



Department of Regulatory
& Economic Resources

Class II, III, V and VI Permits and Reviews Webinar

June 22, 2026



Housekeeping

Recording Information:

This webinar is being recorded.

This presentation and the webinar recording will be available on:

[Class II Permit Page](#)

[Class III Permit Page](#)

[Class V Permit Page](#)

[Class VI Permit Page](#)

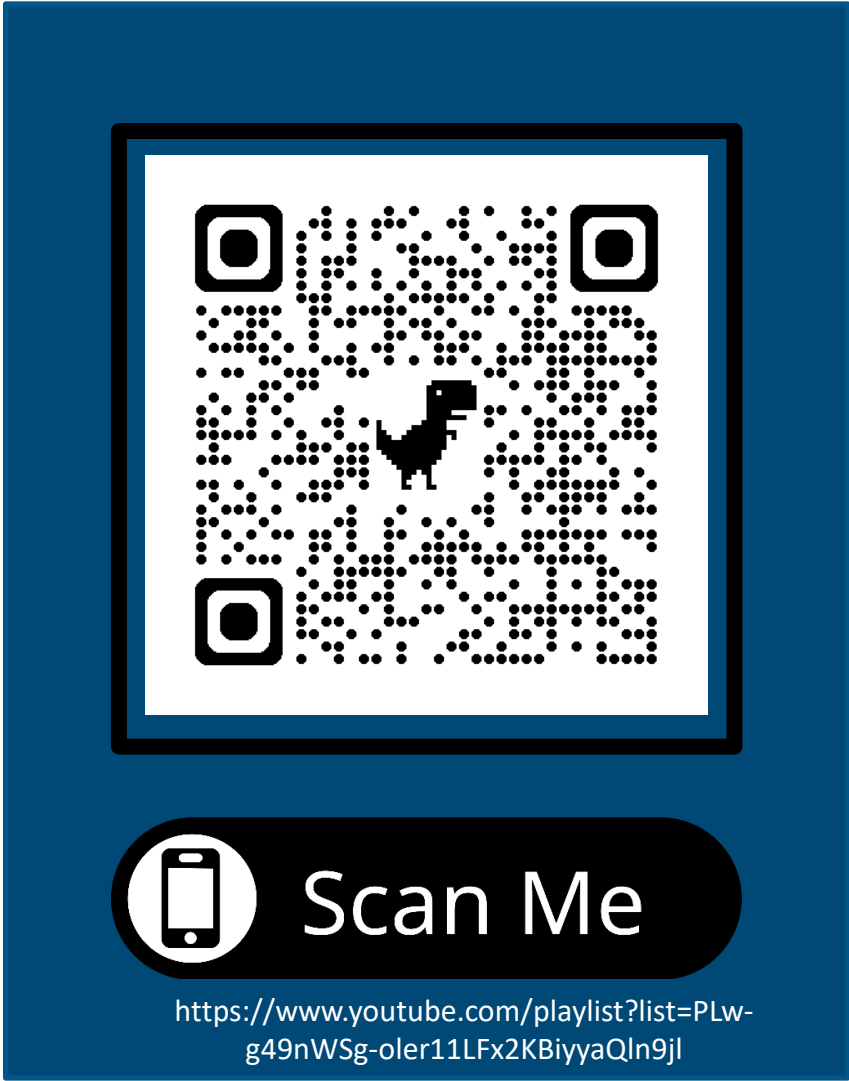
For Attendees:

Your microphone should be muted during this meeting.

Please submit your questions and comments in the Questions and Answers (Q&A) chat.

Questions and comments will be addressed in the chat and/or during the Questions and Answers session after the presentations.

During the Questions and Answers Session, you may use the Raise Hand feature to request that your microphone be enabled.



Agenda

- 10:00 – 10:10 AM **Welcome and Introductions**
Juliana Cavallaro
- 10:10 – 10:35 AM **Class II, III, V and VI Water Control Electronic Review Guidelines**
Marsel Fakhrutdinov
- 10:35 – 10:45 AM **Account Registration**
Angie Mursuli
- 10:45 – 11:00 AM **Application Submission**
Angie Mursuli
- 11:00 – 11:15 AM **Corrections Submission**
Angie Mursuli
- 11:15 – 11:30 AM **Extension and Revision Submission**
Angie Mursuli
- 11:30 – 12:00 PM **Questions and Answers Session**
Panelists and Presenters

Presenters and Panelists

Presenters:

Marsel Fakhrutdinov, P.E.

Senior Professional Engineer

Water Control Section

Angie Mursuli

Business Specialist

Business Architecture & Strategic Initiatives Unit

Building & Environmental Permitting Division Panelists:

Juliana Cavallaro, P.E.

Engineer 3

Mayra De Torres

Engineer 3

Business Architecture & Strategic Initiatives Unit Panelists:

