

**SMALL BUSINESS ENTERPRISE  
ARCHITECTURE AND ENGINEERING  
ADVISORY BOARD MEETING**

**January 27, 2021**

**Miami-Dade County  
Small Business Enterprise – Architecture and Engineering  
Advisory Board Meeting**

Wednesday, January 27, 2021

10:30 a.m. to 12:00 p.m.

Virtual Meeting -Zoom

URL: <https://miamidade.live/SBE-AEAdvisoryBoard>

Webinar ID: 958 1106 2618

Password: 389557

**AGENDA**

- I. Welcome/Introductions (5 min)**
- II. SBD Section Reports (25 min)**
  - a. SBE-A&E Certification Report – Laurie Johnson (SBD Section Chief)
  - b. SBE-A&E Utilization Report– Patrick Hines (SBD Sr. Professional Svc Specialist)
  - c. SBE-A&E Business Outreach and Education Report – Lawanda Wright-Robinson (*SBD Section Chief, Business Outreach & Education*)
- III. Reports (10 min)**
  - a. Jackson Health System (JHS) – Teodoro Carrasco
- IV. Old Business (10 min)**
  - a. Approval of February 26, 2020 Meeting Minutes
- V. New Business (20 min)**
  - a. Debarment Ordinance Legislation
  - b. Small Business Enterprise Concerns with ongoing contracts
    - New sanctions for nonconformance
  - c. Approval of 2021 Meeting Dates
  - d. Request for future agenda items
- VI. Future agenda Items (10 min)**
- VII. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3) (5 min)**
- VIII. Adjournment (5 min)**

NEXT BOARD MEETING: **March 31, 2021**



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## Certification Type: SBE- A&E

PERIOD: August 1, 2020 to December 1, 2020

					Total Amount	African American	Caucasian	Hispanic	Asian	Native American	Other	Female
<b>Total Certified SBE-A&amp;E as of 12/1/20</b>					247	20	42	176	12	0	2	56
		New	1 year Renewal	3 year Recert								
1	Approved Applications (New, Annual Renewal, Recertification)	11	27	24	62							
2	Graduated				0							
3	Denied				0							

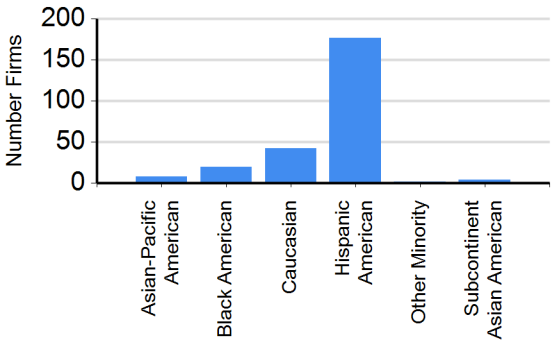
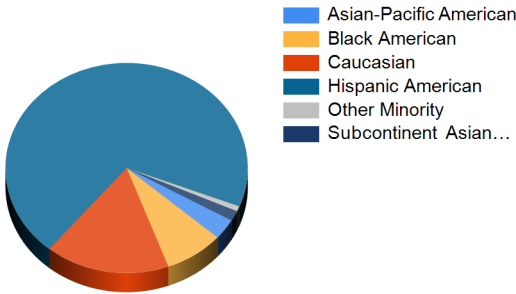
*This is a race and gender neutral program. This report is for informational purpose only.*

# Certified Directory - Ethnicity & Gender Summary

As of 12/1/2020

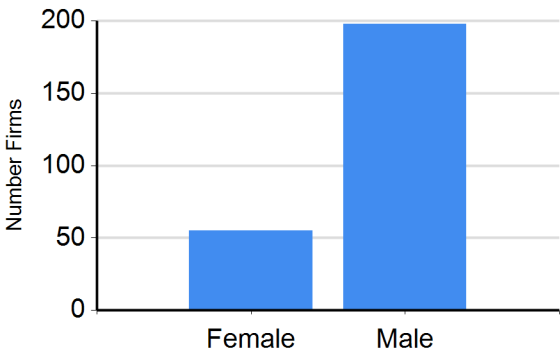
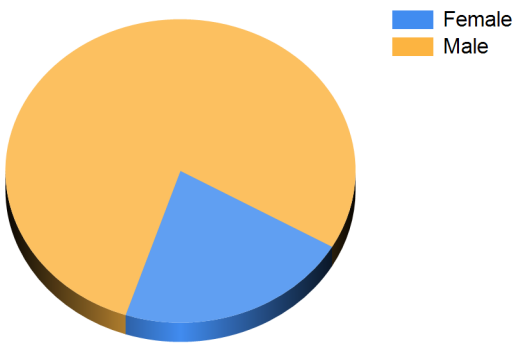
## Ethnicity Summary

Ethnicity	Number Firms
Asian-Pacific American	8
Black American	20
Caucasian	42
Hispanic American	177
Other Minority	2
Subcontinent Asian American	4
Total Firms	253



## Gender Summary

Gender	Number Firms
Female	55
Male	198
Total Firms	253



**Miami-Dade County**  
**Small Business Enterprise (SBE)/Architectural & Engineering (A&E) Program**  
Applicable Contracts  
(August 1, 2020 – December 1, 2020)

**AWARDED CONTRACTS**

In this period, there were 5 projects approved for award totaling \$702,804,083.

**AWARDED CONTRACTS AVAILABLE FOR SMALL BUSINESS PARTICIPATION**

- 3 projects have SBE–A&E measures totaling \$52,118,810 or 7.42%
  - \$590,661 (Set-asides)
  - \$51,528,149 as Sub-consultants (A&E Goal)
- SBE-A&E firms were awarded 1 open market DBE project totaling \$16,184,836
- **Of the projects awarded during this period, SBE–A&E firms are participating as Prime and/or Sub-consultants (with or without measures) for a dollar value of \$69,905,031 or 9.95%.**

**SBE-A&E Contracted breakdown by Race/Ethnicity/Gender**

	<b>SBE-A&amp;E/Black Male</b>	<b>SBE-A&amp;E /Hispanic Male</b>	<b>SBE-A&amp;E /Women</b>	<b>SBE-A&amp;E /Other or Unidentified</b>	<b>Total SBE-A&amp;E</b>
<b>SET-ASIDE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$590,661 (100%)</b>	<b>\$0</b>	<b>\$590,661</b>
<b>GOALS/A&amp;E</b>	<b>\$6,429,863 (12.10)</b>	<b>\$39,769,844 (74.85%)</b>	<b>\$6,913,485 (13.01%)</b>	<b>\$16,342 (0.04)</b>	<b>\$53,129,534</b>
<b>TOTAL MEASURES</b>	<b>\$6,429,863 (11.97%)</b>	<b>\$39,769,844 (74.03%)</b>	<b>\$7,504,146 (13.97%)</b>	<b>\$16,342 (0.03%)</b>	<b>\$53,720,195</b>
<b>OPEN MARKET</b>	<b>\$0</b>	<b>\$16,184,836 (100%)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,184,836</b>
<b>TOTAL</b>	<b>\$6,429,863 (9.20%)</b>	<b>\$55,954,680 (80.04%)</b>	<b>\$7,504,146 (10.73%)</b>	<b>\$16,342 (0.03%)</b>	<b>\$69,905,031</b>

- In this period, there were 48 Equitable Distribution Program (EDP) projects approved for award totaling \$9,831,236.

