local Fiscal Recovery Funds
<b>CST</b>	Communication Services Tax
<b>CUP</b>	Consumptive Use Permit
<b>CVAC</b>	Coordinated Victims Assistance Center
<b>CWP</b>	Community Workforce Program
<b>CY</b>	Calendar Year
<b>CZAB</b>	Community Zoning Appeals Board
<b>DAE</b>	Disaster Assistance Employee
<b>DARE</b>	Drug Abuse Resistance Education
<b>DBE</b>	Disadvantaged Business Enterprise
<b>DCA</b>	Florida Department of Community Affairs
<b>DDA</b>	Downtown Development Authority
<b>DEM</b>	Department of Emergency Management
<b>DFR</b>	Departmental Fund Reserve
<b>DHS</b>	Department of Homeland Security
<b>DJJ</b>	Department of Juvenile Justice
<b>DNS</b>	Domain Name Services
<b>DoCA</b>	Department of Cultural Affairs
<b>DOJ</b>	U.S. Department of Justice
<b>DOR</b>	Florida Department of Revenue
<b>DPP</b>	Medicaid Direct Payment Program

## ACRONYMS

<b>DROP</b>	Deferred Retirement Option Program
<b>DSAIL</b>	Disability Services and Independent Living
<b>DSWM</b>	Department of Solid Waste Management
<b>DTA</b>	Designated Target Area
<b>DTPW</b>	Department of Transportation and Public Works
<b>DUI</b>	Driving Under the Influence
<b>DVOB</b>	Domestic Violence Oversight Board
<b>EAMS</b>	Enterprise Asset Management System
<b>EAP</b>	Employee Assistance Program
<b>ECD</b>	Electronic Control Device
<b>ECDP</b>	Enhanced County and District Program
<b>ECISMA</b>	Everglades Cooperative Invasive Species Management Area
<b>ECM</b>	Enterprise Content Management
<b>EDF</b>	Economic Development Fund
<b>EDMS</b>	Electronic Document Management System
<b>EECO</b>	Education, Extension, Conservation and Outreach
<b>EDP</b>	Equitable Distribution Program
<b>EEL</b>	Environmentally Endangered Land
<b>EEOC</b>	U. S. Equal Employment Opportunity Commission (United States)
<b>EF</b>	Efficiency Measure
<b>EIS</b>	Expedited Intake System
<b>EMAP</b>	Emergency Management Accreditation Program
<b>EO</b>	Emergency Order
<b>EOB</b>	Equal Opportunity Board
<b>EOC</b>	Emergency Operations Center
<b>eOIR</b>	Electronic Offense Incident Report
<b>EOY</b>	End of Year
<b>EPA</b>	Environmental Protection Agency
<b>ERP</b>	Enterprise Resource Planning System
<b>ERU</b>	Early Representation Unit
<b>ESCO</b>	Energy Service Company
<b>ESG</b>	Emergency Solutions Grant
<b>EVIDS</b>	Electronic Voter Identification System

## ACRONYMS

<b>EZ</b>	Enterprise Zone
<b>FAA</b>	Federal Aviation Administration
<b>FBC</b>	Florida Benchmarking Consortium
<b>FBI</b>	Federal Bureau of Investigation
<b>FDEP</b>	Florida Department of Environmental Protection
<b>FDLE</b>	Florida Department of Law Enforcement
<b>FDOH</b>	Florida Department of Health
<b>FDOT</b>	Florida Department of Transportation
<b>FEMA</b>	Federal Emergency Management Agency
<b>FERT</b>	Forensic Evidence Recovery Team
<b>FIU</b>	Florida International University
<b>FORT</b>	Foldout Rigid Temporary Shelter
<b>FPL</b>	Florida Power and Light
<b>FRPA</b>	Florida Recreation and Park Association
<b>FRS</b>	Florida Retirement System
<b>FTA</b>	Federal Transit Administration
<b>FTE</b>	Full-Time Equivalent
<b>FY</b>	Fiscal Year
<b>GAA</b>	General Aviation Airports
<b>GAAP</b>	Generally Accepted Accounting Principles
<b>GAL</b>	Guardian Ad Litem Program
<b>GASB</b>	Government Accounting Standards Board
<b>GFOA</b>	Government Finance Officers Association
<b>GGIF</b>	General Government Improvement Fund
<b>GIS</b>	Geographic Information System
<b>GMCVB</b>	Greater Miami Convention and Visitors Bureau
<b>GMSC</b>	Greater Miami Service Corps
<b>GOB</b>	General Obligation Bond
<b>GVI</b>	Gun Violence Intervention Project
<b>HCM</b>	Human Capital Management
<b>HCV</b>	Housing Choice Voucher
<b>HEX</b>	Homestead Exemption
<b>HLD</b>	High Level Disinfection

## ACRONYMS

<b>HHS</b>	U. S. Department of Health and Human Services
<b>HOME</b>	Home Investment Partnerships Program
<b>HQS</b>	Housing Quality Standard
<b>HR</b>	Human Resources Department
<b>HT</b>	Homeless Trust
<b>HVAC</b>	Heating, Ventilation and Air Conditioning
<b>HUD</b>	U. S. Housing and Urban Development
<b>HUD-VASH</b>	HUD Veterans Affairs Supportive Housing
<b>IAFC</b>	International Association of Fire Chiefs
<b>ICE</b>	Immigration and Customs Enforcement
<b>ICP</b>	Independent Civilian Panel
<b>IC3</b>	Integrated Command & Communications Center
<b>ICMA</b>	International City/County Management Association
<b>IN</b>	Input Measure
<b>InFORMS</b>	Integrated Financial Resources Management System
<b>IO</b>	Implementing Order
<b>ISD</b>	Internal Services Department
<b>IT</b>	Information Technology
<b>ITB</b>	Invitation to Bid
<b>ITD</b>	Information Technology Department
<b>IVR</b>	Interactive Voice Response
<b>IWA</b>	Imaging and Workflow Automation
<b>JAC</b>	Juvenile Assessment Center
<b>JAG</b>	Edward Byrne Memorial Justice Assistance Grant
<b>JCA</b>	Joseph Caleb Auditorium
<b>JMH</b>	Jackson Memorial Hospital
<b>JMS</b>	Jail Management System
<b>JSD</b>	Juvenile Services Department
<b>LBT</b>	Local Business Tax
<b>LDB</b>	Local Disadvantaged Business
<b>LEAD</b>	Literacy for Every Adult in Dade
<b>LED</b>	Light Emitting Diode
<b>LEED</b>	Leadership in Energy and Environmental Design



## ACRONYMS

<b>LETF</b>	Law Enforcement Trust Fund
<b>LERMS</b>	Law Enforcement Records Management System
<b>LGBTQIA+</b>	Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual, Plus
<b>LIHEAP</b>	Low-Income Home Energy Assistance Program
<b>LIMS</b>	Laboratory Information Management System
<b>LMS</b>	Local Mitigation Strategy
<b>LOGT</b>	Local Option Gas Tax
<b>LPR</b>	License Plate Reader
<b>L RTP</b>	Long Range Transportation Plan
<b>LSOS</b>	Logistically, Scientifically and Objectively Studied
<b>LSS</b>	Lean Six Sigma
<b>MAAC</b>	Miami Airline Affairs Committee
<b>MAC</b>	Municipal Advisory Committee
<b>MCC</b>	Miscellaneous Construction Contracts
<b>MDAD</b>	Miami-Dade Aviation Department
<b>MDCA</b>	Miami-Dade County Auditorium
<b>MDCPS</b>	Miami-Dade County Public Schools
<b>MDCR</b>	Miami-Dade Corrections and Rehabilitation
<b>MDEAT</b>	Miami-Dade Economic Advocacy Trust
<b>MDFR</b>	Miami-Dade Fire Rescue
<b>MDPD</b>	Miami-Dade Police Department
<b>MDPLS</b>	Miami-Dade Public Library System
<b>MDPSTI</b>	Miami-Dade Public Safety Training Institute
<b>MDRP</b>	Miami-Dade Rescue Plan
<b>MDSPD</b>	Miami-Dade Schools Police Department
<b>MDTV</b>	Miami-Dade Television
<b>MDX</b>	Miami-Dade Expressway Authority
<b>ME</b>	Medical Examiner
<b>MHz</b>	Megahertz
<b>MIA</b>	Miami International Airport
<b>MIC</b>	Miami Intermodal Center
<b>MOE</b>	Maintenance of Effort
<b>MOU</b>	Memorandum of Understanding