Arianne Oliva

Business & Portfolio Chief

Alfredo Alvarez

Strategic Business Implementation Manager

Erica Garcia

Business Specialist



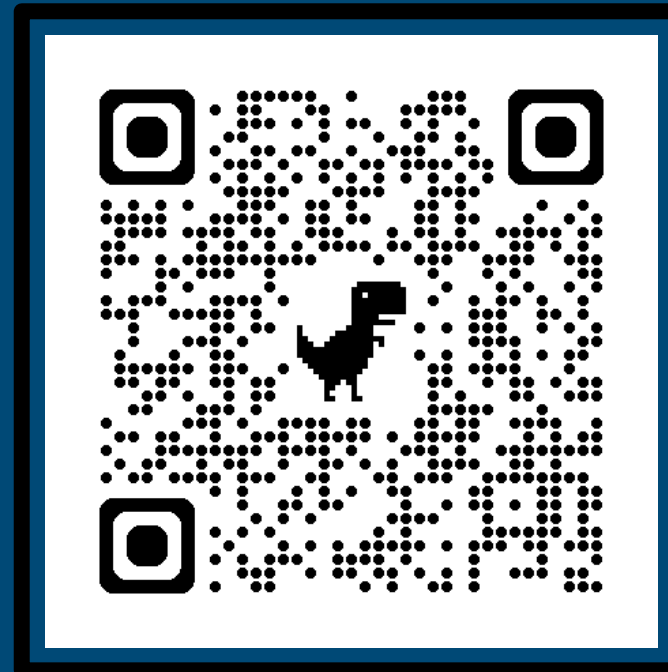
Water Control Web Resources

MeetQ



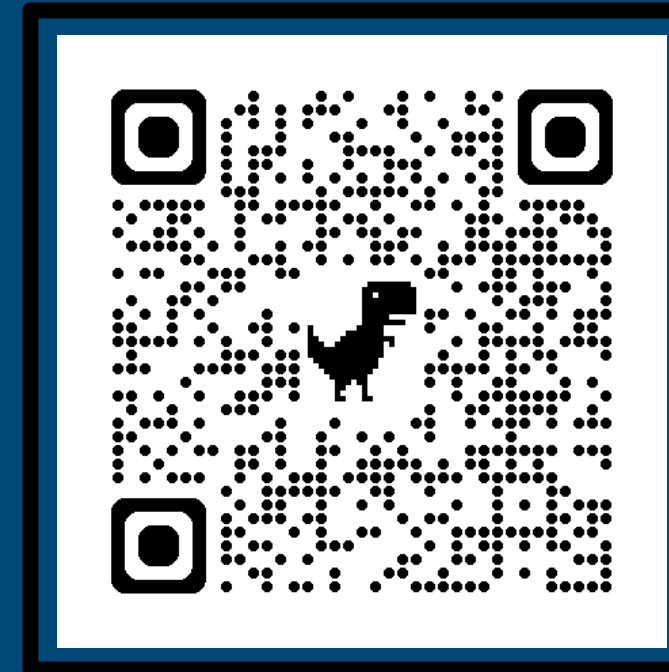
<https://www.miamidade.gov/Apps/RER/meetq/portal>

RER Electronic Permits & Reviews System Portal



<https://www.miamidade.gov/Apps/RER/EPSPortal>

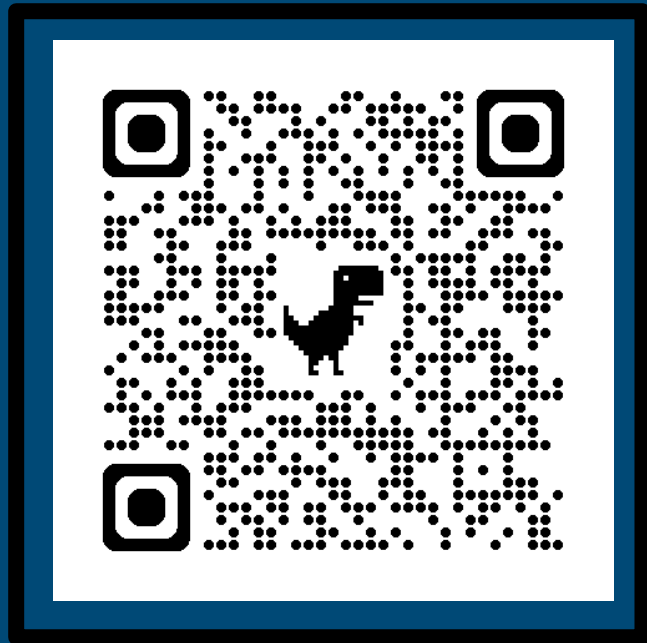
Water Control Permits YouTube Playlist



<https://www.youtube.com/playlist?list=PLw-g49nWSg-oler11LFx2KBiyyaQln9jl>

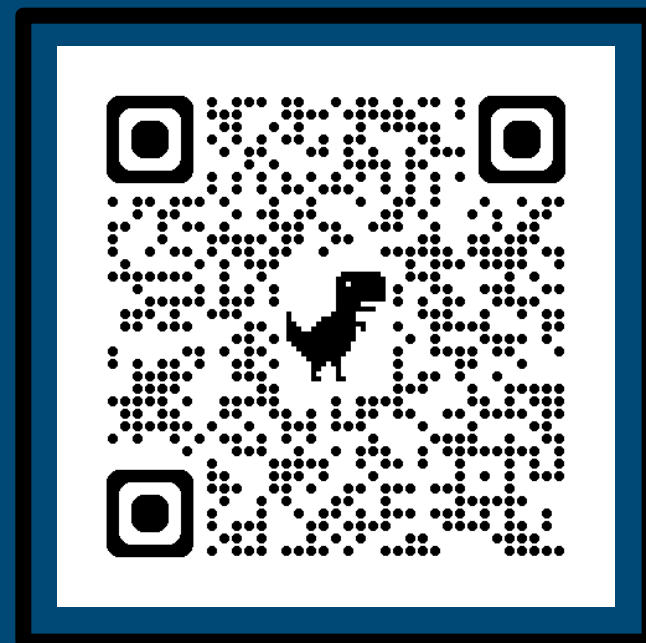
Water Control Web Permit Resources

Class II



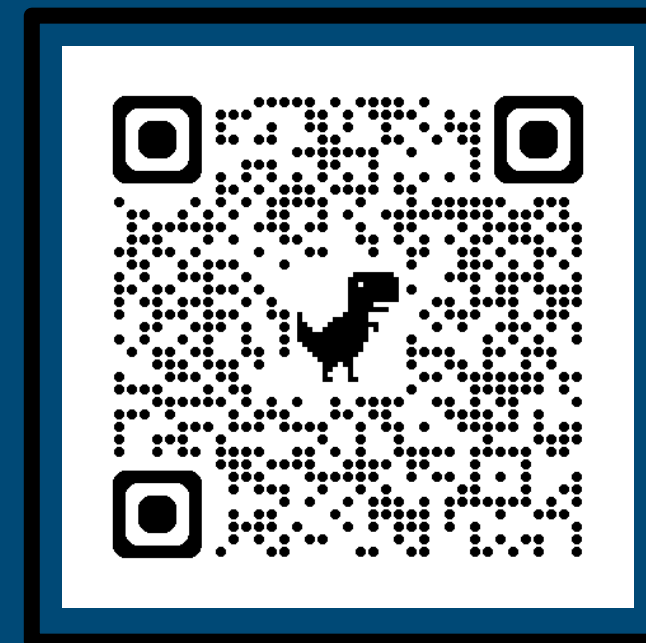
https://www.miamidade.gov/global/permit.page?Mduid_permit=per1723820874434997

Class III



https://www.miamidade.gov/global/permit.page?Mduid_permit=per172382135474854

Class V



https://www.miamidade.gov/global/permit.page?Mduid_permit=per1723822831062891

Class VI



https://www.miamidade.gov/global/permit.page?Mduid_permit=per17238230323497

Purpose of the New Permit and Review Process

- Streamlining the permit and review processes for Class II, III, V and VI Permit (fee payments, centralized repository of permit information, and linkage to other County reviews).
- Providing additional transparency and easier access to customers to review/process information.



Electronic Permit and Review Process

On July 1, 2026, the Department will launch a modernized online portal to streamline and improve transparency in the submittal, review, tracking, and issuance of Water Control Section Stormwater (Drainage) and Dewatering permits.

Stormwater (Drainage) Permits

Class II

Class II permits are required for the construction, installation and/or alteration of any outfall or overflow system in, on, under or upon any water body of Miami-Dade County.