Contract Number	Contract Title	Original Contract Value	Goal	Start Date	End Date	Contract Type	Assigned Department	Vendor Type	Business Name	Certification	Vendor ID	FEN	Ethnicity	Gender	Compliance Contact	Email	Phone	Address1	City	State	Zip
DB19-SEA-01	CRUISE TERMINAL F EXPANSION	\$120,751,034.94	20% A/E	8/27/2020	10/31/2022	Design/Built	Seaport	Prime	Lemartec Corporation	N/A	20098545	591917239	Hispanic American	Male	Maira Suarez	maisuaraz@lemartec.com	3052716876	11740 SW 80TH STREET THRID FL	MIAMI	FL	33183
								Subcontractor	Pacesetter Personnel Services	N/A	20409090	752449814	Caucasian	Male	Gloria Sanchez	rebl@pps.com	2146510203	3204 W. Alabama	Houston	TX	77099
								Subcontractor	AUDIO VISUAL INNOVATIONS,INC.	N/A	20030195	591958935	Caucasian	Male	Amy Dougherty	Cindy.Turner@avispl.com	8002826733	6301 Benjamin Rd Ste 101	Tampa	FL	33634
								Subcontractor	OZINGA SOUTH FLORIDA INC	N/A	20028863	812029733	Caucasian	Male	Jose F. Diaz	jfdiaz@ozinga.com	7864224694	3906 NW 107 AVENUE #504	DORAL	FL	33179
								Subcontractor	Blax & Wilroy, Inc.	N/A	20374101	591203311	Caucasian	Male	Paul Zbo	p-zbo@blowngroup.com	3054427086	227 N. Bourough Street	Tallahassee	FL	32301
								Subcontractor	Chavez South Florida Interiors, Inc.	DBE, SBE-Con	20125650	331072957	Hispanic American	Female	Eduardo Chavez	office@chavezatl.com	3052505029	14230 SW 13th St	Miami	FL	33186
								Subcontractor	Coastal Systems International, Inc.	N/A	20517744	6050543399	Hispanic American	Male	Gelsys Perez	info@coastalsystemsintl.com	3056613655	464 South Dixie Hwy	Coral Gables	FL	33146
								Subcontractor	CREATIVE TERRAZO SYSTEMS INC	N/A	20097797	650097229	Caucasian	Male	JOHN CALDERBANK	carol@terrazosystems.com	9547676372	2800 W State RD #4 Suite 103	Fort Lauderdale	FL	33312
			1% A/E					Subcontractor	CSA Central, Inc.	N/A	20113438	311446286	Hispanic American	Male	Roberto Leon	frank@h@csagroup.com	7876676772	8200 N.W. 41 Street	Doral	FL	33166
								Subcontractor	Curtis & Rogers Design Studio, Inc.	SBE-A/E, SBE-G&S	20097746	650294753	Hispanic American	Female	Aida M. Curtis	ADA@CURTISRROGERS.COM	3054421774	7520 S RED ROAD SUITE M	SOUTH MIAMI	FL	33143
								Subcontractor	Denson Group	N/A	20811864	453179308	N/A	N/A	Mandy Lowe	carlos@densoeng.com	9549226997	4071 NW 103rd Avenue	Sunrise	FL	33351
								Subcontractor	Fisk Electric Company	N/A	20063002	740626360	Caucasian	Male	Giana Ditz	frab@fiskel.com	7138681111	10125 N.W. 116 WAY	MEDLEY	FL	33178
								Subcontractor	Hire Quest LLC	N/A	20158885	680510357	Caucasian	Female	Benjamin Rasmussen	alex@hquestator.com	3032963332	111 Springhal Drive	Goose Creek	SC	29445
								Subcontractor	Keller North America, Inc.	N/A	20925019	592059235	Caucasian	Male	Barbara Perez	blp@keller-na.com	3055928181	7550 Teague Road, Suite 300	Hanover	MD	21076
								Subcontractor	MANUEL G VERA & ASSOCIATES INC	DBE	20098002	591741639	Hispanic American	Male	Gianra Angles	MTVERA@MGVERA.COM	3052216210	13960 SW 47th St	Miami	FL	33175
								Subcontractor	MOFFATT & NICHOL, INC.	N/A	20188430	951951343	Caucasian	Male	Timothy Blankenship	cwebb@hoffatnichol.com	6192206050	2937 SW 27th Avenue	Miami	FL	33133
								Subcontractor	NVS, Inc.	N/A	20079136	271979486	Caucasian	Male	STEVEN E. BLACK	enc.stern@mv5.com	3059012049	14466 COMMERCE WAY	MIAMI LAKES	FL	33016
								Subcontractor	OrchidMan Landscape Artisans, Corp.	SBE, G&S	20460191	263340022	Hispanic American	Female	Steven Gonzalez	stewen@orchidmanflorida.com	3053406711	12400 SW 232nd Street	Miami	FL	33170
								Subcontractor	Pacesetter Personnel Services	N/A	20409090	752449814	Caucasian	Male	Gloria Sanchez	rebl@pps.com	2146510202	PO Box 2324	Houston	TX	77252
								Subcontractor	Perez & Perez Architects Planners, Inc.	N/A	20373179	592400309	Hispanic American	Male	Daniel Perez-Zarraga	danielp@perezperez.com	3054444545	2121 Douglas Dr	Miami	FL	33145
			20% A/E					Subcontractor	SDM Consulting Engineers, Inc.	DBE, SBE, A/E, SBE-G&S	20098528	592346110	Hispanic American	Male	Ernesto Aloma	laurel@sdmcncorp.com	3054462788	135 ALMERIA AVE	CORAL GABLES	FL	33134
								Subcontractor	T.Y. Lin International	N/A	20067463	941598707	Asian-Pacific American	Male	Francisco Alonso	hanh.tran@tylin.com	4152913837	201 Ahanbra Cir	Coral Gables	FL	33134
								Subcontractor	The Structural Group of South Florida, Inc.	N/A	20927248	474193234	Caucasian	Male	MICHELLE PARKER	k_michelle@belsouth.net	3052471695	815 N Homestead Blvd	Homestead	FL	33030
								Subcontractor	ThyssenKrupp Elevator Corporation	N/A	20087290	621211267	Caucasian	Male	Brandon Moran	Livette.Morton@thyssenkrupp.com	6175479000	7481 N W 66 Street	Miami	FL	33166
								Subcontractor	TLC Engineering Solutions	N/A	20078660	591228645	Caucasian	Male	Vanessa Bermudez	juan.ortiz@tlc-eng.com	4074871035	5757 Blue Lagoon Dr	Miami	FL	33126
E18-DTPW-09	Design Services for Roadway Improvements to NW 12 Street for Blue Only Lanes from the Dolphin Park and Blue Facility to NW 114 Avenue	\$590,660.53	100% Tier 3 Self-Assist	8/31/2020	8/28/2023	Engineering	DTPW	Prime	ADA Engineering, Inc	DBE, SBE-Con, SBE-A/E	20074127	592594498	Hispanic American	Female	Ivette Argudin	argudin@adaeng.net	305-514-0823	8550 NW 33rd St, Suite 202	Miami	FL	33122
			1% A/E					Subcontractor	Robayna And Associates, Inc	DBE, SBE-A/E, SBE-G&S	20098558	592119073	Hispanic American	Male	Rafael Robayna	info@robayna.com	305-823-9316	5829 NW 158 st	Miami Lakes	FI	33014
			1% A/E					Subcontractor	Richard Garcia And Associates, Inc	DBE, SBE-A/E	20096026	363674385	Hispanic American	Male	Richard Garcia	rgarcia@rgraffic.com	305-595-7505	6065 NW 99th St	Hialeah	FL	33016
								Subcontractor	Marin Engineering, Inc	DBE	20234533	650279601	Hispanic American	Male	Katerine Salazar	kalsalzar@marinengineering.com	305-477-7575	1700 NW 66th Avenue	Pompano	FL	33013
			1% A/E					Subcontractor	HR ENGINEERING SERVICES, INC.	DBE, SBE-A/E, SBE-G&S	20098000	650849633	Hispanic American	Male	HERNANDO RAMOS	hramon@hresscorp.com	305-858-8880	7815 NW 72ND AVENUE	MEDLEY	FL	33166
								Subcontractor	Cyracks Environmental Consulting Services, Inc	DBE, SBE-A/E, SBE-G&S	20097516	950106680	Caucasian	Female	Wendy Cyracks	wc@csenvironmental.com	954-571-0290	222 S. Riverside Plaza	Chicago	IL	60606
								Subcontractor	GSJA DESIGN, INC.	SBE-A/E, SBE-G&S	20503556	650410637	Caucasian	Male	Kenneth Gardner	info@rosenberggardner.com	305-392-1016	17670 NW 78th Ave, Suite #214	Miami	FL	33015
DB18-DTPW-01	Design-Build Services - Phase 2 - The Underline	\$16,184,835.60	DBE-10.65%	10/6/2020	5/24/2023	Design/Built	DTPW	Prime	Lead Engineering Contractors, LLC	DBE, SBE-A/E, SBE-G&S	20461399	812774010	Hispanic American	Male	Joanna Flores	flores@lead-ec.com	305-615-3272	5757 Blue Lagoon Drive, Suite 240	Miami	FL	33126
								Subcontractor	A&P Consulting Transportation Engineers Corp	DBE	20098020	650770583	Hispanic American	Male	Carlos Gil-Mera	CMGIL@APCTE.COM	305-552-7283	8935 NW 35 Lane	Doral	FL	33172
								Subcontractor	CTS Engineering, Inc	DBE	20125643	271089334	Asian-Pacific American	Male	Sheng Yang	syang@ctseinc.com	305-890-7198	8095 NW 12th St Suite 315	Miami	FL	33126
								Subcontractor	GSJA DESIGN, INC.	SBE-A/E, SBE-G&S	20503556	650410637	Caucasian	Male	Kenneth Gardner	info@rosenberggardner.com	305-392-1016	17670 NW 78th Ave	Miami	FL	33015
								Subcontractor	HBC Engineering Company	DBE, LDB, SBE-G&S, SBE-A/E	20097725	223936061	Black American	Male	ADEBAYO COKER	ACOKER@HBCENGINEERINGCO.COM	305-232-7932	8935 NW 35th Lane, Ste. 201	Miami	FL	33172
								Subcontractor	MANUEL G VERA & ASSOCIATES INC	DBE	20098002	591741639	Hispanic American	Female	MANUEL G VERA	mvera@MGVERA.COM	305-221-6210	13960 SW 47th St	Miami	FL	33175
								Subcontractor	Media Relations Group, LLC	DBE, SBE-G&S	20097824	200118620	Hispanic American	Female	Diana Salinas	dsalinas@mrgmiami.com	305-254-8598	14707 South Dixie Highway	Miami	FL	33176
								Subcontractor	Nova Consulting, Inc	DBE	20097611	650577672	Hispanic American	Female	Elana Chan	echan@nova-consulting.com	305-436-9200	10468 NW 31 Terrace	Miami	FL	33172
								Subcontractor	Tierra South Florida, Inc	DBE	20096555	200224240	Asian-Pacific American	Male	Raj Krishnasamy	RAJ@TSFGCO.COM	561-487-6536	2765 Vista Parkway	WEST PALM BEACH	FL	33411

