

**SMALL BUSINESS ENTERPRISE
ARCHITECTURE AND ENGINEERING
ADVISORY BOARD MEETING**

November 1, 2018

**Miami-Dade County
Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting**

Thursday, November 1, 2018
Stephen P. Clark Center, 111 N.W. 1st Street
19th Floor SBD Main Conference Room
@10:00 a.m.

AGENDA

- I. Welcome/Introductions**
- II. Contract Compensation (Standard Multiplier and Overhead Rates) – Namita Uppal** (*Chief Procurement Officer*)
- III. Taskforce Update – Namita Uppal** (*Chief Procurement Officer*)
- IV. SBD Section Reports**
 - a. SBE-A&E Certification Report – Claudious Thompson (*SBD Section Chief, Certification*)
 - b. SBE-A&E Utilization Report – Tracie Auguste (*SBD Section Chief, Policy & Legislation Management*)
 - c. SBE-A&E Business Outreach and Education – Lawanda Wright-Robinson (*SBD Section Chief, Business Outreach & Education*)
- V. Report**
 - a. Jackson Health Report – (Teodoro Carrasco)
- VI. New Business**
 - a. Discussion on the next meeting date
 - b. Request for future agenda items
- VII. Old Business**
 - a. Approval of August 29, 2018 Meeting Minutes
- VIII. Reasonable opportunity for the public to be heard before County boards** (Sec. 2-11.39.3)

IX. Adjournment

NEXT BOARD MEETING: Wednesday, December 12, 2018 at 10:30 a.m.

TABLE OF CONTENTS

AGENDA

SBE A&E Certification Report	1
SBE A&E Business Outreach & Education (BOE) Report	2
August 29, 2018 Meeting Minutes	3

Certification Type: SBE A&E									
PERIOD: August 1, 2018 to Sept 30, 2018									

			Total Amount	African American	Caucasian	Hispanic	Asian	Native American	Other	Female
	Total Certified SBE-A&E as of 10/1/18		227	17	44	148	16	0	3	52
1	Approved Applications (New, Annual Renewal, Recertification)	6								
2	Graduated	0								
3	Denied	0								
4	Removed	3								

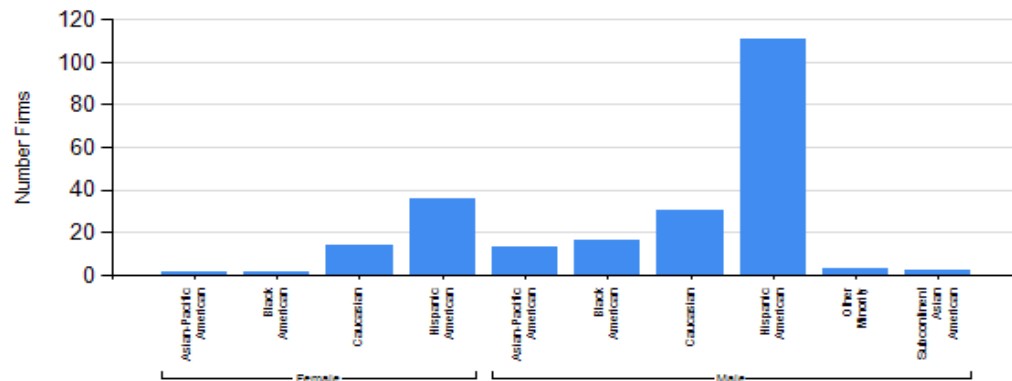
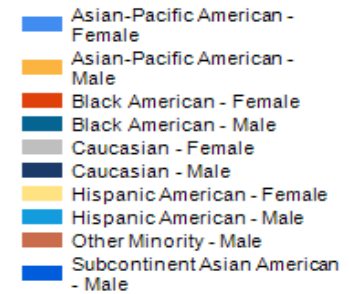
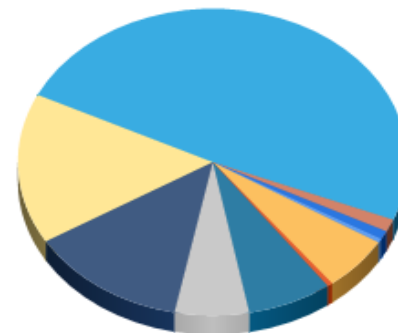
Note: The SBE program is race and gender neutral. This report is for informational purposes only.