## ACRONYMS

<b>MOVES</b>	Mobile Operations Victim Emergency Services
<b>MWDC</b>	Metro-West Detention Center
<b>NACo</b>	National Association of Counties
<b>NAM</b>	Natural Areas Management
<b>NAME</b>	National Association of Medical Examiners
<b>NEAT</b>	Neighborhood Enhancement Action Team
<b>NIBIN</b>	National Integrated Ballistic Information Network
<b>NRPA</b>	National Recreation and Park Association
<b>NSI</b>	Neighborhood Safety Initiative
<b>NSP</b>	Neighborhood Stabilization Program
<b>NSMB</b>	Neat Streets Miami Board
<b>NTSB</b>	National Transportation Safety Board
<b>OC</b>	Outcome Measure
<b>OCA</b>	Office of the Commission Auditor
<b>OIG</b>	Office of Inspector General
<b>OMB</b>	Office of Management and Budget
<b>OP</b>	Output Measure
<b>OPBA</b>	Office of Policy and Budgetary Affairs
<b>OSHA</b>	Occupational Safety and Health Administration
<b>OSMP</b>	Open Space Master Plan
<b>OTTER</b>	Oral Targeted Treatment of Emergent Rabies
<b>P3</b>	Public-Private Partnership
<b>PAC</b>	Performing Arts Center
<b>PAMM</b>	Perez Art Museum Miami
<b>PAPC</b>	Pet Adoption and Protection Center
<b>PBV</b>	Project Based Voucher
<b>PCI</b>	Payment Card Industry
<b>PD&amp;E</b>	Project Development and Environment
<b>PDO</b>	Public Defender's Office
<b>PHAS</b>	Public Housing Assessment System
<b>PHCD</b>	Public Housing and Community Development
<b>PHT</b>	Public Health Trust
<b>PIC</b>	Permitting and Inspection Center

## ACRONYMS

<b>PIO</b>	Public Information Officer
<b>PMO</b>	Project Management Office
<b>PPP</b>	Presidential Preference Primary Election
<b>PREA</b>	Prison Rape Elimination Act
<b>PROS</b>	Parks, Recreation and Open Spaces
<b>PURR</b>	Public Records Request
<b>PRT</b>	Priority Response Team
<b>PSA</b>	Public Service Announcement
<b>PSFFT</b>	Professional Sports Franchise Facility Tax
<b>PTDC</b>	Pre-trial Detention Center
<b>PTP</b>	People's Transportation Plan
<b>PVB</b>	Project Based Voucher
<b>QC</b>	Quality Control
<b>QNIP</b>	Quality Neighborhood Improvement Program
<b>QTI</b>	Qualified Target Industry Program
<b>RAAM</b>	Right-of-Way Assets and Aesthetics Management
<b>RAB</b>	Residential Advisory Boards
<b>RAD</b>	Rental Assistance Demonstration
<b>RDF</b>	Rapid Deployment Force
<b>RER</b>	Regulatory and Economic Resources
<b>RIF</b>	Road Impact Fee
<b>RFA</b>	Requests for Applications
<b>RFP</b>	Request for Proposals
<b>RFQ</b>	Request for Qualifications
<b>RFRO</b>	Resourcing for Results Online
<b>RHF</b>	Replacement Housing Factor
<b>RMS</b>	Recreation Management System
<b>ROW</b>	Right-of-Way
<b>RPO</b>	Risk Protection Order
<b>RTCC</b>	Real Time Crime Center
<b>SAD</b>	Special Assessment District
<b>SAD</b>	Strategic Analysis Division
<b>SAO</b>	State Attorney's Office

## ACRONYMS

<b>SBD</b>	Small Business Development
<b>SBE</b>	Small Business Enterprise
<b>SBM</b>	Strategic Business Management
<b>SBR</b>	Sequence Batch Reactor
<b>SCADA</b>	Supervisory Control and Data Acquisition
<b>SCBA</b>	Self-Contained Breathing Apparatus
<b>SEMAP</b>	Section Eight Management Assessment Program
<b>SFCC</b>	South Florida Cultural Consortium
<b>SFPC</b>	South Florida Park Coalition
<b>SFRTA</b>	South Florida Regional Transportation Authority
<b>SFSPCA</b>	South Florida Society for the Prevention of Cruelty to Animals
<b>SHARP</b>	Senior Housing Assistance Repair Program
<b>SHIP</b>	State Housing Initiatives Partnership Program
<b>SLA</b>	Service Level Agreement
<b>SMART</b>	Strategic Miami Area Rapid Transit
<b>SMDCAC</b>	South Miami-Dade Cultural Arts Center
<b>SME</b>	Subject Matter Expert
<b>SOB</b>	Special Obligation Bond
<b>SPCC</b>	Stephen P. Clark Center
<b>SPD</b>	Strategic Procurement Department
<b>SRT</b>	Special Response Team
<b>STS</b>	Special Transportation Services
<b>TASC</b>	Treatment Alternatives to Street Crime
<b>TDP</b>	Microsoft Azure Trusted Data Platform
<b>TDS</b>	Tourist Development Surtax
<b>TDT</b>	Tourist Development Tax
<b>TEU</b>	Twenty-foot Equivalent Unit
<b>TGK</b>	Turner Guilford Knight Correctional Center
<b>TIF</b>	Tax Increment Financing
<b>TIID</b>	Transportation Infrastructure Improvement District
<b>TIP</b>	Transportation Improvement Program
<b>TJIF</b>	Targeted Jobs Incentive Funds
<b>TMS</b>	Threat Management Section

## ACRONYMS

<b>TO</b>	Table of Organization
<b>TNVR</b>	Trap, Neuter, Vaccinate and Release
<b>TPO</b>	Transportation Planning Organization
<b>TRC</b>	Trash and Recycling Center
<b>TRIM</b>	Truth in Millage
<b>TRT</b>	Technical Response Training, Miami-Dade Fire Rescue
<b>TRT</b>	Technical Rescue Training, Miami-Dade Fire Rescue
<b>TSA</b>	Transportation Security Administration
<b>TTC</b>	Training and Treatment Center
<b>TUAs</b>	Targeted Urban Areas
<b>UAP</b>	User Access Program
<b>UASI</b>	Urban Areas Security Initiative
<b>UDB</b>	Urban Development Boundary
<b>UFAS</b>	Uniform Federal Accessibility Standards
<b>UMSA</b>	Unincorporated Municipal Service Area
<b>UPS</b>	Uninterrupted Power Supply
<b>USDA</b>	United States Department of Agriculture
<b>VAB</b>	Value Adjustment Board
<b>VBM</b>	Vote by Mail
<b>VCA</b>	Voluntary Compliance Agreement
<b>VOCA</b>	Victim of Crimes Act
<b>VOIP</b>	Voice Over Internet Protocol
<b>WASD</b>	Water and Sewer Department
<b>WCAC</b>	Westchester Community Arts Center
<b>WCSA</b>	Waste Collection Service Area
<b>WRAP</b>	Water Recreation Access Plan
<b>WUP</b>	Water Use Permit

## GLOSSARY

311 - An abbreviated telephone number (3-1-1) set aside by the Federal Communications Commission for quick access to non-emergency police and other governmental services

Accrual Basis - A method of accounting in which transactions are recognized when they occur, regardless of when cash is actually exchanged

Ad Valorem Taxes - Taxes paid on the assessed value of land, buildings, business inventory and equipment excluding allowable tax exemptions