Contract Number	Contract Title	Original Contract Value	Goal	Start Date	End Date	Contract Type	Assigned Department	Vendor Type	Business Name	Certification	Vendor ID	FEN	Ethnicity	Gender	Compliance Contact	Email	Phone	Address1	City	State	Zip
DB19-DTPW-01	Design/Build Services for the South Corridor (South Dade Transitway) Rapid Transit Project	\$368,233,493.42	DBE-5%	8/31/2020	8/31/2025	Design/Build	DTPW	Prime	OHL USA, Inc.	N/A	20340243	960461222	N/A	N/A	Alexandra Trevino	alexandra.trevino@ohha.com	832-761-4117	1920 South Main Street Suite 310	Irvine	Ca	92614
								Subcontractor	300 Engineering Group, P.A.	DBE, SBE-AME, SBE-GAS	20427708	562612529	Hispanic American	Male	Franklin Torrealba	info@300engineering.com	305-602-4602	3850 Brd Rd, Suite 601	Miami	FL	33146
								Subcontractor	B & C Transit, Inc.	N/A	20011441	650307428	Hispanic American	Male	Rashed Sigg	rsigg@bctransit.com	510-483-3560	1924 Franklin Street Suite 200	Oakland	CA	94612
								Subcontractor	Bliss & Nykay, Inc.	N/A	20374101	591203311	Caucasian	Male	Paul Zillo	marketing@blissnyk.com	305-442-7086	5835 Blue Lagoon Dr. Suite 400	Miami	FL	33126
								Subcontractor	Chroms Engineering, Inc	LB, SBE-GAS, SBE-AME	20099080	830775014	Hispanic American	Male	Oscar Diaz	oscar@chroms.com	305-423-6828	16850 SW 88th St. Suite 205	Miami	FL	33196
								Subcontractor	Curtis & Rogers Design Studio, Inc.	SBE-AME, SBE-GAS	20097146	650204753	Hispanic American	Female	Aida M. Curtis	ADA@CURTISRIGGERS.COM	305-442-1174	7520 S. Red Road, Suite M	South Miami	FL	33143
								Subcontractor	Florida Transportation Engineering, Inc.	DBE	20075618	650183924	Asian	Male	Ravi Devagapattu	ravi@fteinc.net	941-639-2818	113 South Monroe Street, 1st Floor	Tallahassee	FL	32301
								Subcontractor	E Sciences, Incorporated	N/A	20100009	593667002	Caucasian	Male	Laura Nunez	lnunez@esciencessinc.com	407-481-9006	34 East Pine Street	ORLANDO	FL	32801
								Subcontractor	GEOSOL, Inc.	DBE, SBE-AME, SBE-GAS	20098014	650997886	Hispanic American	Male	Oracio Riccobono	geosolusa@bellsouth.net	305-828-4367	5795-A NW 151st Street	Miami Lakes	FL	33014
								Subcontractor	H&M Communications, Inc.	SBE-GAS	20053565	161734464	Black American	Female	Yvette Harleston-Holt	yvette@hmkcommunications.net	305-335-0924	610 NW 183 St Suite 103	Miami Gardens	FL	33169
								Subcontractor	J.F. Rooks & Associates, LLC	N/A	20090180	591202871	Caucasian	Male	Ed Rooks	info@jfrbooks.com	813-752-2113	106 NW Drane St	Palm City	FL	32963
								Subcontractor	MANUEL G VERA & ASSOCIATES INC	DBE	20096002	591741639	Hispanic American	Female	Manuel Vera	manvg@MGOVERA.COM	305-221-6210	13960 SW 47th st	Miami	FL	33175
								Subcontractor	NVA, Inc.	N/A	20079136	271979466	Caucasian	Male	Eric Stern	eric.stern@nvs.com	305-901-2049	14486 COMMERCE WAY	MIAMI LAKES	FL	33016
								Subcontractor	Parsons Transportation Group Inc	N/A	20007354	360982270	N/A	N/A	Boro Dedelich	boro.dedelich@parsons.com	972-244-6020	100 W Walnut St	Pasadena	CA	91124
								Subcontractor	Perez & Perez Architects Planners, Inc.	N/A	20373179	592400309	Hispanic American	Male	Daniel Perez-Zarraga	daniel@perezperez.com	305-444-4545	2121 Douglas Rd	Miami	FL	33145
								Subcontractor	SDM Consulting Engineers, Inc.	DBE, SBE-GAS, SBE-AME	20095528	592346110	Hispanic American	Male	Manuel Montoya	laurel@sdmcorp.com	305-446-2788	135 Almeria Ave	Coral Gables	FL	33134
								Subcontractor	A & A Forte, Inc	DBE, SBE-Con	20099563	760770728	Hispanic American	Male	Andres Forte	andresforte@aaforte.com	305-512-4739	12901 NW 113 Ct	Medley	FL	33178
								Subcontractor	Agricultural Land Services, Inc.	N/A	20612299	592009318	N/A	Female	BGB Lines	lbg@agland.net	561-712-6105	12295 State Rd Suite 7	Boynton Beach	FL	33437
								Subcontractor	Alpizar Construction and Associates Corp	DBE, SBE-Con	20163767	203323216	Hispanic American	Female	Alicia Alpizar	alpizar@bellsouth.net	786-357-7731	8541 SW 164th CT	Miami	FL	33193
								Subcontractor	AMERICAN PIPELINE CONSTRUCTION, LLC	DBE, SBE-Con	20479906	471966508	Hispanic American	Male	Andres Luna	aluna@american-pipeline.com	786-236-0519	4908 SW 72nd Ave, Suite A	Miami	FL	33155
								Subcontractor	Blue Native of The Florida Keys, Inc.	DBE	20572105	814715600	Hispanic American	Male	Carmen	Perez	305-302-1572	564 SE 36th Tr	Homestead	FL	33033
								Subcontractor	Bob's Baricades, Inc.	N/A	20061655	921605524	Caucasian	Male	Kathy Blazer	kblazer@bobbaricades.com	602-272-3434	921 Shotgun Rd	Sunrise	FL	33326
								Subcontractor	Cherokee Enterprises, Inc.	DBE	20097819	650891158	Hispanic American	Male	Hana King	hking@cherkeecorp.com	305-828-3353	12981 N.W. 113th Ct	Medley	FL	33178
								Subcontractor	CDC Construction Group, LLC	N/A	N/A	N/A	N/A	N/A	N/A	espacounting@esperenterprisesinc.com	512-366-6529	13161 Misty Willow Dr	Houston	N/A	TX 77070
								Subcontractor	ESP Enterprises, Inc.	DBE	20002891	331024796	Hispanic American	Male	Darlene Phelan	512-366-6529	13161 Misty Willow Dr	Houston	N/A	TX 77070	
								Subcontractor	Florida Structural Steel and Construction, Inc.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
								Subcontractor	Guaranteed Fence, Corp	DBE, SBE-Con, SBE-GAS	20098466	200414525	Hispanic American	Male	Maydel Garcia	mgarcia@guaranteedfence.net	786-318-0880	1091 E 26th St	Hialeah	FL	33013
								Subcontractor	Highway Striping Inc.	DBE, SBE-Con, SBE-GAS	20095655	262717557	Hispanic American	Male	Julio Nieto	highwaystripingnc@gmail.com	305-934-8833	18851 SW 218th St	Miami	FL	33170
								Subcontractor	I & C Earthmovers, Corp	DBE, SBE-Con	20098671	650861113	Hispanic American	Male	Carlos Garcia	earthmovers@bellsouth.net	305-225-1503	13436 SW 198th LN	Miami	FL	33175
								Subcontractor	Image Resource Group, Inc.	N/A	20925815	582861446	Caucasian	Male	Damon Collier	damon.collier@imgm.com	803-790-2121	130 Pinckade Point Ct, Suite 101	Columbia	SC	29223
								Subcontractor	INTERSTATE CONSTRUCTION LLC	DBE	20373358	462088820	Hispanic American	Female	Ara Graupera	anagraupera@interstate13.com	754-208-2525	2501 SW 160th Ave, Suite 400	Miramar	FL	33027
								Subcontractor	Lead Engineering Contractors, LLC	DBE, SBE-Con, SBE-GAS	20461399	812774010	Hispanic American	Male	Joanna Flores	fflores@lead-ec.com	305-615-3272	5757 Blue Lagoon Dr, Suite 240	Miami	FL	33126
								Subcontractor	Meylin Engineering Corp	DBE, SBE-Con	20096048	364505934	Hispanic American	Male	Rolando Meylin	meylin@meylin.com	305-686-2223	13905 NW 112th Ave	Hialeah Gardens	FL	33018
								Subcontractor	Precision Contracting Services, Inc.	DBE	20040491	953057681	Caucasian	Female	Bruce Boyd	bboy@precisionb.com	561-743-9737	15834 Guld Court	Jupiter	FL	33478
								Subcontractor	Pykn Ctg Inc	N/A	20349096	472448364	Hispanic American	Male	Carlos Reyes	creyes@pykn.com	914-358-6403	445 Hamilton Ave, Suite 1102	White Plains	NY	10601
								Subcontractor	RTech Engineering, LLC	DBE, SBE-Con	20511742	811490207	Hispanic American	Male	Raciel Leiva	ray.leiva@techeng.com	305-986-6021	11117 W Okeechobee #125	Miami	FL	33018
								Subcontractor	SICE, Inc	N/A	20819398	208429863	N/A	N/A	Monica Revuelto	mrevuelto@sice.com	305-609-4836	3610 Wilobend, suite 1026	Houston	TX	77054
								Subcontractor	Torres Electrical Supply Company, Inc.	DBE	20074876	570528722	Hispanic American	Male	Oscar Torres	otorres@torreselectrical.com	772-286-5049	3190 S.E. Dominica Terrace	Stuart	FL	34997
DB18BWSA52	Design/Build Restricting Skudge	\$195,555,440.00	14% ABE 2% ABE 3.9% ABE 0.5% ABE	8/6/2020	6/27/2023	Design/Build	Water & Sewer	Prime	Pook & Kent Company of Florida	N/A	20349592	753133498	Caucasian	Male	Wendy Campbell	wfc@pookkent.com	3053251931	1782 NW North River Drive	Miami	FL	33126
								Subcontractor	A.D.A. ENGINEERING, INC	SBE-Con, SBE-AME	20074127	592604498	Hispanic American	Female	Hette Argueta	argueta@adaeng.net	3055514609	8551 NW 33RD ST STE 202	DORAL	FL	33123
								Subcontractor	AXIOMA 3, INC.	DBE, SBE-AME, SBE-GAS	20125584	650028948	Hispanic American	Male	EDUARDO CASTINEIRA	EDC@AXIOMAS3.COM	3056676334	7419 SW 48th St	Miami	FL	33156
								Subcontractor	BELLO AND BELLO LAND SURVEYING CORPORATION	SBE-AME, SBE-GAS	20502879	134219102	Female	Female	Odalis Bello	odalis@belloland.com	3052519607	12231 SW 131 Ave	Miami	FL	33167
								Subcontractor	Carolo Engineers, Inc.	N/A	20063636	860899222	Male	Robert Cushing	accounts payable@carolo.com	6022639500	101 East 15th Street, Suite 540	Fort Worth	TX	76103	
								Subcontractor	Chen Moore and Associates, Inc.	N/A	20201427	592738866	Male	Male	Jose Acosta	pmoore@chenmoore.com	9547300707	156 South Miami Ave	Miami	FL	33131
								Subcontractor	Corcel Corp	DBE, SBE-GAS	20074472	650246259	Male	Male	Ray Corona	Ray@corcelcorp.com	3056361881	2462 NW 23 ST	MIAMI	FL	33143
								Subcontractor	Dotec, Inc.	SBE-Con	20077112	650708455	Male	Male	Steven Parry	bids@dotecinc.com	3056264023	3141 W 84 St	Hialeah	FL	33019
								Subcontractor	ELTS MECHANICAL CORP.	SBE-Con, SBE-GAS	20373334	460303548	Male	Male	FRANCISCO GOMEZ	ELUSCORP7@YAHOO.COM	7862090412	3435 W 84th Street	Hialeah	FL	33019
								Subcontractor	Fraga Engineers, LLC	DBE, SBE-AME, SBE-GAS	20135701	204038436	Female	Female	Irene Fraga	calvia@fragaeng.com	3054448211	136 SAN LORENZO AVENUE SUITE 890	CORAL GABLES	FL	33147
								Subcontractor	GAMBOA ENGINEERS LLC	SBE-AME, SBE-GAS	20374911	454509337	Hispanic American	Male	Mario Gamboa	mgamboa@gamboainc.com	9545331121	7036 SW 47 ST	MIAMI	FL	33156
								Subcontractor	Gresham Smith	N/A	20031845	620794126	Caucasian	Male	Luis Cano	luis.harding@greshamsmith.com	6157708252	401 NASHVILLE CITY CENTER 511 UNION STREET	NASHVILLE	TN	37220
								Subcontractor	Lehman Pipe and Plumbing Supply Inc.	SBE-GAS	20486733	590576183	Caucasian	Female	Held Lehman	josh@lehmanpipe.com	3055793055	3576 Northwest 38th Street	Miami	FL	33143
								Subcontractor	LONGITUDE SURVEYORS, LLC	ACDBE, DBE, SBE-AME, SBE-GAS	20201489	364501726	Hispanic American	Male	Edardo Suarez	eswarez@longitudellc.com	3054620913	7716 NW 48 St	Doral	FL	33167
								Subcontractor	Mars Contractors, Inc.	LB, SBE-GAS	20074700	650301526	Black American	Female	DENDRA HILL RIGGINS	marcos@marscontractors.com	3052782123	13351 SW 131ST STREET, SUITE #103	MIAMI	FL	33187
								Subcontractor	NATIONAL CONSTRUCTION RENTALS, INC	N/A	20058444	962969505	Caucasian	Male	Dan Palnick	wnigler@rentnational.com	2812818006	6357 Narcossee Road	Orlando	FL	32823
								Subcontractor	Nutting Engineers of Florida, Inc.	N/A	20425385	591159182	Caucasian	Male	Elizabeth Butler	corrie@nefla.com	3055573064	2052 NW 112th Avenue	Miami	FL	33173
								Subcontractor	Sunshine State Air Conditioning, Inc.	DBE, SBE-Con, SBE-GAS	20098372	650404002	Hispanic American	Male	MAURICIO CORREA	mcorrea@stateac.com	3054748485	4961 NW 165 STREET SUITE B11	MIAMI GARDENS	FL	33015
								Subcontractor	Terracon Consultants, Inc.	N/A	20536962	421249917	Caucasian	Male	Corinne Pinky	corporate@terracon.com	8005937777	10842 S Ridgeview Rd	Olathe	KS	66062
								Subcontractor	Vital Engineering, Inc.	SBE-AME, SBE-GAS	20373477	650386897	Hispanic American	Male	Jose Ramirez	glady@vitaleng.net	3054126001	7101 S.W. 99th Ave., Ste. 202	Miami	FL	33174
EDP-AV-AB038A	MIA NTD andCTD Roof - Survey of Existing Utilities	\$186,964.00	0.00%	8/5/2020	8/5/2025	EDP	Aviation	Prime	SDM Consulting Engineers, Inc.	DBE, SBE-AME, SBE-GAS	20098528	592346110	Hispanic American	Male	Manuel Perez - Montoya	laurel@sdmcorp.com	3054462788	135 Almeria Avenue	Coral Gables	FL	33134



