



Daniella Levine Cava, Mayor

Miami-Dade Department of Regulatory and Economic Resources

Business Section

11805 SW 26th Street, Suite 230

Miami, Florida 33175

T 305-375-4940

CTCompliance@miamidade.gov

Certificate of Compliance Request

To receive a Certificate of Compliance you **MUST** have an account to collect and/or report tax with the Department of Regulatory and Economic Resources (RER) Business Section and the requester's name **MUST** be listed on sunbiz.org showing association with the company.

If the requester is not a corporate officer or registered agent, they must have a Power of Attorney on file with the RER Business Section. The Power of Attorney Form can be located at: <https://www.miamidade.gov/economy/library/poa-form.pdf>

NOTE: You must provide either a Tourist Tax Number and either a FEI Number or SSN

FEI Number: _____ (123456789)

SSN (if FEI is not applicable): _____ (123456789)

Tourist Tax Number: _____ (12345)

NOTE: An asterisk (*) next to an item indicates that it is required.

Name of Requester:(*) _____ (123456789)

Name of Business:(*) _____ (123456789)

Address:(*) _____ (12345)

City/State/Zip+4 (*) _____ - _____

Phone No:(*) _____ (999-999-9999)

Fax No: _____ (999-999-9999)

Email Address:(*) _____

Corporate Officer or Registered Agent:(*) _____

REMINDERS:

- If you are a business owner, you are not required to submit a signed Power of Attorney.
- If you are an authorized representative of the business owner, **you MUST attach a signed and notarized Power of Attorney.**
- Our Power of Attorney is located at <https://www.miamidade.gov/economy/library/poa-form.pdf>

Return the completed request via email to:

CTCompliance@miamidade.gov

NOTE: The standard time frame for processing is about 7 to 10 business days.