Class III

Class III permits are required for work in, on, upon or contiguous to nontidal lakes, canals, rivers and other water areas and waterfronts under the direct control of Miami-Dade County by virtue of ownership, dedication by plat, right-of-way easement, reservation, or right-of-way and access agreement or instrument.

Class VI

Class VI permits are required for the construction, installation, or alteration of any stormwater infrastructure for any project, facility or development that has known soil or groundwater contamination, or that uses, generates, handles, disposes of, discharges, or stores hazardous materials.

Dewatering Permits

Class V

Class V permits are required for any dewatering of groundwater, surface water or water which has entered into an underground facility, excavation or trench.

- Dewatering Activities Required for Construction Activities
- Dewatering operations associated with cleaning and maintenance of the stormwater infrastructure
- Temporary Dewatering Operation Required for Flood Protection

Water Control Electronic Permits and Reviews System

Key advantages of the new system for application submittal, review, and post-issuance actions

Simpler Submittal and Efficiency

Accessibility

Ongoing Permit Management



Guided Online Application

The portal guides customers through stormwater and dewatering permit submittals and helps identify which Water Control Section permits are required based on the responses provided.



Minimum Document Checklist

During submittal, the system lists the minimum required documents to help applicants submit a more complete package.



Online Fee Payment

Applicable fees can be paid online without the need for separate staff coordination.



Immediate access to Comments

Comments, disapproval remarks, correction requests, and issued documents are available in the portal as soon as they are posted.



Integrated Reviews

The system can incorporate reviews from required RER trades, sections, and divisions within the same application record.



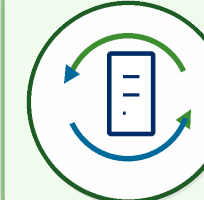
Reviewer Visibility & [MeetQ Portal](#)

Users can view reviewer contact information and schedule meetings with reviewer engineers via MeetQ.



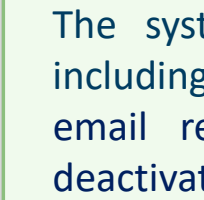
Clear Record History

All previous submittals, comments, and feedback remain available in one system record.



Responses, Revisions & Extensions

Applicants can request revisions or extensions after permit issuance via online portal.



Email Reminders

The system sends confirmation emails for submittals, including the application number. All contacts listed receive email reminders 60 and 90 days before application deactivation and email reminders 90, 60, 45, and 30 days before the expiration of permit applications.



Reduced reliance on Email

The portal reduces fragmented email communication and the risk that important messages or large attachments may be lost, overlooked, or not delivered.



Shared access after application number generation

The account creator uploads records, while applicants, authorized representatives, consultants, contractors, and property owners can access the record, view comments, and make payments using the invoice number.

Electronic Permit Review Timeframes



Targets for completion of reviews

The modernized online portal is designed to improve review efficiency by allowing Water Control Section reviews and other applicable County trade reviews to proceed concurrently, when required.

Intake Review

Initial screening of the required documents and information.

24 Hours

Initial Application Review

Applies to the initial application and first response to comments.

15 Business Days

Following Response to County Comments

Applies to subsequent responses to County comments.

6 Business Days

Affordable and Workforce Housing

Applies to both initial and following reviews.

5 Business Days

Permit Extensions and Transfers

Applies to permit extension and transfer applications.

10 Business Days

Facilitating Quick Review

Initial Submittals and recommended Practices For Responses / Reworks



Complete, properly executed, and well-organized submittals help facilitate quicker intake and review and reduce the risk of repeated rework and additional fees.

Initial Application

- 1 Required forms must be fully completed and properly executed.
 - Written Consent from the Property Owner
 - Applicant Acknowledgement Statement
 - Written Statement by the Authorized AgentIf the applicant or owner is an entity, the form must be signed by a person authorized to sign on behalf of the entity.
- 2 Plans, engineering drawings, calculations, reports, and topographic surveys must be signed and sealed, as applicable, by the appropriate Florida-licensed design professional. In most cases, this will be a Professional Engineer licensed in the State of Florida.
- 3 The application fee must be paid before County staff can process the permit application.
- 4 Engineering drawings and plans should follow the following requirements:
 - Documents must be in PDF format.
 - Site plans and engineering drawings must be submitted as one plan set.
 - The plan set should include the proposed scope of work and relevant notes, specifications, details, and cross-sections. Do not include unrelated electrical, mechanical, or other non-relevant engineering drawings in the main plan set. If such drawings are needed for reference, submit them separately.

Applications with plans submitted as separate sheets will be disapproved during intake.

Responses / Reworks

Recommended Practice

- It is strongly recommended that each response address all outstanding comments comprehensively, rather than responding to comments separately.
- Complete responses may help avoid repeated rework cycles and additional review fees.

Definition of Rework

- Rework means any customer submittal made after the initial application. Each submission, regardless of the number of items it addresses, is considered a rework.

Rework Fees

- After two submittals, a review fee of \$140.00, plus surcharge, is required.
- After three submittals, a review fee of \$210.00, plus surcharge, is required for each subsequent submittal

Goal: Fewer Intake disapprovals and fewer Rework cycles.

Rules & Limits

- Florida Statutes, Section 125.22: Waiver of Limitation response will be required at application submittal. If the limitation is not waived, the County cannot issue more than three (3) requests for information. If further information is required after the third request for information, the application will be denied
- If a customer wishes to waive the limitation on requests for additional information after their application has been submitted, a waiver form must be completed and submitted through the RER Electronic Permits & Reviews System.