Contract Number	Contract Title	Original Contract Value	Goal	Start Date	End Date	Contract Type	Assigned Department	Vendor Type	Business Name	Certification	Vendor ID	FEN	Ethnicity	Gender	Compliance Contact	Email	Phone	Address1	City	State	Zip
EDP-AV-ABM3A	MIDAD Initiation & Engineering Section Support Services	\$200,000.00	0.00%	9/2/2020	9/2/2025	EDP	Aviation	Prime	RS&H, Inc.	N/A	20090536	502980466	Caucasian	Male	CATHY SCOTT	donaiglen@rsandh.com	7139144455	6305 Blue Lagoon Drive	Miami	FL	33126
EDP-CA-10102020	SaleSpace Central 40 Year Certification	\$1,700.00	0.00%	11/5/2020	11/5/2025	EDP	Community Action & Human Services	Prime	Frage Engineers, LLC	DBE, SBE-A&E, SBE-G&S	20135701	204038436	Hispanic American	Female	CRISTINA SANTA-CRUZ	csalva@frageeng.com	3054448210	135 San Lorenzo Ave	Coral Gables	FL	33146
EDP-CU-AHACAC-01	Special Inspector for African Heritage Cultural Arts Center	\$18,000.00	0.00%	10/29/2020	10/29/2025	EDP	Cultural Affairs	Prime	WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC.	N/A	20080425	911641772	Caucasian	Male	Staci Surgeon	jessica.harding@woodpic.com	7736930030	5845 N.W. 158 STREET	MIAMI LAKES	FL	33139
EDP-CU-SMDCAC02	Survey for C&E build-out at SMDCAC	\$10,000.00	0.00%	11/19/2020	11/19/2025	EDP	Cultural Affairs	Prime	J. Bonfil & Associates, Inc.	DBE, SBE-A&E, SBE-G&S	20097861	650133546	Hispanic American	Female	JACQUELINE BONFILL GEE	jacks@bonfil.com	3055988383	7100 SW 99th Avenue,	Miami	FL	33173
EDP-FR-19T-CV	Fire Station 19 Temporary	\$40,000.00	0.00%	11/5/2020	11/5/2025	EDP	Fire Department	Prime	Aviro & Associates, Inc.	DBE, SBE-A&E, SBE-G&S	20125583	650053775	Hispanic American	Male	JORGE R AVINO	jravino@aviroandassociates.com	3052650330	1350 SW 57th Avenue	West Miami	FL	33144
EDP-FR-CSTR-M	STRUCTURAL ENGINEERING	\$250,000.00	0.00%	11/25/2020	11/25/2025	EDP	Fire Department	Prime	Ingelmo Associates, P.A.	N/A	20370840	204283369	Hispanic American	Male	Paul Ingelmo	pingelmo@ingelmo.biz	3054616009	250 Catalonia Avenue, Suite	Coral Gables	FL	33134
EDP-FR-M-SURV	Multiple Fire Station Land Surveys	\$65,000.00	0.00%	9/23/2020	9/23/2025	EDP	Fire Department	Prime	Aviro & Associates, Inc.	DBE, SBE-A&E, SBE-G&S	20125583	650053775	Hispanic American	Male	JORGE R AVINO	jravino@aviroandassociates.com	3052650330	1350 SW 57th Avenue	West Miami	FL	33144
EDP-FR-MEPM	MDFR MULTIPLE MEP	\$250,000.00	0.00%	12/1/2020	12/1/2025	EDP	Fire Department	Prime	MEP Engineering, Inc.	DBE, SBE-A&E, SBE-G&S	20098547	650154503	Hispanic American	Male	Antonio Narango	mep@mepengineeringinc.com	3054710160	10590 NW 27th Street	Doral	FL	33172
EDP-ID-W20A04	Multiple AE Services VI	\$400,000.00	0.00%	10/13/2020	10/13/2025	EDP	Internal Services	Prime	EXP U.S. SERVICES INC.	N/A	20079311	460523664	Caucasian	Male	Kyle Henry	Amy.Frankowski@exp.com	3126167514	201 Ahambra Circle	Coral Gables	FL	33134
EDP-ID-W20A05	Multiple AE Services VII	\$400,000.00	0.00%	10/9/2020	10/9/2025	EDP	Internal Services	Prime	HNTB Corporation	N/A	20066447	611623592	Caucasian	Male	Albert Hernandez	ahernandez@hntb.com	8164711291	161 Northwest 6th Street	Miami	FL	33136
EDP-ID-W20A05	Multiple AE Services VII	\$400,000.00	0.00%	10/9/2020	10/9/2025	EDP	Internal Services	Subcontractor	A A L Engineering and Consulting, Inc	N/A	20057133	752311978	Subcontinent Asian American	Female	Lala Rashad Ashrafi	nooriye@stobglobal.net	9728102946	17630 Davenport Rd.	Dallas	TX	75252
EDP-ID-W20BPE01	Multiple Building Performance Evaluation (BPE) Services	\$200,000.00	0.00%	9/17/2020	9/17/2025	EDP	Internal Services	Prime	PENNONI ASSOCIATES INC	N/A	20193521	231683429	Caucasian	Male	Robert MC GEE	info@pennoni.com	2152223000	1900 Market Street	Philadelphia	PA	19103
EDP-ID-W20CM502	Multiple Architectural and Engineering Construction Project Management Services (CMS) II	\$500,000.00	0.00%	8/7/2020	8/7/2025	EDP	Internal Services	Prime	Atkins North America, Inc.	N/A	20006952	590896138	N/A	N/A	Audrey Mack	info@atkinsglobal.com	8004777275	800 Waterford Way Suite 700	Miami	FL	33126
EDP-ID-W20CM503	Multiple Architectural and Engineering Construction Project Management Services (CMS) III	\$500,000.00	0.00%	10/20/2020	10/20/2025	EDP	Internal Services	Prime	Frage Engineers, LLC	DBE, SBE-A&E, SBE-G&S	20135701	204038436	Hispanic American	Female	CRISTINA SANTA-CRUZ	csalva@frageeng.com	3054448210	135 San Lorenzo Ave	Coral Gables	FL	33146
EDP-ID-W20CMT01	Multiple Construction Materials Testing Services	\$200,000.00	0.00%	8/12/2020	8/12/2025	EDP	Internal Services	Prime	Terracon Consultants, Inc.	N/A	20052084	421249917	Caucasian	Female	Hugo E. Soto	karen.ward@terracon.com	5124421122	16200 NW 59th Ave, Suite 106	Miami Lakes	FL	33301
EDP-ID-W20MA01	Multiple Mold Assessment & Indoor Air Quality Services	\$200,000.00	0.00%	8/14/2020	8/14/2025	EDP	Internal Services	Prime	Terracon Consultants, Inc.	N/A	20052084	421249917	Caucasian	Female	Hugo E. Soto	karen.ward@terracon.com	5124421122	16200 NW 59th Ave, Suite 106	Miami Lakes	FL	33301
EDP-ID-W20T501	Multiple Topographic Surveying Services	\$200,000.00	0.00%	8/4/2020	8/4/2025	EDP	Internal Services	Prime	MANUEL G VERA & ASSOCIATES INC	DBE	20098002	591741639	Hispanic American	Male	MANUEL G VERA	MTVERA@MGVERA.COM	3055216210	13960 SW 47TH STREET	MIAMI	FL	33175
EDP-MT-20140020	West Dixie Hwy. from NE 164 St to NE 173 St - Design Changes	\$53,876.91	0.00%	11/23/2020	11/23/2025	EDP	Transportation and Public Works	Prime	SRS Engineering, Inc.	DBE, SBE-A&E, SBE-G&S	20097813	650607552	Hispanic American	Male	Ignacio Serralla	ignacio@srs-corp.com	3056628887	5001 SW 74th Court	Miami	FL	33155
EDP-MT-20180139	Biscayne Shores Pump Station Retrofit	\$20,000.00	0.00%	10/23/2020	10/23/2025	EDP	Transportation and Public Works	Prime	MANUEL G VERA & ASSOCIATES INC	DBE	20098002	591741639	Hispanic American	Male	MANUEL G VERA	MTVERA@MGVERA.COM	3055216210	13960 SW 47TH STREET	MIAMI	FL	33175
EDP-MT-20200205	TED - Traffic Engineering Plans Review	\$100,000.00	0.00%	8/4/2020	8/4/2025	EDP	Transportation and Public Works	Prime	DAVID PLUMMER & ASSOCIATES, INC.	N/A	20520850	591810619	Caucasian	Male	Juan Espinosa	tlm.plummer@t-plummer.com	3054470900	1750 Ponce de Leon Boulevard	Coral Gables	FL	33134
EDP-MT-20200206	New Traffic Signal Projects RfP	\$400,000.00	0.00%	8/4/2020	8/4/2025	EDP	Transportation and Public Works	Prime	A & P Consulting Transportation Engineers, Corp.	DBE	200980020	650770583	Hispanic American	Male	Antonio Acosta	CMGIL@APCTE.COM	3055927283	8935 NW 35 Lane	Doral	FL	33172
EDP-MT-20202221	New Traffic Signals (RfP)	\$137,581.86	0.00%	8/3/2020	8/3/2025	EDP	Transportation and Public Works	Prime	Garnett Fleming, Inc.	N/A	20054256	251613591	Other Minority	N/A	Carlos Cejas	jhammaker@gnfnet.com	7178805573	800 NW 62ND AVENUE, SUITE 490	MIAMI	FL	33126
EDP-MT-20200261	NW 170 Street from NW 97 Avenue to I-75 Roadway Improvements- Geotechnical Investigation	\$10,847.39	0.00%	10/27/2020	10/27/2025	EDP	Transportation and Public Works	Prime	HR ENGINEERING SERVICES, INC.	DBE, SBE-A&E, SBE-G&S	20098000	650849633	Hispanic American	Male	HERNANDO RAMOS	hramos@hrescorp.com	3058888880	7815 NW 72ND AVENUE	MEDLEY	FL	33166
EDP-MT-20200261	NW 170 Street from NW 97 Avenue to I-75 Roadway Improvements- Geotechnical Investigation	\$10,847.39	0.00%	10/27/2020	10/27/2025	EDP	Transportation and Public Works	Subcontractor	BND Engineers, Inc.	DBE, SBE-A&E, SBE-G&S	20097895	650421519	Black American	Male	Basil Williams	ADMINISTRATION@BNDENGINEERS.COM	3055998495	2100 Ponce De Leon Blvd	Coral Gables	FL	33134
EDP-MT-20200290	Coventry Drainage Improvements	\$6,000.00	0.00%	11/17/2020	11/17/2025	EDP	Transportation and Public Works	Prime	Nutting Engineers of Florida, Inc.	N/A	20425385	591159182	Caucasian	Male	Richard Wolfarth	connieg@neflmail.com	3055573083	2051 NW 112th Avenue, Suite	Miami	FL	33172
EDP-MT-20200300	Biscayne Shores 109 & 110 Pump Station Retrofit Additional Geotechnical	\$15,000.00	0.00%	11/9/2020	11/9/2025	EDP	Transportation and Public Works	Prime	WINGERTER LABORATORIES INC	N/A	20503256	590594442	Caucasian	Female	JILL WINGERTER CHIN-YOU	jll@wingerterlab.com	3059443401	1820 N E 144TH Street	North Miami	FL	33181
EDP-MT-2020PM77	Special Request To Provide Staff To Expedite Permits Review Related To SG	\$150,000.00	0.00%	8/10/2020	8/10/2025	EDP	Transportation and Public Works	Prime	SNUBBS CONSULTING INC	SBE-A&E, SBE-G&S	20279150	454140841	Hispanic American	Male	Tomas A. Ruz	TOMAS.RUAZ@SNUBBS.COM	3058896400	9020 SW 137th Avenue	Miami	FL	33186
EDP-PE-BE30520	Building Efficiency 305 (BE305) Challenge 2020	\$136,000.00	0.00%	8/26/2020	8/26/2025	EDP	Regulatory and Economic Resources	Prime	PENNONI ASSOCIATES INC	N/A	20193521	231683429	Caucasian	Male	Robert MC GEE	info@pennoni.com	2152223000	1900 Market Street	Philadelphia	PA	19103
EDP-PE-DE-53WM	Construction Manager Services	\$500,000.00	0.00%	8/26/2020	8/26/2025	EDP	Regulatory and Economic Resources	Prime	Rummel, Klapper & Kalk, LLP	N/A	20311097	520599112	Caucasian	Male	Melissa Fleming	scrumley@rkk.com	2028646374	701 Waterford Way	Miami	FL	33126
EDP-PE-DE-54WM	Civil Engineering Services	\$500,000.00	0.00%	8/24/2020	8/24/2025	EDP	Regulatory and Economic Resources	Prime	Atkins North America, Inc.	N/A	20006952	590896138	N/A	N/A	Samara Flores	info@atkinsglobal.com	8004777275	800 Waterford Way Suite 700	Miami	FL	33126
EDP-PE-CHP-SM01	Design Review Guidelines for Miami-Dade County	\$47,500.00	0.00%	11/4/2020	11/4/2025	EDP	Regulatory and Economic Resources	Prime	Allan T. Shulman Architect, P.A.	N/A	20072580	650637279	N/A	N/A	Elizabeth Cox	rebecca@shulman-design.com	3054380609	100 NE 38 Street	Miami	FL	33137

