

## FY 2025-26 Proposed Budget and Multi-Year Capital Plan

### Medical Examiner

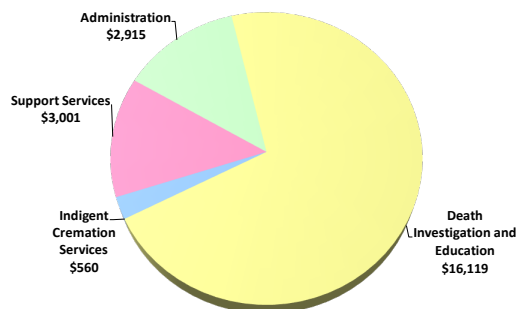
The Medical Examiner Department, acting under the authority of Chapter 406 of the Florida Statutes, provides accurate, timely, dignified, compassionate and professional death investigative services for the residents of Miami-Dade County. In addition, the Department provides education, consultation and research for local and national medical, legal, academic and law enforcement communities.

As part of the Public Safety strategic area, the Medical Examiner provides pathology, toxicology, records/transcription, morgue, photography, investigation, and indigent cremation services; investigates and processes approximately 16,000 cases annually, which include cremation request reviews, autopsies and toxicology and pathology consultation cases; and facilitates organ, bone and tissue donor cases. The Department focuses on what is generally called “forensic pathology,” which combines the methods of legal and police investigations with those of medicine and science to ascertain the facts surrounding deaths, particularly the cause and manner of deaths. The Medical Examiner also hosts annual seminars on death investigation, forensic imaging, anthropology, and odontology.

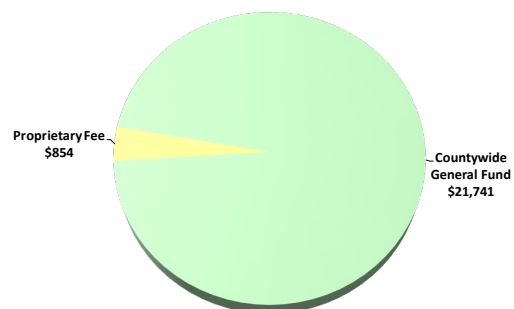
The Department serves the public and partners with the Federal Bureau of Investigation (FBI), Department of Homeland Security (DHS), State Attorney, US Attorney, Public Defender, Florida Department of Health, Centers for Disease Control (CDC), local and state police departments, hospitals, National Transportation Safety Board (NTSB) and funeral centers.

### FY 2025-26 Proposed Operating Budget

**Expenditures by Activity**  
(dollars in thousands)



**Revenues by Source**  
(dollars in thousands)



## FY 2025-26 Proposed Budget and Multi-Year Capital Plan

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### TABLE OF ORGANIZATION

	<div><p><u>ADMINISTRATION</u> Formulates departmental policies and provides overall direction and coordination to all divisions; oversees fiscal and budgetary operations</p><table><tr><td><u>FY 24-25</u></td><td><u>FY 25-26</u></td></tr><tr><td>8</td><td>10</td></tr></table></div>	<u>FY 24-25</u>	<u>FY 25-26</u>	8	10
<u>FY 24-25</u>	<u>FY 25-26</u>				
8	10				
	<div><p><u>SUPPORT SERVICES</u> Provides internal administrative support to all bureaus and divisions, including personnel administration, budget control, fiscal account management, purchasing, computer services, records management and inventory control</p><table><tr><td><u>FY 24-25</u></td><td><u>FY 25-26</u></td></tr><tr><td>12</td><td>12</td></tr></table></div>	<u>FY 24-25</u>	<u>FY 25-26</u>	12	12
<u>FY 24-25</u>	<u>FY 25-26</u>				
12	12				
	<div><p><u>DEATH INVESTIGATION AND EDUCATION</u> Provides statutorily mandated medicolegal death investigative services for the residents of Miami-Dade County, as defined in the Florida Statutes, Chapter 406; maintains Accreditation Council for Graduate Medical Education (ACGME) accredited Forensic Pathology Fellowship Program</p><table><tr><td><u>FY 24-25</u></td><td><u>FY 25-26</u></td></tr><tr><td>71</td><td>71</td></tr></table></div>	<u>FY 24-25</u>	<u>FY 25-26</u>	71	71
<u>FY 24-25</u>	<u>FY 25-26</u>				
71	71				
	<div><p><u>INDIGENT CREMATION SERVICES</u> Supervises indigent body disposal program; maintains Dr. Bruce A. Hyma Memorial Cemetery</p><table><tr><td><u>FY 24-25</u></td><td><u>FY 25-26</u></td></tr><tr><td>2</td><td>2</td></tr></table></div>	<u>FY 24-25</u>	<u>FY 25-26</u>	2	2
<u>FY 24-25</u>	<u>FY 25-26</u>				
2	2				