Administrative Reimbursement - A payment made by proprietary departments to the General Fund to cover a department's share of the County's overhead support

Aleatory – An act or actions depending on an uncertain event or contingency

American Rescue Plan Act (ARPA) - (H.R. 1319) was accepted by Congress and signed by the President on March 11, 2021. The ARP provides \$1.9 trillion in response to the COVID-19 pandemic which includes fiscal recovery funds for local governments through the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)

Americans with Disabilities Act (ADA) - A Federal act, signed into law on July 26, 1990, which addresses the problem of discrimination against individuals with disabilities in critical areas such as employment, housing, public accommodations, education, transportation, communication, recreation, institutionalization, health services, voting and access to public services and places

Annexation - The process by which an existing municipality incorporates additional territory into its jurisdictional boundary

Annual Comprehensive Financial Report (ACFR) - A detailed report containing financial statements and other required information, by which market analysts, investors, potential investors, creditors and others may assess the attractions of a government's securities compared to other governments or other investments

Appropriation - A specific amount of funds authorized for expenditure by the Board of County Commissioners (BCC) against which financial obligations and expenditures may be made

Aquifer - A permeable geological formation that carries and stores groundwater

Art in Public Places - Promotes collaboration and creative arts projects that improve the visual quality of public spaces

Arterial Roads - The main traffic corridors that are within the County; arterial roads are fed by collector roads which pick up the traffic from local roads that provide localized service within specific neighborhoods (also referred to as collector roads)

Artifactual - An inaccurate finding, deviation or alteration due to some form of systemic error

Ashfill - A specially constructed landfill to be used only for disposal of ash from waste-to-energy plants

Attrition - Savings attributed to the time it takes to hire positions vacated through resignation, reassignment, transfer, retirement or any other means other than layoffs

## GLOSSARY

Balanced Budget - A budget in which revenues equal expenditures; in the public sector this is achieved when total receipts equal total outlays for a fiscal year

Bascule Bridge - A bridge spanning short distances that opens to let waterway traffic pass underneath

Base Budget - Cost of continuing the current level of service

Bed Tax - See Convention Development Tax (CDT), Professional Sports Franchise Facilities Tax (PSFFT) and Tourist Development Tax (TDT)

Bond - A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate; the County sells bonds as a means of borrowing revenue for costly projects and repays the debt to the lender over an extended period of time, similar to the manner in which a homeowner repays a mortgage; a bond differs from a note in two ways: a bond is issued for a longer period of time than a note and requires greater legal formality; bonds are primarily used to finance capital projects

Bond Funds or Proceeds - Money obtained from the sale of bonds, which may be used for the construction or renovation of capital facilities, acquisition of related equipment and other allowable uses

Bondholder - The person or entity having a true and legal ownership interest in a municipal bond; in the case of book-entry only bonds, the beneficial owner will often be treated as the bondholder under the bond contract, although for certain purposes the entity holding the global certificates representing the entire issue will retain the rights of the bondholder under the bond contract

Budget - A fiscal plan of programs, services and construction projects expected to be carried out, funded within available revenues and designated within a specific period, usually 12 months

Budget Amendment - A method by which an adopted expenditure authorization or limit is increased and could be authorized with a publication, a hearing or a re-certification of the budget which may increase or decrease appropriations within a fund but does not increase the fund's total budget; the BCC must approve the change by resolution

Budget Supplement - A budget amendment that requires an increase in overall expenditure authorization in a fund or subfund; the BCC must approve by ordinance, following a duly advertised public hearing

Budgetary Basis - This refers to the basis of accounting used to estimate financing sources and uses in the budget; budgetary basis takes one of three forms: generally accepted accounting principles (GAAP), cash or modified accrual

Budgeting Analysis Tool (BAT) - A budget planning and development application that serves as an all-in-one solution for forecasting, preparing, monitoring and reporting on departmental budgets

Building Better Communities General Obligation Bond Program (BBC GOB) - A general obligation bond program approved by Miami-Dade County in November of 2004 totaling \$2.925 billion; the program funds capital improvements in the areas of sewers, flood control, healthcare, service outreach, housing, roads and bridges, public safety and courts facilities and parks, libraries and multicultural facilities (see definition of General Obligation Bond)

## GLOSSARY

Building Envelope - The exterior surface of a building's construction which includes the walls, windows, floors and roof

Bulky Waste - Construction debris, large discarded items, appliances, furniture and trash; bulky waste does not include tires or solid waste

Business Tax - A tax imposed for the privilege of doing business in Miami-Dade County; any individual or home-based business providing merchandise, entertainment or service directly or indirectly to the public, must obtain a license to operate; formerly known as an occupational license

Capital Budget - A balanced fiscal plan for a specific period for governmental non-operating projects or purchases, such as construction projects, major equipment purchases, infrastructure improvement or debt service payments for these types of projects or purchases

Capital Budgeting Analysis Tool (CBAT) – A capital planning and development application that serves as an all-in-one solution for forecasting, preparing, monitoring and reporting on departmental capital budgets

Capital Costs - Capital costs are non-recurring expenditures that have a useful life of more than five years and have a total cost that exceeds \$50,000 in total funding; capital costs includes all manpower, implementation costs and capital outlay required to fully implement each project

Capital Funds Program (CFP) - A United States Department of Housing and Urban Development (U.S. HUD) formula grant program for public housing improvements and administrative expenditures; formerly known as the Comprehensive Grant Program (CGP)

Capital Improvement Local Option Gas Tax (CILOGT) - A tax levy of up to five cents on each gallon of motor fuel sold, which may be imposed by counties in accordance with Florida state law in one-cent increments, and which is shared with eligible cities in the County; CILOGT may be used only for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan; the tax in Miami-Dade County is three cents per gallon

Carryover - Appropriated funds that remain unspent at the end of a fiscal year and are allowed to be retained in the appropriating budget and expended in subsequent fiscal years for the purpose designated

Cell - A defined portion of a landfill footprint, which is developed and filled with waste to capacity and subsequently closed according to Federal, State and local regulations

Charter County Transit System Sales Surtax - A one-half percent surtax on countywide sales, use, rentals and other transactions (up to \$5,000 on sales of tangible property) for transit and neighborhood transportation improvements (See People's Transportation Plan)

Children's Trust - An organization committed to funding programs that offer the highest possible quality services, with goals of implementing best practices and improving the lives of children and families in our community



## GLOSSARY

Communications Services Tax (CST) - CST is imposed on each sale of communications services in Florida. Examples of communications services include, but are not limited to cable and satellite television, video and music streaming, telephone, including Voice-over Internet Protocol (VoIP) and mobile communications and similar services

Community-based Organizations (CBOs) - Not-for-profit organizations that provide services to targeted populations

Community Development Block Grant (CDBG) - A United States Housing and Urban Development (U.S. HUD) funding program established in 1974 to assist local governments in improving the quality of life in low- to moderate-income areas and other areas of metropolitan significance

Community Periodical Program (CPP) - A mandated program to place public information in various local community periodicals throughout the County to inform targeted communities of the activities of their local government

Community Redevelopment Agency (CRA) - A public entity created by a city or county to implement the community redevelopment activities outlined under the Community Redevelopment Act, which was enacted in 1969 (Chapter 163, Part III, Florida Statutes)

Community Services Block Grant (CSBG) - A program that provides annual grants on a formula basis to various types of grantees through the United States Department of Housing and Urban Development (U.S. HUD)

Community Service Center - Direct service centers managed by the Community Action and Human Services Department (CAHSD) and located in various areas throughout Miami-Dade County; centers provide services to economically disadvantaged families interested in achieving self-sufficiency

Community Small Business Enterprise Program/Small Business Enterprise (CSBE/SBE) - A comprehensive program that affords opportunities to small businesses to participate in the County's construction of public improvements and fosters growth in the economy of Miami-Dade County, by allowing small businesses a chance to gain the experience, knowledge and resources necessary to compete and survive, both in government and private construction contracting arenas