Contract Number	Contract Title	Original Contract Value	Goal	Start Date	End Date	Contract Type	Assigned Department	Vendor Type	Business Name	Certification	Vendor ID	FEN	Ethnicity	Gender	Compliance Contact	Email	Phone	Address1	City	State	Zip
EDP-PR-2130010A	Amelia Earhart Park - Playground Replacement ( West Side)	\$31,000.00	0.00%	11/18/2020	11/18/2025	EDP	Parks, Recreation and Open Spaces	Prime	GS&L DESIGN, INC.	SBE-A&E, SBE-G&S	20030366	605410637	Caucasian	Male	KEN GARDNER	info@gs&ldesign.com	3053921016	17670 N.W. 78 Avenue, Suite	Miami	FL	33015
EDP-PR-3111060R	Multiple Parks, ADA Compliance and Transition Plan	\$345,130.00	0.00%	8/5/2020	8/5/2025	EDP	Parks, Recreation and Open Spaces	Prime	2 PLUS ARCHITECTS INC	LDB, SBE-G&S, SBE-A&E	20833545	464058491	Hispanic American	Female	Edgardo Macchi	info@2plus-architects.com	3056193277	260 ANDALUSIA	CORAL GABLES	FL	33134
EDP-PR-3111060R	Multiple Parks, ADA Compliance and Transition Plan	\$345,130.00	0.00%	8/5/2020	8/5/2025	EDP	Parks, Recreation and Open Spaces	Subcontractor	Keith and Associates, Inc.	DBE	20097547	600806421	Caucasian	Female	A. D KEITH-LAZOWICK	Marketing@keithteam.com	9547863400	2160 NW 82 AVENUE	MIAMI	FL	33122
EDP-PR-3208010B	Pelican Harbor Marina - Wave Attenuator Replacement	\$88,817.50	0.00%	11/16/2020	11/16/2025	EDP	Parks, Recreation and Open Spaces	Prime	MOFFATT &amp; NICHOL, INC.	N/A	20188430	951951343	Caucasian	Male	Timothy Blankenship	cwebb@moffatttech.com	6192206050	2937 SW 27th Avenue	Miami	FL	33133
EDP-PR-3208010B	Pelican Harbor Marina - Wave Attenuator Replacement	\$88,817.50	0.00%	11/16/2020	11/16/2025	EDP	Parks, Recreation and Open Spaces	Subcontractor	OLIN HYDROGRAPHIC SOLUTIONS INC	SBE-A&E, SBE-G&S	20503275	201034243	Caucasian	Male	David Olin	david@olinhydrographic.com	3056192800	2900 Calusa St	Coconut Grove	FL	33133
EDP-PR-3952010B	North Trail Park Splash Pad and Park Improvements	\$250,275.00	0.00%	11/30/2020	11/30/2025	EDP	Parks, Recreation and Open Spaces	Prime	Rodriguez Architects Inc	DBE, SBE-A&E	20098362	600197336	Hispanic American	Male	MIGUEL RODRIGUEZ	bourdes@rodriguezarhitects.com	3054483373	2121 Ponce De Leon Blvd	Coral Gables	FL	33134
EDP-PR-5009010A	Ron Ehlmann Park - Sanitary Sewer Connection	\$50,000.00	0.00%	11/4/2020	11/4/2025	EDP	Parks, Recreation and Open Spaces	Prime	HBC Engineering Company	LDB, DBE, SBE-G&S, SBE-A&E	20097725	223936061	Black American	Male	ADEBAYO COKER	acoker@hbcengineeringco.com	3052327932	8935 NW 35th Lane, Ste. 201	Doral	FL	33172
EDP-PR-5009010A	Ron Ehlmann Park - Sanitary Sewer Connection	\$50,000.00	0.00%	11/4/2020	11/4/2025	EDP	Parks, Recreation and Open Spaces	Subcontractor	GEOSOL, INC.	SBE-A&E, SBE-G&S	20098014	600997886	Hispanic American	Male	Oracio Riccobono	geosolan@bellsouth.net	3056284367	5795 NW 151st St	Miami Lakes	FL	33014
EDP-PR-5009010A	Ron Ehlmann Park - Sanitary Sewer Connection	\$50,000.00	0.00%	11/4/2020	11/4/2025	EDP	Parks, Recreation and Open Spaces	Subcontractor	PERKINS WILL ARCHITECTS, INC.	N/A	20520814	362679145	N/A	N/A	Elizabeth Giraud	elizabeth.giraud@perkinswill.com	3055691380	806 Douglas Dr	Coral Gables	FL	33134
EDP-PR-5009010A	Ron Ehlmann Park - Sanitary Sewer Connection	\$50,000.00	0.00%	11/4/2020	11/4/2025	EDP	Parks, Recreation and Open Spaces	Subcontractor	Woolpert, Inc.	N/A	20801083		N/A	N/A	Thomas Mackie	Thomas.Mackie@Woolpert.com	8004141045	4454 Idea Center Boulevard	Dayton	OH	45430
EDP-PR-5020010A	CHARLES DEERING ESTA- Stone House Repairs	\$200,000.00	0.00%	11/3/2020	11/3/2025	EDP	Parks, Recreation and Open Spaces	Prime	R. J. Heisenbottle Architects, PA	SBE-A&E, SBE-G&S	20373207	592783815	Caucasian	Male	Richard J. Heisenbottle	claw@rjha.net	3054467799	2199 Ponce de Leon Blvd.,	Coral Gables	FL	33134
EDP-PR-9999990Q	Multiple Parks Abestos Testing	\$200,000.00	0.00%	10/19/2020	10/19/2025	EDP	Parks, Recreation and Open Spaces	Prime	AirQuest Environmental , Inc.	DBE	20097548	050529142	Caucasian	Female	TRACI ANNE BOYLE	traci@airquestinc.com	9547924549	6851 Southwest 45 Street	Fort Lauderdale	FL	33314
EDP-PR-9999990T	Greyhounds Park - Playground Replacement, Signage, ADA Improvements	\$120,000.00	0.00%	8/17/2020	8/17/2025	EDP	Parks, Recreation and Open Spaces	Prime	Miller, Legg & Associates, Inc.	SBE-A&E	20079140	600563467	Caucasian	Male	Leslie Hernandez	cpsenquete@millerlegg.com	9544367000	7743 NW 48th Street	Miami	FL	33166
EDP-PR-9999990V	2020_40 Years Recertification Multiple Parks	\$30,000.00	0.00%	10/1/2020	10/1/2025	EDP	Parks, Recreation and Open Spaces	Prime	TLC Engineering Solutions	N/A	20078660	591228645	Caucasian	Male	Vanessa Bermudez	juan.ortiz@tc-eng.com	4074871035	5757 Blue Lagoon Drive, Suite 400	Miami	FL	33126
EDP-SP-20-9	East Cargo Parking Facility for SFCT	\$200,000.00	0.00%	8/14/2020	8/14/2025	EDP	Seaport	Prime	Architects International, Inc.	SBE-A&E, SBE-G&S	20074187	592032355	Hispanic American	Male	Scarlett Rico	jrespi@architecternational.com	3055732052	227 NE 26th Terrace	Miami	FL	33137
EDP-SP-20-9	East Cargo Parking Facility for SFCT	\$200,000.00	0.00%	8/14/2020	8/14/2025	EDP	Seaport	Subcontractor	F.R. Aleman & Associates, Inc.	DBE	20074547	592751524	Hispanic American	Female	Yvette Aleman	marketing@fr-aleman.com	3055916777	10305 NW 41 STREET STE 200	DORAL	FL	33178
EDP-SP-20-9	East Cargo Parking Facility for SFCT	\$200,000.00	0.00%	8/14/2020	8/14/2025	EDP	Seaport	Subcontractor	Fraga Engineers, LLC	DBE, SBE-A&E, SBE-G&S	20135701	204038436	Hispanic American	Female	CRISTINA SANT CRUZ	csalva@fragaeng.com	3054448210	135 San Lorenzo Ave	Coral Gables	FL	33146
EDP-SP-20-9	East Cargo Parking Facility for SFCT	\$200,000.00	0.00%	8/14/2020	8/14/2025	EDP	Seaport	Subcontractor	Program Controls, Inc.	DBE, SBE-A&E, SBE-G&S	20157118	043640855	Asian-Pacific American	Male	ASHISH KUMAR	akumar@programcontrolsinc.com	7862294416	3150 SW 38 Ave	Miami	FL	33146
EDP-SP-2011.045	Tetra Tech General Engineering Serives	\$500,000.00	0.00%	10/29/2020	10/29/2025	EDP	Seaport	Prime	Tetra Tech Inc	N/A	20092073	954148514	Caucasian	Male	Ken Caban	ken.caban@tetratech.com	3059081423	150 West Flagler Street,	Miami	FL	33130
EDP-SP-2013-01	AE SERVICES FOR PORT FACILITIES	\$200,000.00	0.00%	10/30/2020	10/30/2025	EDP	Seaport	Prime	Jacobs Engineering Group Inc	N/A	20090979	954081636	Caucasian	Male	Matt Alvarez	carlos.neiron@jacobs.com	2149208355	3150 SW 38th Avenue	Miami	FL	33146
EDP-SP-2016-46	EAC General Engineering Services	\$500,000.00	0.00%	10/30/2020	10/30/2025	EDP	Seaport	Prime	EAC Consulting, Inc.	N/A	20074526	600519739	Black American	Male	Enrique Crooks	enac@eacconsult.com	3052605400	5955 Blue Lagoon Drive	Miami	FL	33126
EDP-SW-17348-20	CQA for Gas Collection and Control System North Dade Landfill	\$191,879.82	0.00%	10/15/2020	10/15/2025	EDP	Solid Waste Management	Prime	Tetra Tech Inc	N/A	20092073	954148514	Caucasian	Male	Ken Caban	ken.caban@tetratech.com	3059081423	150 West Flagler Street,	Miami	FL	33130
EDP-W5-5-367	Hydrogeology Support Services - NDWWTP/SDWWTP Replacement Monitoring Wells	\$299,990.00	0.00%	9/21/2020	9/21/2025	EDP	Water & Sewer	Prime	CDM Smith Inc.	N/A	20048103	042473650	Caucasian	Male	IGNACIO LIZAMA	flynnm@cdmsmith.com	4076606423	800 Brickell Avenue	Miami	FL	33131
EDP-W5-SR-366	Hydraulic Modeling and Planning Support Services	\$250,000.00	0.00%	8/4/2020	8/4/2025	EDP	Water & Sewer	Prime	AECOM	N/A	20032017	952661922	Caucasian	Male	Pedro Hernandez	Rich.Squire@AECOM.com	2816753526	800 Douglas Entrance N Tower	Coral Gables	FL	33134

