



ADOPT-A-ROAD PROGRAM **Safety Procedures**

The organization must designate a Safety Supervisor to oversee each litter pick-up. All Safety Supervisors must attend a Safety Training prior to leading volunteers in litter pick-ups. Safety Supervisors must provide and review the following Safety Procedures with all volunteers before every litter pick-up and have all volunteers sign-in. Failure to comply with these Safety Procedures could result in cancelation of the Litter Removal Agreement.

1. Miami-Dade County Coronavirus (COVID-19) Safety Guidelines: We strongly encourage you to follow CDC guidelines.
2. All participants must wear high visibility safety vests at all times during the litter removal activity.
3. Remove litter when the weather is good, during the daylight hours only.
4. Do not bring persons to participate or observe the activity if they are under the age of 12.
5. Limit participation to individuals who are at least 12 years old and provide at least one adult supervisor for every participant between ages 12 and 15.
6. No horseplay of any type will be tolerated.
7. Avoid overexertion.
8. No intoxicating liquid, beverage or illegal drugs will be allowed.
9. Persons participating should wear gloves, a good quality shoe (i.e., no open toe shoes, sandals or flip flops) and light or bright colored protective clothing (long sleeve shirt and pants). No clothing will be allowed that hinders sight of the participant or may distract passing motorists.
10. Do not wear headphones or earbuds.
11. An adequate supply of drinking water should be readily available.
12. A good pair of sunglasses, hat and sun block should be considered.
13. Do not pick up litter at construction or maintenance sites, on bridges, or overpasses.
14. Carpool to the adopted roadway section to keep the number of cars on the roadside to a minimum. Park off the roadway as far away from the pavement as possible. Keep vehicles on the same side of the road as participants. Return to and use your vehicles to transfer to the other side of the roadway.
15. Participants should work facing oncoming traffic whenever possible and work one side of the roadway at a time. Do not enter the roadway or medians at any time.
16. Display one "Workers Ahead" safety sign next to work area. Ensure that you wear safety gloves when setting up sign to protect against a fiberglass splinter.
17. Bring along a cellular phone if one is available, but only use it in an emergency.
18. Avoid suspected toxic/hazardous substances, poison ivy, poison oak, noxious weeds; areas where herbicides were applied recently; places where snake, fire ants or other insects may be located. Do not pick up unknown or hazardous materials; note their location and email greenup@miamidade.gov to arrange pick-up.
19. Litter bags must be disposed of appropriately after every Litter Pick-up.

IN CASE OF EMERGENCY:

1. Every crew should possess an adequate first aid kit. Treat all injuries no matter how minor appearing.
2. In case of an emergency, call 911 and keep injured person comfortable and shaded.
3. Have transportation immediately available.