The FY 2025-26 total number of full-time equivalent positions is 95

## FY 2025-26 Proposed Budget and Multi-Year Capital Plan

### DIVISION: ADMINISTRATION

The Administration Division is responsible for formulating departmental policies and providing overall direction and coordination to all divisions.

- Oversees fiscal and budgetary operations
- Provides secretarial services and schedules appointments, court appearances, depositions and speaking engagements
- Oversees policy and procedures development
- Directs and coordinates all departmental internal and external operations

### DIVISION COMMENTS

- During FY 2024-25 two overages were approved to fulfill statutorily mandated compliance requirements: one Deputy Director responsible for the department's administrative and operational functions (\$378,000) and one Senior Executive Assistant to the Department Director responsible for the day-to-day operations of the Forensic Pathology Fellowship program (\$206,000)

### DIVISION: SUPPORT SERVICES

The Support Services Division provides internal administrative support such as personnel administration, budget control, accounts payable and receivable, purchasing and computer services; additionally, the Division maintains and tracks inventory

- Develops and maintains information systems
- Maintains all departmental case files; tabulates information and prepares statistics and quarterly reports for use by professional staff and interested agencies; forwards reports to requesting individuals, companies and agencies

### DIVISION: DEATH INVESTIGATION AND EDUCATION

The Death Investigation Division is responsible for providing statutorily mandated medicolegal death investigative services for the residents of Miami-Dade County, combining the methods of legal and law enforcement investigations with those of medicine and science to ascertain the facts surrounding deaths, particularly the cause and manner of death, as defined in Florida Statutes, Chapter 406.

- Provides statutorily mandated medicolegal death investigative services for the residents of Miami-Dade County, as defined in the Florida Statutes, Chapter 406; maintains ACGME accredited Forensic Pathology Fellowship Program
- Conducts all medical examinations and autopsies
- Provides and coordinates investigative services to medical examiners and maintains individual case files
- Provides laboratory services by performing toxicological analysis on specimens submitted for examination, issues reports and interpretation of findings and testifies in court
- Responds to police and hospital calls to transport human remains and other items of evidentiary value
- Coordinates efforts of police, family and funeral homes; receives and releases bodies; provides X-ray examination, finger printing and evidence documentation
- Provides photography services such as copy work, slide duplication, computer graphics, photomicrography, photomacrography and audiovisual services
- Provides histology services by processing and preparing tissue specimens for microscopic analysis by pathologists
- Conducts preceptorship programs in the photography field and coordinates photography training and educational workshops for local and national medical, legal, academic and law enforcement communities
- Provides revenue-generating educational training programs in multiple forensic areas

## FY 2025-26 Proposed Budget and Multi-Year Capital Plan

Strategic Plan Objectives							
<ul style="list-style-type: none"> <li>PS1-2: Provide forensic and medical investigations quickly, accurately, and in an unbiased manner</li> </ul>							
Departmental Objectives	Performance Measures	Measure Type	Good Direction	FY 22-23	FY 23-24	FY 24-25	FY 25-26
				Actual	Actual	Budget	Target
Maintain all available certifications in order to provide professional service in support of Statutory Mandate (FS Chapter 406)	Autopsies performed within 72 hours	EF	↑	99%	99%	90%	90%
	Death investigations completed within 60 days	EF	↑	83%	80%	90%	90%
Provide accurate service in support of Statutory Mandate (FS Chapter 406)	Toxicology case turnaround time (in days)	EF	↓	48	45	35	35

