



**MUNICIPAL CANVASSING BOARD SCHEDULE**  
**APRIL 1, 2025 MIAMI SPRINGS GENERAL ELECTION**  
*(Subject to Change)*

The City of Miami Springs Canvassing Board will convene at the Office of the Supervisor of Elections, 2700 NW 87th Avenue, Miami, Florida 33172. The Canvassing Board is convening on these dates for the April 1, 2025 Miami Springs General Election. For updated Canvassing Board schedule information, visit @VoteMiamiDade or votemiamidade.gov.

DATE/TIME	ACTIVITY	ATTENDANCE
Thursday, March 20, 2025 10:00 a.m.	1. Logic and Accuracy Test of the touch screen and optical scan voting system to be used for vote-by-mail, early voting, precinct ballots, and automated independent audit system	E. Gonzalez-Santamaria, City Clerk
Friday, March 28, 2025 through Friday, April 4, 2025 (Except April 1)	1. Public inspection of vote-by-mail ballots (8:00 a.m. to 8:30 a.m.) 2. Daily opportunity for candidates, political party officials, political committee officials, or authorized designees to inspect vote-by-mail ballots and ballot materials (only provided if a written request is received no later than 48 hours prior to the scheduled inspection) (8:30 a.m. to 9:00 a.m.)	
Friday, March 28, 2025 10:00 a.m. through Friday, April 4, 2025 (Except April 1)	1. Vote-by-mail ballot opening and processing (as needed) 2. Duplication of ballots (as needed) 3. Scanning of ballots into automated independent audit system (as needed)	All Canvassing Board Members or a majority on 03/28/25: E. Gonzalez-Santamaria, City Clerk T. Romero, Assistant City Manager J. Garcia, Asst Deputy City Clerk
Tuesday, April 1, 2025  12:30 p.m.  5:00 p.m.  7:00 p.m.	1. Public inspection of vote-by-mail ballots (11:30 a.m. to 12:00 p.m.) 2. Daily opportunity for candidates, political party officials, political committee officials, or authorized designees to inspect vote-by-mail ballots and ballot materials (only provided if a written request is received no later than 48 hours prior to the scheduled inspection) (12:00 p.m. to 12:30 p.m.) 3. Vote-by-mail ballot opening and processing (as needed) 4. Duplication of ballots (as needed) 5. Scanning of ballots into automated independent audit system (as needed) 6. Canvassing of presumed invalid vote-by-mail ballots (as needed) 7. Tabulation of results 8. <u>Unofficial</u> results	All Canvassing Board Members: E. Gonzalez-Santamaria, City Clerk T. Romero, Assistant City Manager J. Garcia, Asst Deputy City Clerk
Friday, April 4, 2025 9:00 a.m.	1. Canvassing of vote-by-mail and provisional ballots (as needed) 2. Certification of <u>official</u> results 3. Conduct post-election audit	All Canvassing Board Members: E. Gonzalez-Santamaria, City Clerk T. Romero, Assistant City Manager J. Garcia, Asst Deputy City Clerk

***Saturday, Sunday and County observed holidays are excluded unless otherwise noted.***

**Canvassing Board Members**  
 Erika Gonzalez-Santamaria, City Clerk  
 Tammy Romero, Assistant City Manager  
 Juan Garcia, Assistant Deputy City Clerk