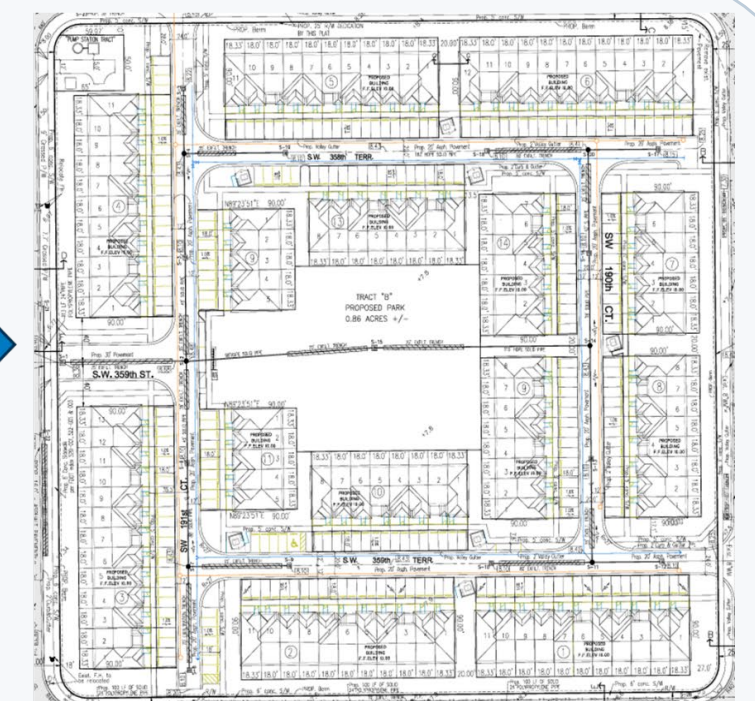
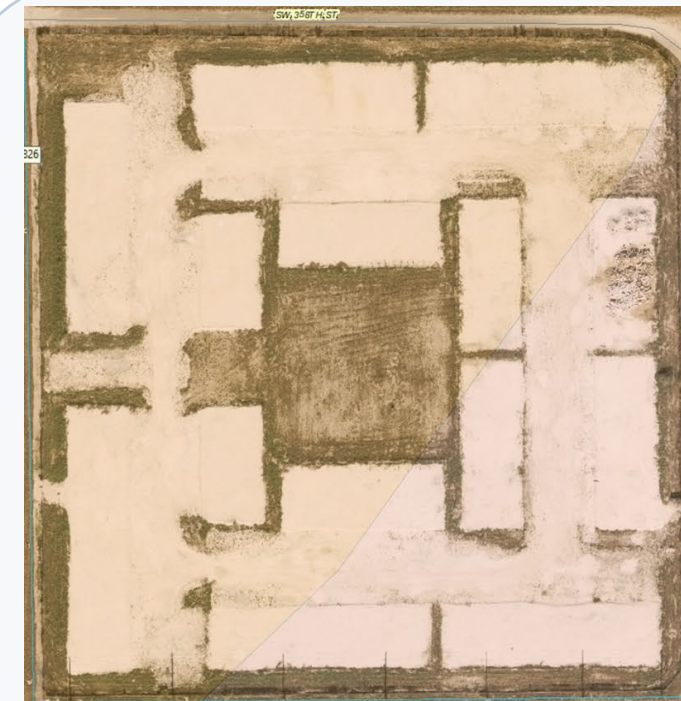
Water Control Permit and Review Process Key Terms

- **Attestation**: A confirmation document affirming the authenticity of a document or signature.
- **Applicant**: The individual or entity listed as the Permittee on the Class II, III, V or VI Permit. Applicant Attestation is required.
- **Property Owner**: The owner of a project site. Owner Attestation is required.
- **Authorized Agent**: A professional hired to process the Class II, III, V or VI Permit application. This person cannot also be listed as the applicant. An Agent Authorization Letter is required at submittal.
- **Licensed Professional**: Professional Engineer, Surveyor, or Landscape Architect hired to generate plans.
- **Waiver of Limitation**: Refers to the Florida Statute Request for Information Waiver, F.S. 125.22, requested at submittal. The County may not request additional information more than three (3) times, unless the limitation is waived in writing.
- **Rework**: Any post-application submittal made by the customer, previously known as a Request for Information (RFI) response. Each submission, regardless of the number of items it addresses, is considered a rework. Re-review fees will generate based on the number of reworks submitted. If the applicant declined the Waiver of Limitation, a maximum of three (3) reworks may be submitted.
- **Technical Review**: The final comprehensive internal review of all the Class II, III, V and VI Permit application's components. The Technical Review must be completed before responses are shared with the public.
- **Permit Revision**: Refers to a permit modification request.
- **MeetQ**: The online system to schedule meetings for questions about reviews currently in progress.

Linking Water Control Permits to Building Permit Reviews

The portal can link issued Water Control stormwater/drainage and dewatering permits to related building permit applications, including paving and drainage review process numbers.

- Improves coordination between Water Control permit records and building permit review holds.
- Supports a more automated release process when permit conditions are satisfied.
- Reduces the need for developers or consultants to send individual building permit process numbers after final clearance.



Example: one development parcel subdivided into multiple parcels and individual building permit process numbers

How the Streamlined Release Works

1 Issued Water Control Permit is linked to related Building Permit Process Numbers

2 Construction is completed and Permit Conditions are satisfied

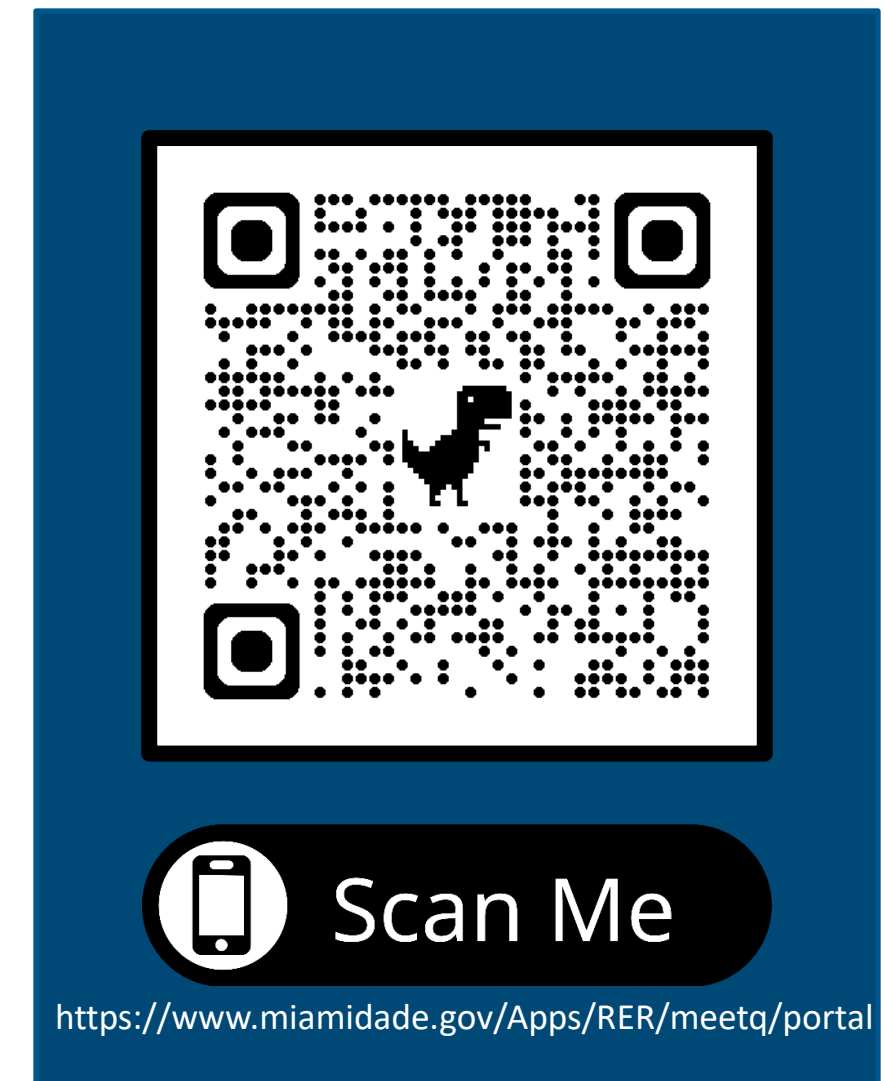
3 As-built plans are accepted, and the project passes final inspection

4 Applicable paving and drainage holds are released for linked building permits

Result: Industry receives a more efficient closeout process without separate follow-up for each individual building permit application number, where linkage and final compliance are recorded in the system.