Strategic Plan Objectives							
<ul style="list-style-type: none"> <li>PS2-1: Minimize response time</li> </ul>							
Departmental Objectives	Performance Measures	Measure Type	Good Direction	FY 22-23	FY 23-24	FY 24-25	FY 25-26
				Actual	Actual	Budget	Target
Provide timely service to meet certification standards and/or support Statutory Mandate (FS Chapter 406)	Forensic Evidence Recovery Team (FERT) 60-minute response rate	EF	↑	93 %	93 %	90 %	90 %

Strategic Plan Objectives							
<ul style="list-style-type: none"> <li>PS3-1: Increase countywide preparedness and community awareness</li> </ul>							
Departmental Objectives	Performance Measures	Measure Type	Good Direction	FY 22-23	FY 23-24	FY 24-25	FY 25-26
				Actual	Actual	Budget	Target
Maintain contingency space for mass fatality scenario	Body count in refrigerated storage	OP	↔	150	165	125	125

## FY 2025-26 Proposed Budget and Multi-Year Capital Plan

### DIVISION: INDIGENT CREMATION SERVICES

The Indigent Cremation Services Division provides indigent body disposal and maintains the Dr. Bruce A. Hyma Memorial Cemetery.

- Coordinates with funeral homes and crematoriums
- Ensures maintenance of the Dr. Bruce A. Hyma Memorial Cemetery
- Provides indigent body disposal
- Supervises indigent cremations

### CAPITAL BUDGET HIGHLIGHTS AND OPERATIONAL IMPACTS

- To address the increasing demands and the Department's need for additional space due to Miami-Dade County's growing population, the Department has been included as part of the People and Internal Operations Department's Civic Master Plan review
- The Medical Examiner's FY 2025-26 Proposed Budget and Multi-Year Capital Plan includes the replacement of an outdated audiovisual system in the auditorium of the Medical Examiner's facility with a modern updated integrated digital system; the auditorium is where the Medical Examiner holds various revenue-producing trainings, seminars, workshops and events for law enforcement officials, the medical community, the legal professionals and outside organizations in the field; the capital program is funded with General Government Improvement funds (\$1.160 million) and with Miami-Dade Rescue Plan funds (\$345,000) (total program cost \$1.505 million; \$1.505 million in FY 2025-26; capital program #2000001916)
- The Department's FY 2025-26 Proposed Budget and Multi-Year Capital Plan also includes the replacement of the Department's existing case management and laboratory information systems (LIMS), which is near its end of life and support; these systems meet the accreditation requirement for the National Association of Medical Examiners to have computerized information management systems established to collect documents and information generated from medicolegal and toxicological death investigations to determine cause and manner of death, generate statistical data, and retain such for chain of custody, evidence preservation, and to address public records requests; the capital program is funded with General Government Improvement Funds (GGIF) (\$2 million) (total program cost \$2 million; \$1.374 million in FY 2025-26; capital program #2000002495)
- The FY 2025-26 Proposed Budget and Multi-Year Capital Plan also includes improvements to the Medical Examiner's facility including, but not limited to furniture, fixtures, equipment, security, electrical, plumbing, air conditioning, roofs, space renovations, and various other building infrastructure needs; the capital program is being funded through the Countywide Infrastructure Investment Program (CIIP) (\$4.919 million) (total program cost \$4.919 million; \$2.889 million in FY 2025-26; capital program #2000003875)
- In FY 2025-26, the Medical Examiner is budgeted to replace its aging liquid chromatograph mass spectrometer (LC) in order to enhance the laboratory's ability to identify and confirm new substances and develop alternative approaches to testing to increase case processing time; the capital program is funded with general Government Improvement Funds (GGIF) (\$400,000); once purchased it is expected to have an annual operational impact of \$10,000 (total program cost \$400,000; \$400,000 in FY 2025-26; capital program #2000004995)

## FY 2025-26 Proposed Budget and Multi-Year Capital Plan

### SELECTED ITEM HIGHLIGHTS AND DETAILS

Line-Item Highlights	(dollars in thousands)				
	Actual FY 22-23	Actual FY 23-24	Budget FY 24-25	Projection FY 24-25	Proposed FY 25-26
Advertising	0	0	0	0	1
Fuel	21	21	27	26	27
Overtime	122	150	167	167	187
Rent	0	0	0	0	0
Security Services	135	136	183	152	183
Temporary Services	92	242	20	68	243
Travel and Registration	33	66	105	106	176
Utilities	69	64	88	88	97

