



Carlos A. Gimenez, Mayor

**Internal Services Department  
Small Business Development**

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**Miami-Dade County  
Small Business Enterprise  
Architecture and Engineering  
Advisory Board Meeting**

Wednesday, November 30, 2016

Stephen P. Clark Center, 111 N.W. 1<sup>st</sup> Street  
19<sup>th</sup> Floor SBD Main Conference Room  
@10:30 a.m.

**AGENDA**

- I. Welcome/Introductions**
- II. SBD Sections**
  - a. Certification – Claudious Thompson (SBD Certification Unit)
  - b. Utilization Report – Veronica Clark (SBD Data Management)
  - c. Bonding, Financial Assistance & Outreach – Vivian Walters, Jr. (SBD Business, Outreach & Education)
- III. New Business**
  - a. Consumer Price Index Discussion
- IV. Old Business**
  - a. Approval of September 28, 2016 Meeting Minutes
- V. Adjournment**

**NEXT SUGGESTED BOARD MEETING: Wednesday, January 25, 2016 at 10:30 a.m.**

*Delivering Excellence Every Day*

**Small Business Enterprise Architecture and Engineering**  
**September 28, 2016**  
**Meeting Summary**

**Start Time: 10:30am**  
**Stop Time: 12:00pm**

**Appointed: 8**  
**Quorum: 5**

<b>Present</b>	<b>Absent</b>
Juan Crespi (Chairperson)	Michael Joseph
Barton Fye	
Deborah Swain	
Ivette Argudin (Vice Chairperson)	
Berrin Tansel	
James Englehardt	
Cheryl Jacobs	

Others Present: Gary Hartfield (SBD), Veronica Clark (SBD), Laurie Johnson (SBD), Vivian Walters (SBD), Claudious Thompson (SBD), Alecia Anderson (SBD), Elizabeth Zabowski (SBD), Teodoro Carrasco (JMH), Lawanda Wright-Robinson (SBD), Cynthia France (SBD), Crystal Williams (SBD), Lily Vilaboy (SBD), Patrick Hines (SBD), Michou Jean (SBD), Anthony Acosta (SBD), Jacob Mills (SBD), Paula Rivers (Gartek), Maria Garcia (Gurri Matute P.A), Kent Bulaco, Juan Villegas (McCafferty), Eddie Suarez (Longitude Surveyors), Yvette Aleman (F.R. Aleman), Angel Lopez (ER Brownell and Associates), Gayna McDonald (MDAD), Jesus Tunidor (JHS), Judy Carty, Pawell Hawusowski and J. Tapia (Building Center No. 3), Sheila Hoilett (MDAD), Kent Boucault (Singhopen and Associates),

- i. **Welcome and Introductions** - The meeting was called to order by Chairman Juan Crespi. Advisory board members and the audience introduced themselves.
- ii. **SBD Reports**
  - a. **SBE – Certification Report**- Certification Section Chief, Claudious Thompson presented the report. No questions were asked. Chairperson Crespi advised that the goal of the program is to graduate and he would like to improve the program so more firms reach the next level.
  - b. **SBE - Utilization Report**- Policy and Legislation Section Chief, Veronica Clark presented the report. Various questions were asked and answered. Chairperson Crespi requested that the goods and services projects/dollars are kept separate on the report.
  - c. **SBE – Bonding & Financial Assistance and Outreach** – Business Outreach and Education Section Chief, Vivian Walters Jr. presented the report. Various questions were asked and answered. Boardmembers expressed their concerns with contracts being reviewed at fifty percent and encouraged an earlier review, because most times the subcontractor’s

**\*\*\*Directives\*\*\***

1. Chairperson Crespi requested that the goods and services projects are kept separate on the report.
2. Boardmember Swain requested an adjustment to the Prompt Payment Ordinance with special consideration for small business primes.
  - a) Require the prime to submit the invoice in a reasonable time so the subcontractor can be paid within 14days
  - b) Require the County to approve the invoice or indicate there is a problem with the invoice. There is legislation in the Construction program. Mr. Hartfield suggested we make an ordinance change for those changes to be made in the A&E program.

