



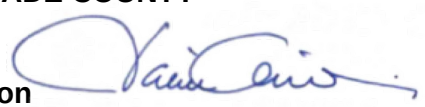
MIAMI-DADE COUNTY, FLORIDA
DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES
BOARD AND CODE ADMINISTRATION DIVISION

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ADVISORY MEMO

TO: ALL BUILDING OFFICIALS IN MIAMI-DADE COUNTY

FROM: Jaime D. Gascon, P.E.
Board and Code Administration Division 

DATE: June 26, 2026

SUBJECT: Code Administration Fee Adjustment and Reporting

This memorandum is provided to advise of an important update regarding the fee schedule under Implementing Order IO-04-63, which affects the assessment of the code administration fee. On June 10th, 2026, the rate was modified through the adoption of Resolution No. R-535-26 by the Board of County Commissioners from *value of work* based to a *percentage of the permit fee* to comply with House HB399 (Line 77) and Bill HB803 (Line 409).

The adjustment is specifically related to the following:

ASSESSMENT OF CODE ADMINISTRATION FEE

Per Miami-Dade County Code Section 8-12, each Building Official of Miami-Dade County shall assess a code administration fee assessed at the rate of five (5) percent of the permit fees collected. 5%

These code administration fees shall be used to fund incremental direct costs and reasonable indirect costs that are directly related to enforcing the Florida Building Code. The fee is applicable in unincorporated and incorporated areas of the County with the permit fees as set by the jurisdiction of the corresponding Building Officials. This Fee is not adjusted by the CPI.

This rate modification was adopted by the Board and becomes effective with the date of the Resolution R-535-26, which is June 26, 2026. Please review the revised fee schedule and make the necessary preparations to implement this change.

Additionally, pursuant to Miami-Dade County Code Chapter 8 Sec. 8-12(h) *Submission of report*, the remittance of the Code Administration Fee must include a report of the following minimum information:

Permit #	Date Issued	Permit Cost	Code Administration Fee Amount
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Should you have any questions or require further clarification, do not hesitate to contact our office.

Thank you for your attention to this matter.