### OPERATING FINANCIAL SUMMARY

(dollars in thousands)	Actual FY 22-23	Actual FY 23-24	Budget FY 24-25	Proposed FY 25-26	(dollars in thousands)	Total Funding		Total Positions	
						Budget FY 24-25	Proposed FY 25-26	Budget FY 24-25	Proposed FY 25-26
<b>Revenue Summary</b>					<b>Strategic Area: Public Safety</b>				
General Fund Countywide	14,034	15,550	17,133	21,741	Administration	2,188	2,915	8	10
Cremation Approval Fees	756	758	750	750	Support Services	2,085	3,001	12	12
Fees and Charges	20	13	13	11	Death Investigation and	13,289	16,119	71	71
Forensic Imaging	14	16	10	11	Education				
Other Revenues	71	82	65	66	Indigent Cremation Services	424	560	2	2
Special Service Fees	16	25	15	16	Total Operating Expenditures	17,986	22,595	93	95
Toxicology Testing	117	2	0	0					
Total Revenues	15,028	16,446	17,986	22,595					
<b>Operating Expenditures Summary</b>									
Salary	8,686	9,188	9,783	12,068					
Fringe Benefits	4,209	4,720	5,280	6,481					
Contractual Services	501	462	430	677					
Other Operating	1,289	1,678	2,034	2,551					
Charges for County Services	239	186	265	416					
Capital	104	190	194	402					
Total Operating Expenditures	15,028	16,424	17,986	22,595					
<b>Non-Operating Expenditures Summary</b>									
Transfers	0	22	0	0					
Distribution of Funds In Trust	0	0	0	0					
Debt Service	0	0	0	0					
Depreciation, Amortizations and Depletion	0	0	0	0					
Reserve	0	0	0	0					
Total Non-Operating Expenditures	0	22	0	0					

## FY 2025-26 Proposed Budget and Multi-Year Capital Plan

### **CAPITAL BUDGET SUMMARY**

(dollars in thousands)	PRIOR	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FUTURE	TOTAL
<b>Revenue</b>									
CIIP Program Bonds	253	0	0	0	0	0	0	0	253
CIIP Program Financing	1,652	2,889	125	0	0	0	0	0	4,666
General Government	2,560	1,000	0	0	0	0	0	0	3,560
Improvement Fund (GGIF)									
Miami-Dade Rescue Plan	345	0	0	0	0	0	0	0	345
Total:	4,810	3,889	125	0	0	0	0	0	8,824
<b>Expenditures</b>									
<b>Strategic Area: PS</b>									
Computer and Systems	626	1,374	0	0	0	0	0	0	2,000
Automation									
Equipment Acquisition	0	1,505	0	0	0	0	0	0	1,505
Other	0	400	0	0	0	0	0	0	400
<b>Strategic Area: GG</b>									
Infrastructure Improvements	1,905	2,889	125	0	0	0	0	0	4,919
Total:	2,531	6,168	125	0	0	0	0	0	8,824

### **FUNDED CAPITAL PROGRAMS**

(dollars in thousands)

#### **AUDIO VISUAL SYSTEM**

**PROGRAM #: 2000001916**

DESCRIPTION: Replace outdated audiovisual system in the auditorium of the Medical Examiner facility with integrated digital system; the auditorium is where the Medical Examiner holds various revenue-producing trainings and workshops for law enforcement officials as well as medical and legal professionals

LOCATION: 1851 NW 10 Ave      District Located: 3  
City of Miami      District(s) Served: Countywide

<b>REVENUE SCHEDULE:</b>	<b>PRIOR</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>2030-31</b>	<b>FUTURE</b>	<b>TOTAL</b>
General Government Improvement Fund (GGIF)	160	1,000	0	0	0	0	0	0	1,160
Miami-Dade Rescue Plan	345	0	0	0	0	0	0	0	345
<b>TOTAL REVENUES:</b>	<b>505</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,505</b>
<b>EXPENDITURE SCHEDULE:</b>	<b>PRIOR</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>2030-31</b>	<b>FUTURE</b>	<b>TOTAL</b>
Construction	0	1,000	0	0	0	0	0	0	1,000
Furniture Fixtures and Equipment	0	505	0	0	0	0	0	0	505
<b>TOTAL EXPENDITURES:</b>	<b>0</b>	<b>1,505</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,505</b>