Community Workforce Program (CWP) - A program in which all capital construction contracts equal or greater than \$250,000 and all work orders for public improvements located in Designated Target Areas (DTA) requires a review to determine the appropriateness of applying a local workforce goal requiring that a minimum of 10 percent of the persons performing the construction trades work be residents of DTAs however contractors performing work at the Airport and Seaport may hire residents of DTAs other than the DTA where the project is located

Comprehensive Development Master Plan (CDMP) - A plan that expresses the County's general objectives and policies addressing where and how development and conservation of land and natural resources will occur in the next 10 to 20 years and the integration of County services to accomplish these objectives

Concurrency - Growth management requirement that public infrastructure improvements necessitated by public or private development are in place at the same time as development

## GLOSSARY

Constitutional Gas Tax - A tax levy (originating in the Florida Constitution) of two cents per gallon on most motor fuel sold in the state, which is returned to counties pursuant to a formula for the construction, reconstruction and maintenance of roadways (also known as Secondary Gas Tax)

Consumer Price Index (CPI) - An index that measures the change in the cost of typical wage-earner purchases of goods and services expressed as a percentage of the cost of the same goods and services in some base period (also referred to as cost-of-living)

Contingency - A budgetary reserve amount established for emergencies or unforeseen expenditures not otherwise known at the time the budget is adopted

Convention Development Tax (CDT) - A three percent tax levied on transient lodging accommodations countywide (except in the Village of Bal Harbour and the Town of Surfside) dedicated to the development and operation of local, major exhibition halls, auditoriums, stadiums and convention-related facilities

Coronavirus Aid, Relief and Economic Security (CARES) Act - (H.R. 748) was signed into law on March 27, 2020 to respond to the COVID-19 public health emergency and resulting economic impacts on state and local governments, individuals, and businesses

Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) - was signed into law on Dec. 27, 2020. In total, the CRRSAA authorizes \$81.88 billion in support for education, in addition to the \$30.75 billion expeditiously provided last spring through the Coronavirus Aid, Recovery, and Economic Security (CARES) Act

Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) - On March 11, 2021, the American Rescue Plan Act was signed into law by the President. Section 9901 of ARPA amended Title VI of the Social Security Act 17, which established the Coronavirus State Fiscal Recovery Fund to assist state and local governments

Countywide Infrastructure Investment Program (CIIP) – A multi-year capital program to address the County’s commitment to investing in repairing, renovating and rehabilitating our aging infrastructure to ensure the continuing of services in the future

Debt Service - The amount of money necessary to pay interest on outstanding bonds and the principal of maturing bonds according to a predetermined payment schedule

Deficit - An excess of current-year expenditures over current-year revenues

Depreciation - A decrease in value due to wear and tear, decay or decline in price; a lowering in estimation

Designated Fund Balance - A fund balance amount that is required to be identified as a reserve fund balance

Direct Costs - Costs that can be identified specifically with a particular sponsored project or institutional activity and which can be directly assigned to such activities relatively easily and with a high degree of accuracy

Dredging - The removal of soil which may include rock, clay, peat, sand, marl, sediment or other naturally occurring soil material from the surface of submerged or unsubmerged coastal or freshwater wetlands, tidal waters or submerged bay-bottom lands; dredging includes, but is not limited to, the removal of soils by use of clamshells, suction lines, draglines, dredger or backhoes

## GLOSSARY

Early Head Start - A national program, founded in 1995, which provides comprehensive developmental services to children of low-income families, from birth to the age of three

Economic Development Fund (EDF) – BBC GOB funded projects which provide opportunities for infrastructure improvements to spur economic development and attract new businesses to the community in order to create jobs

Expedited Intake System (EIS) – Intake system that identifies efficiencies in the “file/no-file” decision process through the enhanced ability to obtain personal service of the notices to appear at all pre-file conferences

Efficacy – the ability to get a job done satisfactorily; the ability to produce a desired or intended result

Efficiency - Efficiency measures are normally a comparison between outputs and inputs including time (e.g. garbage tons collected per crew or cycle times such as personnel hours per crime solved, length of time to purchase specific products or services, etc.) and are often the cost of providing a unit of service (e.g. cost per household, houses built per \$100,000, etc.)

e-Government - A government’s use of technology as an enabling strategy to improve services to its citizens and businesses; access to government information and services can be provided when and where citizens choose and can include access via the Internet, voice response systems, interactive kiosks, social media and other emerging technologies

Enterprise Funds - Funds used to finance and account for the acquisition, operation and maintenance of facilities and services that are intended to be entirely or predominantly self-supporting through the collection of charges from external customers (such as the Seaport and the Water and Sewer Department)

Enterprise Resource Planning (ERP) - A single integrated financial system with general ledger, accounts receivable, accounts payable, purchasing, project billing, grants management, fixed assets, budget preparation, recruiting and time reporting modules; the ERP system utilizes a single database so information will be easily shared

Environmentally Endangered Lands Trust Fund (EEL) - Funds derived from an extraordinary property tax levy of three-fourths of one mill above the County's ten-mill cap for two years approved by the voters in 1990 for the purchase and preservation of environmentally sensitive lands

Equitable Distribution Program (EDP) - The process to streamline solicitations for continuing contracts by distributing architectural, engineering and landscape architecture professional services for construction projects up to \$2 million or studies up to \$200,000 in fees to eligible firms on a rotational basis

Expenditure - A decrease in financial resources for procurement of assets or the cost of goods and/or services received

Final Maturity Date - A date on which the principal amount of a note, draft, bond or other debt instrument becomes due and payable

Fiscal Year (FY) - A yearly accounting period, without regard to its relationship to a calendar year; the fiscal year for Miami-Dade County begins on October 1 and ends on September 30

Fixed Rate - An interest rate on a security that does not change for the remaining life of the security

## GLOSSARY

Food and Beverage Tax for Homeless and Domestic Violence - A one percent tax levied Countywide on food and beverages sold by establishments with gross annual revenues exceeding \$400,000 except in the City of Miami Beach, the Village of Bal Harbour and the Town of Surfside, excluding those in hotels and motels; eighty-five percent of the tax proceeds is dedicated for homeless programs and facility construction and fifteen percent is dedicated for domestic violence programs and facility construction and operation

Fringe (or Employee) Benefits - Contributions made by an employer to meet commitments or obligations for employees beyond base pay, including the employers' share of costs for Social Security, pension and medical and life insurance plans

Full-Time Equivalent Position (FTE) - A position converted to the decimal equivalent based on the annual number of hours in the work schedule in relation to 2,080 hours per year

Fund - A set of self-balancing accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives, as required by special regulations, restrictions or limitations

Fund Balance - The excess of assets and revenue over liabilities and expenditures of a fund

Funding Model - A method of allocating and distributing costs of an enterprise level function across the organization

Gainsharing - A system of rewarding groups of employees who work together to improve performance through use of labor, capital, materials and energy; in return for meeting established target performance levels, the employees receive shares of the resultant revenue or savings from performance gains, usually in the form of a cash bonus

Garbage - Any accumulation of animal, fruit/vegetable matter or any other matter, of any nature whatsoever, which is subject to decay, putrefaction and the generation of noxious or offensive gases/odors

General Fund - The government accounting fund supported by ad valorem (property) taxes, licenses and permits, service charges and other general revenues to provide Countywide and Unincorporated area operating services; also referred to as the Operating Fund

General Government Improvement fund (GGIF) - A fund comprised of appropriations provided for same-year selected or emergency construction projects, major equipment purchases and debt service payments for General Fund supported departments

General Obligation Bond (GOB) - A voter-approved debt pledging the unlimited taxing power of a governmental jurisdiction

Geographic Information System (GIS) - A computerized system capable of assembling, storing, manipulating, analyzing and displaying geographical referenced information; GIS allows the user to associate information with features on a map to create relationships

Government Finance Officers Association (GFOA) - The professional association of state/provincial and local finance officers in the United States and Canada since 1906