Certified Directory - Ethnicity & Gender Summary

As of 10/1/2018

Ethnicity & Gender Summary

Ethnicity	Gender	Number Firms
Asian-Pacific American	Female	1
Asian-Pacific American	Male	13
Black American	Female	1
Black American	Male	16
Caucasian	Female	14
Caucasian	Male	30
Hispanic American	Female	36
Hispanic American	Male	111
Other Minority	Male	3
Subcontinent Asian American	Male	2
Total Firms		227

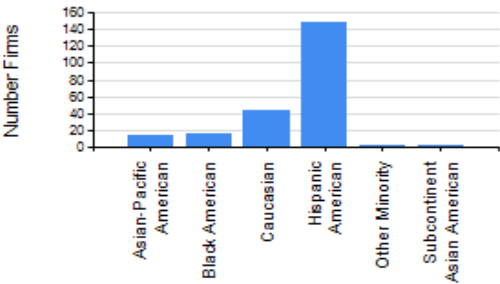
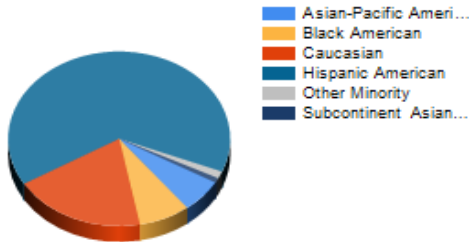


Certified Directory - Ethnicity & Gender Summary

As of 10/1/2018

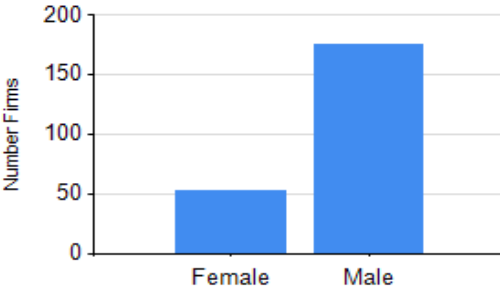
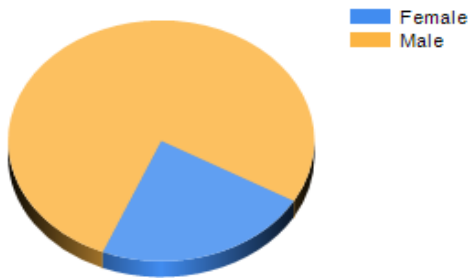
Ethnicity Summary

Ethnicity	Number Firms
Asian-Pacific American	14
Black American	17
Caucasian	44
Hispanic American	147
Other Minority	3
Subcontinent Asian American	2
Total Firms	227



Gender Summary

Gender	Number Firms
Female	52
Male	175
Total Firms	227



SBE-Architecture and Engineering Advisory Board

Utilization Report

October 01, 2017 – September 30, 2018

There were 23 projects approved for award totaling \$51,033,496.

Of the 23 projects, 20 projects had SBE measures, for a total of \$36,343,949 (or 71.22% of the total \$51,033,496). There was insufficient availability to set a measure for 3 projects.

Of the 20 projects:

- 17 were SBE Set-asides for a total of \$39,448,846
- 3 had SBE goals for a total of \$508,649

Based on the SBE measures set and the goals actually contracted for, certified SBE-A/E firms are participating on projects as Primes or subcontractors totaling \$40,420,215 (or 79.20% of the eligible \$51,033,496).

PROJECTS- NO MEASURE				
	Project #	Project Name	Contract Measure	Justification / Recommendation
1	E16-MDAD-10 -1	Aviation Acoustical and Land Use Compatibility Planning Services	No Measure	There are currently no SBE/AE firms certified in 23.00 Aviation Acoustical and Land Use Compatibility Planning Services, the only Technical Category for this solicitation.
2	E16-MDAD-10 -2	Aviation Acoustical and Land Use Compatibility Planning Services	No Measure	There are currently no SBE/AE firms certified in 23.00 Aviation Acoustical and Land Use Compatibility Planning Services, the only Technical Category for this solicitation.
3	E17-DSWM-01 -1	Professional Bond Engineering Services	No Measure	10 firms are certified in Technical Category 0700 (Solid Waste Collection & Disposal System), less than three firms responded as being able to meet the contract requirement as a prime. There are currently no firms certified in Technical Category 1907. (Value Analysis & Life-Cycle Costing- Solid Waste Collection & Disposal Systems) for the application of subconsultant goal.