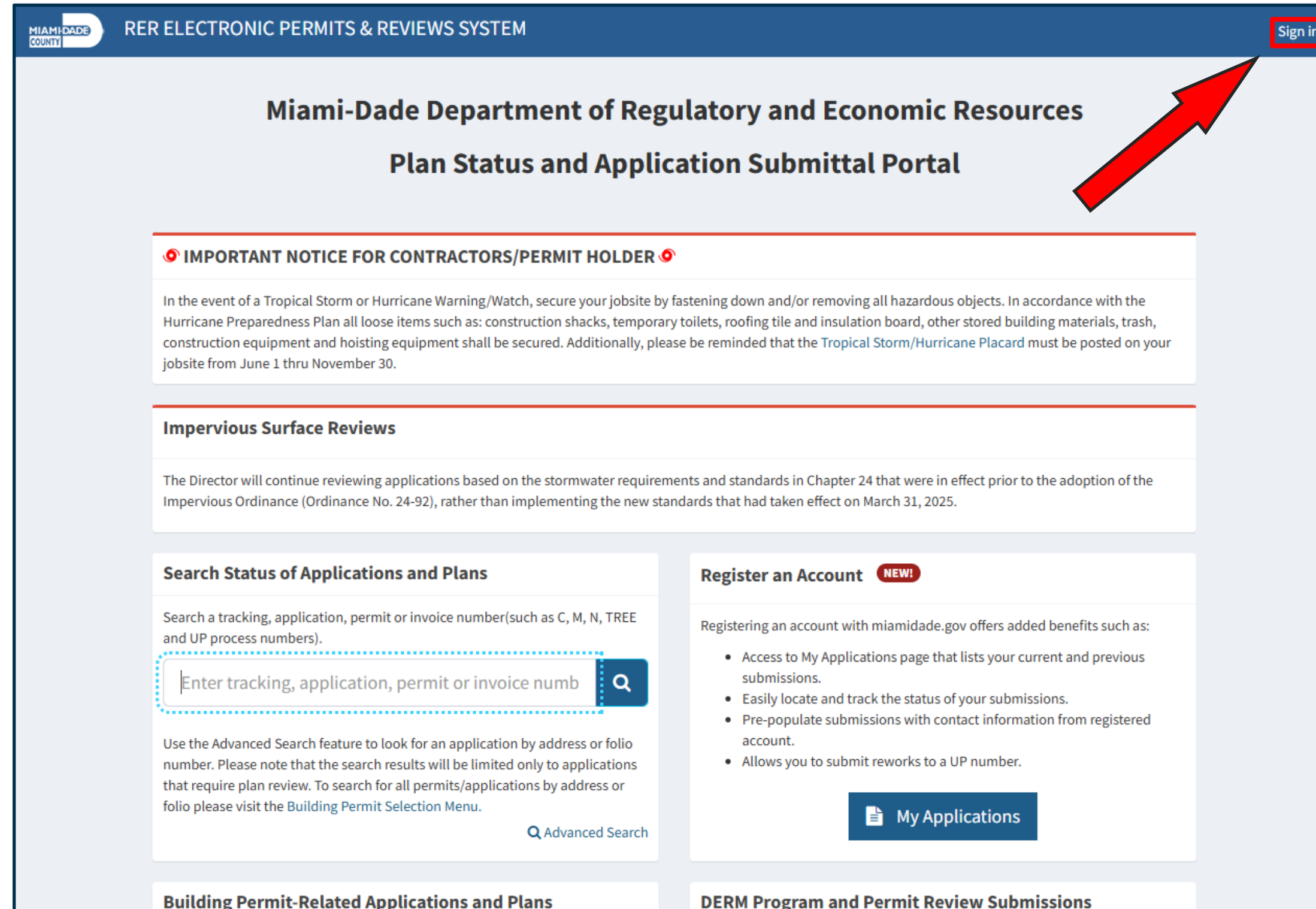
Meeting Requests

- To protect uninterrupted review time on other days, all meetings between the public and plan reviewers will be scheduled exclusively on Thursdays through the [MeetQ Portal](#).
- For questions that are not project-specific, you may contact RERWaterControl@miamidade.gov



RER Electronic Permits & Reviews System Sign Up Step 1

Once you have arrived at the RER Electronic Permits & Reviews System portal, click the **“Sign In”** option at the top right of the screen.



The screenshot shows the RER Electronic Permits & Reviews System portal. At the top right, there is a "Sign In" button highlighted with a red box and a red arrow pointing to it. The page header includes the Miami-Dade County logo and the text "RER ELECTRONIC PERMITS & REVIEWS SYSTEM". The main heading is "Miami-Dade Department of Regulatory and Economic Resources Plan Status and Application Submittal Portal". Below this, there is an "IMPORTANT NOTICE FOR CONTRACTORS/PERMIT HOLDER" section. The next section is "Impervious Surface Reviews". The bottom section is divided into two columns: "Search Status of Applications and Plans" and "Register an Account". The "Search Status of Applications and Plans" section includes a search bar with the placeholder text "Enter tracking, application, permit or invoice numb" and a magnifying glass icon. The "Register an Account" section includes a "NEW!" badge and a list of benefits. At the bottom, there are two buttons: "Building Permit-Related Applications and Plans" and "DERM Program and Permit Review Submissions".

MIAMI-DADE COUNTY RER ELECTRONIC PERMITS & REVIEWS SYSTEM

Sign In

Miami-Dade Department of Regulatory and Economic Resources
Plan Status and Application Submittal Portal

IMPORTANT NOTICE FOR CONTRACTORS/PERMIT HOLDER

In the event of a Tropical Storm or Hurricane Warning/Watch, secure your jobsite by fastening down and/or removing all hazardous objects. In accordance with the Hurricane Preparedness Plan all loose items such as: construction shacks, temporary toilets, roofing tile and insulation board, other stored building materials, trash, construction equipment and hoisting equipment shall be secured. Additionally, please be reminded that the [Tropical Storm/Hurricane Placard](#) must be posted on your jobsite from June 1 thru November 30.