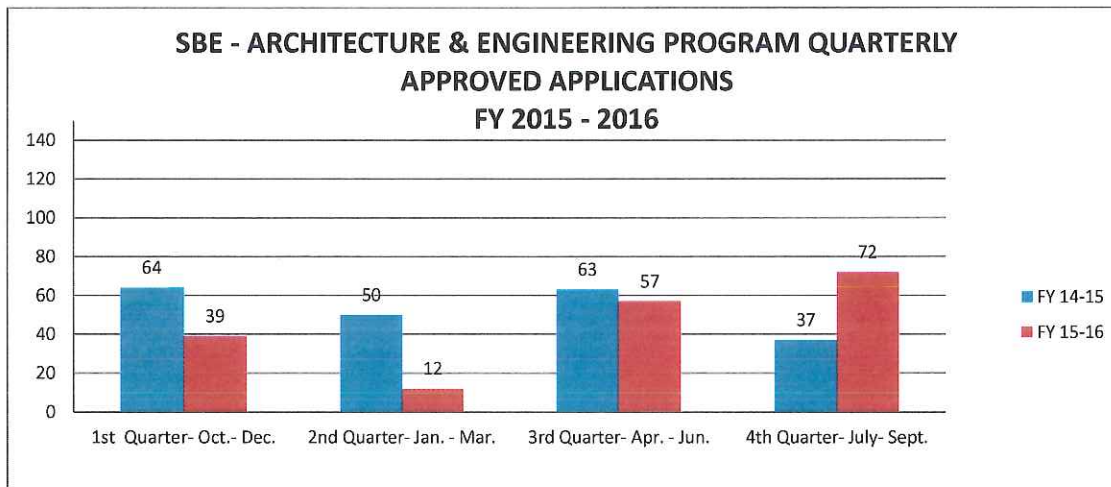
**INTERNAL SERVICES DEPARTMENT**  
**SMALL BUSINESS DEVELOPMENT (SDB) DIVISION**  
 SMALL BUSINESS ENTERPRISE - ARCHITECTURE & ENGINEERING PROGRAM QUARTERLY REPORT  
**FY 2015-2016**

\*PERIOD: July 1, 2016 - September 30, 2016

	3rd Quarter	YTD Amount Total All Tiers	YTD Tier 1	YTD Tier 2	YTD Tier 3
<b>Total Certified SBE A&amp;E Firms as of September 30, 2016</b>		<b>244</b>	<b>115</b>	<b>83</b>	<b>44</b>
1 New Applications Received:	7	<b>17</b>			
2 New Applications Under Review and Pending Review:	0	<b>0</b>			
3 Approved New, Annual and Recertification Applications :	72	<b>194</b>			
4 Recertification and Annual Applications Received:	32	<b>191</b>			
5 Recertification and Annual Applications Under Review:	1	<b>8</b>			
6 Denied	0	<b>0</b>			
7 Graduated	0	<b>0</b>			

\*This report was printed on November 29, 2016

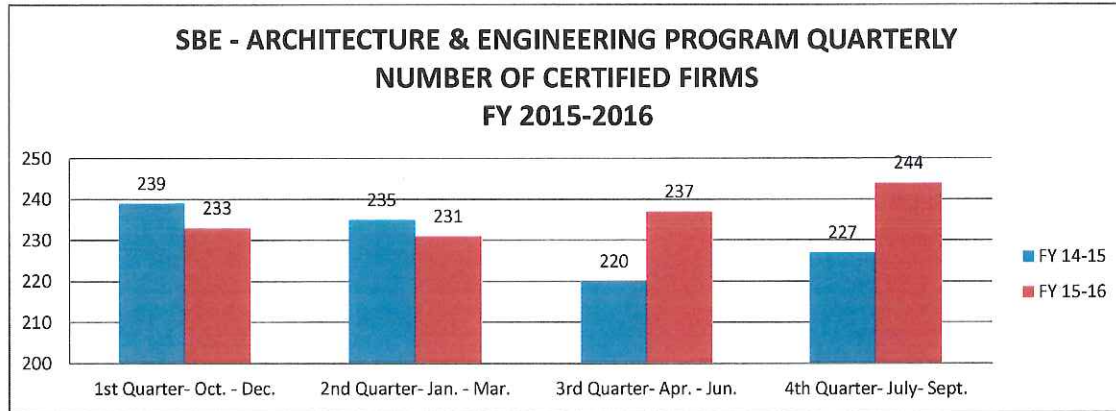
Chart#1



INTERNAL SERVICES DEPARTMENT  
SMALL BUSINESS DEVELOPMENT (SDB) DIVISION  
SMALL BUSINESS ENTERPRISE - ARCHITECTURE & ENGINEERING PROGRAM QUARTERLY REPORT  
FY 2015-2016

PERIOD: July 1, 2016- September 30, 2016

Chart #2



**Miami-Dade County**  
**SBE/Architectural & Engineering Program**  
 Applicable Contracts  
 (October 1, 2015 – September 30, 2016)

There were 24 projects approved for award during this period totaling \$128,626,807.