Governmental Accounting Standards Board (GASB) - Organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reporting for state and local governmental entities

## GLOSSARY

Governmental Funds - A category of funds, which include general, special revenue, capital project and debt service; these funds account for short-term activities and are often compared to the budget

Home Investment Partnerships Program (HOME) - A United States Housing and Urban Development (U.S. HUD) formula grant program, established in 1990, for state and local governments to provide affordable housing through acquisition, rehabilitation and new construction

Homeownership Opportunities for People Everywhere (HOPE VI) - A U.S. HUD competition grant program to establish homeownership of single-family properties through public, private and non-profit partnerships

Homestead Exemption (HEX) - A \$50,000 property tax exemption applied to the assessed value of a home and granted to every United States citizen or legal resident that has legal or equitable title to real property in the State of Florida and who resides thereon and in good faith makes it their permanent home as of January 1 of each year

Housing Assistance Payment (HAP) - Federal subsidy for rental assistance provided by U.S. HUD for the Section 8 Housing Choice Voucher Program

Housing Quality Standard (HQS) - A set of acceptable conditions for interior living space, building exterior, heating and plumbing systems and general health and safety; before any rental assistance may be provided, the grantee, or another qualified entity acting on the grantee's behalf (but not the entity providing the housing), must physically inspect each Shelter Plus Care unit to ensure that it meets HQS

Impact Fee - A fee charged on new growth-related development to finance infrastructure capital improvements such as roads, parks, schools, fire and police facilities or capital purchases to serve the residents or users of such developments

Incorporation - The process by which a new city is formed as a legal entity

Indirect Cost - The allocation of overhead costs through an approved cost allocation plan in compliance with applicable federal guidelines

INFORMS - an Enterprise Resource Planning (ERP) system of Miami-Dade County

Infrastructure - Public support facilities such as roads, buildings and water and sewer lines

Input - Input measures normally track resources used by a department (e.g. funding, staff, equipment, etc.) or demand for department services

Interagency Transfer - A transfer of funds from one department to another

Interest Rate - A rate of interest charged for the use of money, usually expressed as an annual rate

Internal Service Funds - Funds that finance and account for the operations of County agencies which provide services to other County agencies, organizations or other governmental units on a cost-reimbursed basis such as the self-insurance fund

Intra-Agency/Intradepartmental Transfer - A transfer of funds either within the same department and/or within the same fund

## GLOSSARY

Landing Fee - A charge paid by an airline to an airport company for the right to land at a particular airport used to pay for the maintenance or expansion of the airport's buildings, runways, aprons and taxiways

Law Enforcement Trust Fund (LETf) - Funds derived from law enforcement-related seizures of money and property with allowable uses determined by state and federal laws and regulations

Leachate - Stormwater that has percolated through solid waste

Leadership in Energy and Environmental Design (LEED) - A third party green building certification program, and the nationally accepted benchmark for the design and operation of high-performance green buildings and neighborhoods. LEED measures and enhances the design and sustainability of buildings based on a "triple bottom line" approach: economic prosperity, social responsibility and environmental stewardship

Lean Six Sigma – A method that seeks to improve the quality of manufacturing and business process by identifying and removing the root causes of errors, variations and waste by focusing on outputs that are critical to the customers

Light Emitting Diodes (LED) - A semiconductor device that emits visible light when an electric current passes through it; LED lights have a lower power requirement, higher intensity and longer life than incandescent and fluorescent illuminating devices

Line Item - The smallest expenditure detail in departmental budgets; the line item also is referred to as an "object," with numerical "object codes" used to identify expenditures in the accounting system; "objects" are further divided into "sub-objects"

Litter - Misplaced solid waste that is tossed or dumped or that is blown by wind and traffic or carried by water

Local Option Gas Tax (LOGT) - A tax levy of up to six cents on each gallon of motor and special fuels sold, which has been imposed by Miami-Dade County in accordance with state law and shared with the municipalities in the County; the LOGT may be utilized only for transportation expenditures including public transportation, roadway and traffic operations and maintenance; the tax for Miami-Dade County is six cents per gallon

Lot Clearing - The removal of solid waste by means of tractor mowing, chipping, trimming, weed eating, loading, hauling and light/heavy disposal

Manipulate – An effort to manipulate the outcome of a process by monopolizing all discussion and activities surrounding said process

Medicolegal Investigators - Individuals trained and certified in the standards and practice of death scene investigation

Millage Rate - The rate used in calculating taxes based upon the value of property, expressed in mills; one mill equals \$1.00 of tax for each \$1,000 of property value; the millage rate is the total number of mills of tax assessed

Miscellaneous Construction Contracts (MCC) - A type of contract established to procure competitive, cost effective, quality construction services for miscellaneous and emergency construction projects up to \$5 million through the creation of a pre-qualified pool of contractors as approved by the Board of County Commissioners

## GLOSSARY

Modified Accrual Basis Accounting - A mixture of the cash and accrual basis; the modified accrual basis should be used for governmental funds; to be recognized as a revenue or expenditure, the actual receipt or disbursement of cash must occur soon enough after a transaction or event has occurred to have an impact on current expendable resources; revenues must be both measurable and available to pay for the current period's liabilities; revenues are considered available when collectible either during the current period or after the end of the current period but in time to pay year-end liabilities; expenditures are recognized when a transaction or event is expected to draw upon current expendable resources rather than future resources

Mom and Pop Small Business Grant Program - A grant program created to provide financial and technical assistance to qualified for-profit small businesses that are approved for funding

Multi-Year Capital Improvement Plan - A balanced fiscal plan for governmental capital projects that spans six fiscal years

Net Operating Revenue - Revenue from any regular source; revenue from sales is adjusted for discounts and returns when calculating operating revenue

Net Revenues (through bond transactions) - An amount of money available after subtracting from gross revenues such costs and expenses as may be provided for in the bond contract; costs and expenses most often deducted are operations and maintenance expenses

Ninth-Cent Gas Tax - A locally imposed one cent per gallon tax on motor and special fuel for expenses related to establishing, operating and maintaining a transportation system

Non-Departmental Expenditures – Expenditures that cannot be directly attributed to any specific department

Operating Budget - A balanced fiscal plan for providing governmental programs and services for a single year

Optionality – The value of additional optional investment opportunities available only after having made an initial investment

Outcome - Outcome measures focus on program results, effectiveness and service quality, assessing the impact of agency actions on customers, whether individual clients or whole communities (e.g. incidents of fire-related deaths, response time, the crime rate, percentage of residents rating service as good or excellent, percentage of streets that are clean and well-maintained, number of homeless)

Output - Output or workload measures, indicate the amount of work performed on the part of the department (e.g. applications processed, contracts reviewed, tons of garbage collected and potholes filled)

Parity Basis - Equivalence of a commodity price expressed in one currency to its price expressed in another; equality of purchasing power established by law between different kinds of money at a given ratio

Passenger Facility Charges (PFC) - A charge per enplaned passenger charged locally with Federal Aviation Administration (FAA) authorization for aviation-related capital improvement projects

## GLOSSARY

People's Transportation Plan (PTP) - A plan of improvements to the Miami-Dade County transportation system which includes building rapid transit lines, expanding bus service, adding buses, improving traffic signalization, improving major and neighborhood roads and highways and funding to municipalities for road and transportation projects; the PTP is funded with proceeds of the one-half percent sales charter county transit system surtax which is overseen by the Citizen's Independent Transportation Trust (CITT) (See Charter County Transit System Sales Surtax)

Peace and Prosperity Plan - an annual plan to combat gun violence, including addressing at-risk youth, and provide opportunities for economic prosperity throughout Miami-Dade County through a strategy including programs to have immediate impact on high-risk youth, ongoing independent evaluation to ensure that the most effective efforts guide future investments, and leveraging outside resources to expand the impact of the funds received from the FTX naming rights partnership, with a focus on economic development and community revitalization efforts

Performance Measurement - A means, usually quantitative, of assessing the efficiency and effectiveness of departmental work programs; these measures can be found within the various department narratives

Plat - A map showing planned or actual features of an area (streets, buildings, lots, etc.)