**Internal Services Department**  
**Small Business Development (SBD)**  
**Small Business Enterprise –Architect & Engineers**  
**Business Outreach and Education Section**  
**August 1, 2020 to December 31, 2020**

		<b>Total for Period</b>	<b>YTD Total</b>
<b>Activity</b>	<b>Assistance Provided to Small Business Enterprise-Architecture &amp; Engineering Program</b>		
1	Certification Assistance	28	82
2	Needs Assessment Meetings (NAMS)	4	5
3	Technical Assistance	103	227
4	Payment Issues	1	3
4.1	Payment Issues Related Dollars	157,000	\$205,000
5	Prompt Payment Issues	0	0
5.1	Prompt Payment Related Dollars	0	0
6	Contract Issues (Non-dollar related)	0	1
7	Contact with SBE-Architecture & Engineering Firms (emails highlighting contract opportunities)	3009	8534

		<b>Total for Period</b>	<b>YTD Total</b>
<b>Activity</b>	<b>Training, Education and Outreach Activities</b>		
1	Small Business Development (sponsored) Workshops and Forums	0	3
1.1	Number of Attendants	0	45
2	Partnership Workshops & Forums	3	5
2.1	Number of Firms (with whom contact was made)	21	131
<b>Activity</b>	<b>Technical Training &amp; Development Workshops</b>		
3	None	0	0
3.1	n/a		

## MBB A/E Awards Quarterly Report: October 2019 - December 2020

### EDP/RFQ PROJECT AWARDS

SBE	Total	SBE Prime?	Firm	Scope	SBE Part.
\$287,959.00	\$287,959.00	Y	Ferguson Glasgow Schuster Soto	East Tower 4A Renovation A/E	100.00%
\$0.00	\$2,350.00	N	JSK Architectural Group	JMH Elevator Modernization	0.00%
\$7,856.00	\$7,856.00	Y	Ferguson Glasgow Schuster Soto	West Wing 9 Renovation A/E	100.00%
\$353,825.00	\$353,825.00	Y	Ferguson Glasgow Schuster Soto	JSMC Pedi & Behavioral A/E	100.00%
\$46,710.00	\$46,710.00	Y	Bliss & Nyitray, Inc.	West Threshold Inspections	100.00%
\$29,496.00	\$29,496.00	Y	Professional Service Industries	West Materials Testing	100.00%
\$50,400.00	\$50,400.00	Y	NOVA Engineering and Envt'l	Pneumatic Tube Private Provider	100.00%
\$89,351.00	\$89,351.00	Y	NOVA Engineering and Envt'l	DTC ICU Materials Testing	100.00%
\$71,403.00	\$71,403.00	Y	Ferguson Glasgow Schuster Soto	ED CT Scanner Replacement A/E	100.00%
\$92,313.00	\$92,313.00	Y	MOBIO Architecture	DTC Lobby Renovation A/E	100.00%
\$182,921.00	\$182,921.00	Y	Red Design Group	Central 222 IR CT Scanner A/E	100.00%
\$211,902.00	\$211,902.00	Y	Ferguson Glasgow Schuster Soto	West Wing 8 Renovation A/E	100.00%
<b>\$1,424,136.00</b>	<b>\$1,426,486.00</b>	<b>11 of 12 projects to SBE primes</b>			<b>New Projects</b>
<b>99.84%</b>					

### SIX SIGNATURE PROJECTS

SBE	Total	SBE Prime?	Project	Firm	Scope	SBE Part.
\$2,321,798.33	\$10,982,962.77	N	A	Gresham Smith	Jackson North A/E	21.14%
\$4,563,800.00	\$19,000,000.00	N	B	Perkins + Will	Jackson West A/E	24.02%
\$6,313,347.17	\$24,161,298.00	N	C	HKS Architects	Central Energy Plant/ DTC ICU Tower A/E	26.13%
\$1,055,431.08	\$9,106,394.19	N	D	Perkins + Will	Floor Modernizations A/E	11.59%
\$328,722.69	\$5,112,328.00	N	E	Bermello Ajamil	Jackson South A/E	6.43%
\$2,339,465.05	\$12,997,028.07	N	F	HDR Architecture	Rehabilitation Hospital A/E	18.00%
<b>\$16,922,564.32</b>	<b>\$81,360,011.03</b>	<b>20.80%</b>				
<b>\$18,346,700.32</b>	<b>\$82,786,497.03</b>	<b>22.16%</b>	<b>Overall</b>			

### RFQ SOLICITATION AWARDS

					SBE Prime?	SBE Part.
RFQ A19-JHS-01, Professional A/E Continuing Services Term Contracts						
	Ferguson Glasgow Schuster Soto, Inc.				Y	100.00%
	Mobio Architecture, Inc.				Y	100.00%
	Red Design Group, LLC				Y	100.00%
RFQ E19-JHS-01, Garage Remediation and 40-Year Survey Engineering for Various JHS Facilities						
	Douglas Wood Associates, Inc.				Y	100.00%
	Cueto Engineering, LLC				Y	100.00%

**Miami-Dade County**  
**Small Business Enterprise – Architecture and Engineering**  
**Advisory Board Meeting**  
**August 26, 2020 Meeting Minutes**  
10:30 a.m. to 12:00 p.m.