- Of the \$128 million, 21 projects have Small Business Enterprise measures totaling \$29,778,817 or 23.15%
  - \$5,896,487 (Set-asides)
  - \$23,882,330 as Subconsultants (Goal/A&E)
  - \$210,000 as Subcontractors (Goal/G&S)
  - \$244,175 as Open market (Non-set-aside)
  
- Of the projects awarded during this period, SBE-Architectural & Engineering firms are participating as Prime and/or Subcontractors (with or without measures) for a dollar value of **\$32,477,278 or 25.25%**.

**Contracted**

	SBE-A&E/Black	SBE-A&E /Hispanic	SBE-A&E /Women	SBE-A&E /Other (Unidentified)	Total SBE-A&E
<b>SET- ASIDE</b>	<b>\$0</b>	<b>\$1,168,049</b>	<b>\$4,728,438</b>	<b>\$0</b>	<b>\$5,896,487</b>
<b>GOALS/ A&amp;E</b>	<b>\$3,435,275</b>	<b>\$11,880,958</b>	<b>\$5,357,850</b>	<b>\$5,662,533</b>	<b>\$26,336,616</b>
<b>TOTAL MEASURES</b>	<b>\$3,435,275</b>	<b>\$13,049,007</b>	<b>\$10,086,288</b>	<b>\$5,662,533</b>	<b>\$32,233,103</b>
<b>OPEN MARKET</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$244,175</b>	<b>\$244,175</b>
<b>TOTAL</b>	<b>\$3,435,275</b>	<b>\$13,049,007</b>	<b>\$10,086,288</b>	<b>\$5,906,708</b>	<b>\$32,477,278</b>

# Miami Dade County

## Small Business Developed Projects Awarded

Award Date Between October 1, 2015 and September 30, 2016

	Contract Measure	RC Date	Adv. Date Award Date	Award Amount	Paid	Measure Amount	Firm Name
<b>A&amp;E</b>							
<b>ANIMAL SERVICES</b>							
ASPCA-999 1 Aspca/Asd Liberty City Clinic	GOAL-SBE/AE: 20%		09/30/2016	\$244,175		\$48,835	Tsao Design Group, Incorporated DBE, SBE/AE, SBE/GS ASIAN - M
				\$244,175		\$48,835	
						20.00%	
<b>AVIATION</b>							
E14-MDAD-02 1 Inspection Services And Environmental Oversight	SET ASIDE TIER 2 (W/EXEMPT)-SBE/AE: 100%		05/29/2015 04/05/2016	\$1,428,438		\$1,428,438	Nova Consulting, Inc. SBE/AE, SBE/GS HISPANIC - F
E14-MDAD-03 1 Fueling Systems Consulting Services At Mia And Gaa'S	GOAL-SBE/AE: 25%		06/01/2015 12/01/2015	\$2,305,500		\$576,375	Stantec Consulting Services, Inc.
E14-MDAD-03 2 Fueling Systems Consulting Services At Mia And Gaa'S	GOAL-SBE/AE: 28%		06/01/2015 12/01/2015	\$2,305,500		\$645,540	T.Y. Lin International
E15-MDAD-01 1 Photogrammetric Mapping And Light Detection And Ranging (Lidar) Services	NO MEASURE INSUFFICIENT AVAILABILITY		07/17/2015 05/17/2016	\$7,057,600		\$0	Aerial Cartographics Of America, Inc.
E15-MDAD-02 1 Utilities Master Plan (Sanitary Sewer)	GOAL-SBE/AE: 10%		08/17/2015 03/08/2016	\$2,288,206	\$189,667.93	\$228,820.6	Hazen And Sawyer, P.C.
				\$15,385,244	\$189,667.93	\$2,879,173.6	
						18.71%	
<b>CULTURAL AFFAIRS</b>							
A13-CUA-01 1 Professional Services Agreement For A/E Services	GOAL - CBE-SBE/AE: 28%		02/25/2014 05/17/2016	\$880,000		\$246,400	Zyscovich, Inc WHITE - M
				\$880,000		\$246,400	
						28.00%	
<b>PUBLIC HEALTH TRUST</b>							