Professional Sports Franchise Facilities Tax (PSFFT) - A one percent tax on transient lodging accommodations levied countywide, except in the City of Miami Beach, the Town of Surfside and the Village of Bal Harbour, dedicated to the development of sports facilities utilized by professional sports franchises

Program Area - A broad function or area of responsibility of government, relating to basic community needs; program areas usually entail a number of organized sets of activities directed towards a general common purpose and may encompass the activities of a number of departments

Projection - An estimation of anticipated revenues, expenditures or other quantitative data for specific time periods, usually fiscal years

Property Taxes - See Ad Valorem Taxes

Proprietary Department - A department that pays for all or most of its cost of operations from user fees and generally receives little or no property tax support; commonly called "self-supporting" or "enterprise" department

Public Hospital Sales Surtax - A one-half percent surtax on countywide sales, use, rentals, admissions and other transactions (up to \$5,000 on sales of tangible personal property) for the operation, maintenance and administration of Jackson Memorial Hospital (JMH); the surtax was approved by a special election held on September 3, 1991 and imposed by Ordinance 91-64 effective January 1, 1992; Chapter 212.055 Florida Statutes, which authorizes the surtax, requires a maintenance of effort contribution representing a fixed percentage (11.873 percent) of Countywide General Fund revenue and a millage equivalent; (also referred to as the JMH surtax or the health care sales surtax)

Public-private Partnership or P3 - A partnership between a government agency and the private sector in the delivery of goods or services to the public



## GLOSSARY

Qualified Target Industry Program (QTI) - A State-created program that encourages additional high value jobs through tax refunds; businesses which expand existing operations or relocate to the State, are entitled to a tax refund of up to \$3,000 per job or \$6,000 per job if the business is located in an enterprise zone; the County's contribution is 20 percent of the refund

Quality Neighborhoods Improvement Program (QNIP) - A program that addresses infrastructure needs in older, urban neighborhoods and high growth areas; primarily includes the construction of new sidewalks and repairs to existing sidewalks, including safe route to schools, local and major drainage improvements, road resurfacing and local park facility improvements

Rental Assistance Demonstration (RAD) - A program of the U.S. Department of Housing and Urban Development (HUD) that seeks to preserve affordable housing by converting a public housing property's HUD funding to either Section 8 project-based voucher (PBV) or Section 8 project-based rental assistance (PBRA). This conversion of funding allows public housing agencies to make needed repairs while ensuring permanent affordability for these units

Recidivism - Habitual or chronic relapse of criminal or antisocial offenses

Recyclable - Products or materials that can be collected, separated and processed to be used as raw materials in the manufacturing of new products

Refunding Bond - A bond issued to refund outstanding bonds, which are bonds that have been issued but have not yet matured or been otherwise redeemed

Replacement Housing Factor – Capital Fund Grants that are awarded to Public Housing Agencies that have removed units from inventory for the sole purpose of developing new public housing units

Resilience - A measure of the sustained ability of a community to utilize available resources to respond to, withstand and recover from adverse situations

Resource Recovery - A process in which waste is recovered through recycling, waste-to-energy or composting

Resourcing For Results Online - a web-based system used to submit and present budget information

Revenue - Funds received from external sources such as taxes, fees, charges for services, special assessments, grants and other funds collected and received by the County in order to support services provided to the public

Revenue Maximization - Processes, policies and procedures designed to identify, analyze, develop, implement and support initiatives that expand and enhance revenue sources, reduce operational and development costs and improve compliance with federal and state requirements

Revenue Mile - A mile in which a transit vehicle travels while in revenue service

Road Impact Fees (RIF) - Fees collected from new developments or builders of homes and businesses to offset the demands of new development on County infrastructure, specifically County roads

Rolled Back Millage Rate - The millage rate that, when applied to the tax roll for the new year, excluding the value of new construction and any dedicated increment value, would allow the taxing authority to raise the same amount of property tax revenue for the new budget as it estimates to receive in the current year

## GLOSSARY

Ryan White HIV/AIDS Treatment Extension Act of 2009 - Federal legislation created to address the health care and support service needs of people living with HIV disease or AIDS, and their families, in the United States; this legislation was originally enacted in 1990 as the Ryan White Comprehensive AIDS Resources and Emergency (CARE) Act, as reauthorized in 1996, amended in 2000, reauthorized in 2006 and later in 2009

Scorecard – Graphical display of County department performance measures and associated targets

Secondary Gas Tax - See Constitutional Gas Tax

Security - A specific revenue source or asset of an issuer that is pledged for payment of debt service on a series of bonds, as well as the covenants or other legal provisions protecting the bondholders; credit enhancement is considered additional security for bonds

Sequence Batch Reactor (SBR) - A type of activated sludge process for the treatment of wastewater. SBR reactors treat wastewater such as sewage or output from anaerobic digesters or mechanical biological treatment facilities in batches. Oxygen is bubbled through the mixture of wastewater and activated sludge to reduce the organic matter (measured as biochemical oxygen demand and chemical oxygen demand). The treated effluent may be suitable for discharge to surface waters or possibly for use on land

Service Level - Services or products, which compromise actual or expected output of a given project or program; focus is on results, not measures of workload

Social Distancing - The practice of maintaining a greater than usual physical distance, such as six feet or more, from other people or of avoiding direct contact with people or objects in public places in order to minimize exposure and reduce the transmission of infection

Sonovoid Bridge - A fixed bridge with a partially hollow concrete deck

South Florida Regional Transportation Authority (SFRTA) - Established in June 2003 and tasked with the responsibilities to plan, maintain and operate a transit system and represents a re-designation of the Tri-County Rail Authority

Special Assessment Bonds - A bond issued to finance improvements in special assessment districts with debt service paid by assessments to district residents

Special Assessment District - A geographic area, designated by petition or vote of the residents of that area, in which a particular service is provided exclusively to residents of the area; a special property tax or a special assessment fees pays for these services (also known as a Special Taxing District)

Special Obligation Bond - A bond issued to finance improvements with debt service paid by designated revenues; the full faith and credit of a governmental jurisdiction are not pledged to repay the debt

Special Transportation Service (STS) - A service that provides transportation for persons with disabilities that do not have access to Metrobus, Metrorail or Metromover

Specificity – The quality or condition of being specific

## GLOSSARY

State Housing Initiatives Partnership Program (SHIP) - A State of Florida housing incentive program providing local funding to implement and/or supplement the following programs: housing development, down payment assistance, housing acquisition and rehabilitation, homeownership assistance and homebuyers counseling and technical assistance

Stormwater - Surface water generated by a storm

Stormwater Utility Fee - A fee assessed on real property established and imposed to finance design, installation and maintenance of stormwater management systems

Subordinate Special Obligation Bond - A junior bond, secured by a limited revenue source or promise to pay, that is repayable only after the other debt (senior bond) with a higher claim has been satisfied

Surety Bond - An instrument that provides security against a default in payment; surety bonds are sometimes used in lieu of a cash deposit in a debt service reserve fund

Surplus - An excess of assets over the sum of all liabilities

Targeted Jobs Incentive Fund (TJIF) - An initiative of the Beacon Council and Miami-Dade County that encourages additional job creation and investment through tax refunds; businesses which expand existing operations or relocate to Miami-Dade County are entitled to a tax refund of \$3,000 per job, or \$4,500 per job if the business is located in a designated priority area; an alternative capital investment based TJIF award is awarded if the investment, excluding land value, exceeds \$3 million and a minimum number of jobs are created

Targeted Urban Areas (TUA) - Areas which are traditionally the most under-served and underdeveloped neighborhoods in Miami-Dade County; TUA represent portions of Opa-Locka, Florida City, Homestead, Coconut Grove, South Miami, Richmond Heights, Perrine, Princeton, Goulds, Leisure City, Naranja, Little Haiti, Overtown, Model Cities, Brownsville, Liberty City, Carol City, North Miami, West Little River, 27<sup>th</sup> Avenue Corridor and 183<sup>rd</sup> Street Corridor