Impervious Surface Reviews

The Director will continue reviewing applications based on the stormwater requirements and standards in Chapter 24 that were in effect prior to the adoption of the Impervious Ordinance (Ordinance No. 24-92), rather than implementing the new standards that had taken effect on March 31, 2025.

Search Status of Applications and Plans

Search a tracking, application, permit or invoice number(such as C, M, N, TREE and UP process numbers).

Enter tracking, application, permit or invoice numb 

Use the Advanced Search feature to look for an application by address or folio number. Please note that the search results will be limited only to applications that require plan review. To search for all permits/applications by address or folio please visit the [Building Permit Selection Menu](#).

 Advanced Search

Register an Account **NEW!**

Registering an account with miamidade.gov offers added benefits such as:

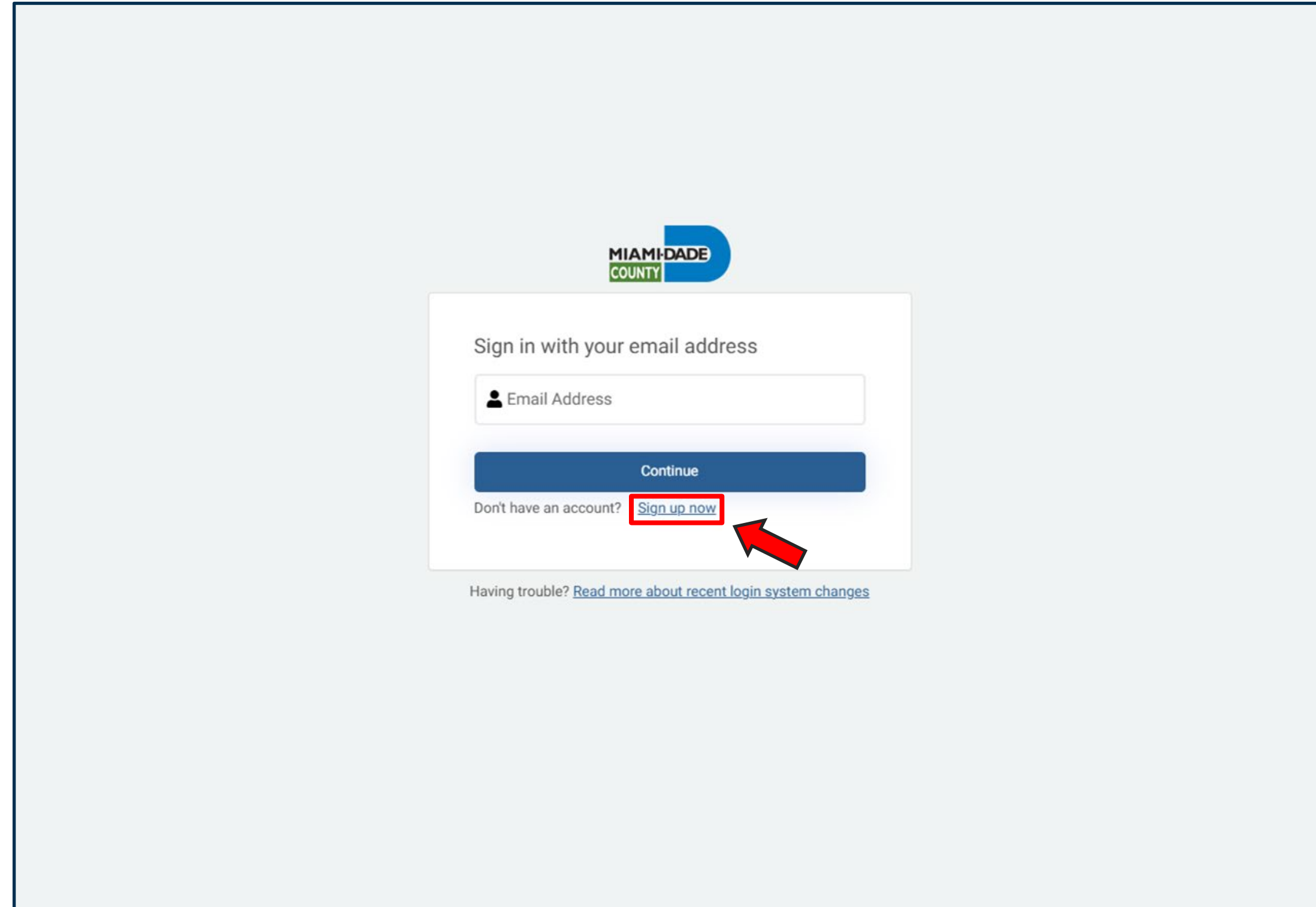
- Access to My Applications page that lists your current and previous submissions.
- Easily locate and track the status of your submissions.
- Pre-populate submissions with contact information from registered account.
- Allows you to submit reworks to a UP number.

 **My Applications**

Building Permit-Related Applications and Plans **DERM Program and Permit Review Submissions**

RER Electronic Permits & Reviews System Sign Up Step 2

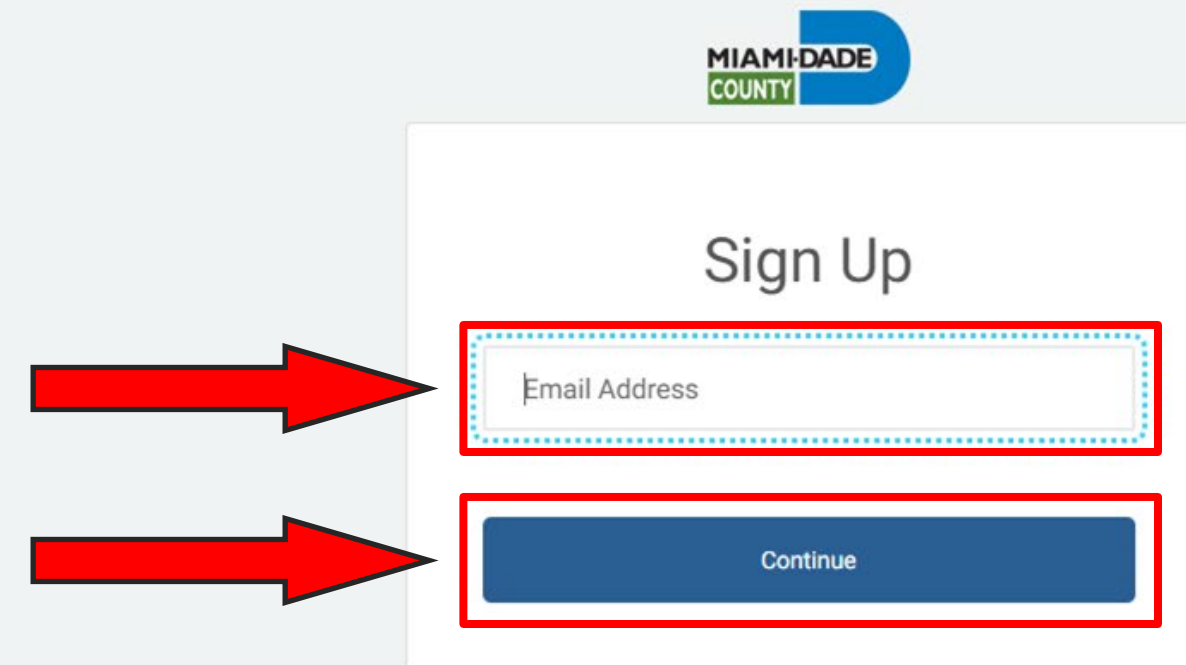
- You will be redirected to the “**Sign In**” page.
- Click the “**Sign up now**” option.