# Miami Dade County

## Small Business Developed Projects Awarded

Award Date Between October 1, 2015 and September 30, 2016

Contract Measure	RC Date	Adv. Date Award Date	Award Amount	Paid	Measure Amount	Firm Name
A15-JHS-01 (A) 1 A/E Consultant Services For Schematic And Comprehensive Design, Procurement And Construction Administration Services For Various Jackson Health System Facilities (Jhs North Medical Center)	GOAL-SBE/AE: 15%	10/22/2015 04/15/2016	\$12,130,193		\$1,819,528.95	Gresham, Smith And Partners
A15-JHS-01 (B) 1 A/E Consultant Services For Schematic And Comprehensive Design, Procurement And Construction Administration Services For Various Jackson Health System Facilities (West Campus)	GOAL - CBE-SBE/AE: 20.5%	10/22/2015 04/15/2016	\$15,625,588		\$3,203,245.54	Perkins + Will Architects, Inc.
A15-JHS-01 (C) 1 A/E Consultant Services For Schematic And Comprehensive Design, Procurement And Construction Administration Services For Various Jackson Health System Facilities (Main Campus)	GOAL - CBE-SBE/AE: 14%	10/22/2015 04/15/2016	\$22,161,298		\$3,102,581.72	Hks, Inc. D/B/A Hks Architects, Inc
A15-JHS-01 (D) 1 A/E Consultant Services For Schematic And Comprehensive Design, Procurement And Construction Administration Services For Various Jackson Health System Facilities (Main Campus)	GOAL - CBE-SBE/AE: 23%	10/22/2015 04/15/2016	\$14,109,972		\$3,245,293.56	Perkins + Will Architects, Inc.
A15-JHS-01 (E) 1 A/E Consultant Services For Schematic And Comprehensive Design, Procurement And Construction Administration Services For Various Jackson Health System Facilities (Jhs South Community Hospital)	GOAL - CBE-SBE/AE: 13.2%	10/22/2015 04/15/2016	\$3,857,538		\$509,195.02	Bermello, Ajamil & Partners, Inc.
			\$67,884,589		\$11,879,844.79	
					17.50%	
E11-PWWM-01 (EXTENSION) 1 Bond Engineering Services (Sic 871)	NO MEASURE INSUFFICIENT AVAILABILITY	06/07/2016	\$2,184,000		\$0	Arcadis U.S., Inc.
E14-PW-02 1 Roadway Improvements To Nw 58 Street From Nw 97 Avenue To Sr-826	1ST TIER SETASIDE - CBE-SBE/AE: 100%	11/19/2014 10/06/2015	\$620,302.21	\$242,311.34	\$620,302.21	Srs Engineering, Inc. SBE/AE, SBE/GS HISPANIC - M

### PUBLIC WORKS AND WASTE MANAGEMENT



**Miami Dade County**  
 Small Business Developed  
 Projects Awarded  
 Award Date Between October 1, 2015 and September 30, 2016

Contract Measure	RC Date	Adv. Date Award Date	Award Amount	Paid	Measure Amount	Firm Name
E14-PWWM-05 1 Design Services For The Replacement Of The North Miami Avenue Bridge (No. 874035) North Of Nw 146 Street		06/04/2014 02/02/2016	\$327,800.21		\$327,800.21	Robayna And Associates, Inc. DBE, SBE/AE, SBE/GS HISPANIC - M
E14-PWWM-06 1 Design Services For The Replacement Of The Nw 32 Avenue Bridge (No. 874032) North Of Nw 151 Street		06/30/2014 02/02/2016	\$219,947		\$219,947	Robayna And Associates, Inc. DBE, SBE/AE, SBE/GS HISPANIC - M
			\$3,352,049.42	\$242,311.34	\$1,168,049.42	34.85%
<b>REGULATORY AND ECONOMIC RESOURCES</b>						
E14-RER-01 1 Environmental Cleanup, Compliance And Related Services For Miami-Dade County Facilities		06/05/2015 07/06/2016	\$3,300,000		\$3,300,000	Nova Consulting, Inc. SBE/AE, SBE/GS HISPANIC - F
			\$3,300,000		\$3,300,000	100.00%
<b>SEAPORT</b>						
E13-SEA-02 1 Non-Exclusive Professional Services Agreement For Civil Infrastructure Engineering Services (Sic 871)		01/28/2015 12/15/2015	\$2,200,000	\$183,637.93	\$396,000	T. Y. Lin International
			\$2,200,000	\$183,637.93	\$396,000	18.00%
<b>WATER AND SEWER</b>						
E15-WASD-10 1 Engineering Services For Proposed Upgrades To The Miami-Dade Central District Wastewater Treatment Plant And Its Appurtenant Facilities Including Pump Station 1 And 2		08/07/2015 04/15/2016	\$8,800,000		\$3,080,000	Mwh Americas, Inc.
E15-WASD-11 1 Engineering Services For Proposed Upgrades To The Miami-Dade North District Wastewater Treatment Plant And Its Appurtenant Facilities		08/07/2015 04/28/2016	\$8,800,000		\$3,080,000	Brown And Caldwell (Corporation)