PROJECTS- SET ASIDE BREAKDOWN BY TIERS				
	Project #	Project Name	Contract Measure	Tier - Architectural vs. Engineering
1	A16-MDFR-01	Design Services for Miami- Dade County Fire Rescue Station No. 68	SET ASIDE-SBE/AE	Tier 2 - (Architecture Services)
2	E15-WASD-02 -1	Engineering Design and Related Services for the Improvement, Upgrades and Expansion of Local Wastewater pump stations and related facilities necessary for capital improvement projects	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
3	E15-WASD-02 -2	Engineering Design and Related Services for the Improvement, Upgrades and Expansion of Local Wastewater pump stations and related facilities necessary for capital improvement projects	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
4	E15-WASD-02 -3	Engineering Design and Related Services for the Improvement, Upgrades and Expansion of Local Wastewater pump stations and related facilities necessary for capital improvement projects	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
5	E15-WASD-02 -4	Engineering Design and Related Services for the Improvement, Upgrades and Expansion of Local Wastewater pump stations and related facilities necessary for capital improvement projects	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
6	E15-WASD-02 -5	Engineering Design and Related Services for the Improvement, Upgrades and Expansion of Local Wastewater pump stations and related facilities necessary for capital improvement projects	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
7	E15-WASD-03A -1	Engineering Design and Related Services for the Design of Small Diameter Water and Wastewater Pipelines for the water and sewer departments wastewater and water collection, transmission and distribution systems.	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
8	E15-WASD-03A -2	Engineering Design and Related Services for the Design of Small Diameter Water and Wastewater Pipelines for the water and sewer departments wastewater and water collection, transmission and distribution systems.	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
9	E15-WASD-03A -3	Engineering Design and Related Services for the Design of Small Diameter Water and Wastewater Pipelines for the water and sewer departments wastewater and water collection, transmission and distribution systems.	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
10	E15-WASD-03A -4	Engineering Design and Related Services for the Design of Small Diameter Water and Wastewater Pipelines for the water and sewer departments wastewater and water collection, transmission and distribution systems.	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
11	E15-WASD-03A -5	Engineering Design and Related Services for the Design of Small Diameter Water and Wastewater Pipelines for the water and sewer departments wastewater and water collection, transmission and distribution systems.	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
11	E15-WASD-03A -6	Engineering Design and Related Services for the Design of Small Diameter Water and Wastewater Pipelines for the water and sewer departments wastewater and water collection, transmission and distribution systems.	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
13	E15-WASD-03A -7	Engineering Design and Related Services for the Design of Small Diameter Water and Wastewater Pipelines for the water and sewer departments wastewater and water collection, transmission and distribution systems.	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
14	E15-WASD-03A -8	Engineering Design and Related Services for the Design of Small Diameter Water and Wastewater Pipelines for the water and sewer departments wastewater and water collection, transmission and distribution systems.	SET ASIDE-SBE/AE	Tier 3 - (Engineering Services)
15	E17-WASD-01 1	Engineering Design and Related Services for the Design of Small Diameter Water and Wastewater Pipelines.	SET ASIDE-SBE/AE	Tier 1- (Engineering Services)
16	E17-WASD-01 2	Engineering Design and Related Services for the Design of Small Diameter Water and Wastewater Pipelines.	SET ASIDE-SBE/AE	Tier 1- (Engineering Services)
17	E17-WASD-01 3	Engineering Design and Related Services for the Design of Small Diameter Water and Wastewater Pipelines.	SET ASIDE-SBE/AE	Tier 1- (Engineering Services)

Internal Services Department
Small Business Development (SBD)
Small Business Enterprise – Architect & Engineers
Business Outreach and Education Section
August 1, 2018 to September 30, 2018

		Total for Period	YTD Total
Activity	Assistance Provided to Small Business Enterprise-Architecture & Engineering Program		
1	Assistance with Certification	12	32
2	Needs Assessment Meetings (NAMS)	3	6
3	Technical Assistance	25	150
4	Payment Issues	0	0
4.1	Payment Issues Related Dollars	0	0
5	Prompt Payment Issues	0	0
5.1	Prompt Payment Related Dollars	0	0
6	Contract Issues (Non-dollar related)	0	0
7	Contact with SBE-Construction Firms (emails highlighting contract opportunities)	1057	1320

		Total for Period	YTD Total
Activity	Training, Education and Outreach Activities		
1	Small Business Development (sponsored) Workshops and Forums	0	7
1.1	Number of Attendants	0	35
2	Partnership Workshops & Forums	1	10
2.1	Number of Firms (with whom contact was made)	27	74
Activity	Technical Training & Development Workshops		
3	None	0	0
3.1	n/a		