Tax Increment Financing (TIF) - A method used to publicly finance needed public improvements and enhanced infrastructure in a defined area; the purpose is to promote the viability of existing businesses and attract new commercial enterprises

Teen Court Program - A State of Florida Department of Juvenile Justice (DJJ) program created in 1996 and administered by the Miami-Dade Economic Advisory Trust (MDEAT) since 1999; the program provides for teenage student volunteers to decide sentences of juveniles who have admitted breaking the law and offers an opportunity for the juvenile offender to avoid having a delinquency record if all sanctions are honored

Timebox – A verb indicating the creation of a milestone within a larger project or initiative

Tipping Fee - A fee charged to customers for the right of disposing waste by the operators of waste management facilities

Toll Revenue Credits - A revenue from the Florida Department of Transportation (FDOT), primarily used for the operation and maintenance of state highways, which effective FY 1995-96, may be used as an in-kind local match for federal grant dollars; these credits, while able to leverage federal funds, have no real purchasing power

## GLOSSARY

Tourist Development Surtax (TDS) - A two percent Food and Beverage Tax collected on the sale of food and beverages (alcoholic and non-alcoholic) by restaurants, coffee shops, snack bars, wet bars, night clubs, banquet halls, catering or room services and any other food and beverage facilities in or on the property of a hotel or motel; the Surtax is collected throughout Miami-Dade County, with the exception of facilities located in the cities of Surfside, Bal Harbour and Miami Beach and is distributed in full to the Greater Miami Convention and Visitors Bureau, less \$100,000 to the Tourist Development Council

Tourist Development Tax (TDT) - A two percent tax collected on the rental amount from any person who rents, leases or lets for consideration any living quarter accommodations in a hotel, apartment hotel, motel, resort motel, apartment motel, rooming house, mobile home park, recreational vehicle park, single family dwelling, beach house, cottage, condominium or any other sleeping accommodations rented for a period of six months or less; the TDT is collected throughout Miami-Dade County, with the exception of the cities of Surfside, Bal Harbour and Miami Beach and is distributed to the Greater Miami Convention and Visitors Bureau (60 percent), the Department of Cultural Affairs (20 percent) and to the City of Miami for eligible uses (20 percent)

Transient Lodging (Tourist Tax or Bed Tax) - Charges levied on transient lodging accommodations these include CDT, PSFFT, TDT and TDS

Transit Corridor - A broad geographic band that follows a general directional flow of travel connecting major origins and destinations of trips and which may contain a number of streets, highways and transit routes

Trash - Any accumulation of paper, packing material, rags or wooden or paper boxes or containers, sweepings and all other accumulations of a nature other than garbage, which are usual to housekeeping and to the operation of commercial establishments

True-up - The methodology used to calculate an adjustment, either increase or decrease, made to a wholesale water or wastewater customer invoice from the previous fiscal year and carried forward in the upcoming fiscal year due to a difference between the actual audited cost and budgeted cost for the previous period

Trust Funds - Accounts designated such by law or the County which record receipts for spending on specified purposes; expenditures from trust funds do not require annual appropriations

Undesignated Fund Balance - Funds which are remaining from the prior fiscal year, which are available for appropriation and expenditure in the current fiscal year

Unincorporated Municipal Service Area (UMSA) - The area of Miami-Dade County which is not incorporated or within the boundaries of any municipality; the County has a full range of municipal powers and responsibilities with respect to the unincorporated area of the County, including the power to tax for such traditional municipal services as local police patrol and neighborhood parks; services are provided and taxes applied exclusively in the unincorporated area of the County; residents of municipalities receive similar services directly from their respective city governments

Urban Development Boundary (UDB) - A service line drawn by the County that separates urban service delivery areas from the rural areas; inside the UDB is the urban side and outside the UDB is the rural side; the area outside the UDB in South Miami-Dade County is designated agriculture on the land use map; by County code, once the UDB is moved, no new agriculture can be established on the new properties that are now inside the UDB

## **GLOSSARY**

User Access Program (UAP) - A revenue source for supporting the procurement related activities of goods and services by deducting two percent from each vendor's invoice for goods and services utilized by County departments; the program also applies to other non-County agencies that have an agreement in place to access County established contracts; jurisdictions forward 1.5 percent of the proceeds collected from the 2 percent deduction and keep 0.5 percent

Utility Service Fee - A service fee imposed on water and sewer customers, pursuant to the Code of Miami-Dade County, to cover the cost of environmental services and regulations related to water and sewer services and groundwater quality

Waste disposal - Disposal of solid waste through landfill, incineration, composting or resource recovery

Waste transfer - Transfer of solid waste after collection or drop-off to a disposal or resource recovery facility or landfill

Wastewater - Used water and/or storm runoff that must be cleaned before being released back into the environment

Water reuse - Involves subjecting domestic wastewater, giving it a high degree of treatment and using the resulting high-quality reclaimed water for a new, beneficial purpose

Weatherize - An action of preparing a structure to withstand the natural elements

## INDEX

### A

Accounting, 46  
    Accrual Basis Of, 51  
Acronyms, 281-91  
Administrative Office of the Courts (AOC), 33,  
    193, 196-87, 233  
Ad Valorem Taxes, 44, 62  
Advanced Traffic Management System, 104, 201  
Aggregate Millage, 40, 49  
Animal Services, 9, 19, 26, 33, 59, 78, 83, 112,  
    124, 144, 146, 154, 165, 167, 211, 214,  
    237, 239  
Audit and Management Services (AMS), 9, 19,  
    26, 34, 45, 79, 84, 114, 129  
Aviation Department, 9, 19, 26, 33, 43, 51, 60,  
    65, 90, 92-5, 127, 141, 143, 146, 161, 166,  
    223

### B

Beach Maintenance, 112, 211  
Beach Renourishment, 144, 228  
Board of County Commissioners (BCC), 19, 26,  
    29, 32-5, 37, 46, 60, 62, 76, 81, 92, 117,  
    197, 236  
Boot Camp, 28, 193,  
Budget-In-Brief, 15  
Budget Process, 37, 52  
Building Better Communities General Obligation  
    Bond Program (BBC GOB), 39, 60, 196  
Business Planning, 28, 36

### C

Capital Budget, 21, 23, 52, 55, 60, 92, 148-63  
Capital Expenditure Summary, 146-47  
Capital Revenue Summary, 141-45  
Children and Special Needs Center, 197  
Citizens' Independent Transportation Trust  
    (CITT), 26, 102, 110, 121  
Code Enforcement, 31, 225-26  
Commission on Ethics and Public Trust, 9, 19,  
    26, 34, 45, 79, 114, 129  
Communications and Customer Experience  
    Department, 9, 19, 26, 34, 45, 114, 129,  
    231, 241  
Community Action and Human Services  
    (CAHS), 9, 19, 26, 33, 45, 79, 113, 126,  
    165, 167, 218, 237, 240-41, 274

Community-Based Organizations (CBOs), 20,  
    193, 208, 219, 221, 236,  
Compressed Natural Gas (CNG), 201  
Computer Aided Dispatch (CAD), 148-49, 165,  
    175, 199, 233  
Convention Development Tax (CDT), refer to  
    Tourist Taxes  
Cooperative Extension, 41, 111, 209  
Corrections and Rehabilitation Department  
    (MDCR), 9, 19, 26, 33, 45, 76, 109, 118,  
    165, 193, 197, 214, 233-34, 237, 240  
Countywide Infrastructure Investment Program  
    (CIIP), 155, 165, 196, 199, 203, 207, 212,  
    215, 218-19, 231, 234-35  
COVID-19, 28, 62, 65, 94, 101, 103-04  
Cultural Affairs Department, 9, 19, 26, 33, 45,  
    77, 111, 122, 146, 152, 166-67, 175-76,  
    180, 203, 238-39, 241