The screenshot shows the Miami-Dade County logo at the top. Below it is a white box containing the text "Sign in with your email address". Underneath is a text input field with a person icon and the label "Email Address". Below the input field is a blue button labeled "Continue". Below the button is the text "Don't have an account?" followed by a red box containing the text "Sign up now". A red arrow points to the "Sign up now" text. At the bottom of the white box is a link that says "Having trouble? [Read more about recent login system changes](#)".

RER Electronic Permits & Reviews System Sign Up Step 3

- On the “**Sign Up**” page, enter the email address you would like to use to create your account.
- Then click the “**Continue**” button.



MIAMI-DADE
COUNTY

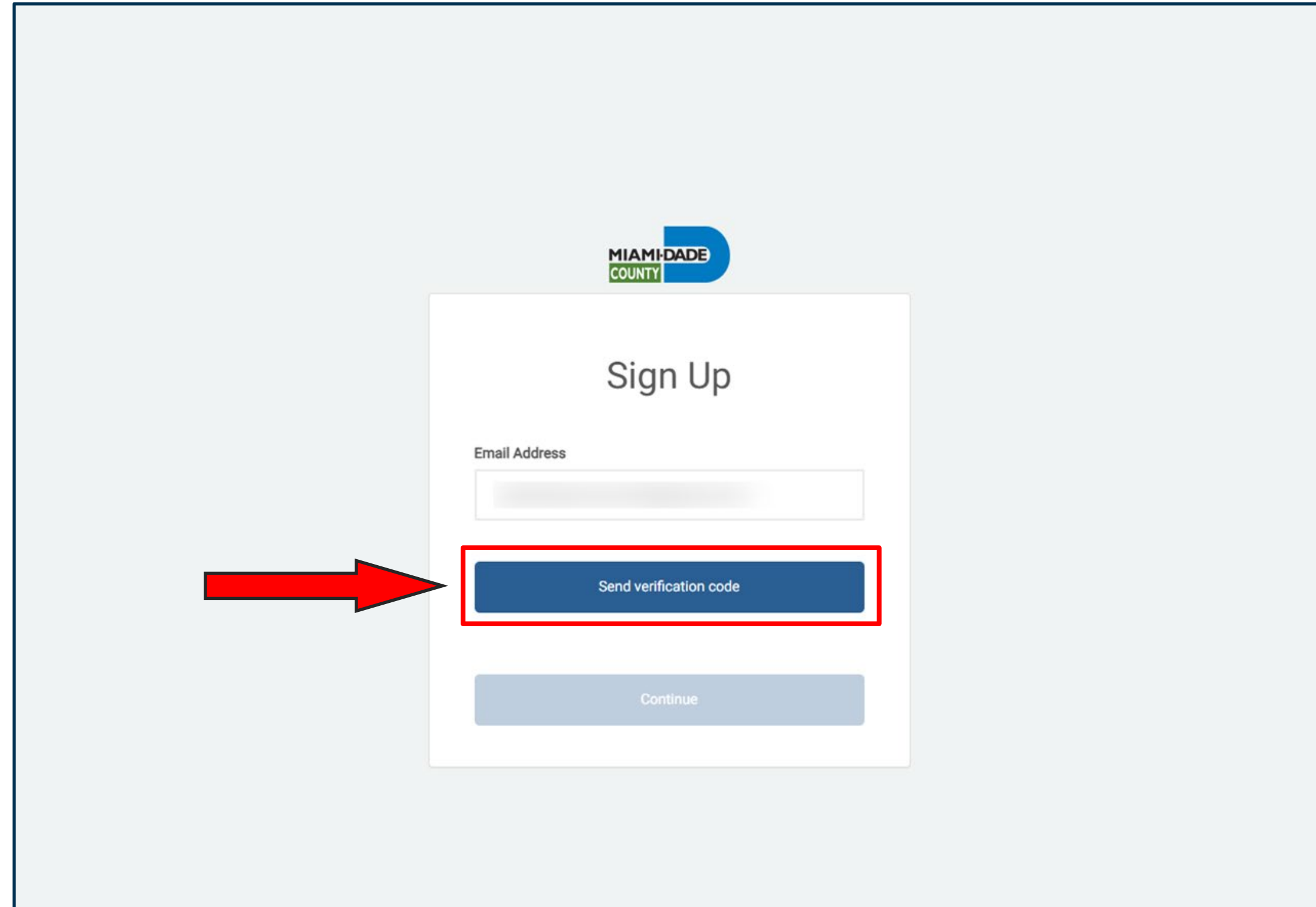
Sign Up

Email Address

Continue

RER Electronic Permits & Reviews System Sign Up Step 4

- You will be prompted to send a verification code to your email address.
- Click the **“Send verification code”** button.



The screenshot shows a web interface for signing up. At the top right is the Miami-Dade County logo. The main heading is 'Sign Up'. Below it is an 'Email Address' input field. A red arrow points to a blue button labeled 'Send verification code', which is also enclosed in a red rectangular box. Below this button is a light blue button labeled 'Continue'.

RER Electronic Permits & Reviews System Sign Up Step 5

- Check your email. You will receive an email from: **“Miami-Dade County Accounts”** with your verification code.
- Enter that verification code into the **“Verification Code”** text box.
- Click the **“Verify code”** button.

MIAMI-DADE COUNTY

Sign Up

A verification code has been sent to your inbox. Please copy it to the input box below.