Start: 10:36 AM  
Stop: 11:33 AM

Appointed: 7  
Quorum: 4

<u><b>Members Present (6)</b></u>	<u><b>Members Absent (1)</b></u>
Juan A. Crespi (Chairman)	Berrin Tansel
Ivette O. Argudin (Vice-Chairwoman)	
Deborah Swain	
Jevaan Lewis	
Cheryl Jacobs	
Conrad Cangahuala	

**I. Welcome/Introductions**

Ms. Michou Jean (SBD) opened the meeting and introduced Chairman Juan A. Chairman Crespi called roll by letting all present Advisory Board Members to introduce themselves.

Gary T. Hartfield (SBD Director) updated the Architecture and Engineering Advisory Board about SBD's current role in assisting with the COVID-19 Pandemic. He mentioned that 65% of SBD's efforts have been redirected to assist with Miami-Dade County's economic recovery, 35% would still be focused on prioritizing local Small Business Enterprise (SBE) participation in projects occurring throughout Miami-Dade County. Miami-Dade County received \$474 million dollars to assist with recovery measures and \$50 million of those dollars were allocated to Small Business Development. This newly obtained funding will be used to assist Miami-Dade County local small businesses. Mr. Hartfield recommended all SBE Advisory Boards to defer the next meeting until January 2021. Postponing the meetings will allow SBD staff to shift focus to small businesses and adhere to COVID-19 preventative measures. Mr. Hartfield informed the Advisory Board Members that SBD would continue to support Miami-Dade County SBEs, and will distribute any resources available through all of SBD's channels, to keep SBEs viable during the outbreak.

Ms. Cheryl Jacobs motioned that the remaining 2020 A&E Advisory Board meetings be canceled and postponed until January 2021. The motion was seconded by Ms. Deborah Swain. The motion passed (Approved 6-0).

**II. SBD Section Reports**

**a. SBE-A&E Certification Report – Claudious Thompson (*SBD Section Chief, Certification*)**

**i. Claudious Thompson (SBD Section Chief) provided a detailed report of A&E certifications throughout the period of February 1, 2020 – July 31, 2020.**

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- ii. Mr. Thompson advised that a total of 241 SBE – A&E were certified. He also expressed that out of the approved applications, 18 firms were new applicants.

**b. SBE-A&E Utilization Report– Shawn Gannon (SBD Special Projects Administrator)**

- i. Shawn Gannon (SBD) presented the SBE-A&E Utilization Report. The report ranged from October 1<sup>st</sup>, 2019 – May 31, 2020 where there were 18 projects were approved and awarded. Among the SBE – A&E firms who have participated were Prime and/or Sub-consultants (with or without measures) for a total dollar value of \$326,713,448 or 27.42%. During this period, there were 176 Equitable Distribution Program (EDP) projects were approved for award totaling \$25,569,694. Of the EDP awards, 77 were awarded to SBE – A&E certified firms, totaling \$11,031,546.

**c. SBE-A&E Business Outreach and Education Report – Lawanda Wright-Robinson (SBD Section Chief, Business Outreach & Education)**

- i. Lawanda Wright-Robinson (SBD) provided a report on the Assistance Provided to SBEs - Architecture & Engineering Program, Training, Education, and Outreach, and Technical Training & Development Workshops” from February 1, 2020 – July 31, 2020.

**III. Old Business**

**a. Approval of February 26, 2020 Meeting Minutes**

- i. Ms. Deborah Swain motioned to approve the February 26, 2020 Meeting Minutes. The motion was seconded by Ms. Ivette O. Argudin. (Approved 6-0).

**IV. New Business**

**a. A&E Taskforce Update – ISD/Strategic Procurement Division- Pablo Valin**

- i. Mr. Pablo Valin (ISD) updated the Advisory Board Members on the status of the Equitable Distribution Program. There were recommendations/implementations that were made by the Taskforce, which some were still in the finalization stage with the County Attorney and under Board review. He also gave a brief update on *Implementing Order 3-39*.
- ii. Mr. Rick Crooks (President of EAC Consulting) asked for clarification on the spending of the \$474 million dollars in relief funds and the Equitable Distribution Program. Ms. Laurie Johnson (SBD Section Chief) stated that

**Miami-Dade County**  
**Small Business Enterprise – Architecture and Engineering**  
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through the Taskforce's request, the EDP (Equitable Distribution Program) would be specific to locally headquartered and SBE firms.

- iii. Chairman Crespi reiterated to Mr. Pablo Valin (ISD), the importance of the Equitable Distribution Program's recommendations and that time was of the essence because of the report's time sensitivity nature, which has a direct impact on the livelihoods of the citizens of Miami-Dade County.
- iv. Ms. Deborah Swain motioned to approve the recommendations made from staff, which contained minor modifications, from the original recommendations and a resolution in support of the professional services task force recommendations. The motion was seconded by Ms. Ivette O. Argudin. (Approved 6-0).
- v. Mr. Pablo Valin (Procurement) updated the Advisory Board Members about lifting restrictions for sub-contractors and sub-consultants, and test-piloting this new approach regarding the Notice to Professional Consultants (NTPC).

**b. Small Business Enterprise Concerns with ongoing contracts**

- i. Chairman Crespi discussed several concerns about sub-contractors and sub-consultants are challenged with delayed payments from their Prime. Prime are not able to pay their subconsultants on time because the county is not paying on time, resulting in a domino effect. Chairman Crespi asked to be clarified about new sanctions for nonconformance.
- ii. Alice Hidalgo-Gato (SBD Section Chief) provided specifics on the amendment, going to the Board of County Commissioners for reviewing, regarding the Debarment Ordinance legislation. The legislation states that after 3-violations, Debarment is enacted on the 4<sup>th</sup> violation.
- iii. Architecture and Engineering Advisory Board concluded that the Debarment Ordinance legislation's new sanctions for nonconformance (code governed by Miami-Dade County's Architecture and Engineering Program) required more attention and further discussion.

**V. Future agenda Items**

- i. Debarment Ordinance Legislation
- ii. New sanctions for nonconformance

**Miami-Dade County**  
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10:30 a.m. to 12:00 p.m.

- VI. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3)**
  - i. None.
- VII. Adjournment**
  - i. Ms. Ivette O. Argudin motioned to adjourn the meeting. The motion was seconded by Mr. Conrad Cangahuala. (Approved 6-0). Meeting adjourned at 11:36AM.



Sec. 2-10.4.01. - Small Business Enterprise Architecture and Engineering Program.

- (1) *Title.* This Section shall be referred to as the Miami-Dade County Small Business Enterprise Architecture & Engineering ("CBE" or "CBE-A/E") Program.
- (2) *Definitions.* For purposes of this section:
  - A. *Agreement* means an agreement proposed by the County or Public Health Trust staff, or approved by the County Commission or Public Health Trust for architectural, landscape architectural, engineering, and surveying and mapping professional services.
  - B. *Available or availability* means to have, prior to proposal submission, the ability to provide professional services under an agreement or subconsultant agreement by having:
    - (1) Reasonably estimated, uncommitted capacity and expertise;
    - (2) All licenses, permits, registrations, insurances and certifications;
    - (3) The ability to obtain bonding that is reasonably required to perform the agreement or subconsultant agreement consistent with normal industry practice; and
    - (4) The ability to otherwise meet all the proposal specifications.
  - C. *A/E Advisory Board* is the board established for the purpose of supporting and promoting the Small Business Enterprise Architecture & Engineering Program.
  - D. *Bonding Assistance* may include providing assistance in preparing and completing bond packages as well as providing funding to be used for bonding purposes.
  - E. *Business day* means a regular weekday (Monday through Friday) normally starting at 8:00 a.m. and finishing at 5:00 p.m., excluding Saturdays and Sundays and excluding all legal holidays recognized by the Federal, State or Miami-Dade County governments.
  - F. *CBE-A/E Objective* means the objective of assuring that not less than 10 percent of the County's total annual expenditures for professional architectural, landscape architectural, engineering, and surveying and mapping services, are expended with CBE-A/Es certified under this section, for projects specific and multiple project contracts. The foregoing CBE-A/E objective may be increased by subsequent resolution of the Board of County Commissioners, adopted after recommendation for an increase by the County Mayor or designee.
  - G. *CBE-A/E Program* is the Small Business Enterprise Program for the Architectural, Engineering, Landscape Architectural, Surveying and Mapping Professionals.
  - H. *Calendar day* means a twenty-four (24) hour period covering all days of the week (Monday through Sunday including all holidays), starting at 12:00 a.m. and finishing at 11:59 p.m.
  - I. *Certificate of Assurance* means the departmental form submitted with proposal documents whereby the Proposer acknowledges: (i) Small Business Enterprise ("SBE") measures apply to the project; and (ii) Proposer will submit its list of certified SBEs to satisfy the measures via Miami-Dade County's web-based system, within the specified time frame.
  - J. *Commercially useful function* means contractual responsibility for the execution of a distinct element of the work of an agreement by a firm and the carrying out of the contractual responsibilities by actually performing, managing, and supervising the work involved. Acting as a broker is not considered a commercially useful function. The determination of whether an activity is a commercially useful function shall include:
    1. The evaluation of the amount of work subconsulted;
    2. Normal industry practices;
    3. The skills, qualifications, or expertise of the firm to perform the work;
    4. Whether the firm's own personnel perform, manage, and/or supervise the work involved; and other relevant factors.

