



Miami-Dade Fire Rescue Life Safety Pre-Submittal Checklist



	Process # _____	Permit # _____				Date: ____ / ____ / ____
	Fire Department Application #		YES	NO	N/A	LOCATION/COMMENTS
	Project Name:					
	Address:					
1	Do your plans include all applicable information as required by NFPA 1 (2003) (A.1.14.1) And are the plans signed and sealed by a professional architect or engineer? (design professional's contact info must be legible)					
2	Are there a minimum two sets of plans being submitted (job copy and office copy)?					
3	If the submittal is for a revision, are the original job copy (or certified microfilm) and two copies of the revision being submitted?					
4	Have plans been provided with the approved "Impact Fee Stamp" (for municipalities)					
5	If plan is for new development/construction, has a "siteplan" including fire hydrant locations and fire flow, fire lanes, emergency vehicle turning radius', etc. been approved for this new development? Attach copies of approved siteplan.?					
6	Has the "water extension number" been provided for all new fire hydrants?					
7	Is there a "location plan" provided? (i.e. the area in which the scope of the work is located within a larger building)					
8	If the plan is for a new building, is the construction type identified on the plans and in accordance with NFPA 101 (8.2.1)					
9	Is the scope of the work to be performed clearly stated on the plans?					
10	Is any portion of the work being done to remedy a violation relating to construction that was originally done without a permit?					
11	Is the building provided with a fire sprinkler system and/or a fire alarm system and is that indicated on the plan? (separate plans for installation or modifications required)					
12	If submittal is for a new building with a fire sprinkler system, do the fire protection system engineering documents include all of the requirements found in the Florida Administrative Code 61G15-32.004 (2) (a) through (j)					
13	Are the existing conditions and existing construction clearly identified and distinguishable from the new construction or scope of the new work?					
14	Has the occupancy classification for the area in which the scope of the work is being conducted been identified on the plan in accordance with NFPA 101 (6.1)?					
15	Is the occupancy in which the scope of the work is being conducted separated from neighboring occupancies with the fire resistance rating prescribed by NFPA 101 (6.1.14.4.1) (IDENTIFY THE NEIGHBORING OCCUPANCIES ON THE PLAN)?					
16	Is the classification of hazard identified in accordance with NFPA 101 (6.2)?					
17	Where required, has the means of egress been separated from the rest of the building with fire resistive construction in accordance with NFPA 101 (7.1.3)					
18	Has the interior wall, ceiling, and floor finish been identified on the plans and meet the requirements of NFPA 101 (7.1.4)					
19	Is headroom within the means of egress a minimum 7'6" with projections not less than 6'8" in accordance with NFPA 101 (7.1.5)?					
20	Do changes in the means of egress not exceed 1/2" in accordance with NFPA 101 (7.1.6.2)?					
21	Do all doors in a means of egress meet the requirements of NFPA 101 (7.2.1)					
22	Do all doors in a means of egress meet the meet the minimum door width requirements of NFPA 101 (7.2.1.2.4)					
23	Are all doors in a means of egress scheduled to be equipped with locking and latching hardware that does not require a key, tool, or special knowledge or effort from the egress side. ALL DOOR HARDWARE MUST COMPLY WITH NFPA 101 (7.2.1.5)					
24	Do all doors equipped with special locking arrangements such as delayed-egress locks and access controlled egress doors comply with the requirements of NFPA 101 (7.2.1.6)					
25	Where required, are egress doors equipped with panic hardware or fire exit hardware in accordance with NFPA 101 (7.2.1.7)? Only approved panic hardware shall be used on doors that are not fire doors. Only approved FIRE EXIT HARDWARE shall be used on FIRE DOORS.					
26	Are doors that are required to be kept closed, such as doors in fire barriers and smoke barriers, self closing or automatic closing in accordance with NFPA 101 (7.2.1.8)					