Email Address

Verification Code

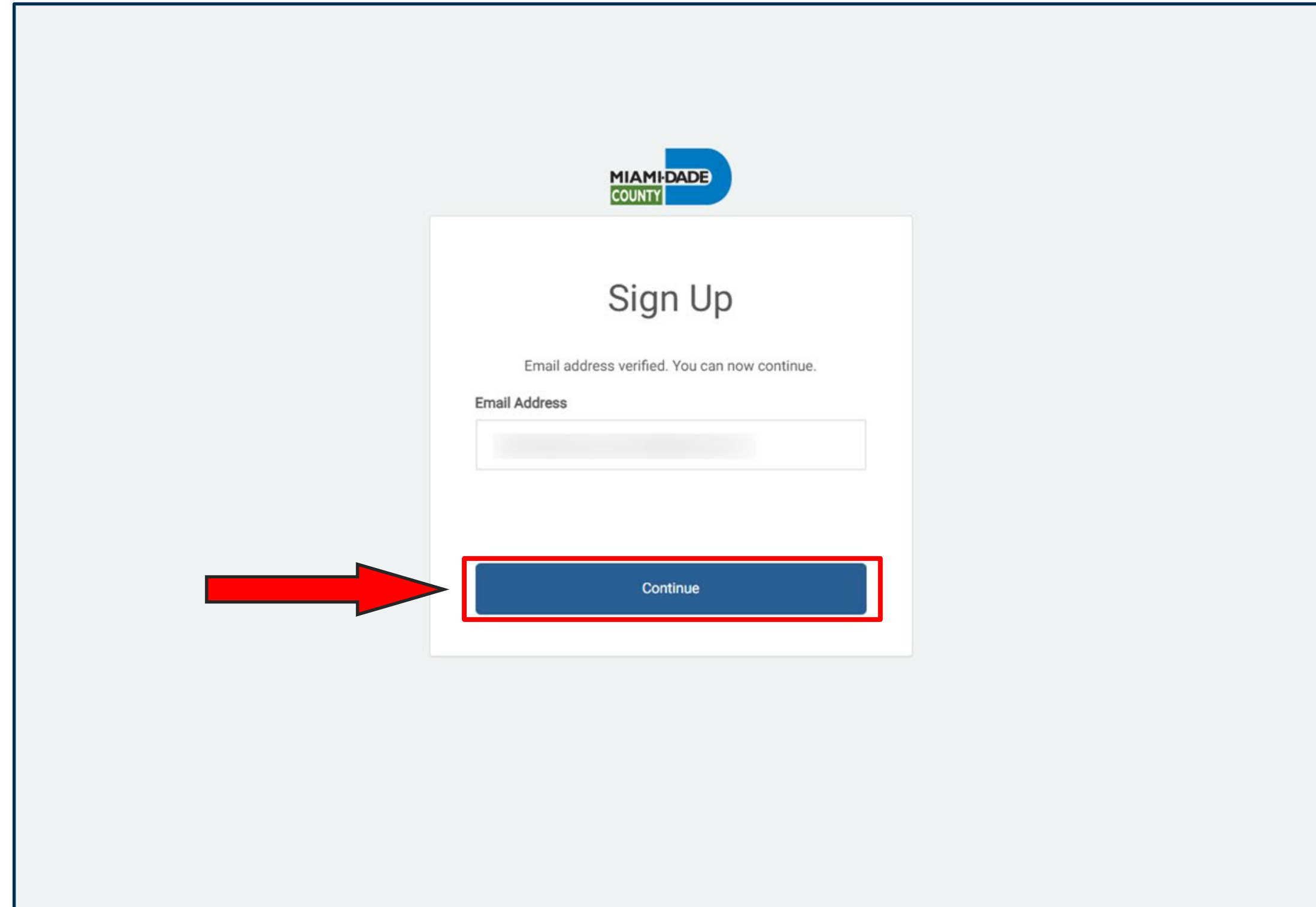
Verify code

Send new code

Continue

RER Electronic Permits & Reviews System Sign Up Step 6

- A confirmation message will display informing you that your email address has been verified.
- Click the **“Continue”** button.



MIAMI-DADE
COUNTY

Sign Up

Email address verified. You can now continue.

Email Address

Continue

RER Electronic Permits & Reviews System Sign Up Step 7

- The “**Sign Up**” page will allow you to enter your account information.
- Enter your desired account password.
- Enter your **First Name** and **Last Name**
- Enter optional further information.
- Click the “**Create**” button.

The screenshot shows the 'Sign Up' page for the Miami-Dade County RER Electronic Permits & Reviews System. The page features a header with the Miami-Dade County logo. The main form is titled 'Sign Up' and contains several input fields. Red boxes and arrows highlight the required fields: 'New Password (at least 12 characters)', 'Confirm New Password', 'First Name', and 'Last Name'. Below these are optional fields for 'Phone Number', 'Secondary Phone Number', 'Address', and 'Apt #, Unit, Suite'. To the right of the main form is a separate section with fields for 'City', 'State' (a dropdown menu showing 'Florida'), and 'ZIP Code'. A red box and arrow highlight the 'Create' button at the bottom of this section.

Water Control Electronic Permits & Reviews System

Live Demonstration

- **Account Registration**
- **Class II, III, V and VI Water Control Application Submission**
- **Corrections Submission**
- **Extension and Revision Submission**

Questions and Answers Session

Moderated by Alfredo Alvarez Jr.

Presenters and Panelists will answer questions submitted in the Zoom Q&A chat box.

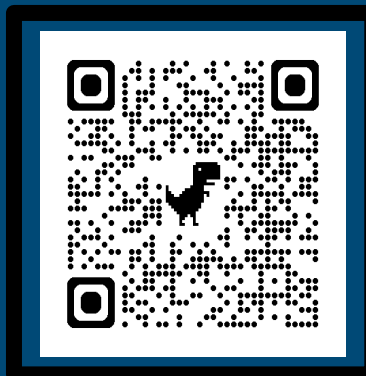
To use your microphone to ask a question, please use the Raise Hand feature. The moderator will enable one person at a time to speak after announcing the user's name.

Water Control Electronic Permits and Reviews System Web Resources:

- Water Control Webpage:
- Class II, III and VI Permit Application Portal:
- Class V Permit Application Portal:
- Water Control Permits YouTube Playlist:
- MeetQ Appointments and Queues Portal: <https://wwwx.miamidade.gov/Apps/RER/MeetQ/Portal/>

Department Contact:

- Water Control Section - Email Address: RERWaterControl@miamidade.gov - Phone Number: (305) 372-6681



<https://www.youtube.com/playlist?list=PLw-g49nWSg-oler11LFx2KBiyyaQln9jl>

Thank You for Attending! We highly value your feedback.

Please fill out our survey at the end of this Webinar.

Presented by: Building & Environmental Permitting and Business Architecture & Strategic Initiatives Unit