### D

Debt Capacity, 182

### E

Executive Summary, 22  
Early Head Start, 165  
Elections Department, 9, 19, 26, 32, 34-5, 45,  
    79, 115, 129, 147, 162-65, 175, 232  
Emergency Management, 9, 19, 26, 33, 45, 76,  
    109, 118, 146, 148, 164, 166, 237  
Environmentally Endangered Lands (EEL), 22,  
    155, 169, 227-29  
Enterprise Resource Planning, 115, 162-63, 177

### F

Finance Department, 9, 19, 26, 35, 164, 236  
Financial Outlook, 65, 67, 86-7, 90, 97-8, 103  
Financial Policies, 46  
Fire Rescue Department (MDFR), 9, 19, 26, 33,  
    39, 45, 109, 118, 146, 148-49, 164, 166-67,  
    172, 194-95, 199, 220, 234-35, 237  
**F**  
Fire Rescue District, 24-5, 31, 43, 50, 65  
Fit2Lead, 198, 206  
Funds  
    Fiduciary, 39, 44  
    Government Accounting, 285  
    Proprietary Funds, 39, 42-3, 45

Food and Beverage Tax, 180 also see Tourist Taxes  
Food Programs, 138, 178

## **G**

Gantry Cranes, 97, 161, 177, 230  
Generally Accepted Accounting Principles (GAAP), 46  
Government Finance Officers Association (GFOA), 4  
Government Structure, 33  
Governmental Accounting Standards Board (GASB), 46  
General Government Improvement Fund (GGIF), 26, 45, 63, 79, 83, 110-13, 116, 121-23, 125, 127, 132, 144, 164-65, 193, 196-97, 233, 275

## **H**

Head Start, 113, 160, 165  
Homeless Trust, 9, 19, 26, 33, 45, 113, 126, 146, 159, 166, 172, 207, 220-21, 240, 275  
Human Resources Department, 9, 19, 26, 34-5, 45, 79, 84, 111, 115, 130, 206, 232

## **I**

Independent Civilian Panel, 9, 19, 26, 33, 76, 110, 121, 237  
Information Technology Department (ITD), 9, 19, 26, 34, 42, 45, 79, 84, 115, 130, 146-48, 154, 175, 196, 199, 204, 211, 233  
Inspector General, see Office of the Inspector General  
Internal Services Department (ISD), 9, 19, 26, 34, 45, 79, 84, 116, 131, 146-47, 193-94, 233-34

## **J**

Jackson Memorial Hospital, 43  
Judicial Administration, 19, 26, 45, 76, 109, 119, 193-94, 196  
Juvenile Services Department (JSD), 9, 19, 26, 33, 45, 76, 109, 119, 193, 197-98, 207, 233, 274

## **L**

Library District, 25, 40, 43, 45, 49, 50, 65, 75, 85, 89, 206

Library Department (MDPLS), 9, 19, 26, 40, 123, 146, 152, 166, 168, 206-09  
Local Requirements, 33

## **M**

Measure, 25  
Medical Examiner Department, 9, 19, 26, 33, 45, 76, 110, 120, 146, 149, 164, 198  
Miami-Dade County Charter, 32  
Miami-Dade County Code of Ordinances, 46  
Miami-Dade Economic Advocacy Trust (MDEAT), 19, 26, 33, 45, 78, 110, 120, 127, 146, 173, 225,  
Miami International Airport (MIA), 43, 90, 161, 167, 176, 202, 212,  
Millage Rates, 23, 39, 40, 46-7, 49, 50, 53, 58-9, 66  
Million Trees Miami, 210-11  
Monitor, 36-7, 222, 235-36  
Mosquito Control, 33, 78, 215-16, 234

## **N**

Neat Streets Miami (NSM), 210-11  
Neighborhood Safety Initiative (NSI), 150, 164,

## **O**

Office of the Clerk, 19, 26, 33, 45, 76, 110, 120,  
Office of the Commission Auditor, 47, 52, 109  
Office of Management and Budget (OMB), 9, 19, 26, 34-5, 45-6, 52, 65, 79, 84, 113, 116, 126, 131, 147, 162, 215, 227, 235-36  
Office of the Inspector General (OIG), 9, 19, 26, 34, 45, 79, 116, 131  
Office of the Mayor, 9, 19, 26, 33, 45, 76, 81, 117, 193  
Operating Budget, 17-8, 23, 40, 42, 46, 52, 55, 57, 60, 109-16, 200, 222  
Outstanding Debt, 39, 51, 98, 183, 185-90

## **P**

Parks, Recreation and Open Spaces (PROS), 9, 19, 26, 33, 40-1, 45, 48, 59, 111-12, 121, 123, 198, 206-07, 209, 226-27  
People's Transportation Plan (PTP), 102, 201  
Planning, (Strategic and Business), 33, 36  
Police Department (MDPD), 9, 19, 26, 32, 81, 197, 235, 274  
PortMiami, 90, 95, 97-8, 194, 204  
Position Changes, 25-6

Property Taxes, 39, 44, 53, 57-9, 74-5  
Public Health Trust, 33, 39, 43-4, 51, 79, 164-65, 198  
Public Housing and Community Development (PHCD), 9, 19, 26, 33, 43, 45, 113, 127-28, 164-65, 219-20, 222  
Public Service Tax, 71

## **R**

Regulatory and Economic Resources (RER), 19, 26, 33, 40-2, 45, 78, 83, 112, 114, 124, 128, 178, 211, 220, 225, 236, 239-42, 276  
Resources Recovery Facility, 101, 215  
Results-Oriented Governing, 36, 46, 237  
Revenue Capacity, 181  
Revenue Sharing, 30, 69, 72, 87-8, 133, 135, 179

## **S**

Sales Tax, 17-8, 57, 69-70, 72-3, 87-88, 103, 105, 133, 135, 179, 186  
School Crossing Guard Program, 41  
Seaport Department, 9, 19, 26, 33, 43, 45, 51, 59-60, 65, 95-8, 114, 128, 141-2, 150, 161, 166, 169, 177-8, 188-9, 216, 230-1, 238, 241  
Secondary Gas Tax, 97, 145, 179  
Solid Waste Management (DSWM), 9, 19, 26, 33, 43, 45, 51, 59, 65, 78, 83, 101, 112, 125, 146, 155, 166, 169, 178, 211, 215, 220, 234-9  
South Dade Transitway Corridor, 103, 151, 201  
Special Revenue Funds, 39, 43,  
Strategic Miami Area Rapid Transit (SMART) Plan, 103, 151, 170  
Strategic Plan Objectives, 237  
Strategic Procurement Department (SPD), 9, 19, 26, 34, 45, 116, 132, 236, 241-2

## **T**

Table of Organization, 9, 11, 34  
Taxes, Gas 17-8, 57, 68  
Tax Collector, 19, 26, 32, 34-5, 44-5, 58, 115, 130, 142, 147, 163-4, 236, 242  
Tax Increment Financing (TIF), 49, 78, 83, 138, 140  
Transient Lodging and Food and Beverage Taxes (also known as Tourist Taxes), 180

Transportation and Public Works (DTPW), 19, 26, 33, 40, 42-3, 45, 51, 77, 82, 102, 110-11, 122, 125, 179, 199, 211, 216, 237-41  
Transportation Infrastructure Improvement District (TIID), 104-5, 137  
Transportation Planning Organization, 103, 199, 229  
Trash and Recycling Centers (TRCs), 43, 101, 211, 216  
Tourist Taxes, 49, 53  
Truth in Millage (TRIM), 49, 53  
Two-Tier Federation, 29

## **V**

Voted Debt, 24, 40

## **W**

Waste Collection Fees, 60  
Water and Sewer Department, 43, 59, 98-9, 178, 189, 190, 211, 216, 236,

## **Y**

Youth and Community Safety Initiative, 198-99

## **Z**

Zoo Miami, 41, 111, 154, 177, 209-10, 213