

TOWN OF CUTLER BAY
RFP No.26-06
FINANCIAL ADVISORY SERVICES
ADVERTISEMENT FOR PROPOSALS

The Town of Cutler Bay is requesting proposals from qualified respondents to provide "FINANCIAL ADVISORY SERVICES" for the Town of Cutler Bay. **Interested respondents should visit the Town's website at www.cutlerbay-fl.gov or [DemandStar](https://www.demandstar.com) to obtain the Request for Proposal ("RFP") package. Packages may also be picked up during normal business hours at the Office of the Town Clerk, Mauricio Melinu, CMC, located at:**

Town of Cutler Bay
10720 Caribbean Blvd., Suite 105
Cutler Bay, FL 33189

Proposals may be submitted no later than **Tuesday, August 18, 2026, at 11:00 AM**, by one of the following methods (**not both**):

Electronic Submission:

Electronic responses can be submitted via DemandStar at <https://network.demandstar.com/>

In-Person:

Proposals must include one (1) original and three (3) bound paper copies of the submittal, and one (1) readable/reproducible flash drive completely duplicating the original proposal of the submittal. Responses to the Proposal must be received by Town Clerk, Mauricio Melinu, CMC, at Town Hall, 10720 Caribbean Blvd, Ste. 105, Cutler Bay, FL. 33189. All submittals must be sealed and clearly marked on the outside: "RFP No. 26-06 Financial Advisory Services".

Proposals will be publicly opened and read on Tuesday, August 18, 2026, at 11:00 AM in the Town Hall Community Room, 10720 Caribbean Blvd, Ste. 220, Cutler Bay, Florida 33189. If attending virtually, the meeting will be available via Zoom communications media technology platform. **Registration is required.** To register in advance, please visit: https://us06web.zoom.us/webinar/register/WN_5ugx57kVTVSy3L7CqYm9GQ

Late Submittals and facsimile submissions will not be considered. The respondent shall bear all costs associated with the preparation and submission of the Proposal.

Women/Minority Owned and Emerging Small Businesses are invited to submit for the services.

Pursuant to Town Code Chapter 24, Article II, Section 24-228 of the Town Charter, public notice is hereby given that a "Cone of Silence" is imposed concerning the Town's competitive purchasing process, which generally prohibits communications concerning the RFP from the time of advertisement of the RFP until such time as the Town Manager makes a written recommendation to the Town Council concerning the competitive purchase transaction. Please see the detailed specifications for the public solicitation for services for a statement fully disclosing the requirements of the "Cone of Silence".

Pursuant to Section 4-19 of the Town Code; Section 7.6 of the Town Charter, vendors of the Town are required to disclose any campaign contributions to the Town Clerk, and each vendor must do so prior to and as a condition of the award of any Town contract to the vendor. Please see the detailed specifications of this solicitation for further details.

The Town reserves the right to accept or reject all Proposals or parts of Proposals, to workshop or negotiate any/all Proposals, to waive irregularities, and to request re-proposals on the required materials or services, or take any other such actions that may be deemed in the best interest of the Town.

Rafael G. Casals, ICMA-CM, CFM
Town Manager