



MIAMI-DADE COUNTY, FLORIDA  
DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES

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**Vice-Chairperson**

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Kathy Charles

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**BOARD OF RULES AND APPEALS**

BOARD ADMINISTRATION SECTION

111 N.W. 1<sup>st</sup> Street, 12<sup>th</sup> Floor, Suite 1211-G

Miami, Florida 33128

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<https://www.miamidade.gov/global/economy/board-and-code>

**Transmittal Date: Dec. 4<sup>th</sup>, 2025**

**A G E N D A**

**BOARD OF RULES AND APPEALS (BORA)**

**MEETING OF December 11<sup>th</sup>, 2025**

**STEPHEN P. CLARK CENTER**

**111 NW 1<sup>ST</sup> STREET, 10<sup>TH</sup> FLOOR, CONFERENCE ROOM 1011**

**1:00 PM**

**Note: This meeting is also available to be accessed by the public virtually.**

**See Attached Public Meeting Notice - Virtual Access Details**

**Minutes: November 13<sup>th</sup>, 2025**

**Reasonable Opportunity to be Heard**

**Time:**

**DISCUSSION**

- |      |    |                                              |                                           |                                                                                                                                                                                                                                    |
|------|----|----------------------------------------------|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1:00 | 1. | <b>Gascon, Jaime</b><br><b>(DIS-2512.1)</b>  | <b>Memo 12/1/25</b>                       | <b>RE: Update on Work Without Permits</b><br><b>Focus Group Recommendations</b><br><b>Follow-Up to September 18<sup>th</sup>, 2025</b><br><b>Board Member Tirso Martinez Proposal</b><br><b>Guidelines for Work Without Permit</b> |
| 1:10 | 2. | <b>Crow, JC Shawn</b><br><b>(DIS-2512.2)</b> | <b>Discussion</b><br><b>Overview Doc.</b> | <b>RE: Trades Working in Elevator</b><br><b>Shafts and Machine Rooms for</b><br><b>Elevator Modernizations</b><br><b>Permit and Review Process</b>                                                                                 |

**REPORT**

- |      |    |                                                         |                     |                                                                                                                      |
|------|----|---------------------------------------------------------|---------------------|----------------------------------------------------------------------------------------------------------------------|
| 1:20 | 1. | <b>1.Fernandez-Fraga, Alfonso</b><br><b>(RE-2512.1)</b> | <b>Memo 12/1/25</b> | <b>RE: Certification of Building Officials, Plan</b><br><b>Examiners and Inspectors</b><br><b>December 2025 Memo</b> |
|------|----|---------------------------------------------------------|---------------------|----------------------------------------------------------------------------------------------------------------------|

**INFORMATION**

- |      |    |                                             |                     |                                                                                            |
|------|----|---------------------------------------------|---------------------|--------------------------------------------------------------------------------------------|
| 1:25 | 2. | <b>Charles, Kathy</b><br><b>(RE-2511.1)</b> | <b>Memo 12/1/25</b> | <b>RE: 2026 Board of Rules and Appeals</b><br><b>Calendar Meeting Dates- <u>Update</u></b> |
|------|----|---------------------------------------------|---------------------|--------------------------------------------------------------------------------------------|

**PROBABLE CAUSE AND FORMAL HEARING AGENDA Dec. 11<sup>th</sup>, 2025 – 1:30 P.M.**

**1:30 Agenda Items to be Heard (Commences following the Regular BORA Meeting)**

Pursuant to F.S. 286.0105, any person who decides to appeal any decision made by the Board of Rules and Appeals with respect to any matter considered at its meeting or hearing will need a record of the proceedings. Such person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Notice is also given pursuant to Dade County Ordinance 91-22 that any person appearing before the Board of Rules and Appeals as a lobbyist must register with the Clerk of the Board of County Commissioners and pay the required fee. Miami-Dade County provides equal access and equal opportunity in employment and does not discriminate on the basis of disability in its programs or services. If you need a sign language interpreter or materials in an alternate format for this meeting, please contact Alain Donderiz five days in advance of the meeting/event at 786-442-4778, or send an email to [Alain.Donderiz@miamidade.gov](mailto:Alain.Donderiz@miamidade.gov), to initiate your request. Persons who are deaf or hard of hearing may also call 711 (Florida Relay Service).

Multiple members of individual Community Councils may be present.

**Note: Time listed is an approximate of the time item is scheduled to be heard. Ultimate scheduling within the hearing is at the sole discretion of the Board. If you wish to be heard, you must be ready to appear at any time during the scheduled meeting.**