



ENVIRONMENTAL CODE ENFORCEMENT RECORDS REPORTS REQUEST FORM

DERM's Code Enforcement Section provides two (2) types of records reviews encompassing formal enforcement records and general DERM environmental records relevant to the property in question. This includes the following:

Enforcement Database Search Report (EDSR)

The Enforcement Database Search Report (EDSR) includes a summary of search results of DERM Code Enforcement Section databases for open and/or closed violations of Chapter 24 for the property that is the subject of the request. The EDSR will include brief summaries of any open or closed environmental violations that were initiated through a formal enforcement action(s), such as a notice issued by the Code Enforcement Section, or a civil violation notice (AKA ticket) issued by DERM program staff. Only those violations that are being handled or were handled by DERM's Code Enforcement Section are included in the EDSR. The EDSR has a fee of \$60 per folio (pursuant to [Miami-Dade County's Environmental Fee Schedule](#)) plus a 7.5% Regulatory and Economic Resources (RER) Surcharge, and is typically completed within one (1) week of the request and receipt of payment.

Environmental Status Review Report (ESR)

When an Environmental Status Review (ESR) is requested for a specific property, DERM's Code Enforcement Section will coordinate and compile all environmental information on said property from the individual sections and programs within DERM, as well as the results of an environmental site inspection of the property. Please note that access must be provided by the property owner to DERM staff to complete the site inspection. This combined information, including the results of the DERM inspection, will be included in the ESR. The ESR has a fee of \$1,200 per folio (pursuant to [Miami-Dade County's Environmental Fee Schedule](#)) plus a 7.5% Regulatory and Economic Resources (RER) Surcharge, and is typically completed within one (1) month of the request and receipt of payment.

Note: ESRs are not Phase I or Phase II Environmental Site Assessment Reports. Phase I Reports involve more in-depth/extensive environmental records reporting, including, but not limited to, state and federal records. Phase II Reports involve intrusive site study/reporting, including, but not limited to, sample collection/analysis to determine the presence/extent of contamination on a property.

1. Type of search being requested: Enforcement Database Search Report (EDSR) Environmental Status Review Report (ESR)
2. Contact Name: _____ Tel: _____
3. Organization/Business Name: _____ Tel: _____
4. Property Address: _____ City: _____ State: _____ Zip: _____
5. Property Folio No.: _____ Property Owner: _____
6. The property(ies) is (check all that apply): Vacant Land Residential Commercial Government Unknown
7. Mailing Address for EDSR/ESR: _____ City: _____ State: _____ Zip: _____
8. Email Address: _____
9. List additional property address(es) and folio number(s) for requested EDSR/ESR:

Property Address	Folio #

10. Payment Options: Online Mail (to address listed below) Amount Enclosed: _____

Signature: _____ Date: _____

Submit completed form electronically to DERMEnforcement@miamidade.gov OR via mail/in-person to:

Miami-Dade County Department of Regulatory & Economic Resources
 Division of Environmental Resources Management (DERM), Code Enforcement Section
 701 NW 1st Court, 6th Floor
 Miami FL, 33136

If you are requesting multiple properties and would like a separate EDSR/ESR for each property, a form for each property should be completed and submitted. For additional questions please contact DERM's Code Enforcement Section at 305-372-6902 or DERMEnforcement@miamidade.gov.