

Implementing Order



Implementing Order No.: 04-138

Title: FEE SCHEDULE FOR THE MIAMI-DADE PARKS, RECREATION AND OPEN SPACES DEPARTMENT SPECIAL ASSESSMENT DISTRICTS DIVISION

Ordered: 9/19/2024

Effective: 10/1/2024

AUTHORITY:

The Miami-Dade County Home Rule Charter, including, among others, Sections 1.01 and 2.02A, Chapter 18 of the Code of Miami-Dade County, and Chapter 190 of the Florida Statutes.

SUPERSEDES:

This Implementing Order (IO) supersedes AO 4-138, ordered September 17, 2020, and effective October 1, 2020.

POLICY:

This Implementing Order provides a schedule of fees for services provided or operated by the Parks, Recreation and Open Spaces Department Special Assessment Districts Division.

PROCEDURE:

The administration of this Implementing Order is designated to the Director, Miami-Dade Parks, Recreation and Open Spaces Department, who will be responsible for the collection of fees and the delivery of the required services of the Special Assessment Districts Division. The Director shall periodically review all fees in terms of cost and recommend changes to the Mayor through this Implementing Order procedure.

FEE SCHEDULE:

The fee schedule adopted by this Implementing Order is attached hereto and made a part hereof. This official fee schedule is also filed with and subject to the approval of the Board of County Commissioners and on file with the Clerk of the Board of County Commissioners. Fees charged by the Parks, Recreation and Open Spaces Department shall be the same as those listed in the official fee schedule on file with the Clerk of the Board of County Commissioners.

This Implementing Order is hereby submitted to the Board of County Commissioners of Miami-Dade County, Florida.

Approved by the County Attorney as
to form and legal sufficiency

SPECIAL ASSESSMENT DISTRICTS OPERATIONS (CORE SERVICES)	
COMMUNITY DEVELOPMENT DISTRICTS (CDD)	
Creation Filing Fee	*
Amendment Filing Fee	**
Advertising	Actual Cost
SPECIAL TAXING DISTRICTS	
District Creation Petition Filing Fee	
Lighting	\$6,000.00 ***
Multipurpose	\$4,000.00 ***
Combo	\$9,000.00 ***
Guard	\$9,000.00 ***
Capital Improvement	\$9,000.00 ***
District Amendment Filing Fee	\$6,000.00 ***
18-3 Preliminary Petition Submission Review/Letter of Intent	\$250.00
Each Resubmission of District Creation Petition Packet	\$500.00 ***
Postage/Printing Fee per parcel	Actual Cost
Recording Fee - Established by Clerk of the Court ⁽¹⁾	Actual Cost
Public Notice Fee - Established by Clerk of the Court ⁽¹⁾	Actual Cost
Election Costs - Established by Elections Department	Actual Cost
18-3 Deposit for Election Costs – if cost is less, difference is returned to petitioner; if district is created, deposit is returned to petitioner and cost is charged to district. If cost is greater and district fails, difference is charged to petitioner; if district is created, difference is charged to the district.	\$3,000.00
District Verification Research & Letters	
Provided within 2 - 7 working days	\$15.00
Expedited - Provided within 24 hrs. if request received before 2 PM	\$30.00
Security Guard Gate Transponders	Actual Cost

NOTES:

* The filing fee for creation of a CDD is fixed at \$15,000 pursuant to section 190.005, Florida Statutes

** The filing fee for amending the boundaries of a CDD is fixed at \$1,500 pursuant to section 190.046, Florida Statutes

*** If the actual cost is less, the amount exceeding will be refunded to the district. If the cost is greater, petitioner will be charged difference.

(1) Cost is determined by Clerk of the Courts and is subject to change