## FY 2025-26 Proposed Budget and Multi-Year Capital Plan

### CASE MANAGEMENT AND LABORATORY INFORMATION SOFTWARE SYSTEM

**PROGRAM #:** 2000002495

**DESCRIPTION:** Replace current case management solution with an in-house developed Laboratory Information Management System (LIMS)

**LOCATION:** 1851 NW 10 Ave  
City of Miami

**District Located:** 3  
**District(s) Served:** Countywide

<b>REVENUE SCHEDULE:</b>	<b>PRIOR</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>2030-31</b>	<b>FUTURE</b>	<b>TOTAL</b>
General Government Improvement Fund (GGIF)	2,000	0	0	0	0	0	0	0	2,000
<b>TOTAL REVENUES:</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>
<b>EXPENDITURE SCHEDULE:</b>	<b>PRIOR</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>2030-31</b>	<b>FUTURE</b>	<b>TOTAL</b>
Technology Hardware/Software	626	1,374	0	0	0	0	0	0	2,000
<b>TOTAL EXPENDITURES:</b>	<b>626</b>	<b>1,374</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>

### INFRASTRUCTURE UPGRADES - MEDICAL EXAMINER

**PROGRAM #:** 2000003875

**DESCRIPTION:** Rehabilitate and renovate existing medical examiner facility to address aging infrastructure and growth of services

**LOCATION:** 1851 NW 10 Ave  
City of Miami

**District Located:** 3  
**District(s) Served:** Countywide

<b>REVENUE SCHEDULE:</b>	<b>PRIOR</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>2030-31</b>	<b>FUTURE</b>	<b>TOTAL</b>
CIIP Program Bonds	253	0	0	0	0	0	0	0	253
CIIP Program Financing	1,652	2,889	125	0	0	0	0	0	4,666
<b>TOTAL REVENUES:</b>	<b>1,905</b>	<b>2,889</b>	<b>125</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,919</b>
<b>EXPENDITURE SCHEDULE:</b>	<b>PRIOR</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>2030-31</b>	<b>FUTURE</b>	<b>TOTAL</b>
Construction	1,402	2,348	90	0	0	0	0	0	3,840
Permitting	47	24	0	0	0	0	0	0	71
Planning and Design	298	155	15	0	0	0	0	0	468
Project Administration	158	126	11	0	0	0	0	0	295
Project Contingency	0	236	9	0	0	0	0	0	245
<b>TOTAL EXPENDITURES:</b>	<b>1,905</b>	<b>2,889</b>	<b>125</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,919</b>



## FY 2025-26 Proposed Budget and Multi-Year Capital Plan

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### LIQUID CHROMATOGRAPH MASS SPECTROMETER (LCMS)

**PROGRAM #: 2000004995**

**DESCRIPTION:** Replace one aging liquid chromatograph (LC) to enable the laboratory's ability to identify and confirm new substances and develop alternative approaches to testing to increase case processing time

**LOCATION:** 1851 NW 10 Ave  
City of Miami

**District Located:** 3  
**District(s) Served:** Countywide

<b>REVENUE SCHEDULE:</b>	<b>PRIOR</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>2030-31</b>	<b>FUTURE</b>	<b>TOTAL</b>
General Government Improvement Fund (GGIF)	400	0	0	0	0	0	0	0	400
<b>TOTAL REVENUES:</b>	<b>400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400</b>
<b>EXPENDITURE SCHEDULE:</b>	<b>PRIOR</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>	<b>2028-29</b>	<b>2029-30</b>	<b>2030-31</b>	<b>FUTURE</b>	<b>TOTAL</b>
Major Machinery and Equipment	0	400	0	0	0	0	0	0	400
<b>TOTAL EXPENDITURES:</b>	<b>0</b>	<b>400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400</b>

Estimated Annual Operating Impact will begin in FY 2025-26 in the amount of \$10,000 and includes 0 FTE(s)