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Signature: _____



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27	Are all stairs designed with proper tread, riser, handrail, guardrail, and all required criteria in accordance with NFPA 101 (7.2.2)	YES	NO	N/A	
28	Are all ramps designed with the proper slope, landings, handrails, guardrails and all required criteria in accordance with NFPA 101 (7.2.5)				
29	Has the number of occupants for the occupancy class been calculated and identified in accordance with NFPA 101 (7.3.1.2 Table)?				
30	Has the minimum number of exits been provided in accordance with NFPA 101 (7.4) and the occupancy chapter?				
31	Are required exits remotely located and arranged in accordance with NFPA 101 (7.5)?				
32	Is access to required exits not through kitchens, storerooms, restrooms, closets and other rooms or spaces subject to locking and all other possible impediments to egress in accordance with NFPA 101 (7.5.2)?				
33	Is the means of egress shown completely to a public way and is the means of egress "accessible" in accordance with NFPA 101 (7.5.4)?				
34	Has the measurement of travel distance for "common path", "dead end", and "travel distance to exits" been provided in accordance with NFPA 101 (7-6) and the specific occupancy requirements?				
35	Do exits discharge at a public way in accordance with NFPA 101 (7.7) OR if exits discharge through areas on the level of exit discharge are those exits in compliance with NFPA 101 (7.7.2)?				
36	Is illumination of the means of egress in accordance with NFPA 101 (7.8)?				
37	Is emergency lighting for the means of egress in accordance with NFPA 101 (7.9) and the specific occupancy requirements?				
38	Will the performance and installation of the emergency lighting system comply with the requirements of NFPA 101 (7.9.2)?				
39	Are exits and the directions to exits marked with signs that will meet the requirements of NFPA 101 (7.10) that clearly identify exits and access thereto.?				
40	Have specialty exit signs such as "exit stair door tactile signage" and "floor proximity exit signs" that may be required by 7.10.1.3, 7.10.1.6, 7.10.8 AND/OR signs required for the particular occupancy type or chapter been provided?				
41	Have occupancies and/or areas deemed to contain "High Hazard Contents" met the special requirements of NFPA (7.11) for travel distance, egress capacity, door swing, etc.				
42	Are all areas required to be separated from the remainder of the building with fire resistive construction properly identified with the hourly rating, and, has the construction method to achieve that rating also been identified in accordance with NFPA 101 (8.2 and 8.3)?(i.e., stair enclosures, corridors, exit passageways, storage areas, etc.?				
43	Are all penetrations in required smoke partitions and smoke barriers such as pipes conduits, joints, air-transfer openings, etc. protected in accordance with NFPA 101 (8.4) and (8.5)				
44	Are all vertical openings between floors protected as required by NFPA 101 (8.6)				
45	Are atriums designed in accordance with NFPA 101 (8.6.7)				
46	Are mezzanines designed in accordance with NFPA 101 (8.6.9) and the specific occupancy requirements.				
47	Do mezzanines not exceed one-third of the open area of the room in which they are located in accordance with NFPA 101 (8.6.9.2.1)				
48	Are mezzanines open to and unobstructed from the room in which the mezzanines are located in accordance with NFPA 101 (8.6.9.3)				
49	Are areas having a degree of hazard greater than that normal to the general occupancy protected in accordance with NFPA 101 (8.7).				
50	Are all cooking appliances provided with appropriate ventilation and fire suppression equipment in accordance with NFPA 101 (9.2.3)				
51	Are all interior wall, ceiling, and floor finishes detailed on the plan and in compliance with NFPA 101 (10.2)				
52	Are all contents and furnishings such as curtains, draperies, decorations, upholstered furniture and mattresses, when required by the specific occupancy, fire retardant in accordance with NFPA 101 Chapter 10				
53	Do all special structures such as towers, water surrounded structures, piers, vehicles and vessels, and underground structures meet the specific occupancy requirements and the special requirements of NFPA 101 Chapter 11?				
54	Have all hi-rise structures been provided with all the specific life-safety features required by NFPA 101 (11.8)				

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