**Miami Dade County**  
**Small Business Developed**  
**Projects Awarded**  
**Award Date Between October 1, 2015 and September 30, 2016**

<i>Contract Measure</i>	<i>RC Date</i>	<i>Adv. Date Award Date</i>	<i>Award Amount</i>	<i>Paid</i>	<i>Measure Amount</i>	<i>Firm Name</i>
E15-WASD-12 1 Engineering Services For Proposed Upgrades To The Miami-Dade South District Wastewater Treatment Plant And Its Appurtenant Facilities		08/07/2015 05/09/2016	\$8,800,000		\$3,080,000	Ch2m Hill, Inc.
E15-WASD-14 1 Water And Sewer Rates, Fee Analysis And Bond Engineering Services		08/25/2015 04/19/2016	\$4,950,000		\$0	Arcadis U.S., Inc.
			<u>\$31,350,000</u>		<u>\$9,240,000</u>	
					29.47%	
<b>DESIGN/BUILD</b>						
<b>PUBLIC WORKS AND WASTE MANAGEMENT</b>						
DB15-PWWM-01 (DESIGN) 1 Roadway Improvements To Ne 2 Avenue From Ne 69 Street To Ne 84 Street		02/11/2016 06/21/2016	\$803,000		\$168,630	Jva Engineering Contractor, Inc. DBE, SBE/CONS HISPANIC - M
			<u>\$803,000</u>		<u>\$168,630</u>	
					21.00%	
<b>SEAPORT</b>						
DB15-SEA-01 (DESIGN) 1 Design-Build Services For Cruise Terminal F Upgrades		11/19/2015 09/29/2016	\$3,227,750		\$451,885	Mumilla Construction Management, Lic HISPANIC - M
			<u>\$3,227,750</u>		<u>\$451,885</u>	
					14.00%	
<b>Grand Totals:</b>			<u>\$128,626,807.42</u>	<u>\$615,617.2</u>	<u>\$29,778,817.81</u>	
					23.15%	

**Miami Dade County**  
**Small Business Developed**  
**Projects Awarded**  
**Award Date Between October 1, 2015 and September 30, 2016**

<i>Contract Measure</i>	<i>RC Date</i>	<i>Adv. Date</i>	<i>Award Amount</i>	<i>Paid</i>	<i>Measure Amount</i>	<i>Firm Name</i>
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There were 24 projects approved for award totaling \$128,626,807.42  
 Of the Award Amounts, 21 projects have Small Business Enterprise measures totaling \$29,778,817.81

ASIAN	M		\$244,175			
HISPANIC	F		\$4,728,438			
HISPANIC	M		\$5,198,799.42			
PRIME NO ETHNICITY NO GENDER			\$117,575,395			
WHITE	M		\$880,000			

(Multiple Firm's Award Amount are not include on the breakdown)

Report Criteria: Award Date Between October 1, 2015 and September 30, 2016  
 Project Type: DESIGN/BUILD, A&E  
 Project Exclude the following Measure Business Enterprise Certification Category: DBE  
 Summary Breakdown by Prime-Ethnicity

**Internal Services Department  
Small Business Development  
Business Outreach and Education  
September 9, 2016 – November 4, 2016**

		Total for Period
Activity #	Assistance Provided to Small Business Enterprise-Architecture & Engineering (SBE-A&E) Program	
1	Certification Applications Reviewed	7
2	Prompt Payment Issues (Received and Resolved)	0
3	Contract Issues (Received and Resolved)	0
4	Needs Assessment Meetings (NAMS)	3
5	Contact with SBEs (Weekly Calls / Phone Blitz)	46
6	Technical Assistance	27
7	Contact with SBE-Goods & Services firms (emailing and highlighting contract opportunities)	1,682

		Total for Period
Activity #	Training, Education and Outreach Activities	
1	Small Business Development (sponsored) Workshops and Forums	10
2	Number of Attendants	221
3	Partnership Workshops & Forums	11
4	Number of Firms (with whom contact was made)	302