- K. *Construction* means the building, renovating, retrofitting, rehabbing, restoration, painting, altering, or repairing of a public improvement.
- L. *Continuing contract* shall mean the term "continuing contract" as defined in Section 2-10.4(1)(f).
- M. *Debar* means to exclude a consultant, its individual officers, its shareholders with significant interests, its qualifying agent or its affiliated businesses from County agreements, whether as a prime consultant or subconsultant, for a specified period of time, not to exceed five (5) years.
- N. *Design-build contract* means a single contract with a design-build firm for the design and construction of a public construction project.
- O. *Design-build firm* means a partnership, corporation, or other legal entity which:
1. Partnership or joint venture, having at least one partner in compliance with either of the following two requirements:
    - a. Is certified under Section 489.119, Florida Statutes, to engage in contracting through a certified or registered general contractor or a certified or registered building contractor as the qualifying agent; or
    - b. Is certified under Section 471.023, Florida Statutes, to practice engineering; certified under Section 481.219, Florida Statutes, to practice architecture; or certified under Section 481.319, Florida Statutes, to practice landscape architecture.
  2. An individual corporation or other legal entity in compliance with the following two requirements:
    - a. Is certified under Section 489.119, Florida Statutes, to engage in contracting through a certified or registered general contractor or a certified or registered building contractor as the qualifying agent; and
    - b. Is certified under Section 471.023, Florida Statutes, to practice engineering; certified under Section 481.219, Florida Statutes, to practice architecture; or certified under Section 481.319, Florida Statutes, to practice landscape architecture.
- P. *Firm* means any individual, firm, partnership, corporation, association, joint venture or other legal entity permitted by law to practice architecture, engineering, landscape architecture, design-build, and land surveying and mapping services, which has a valid business tax receipt issued by Miami-Dade County at least one (1) year prior to certification, and an actual place of business in Miami-Dade County, not a Virtual Office. No Firm shall be certified as a CBE-A/E where the personal net worth of any of its owners is more than one million five hundred thousand dollars (\$1,500,000), exclusive of: (a) the value of the primary residence for which there is a homestead exemption; (b) the value of the business; and (c) funds invested in an individual retirement account ("IRA"), 401k, pension, or other official retirement account. The owner MUST provide information about the terms and restrictions of the account(s) to SBD, and certify that the retirement account(s) is legitimate. Representations as to average gross revenues, personal net worth of owners and payroll shall be subject to audit.
- Q. *Graduation* means the CBE-A/E has exceeded either the personal net worth, or the specific size limits stated for the Program and thus may no longer be eligible for participation in the Program.
- R. *Joint venture* means a business arrangement of two or more parties, in which at least one is a CBE-A/E that agrees to pool its resources for the purpose of accomplishing a specific task. The details of Joint Venture participation in the CBE-A/E program shall be provided in Implementing Order No. IO 3-32.
- S. *Make-up Plan* means a plan whereby a proposer submits via the County's web-based system its commitment that if awarded the contract, it will fulfill all or a portion of any pending Small Business Enterprise Architecture and Engineering makeup requirement, identifying the certified CBE-A/E firm(s) to be utilized to fulfill the make-up requirement that is in excess of any SBE

goal(s) required on the project, and the percentage, dollar value and description of the work that needs to be made-up within the time frame specified by SBD.

- T. *Mentor-Protégé Program* is a program whose purpose is to build effective working relationships between leaders of mature established companies and emerging small business enterprises in order for the latter to benefit from the knowledge and experience of the established mentor firms. The details of this program shall be provided in Implementing Order No. IO 3-32.
- U. *Multiple Projects Contract* is a contract for a "project" which constitutes a grouping of minor or substantially similar construction, rehabilitation or renovation activities as defined in Section 2-10.4(1)(e)(1) and (2).
- V. *Owned* means having all the customary incidents of ownership, including the right of disposition, and the right or obligation to share in all risks and profits commensurate with the degree of ownership interest.
- W. *Professional services* are those services within the scope of the practice of architecture, professional engineering, landscape architecture, or registered surveying and mapping, as defined by the laws of Florida, or those performed by any architect, professional engineer, landscape architect, or registered surveyor and mapper in connection with his or her professional employment or practice.
- X. *Project Specific awards* are contracts for professional services between Miami-Dade County and a firm whereby the firm provides professional services to the agency for work of a specified nature for a fixed capital study or planning activity.
- Y. *Prompt Payment*. It is the intent of the County that all firms, including CBE-A/Es providing professional services to the County, shall receive payments promptly in order to maintain sufficient cash flow.
  - 1. Contracts with CBE-A/E set-asides, or subconsultant goals shall require that billings from consultants under prime professional services agreements with Miami-Dade County, or the Public Health Trust that are a CBE-A/E contract set-aside or which contain a set-aside or subconsultant goal shall be promptly reviewed and payment made by the County or Trust on those amounts not in dispute within fourteen (14) calendar days of receipt of such billing by the County, or the Trust.
  - 2. Small Business Development may investigate reported instances of late payments to CBE-A/Es. The County Mayor or designee shall establish an administrative procedure for the resolution of written complaints pertaining to underpayment of professional services.
- Z. *Proposal* means a proposal, letter of interest, letter of participation or offer by any proposer in response to any kind of invitation, request or public announcement to submit such proposal, letters of interest, letter of participation or offer to perform the agreement.
- AA. *Proposer* means any firm that submits a proposal to provide professional services.
- BB. *Qualifier* means the individual who qualifies the firm professional license holder as required by Florida Statute.
- CC. *Review Committee or RC* means the committee established by the County Mayor or designee to review proposed projects for the application of contract measures where SBD and the contracting department have not established consensus and when public input requires deliberation regarding the measures/goals recommendations. The RC will make recommendations to the Mayor or designee as needed.
- DD. *SBD* means the Division of Small Business Development or successor division or department.
- EE. *Small Business Enterprise Architecture & Engineering* means a firm providing architectural, landscape architectural, engineering, or surveying and mapping professional services, including a design-build firm, which has a valid business tax receipt issued by Miami-Dade County at least one (1) year prior to certification, an actual place of business in Miami-Dade County, not a Virtual Office, and whose three (3) year average annual gross revenues do not exceed

\$500,000.00 for all Tier 1 CBE-A/Es, \$2,000,000.00 for all Tier 2 CBE-A/Es, \$4,500,000.00 for Tier 3 CBE-A/Es in the case of architectural services, or \$6,000,000.00 for Tier 3 CBE-A/Es in the case of landscape architectural services, engineering, and surveying and mapping services. A CBE-A/E will graduate out of the program once it has exceeded the Tier CBE-A/E size limits based on its three-year average annual gross revenues. As part of the certification process, CBE-A/Es must go through a technical certification process, which will be used to determine which of the technical certification categories the CBE-A/E will be placed in. A firm's eligibility to participate in the CBE-A/E program shall be determined based on the cumulative adjusted gross revenues of the applicant firm in combination with that of all of the firm's affiliates as provided in Appendix A. No firm shall be certified as a CBE-A/E where the personal net worth of any of its owners is more than \$1,500,000.00, exclusive of: (a) the value of the primary residence for which there is a homestead exemption; (b) the value of the business; and (c) funds invested in an individual retirement account ("IRA"), 401k, pension, or other official retirement account. The owner MUST provide information about the terms and restrictions of the account(s) to SBD, and certify that the retirement account(s) is legitimate. Representations as to average gross revenues, personal net worth of owners and payroll shall be subject to audit. The Contracting Participation Levels are as follows:

- i. Tier 1 CBE-A/Es in the case of architectural, landscape architectural, engineering, or surveying and mapping services - 3-year average annual gross revenues of \$0 to \$500,000.00.
- ii. Tier 2 CBE-A/Es in the case of architectural, landscape architectural, engineering, or surveying and mapping services - 3-year average annual gross revenues of \$500,000.01 to \$2,000,000.00.
- iii. Tier 3 CBE-A/Es in the case of architectural services - 3-year average annual gross revenues of \$2,000,000.01 to \$4,500,000.00.
- iv. Tier 3 CBE-A/Es in the case of landscape architectural services, engineering, or surveying and mapping services - 3-year average annual gross revenues of \$2,000,000.01 to \$6,000,000.00.

The County Mayor or designee shall be authorized to adjust the CBE-A/E size limits every five (5) years at his/her discretion based on the local Consumer Price Index for All Urban Consumers (CPI-U) calculated by the U.S. Department of Commerce or other appropriate tool of inflation measures as applied to Miami-Dade County for the preceding five (5) years. The first indexing adjustment shall occur for the 2013-2014 calendar year using the Consumer Price Index figures provided for the calendar year ended December 31, 2012, and every five (5) years thereafter. The County Mayor or designee shall advise the Board of any such adjustment.

- FF. *Subconsultant goal* means a proportion of a prime agreement value stated as a percentage to be subconsulted to Tier 1 and Tier 2 CBE-A/Es to perform a commercially useful function.
- GG. *Suspension* means temporary debarment for a period not to exceed two (2) years.
- HH. *Technical certification* means a certification approved by the Miami-Dade County Technical Certification Committee to allow a firm to submit proposals on, and receive award of, County agreements for architectural, engineering, landscape architecture, or surveying and mapping services. Firms may be certified in several different technical certification categories.
- II. *Tier 1 Set-Aside* means reservation for competition solely among Tier 1 CBE-A/E prime consultants and Tier 1 and/or Tier 2 CBE-A/E subconsultants of a given prime County agreement for architectural, landscape architectural, engineering, or surveying and mapping professional services when the estimated cost of professional service fees is \$500,000.00 or less. Tier 2 CBE-A/Es may not compete for Tier 1 CBE-A/E set-asides as prime consultants, unless Tier 1 CBE-A/E prime consultant unavailability exists.
- JJ. *Tier 2 Set-Aside* means reservation for competition solely among Tier 1 and/or Tier 2 CBE-A/E prime consultants and Tier 1 and/or Tier 2 CBE-A/E subconsultants of a given prime County

agreement for architectural, landscape architectural, engineering, or surveying and mapping professional services when the estimated cost of professional service fees are between \$500,000.01 and \$2,000,000.00. Tier 1 CBE-A/E may compete for Tier 2 CBE-A/E set-asides as prime consultants. Tier 3 CBE-A/E may not compete for Tier 2 CBE-A/E set-asides as prime consultants, unless Tier 1 and Tier 2 CBE-A/E prime consultant unavailability exists.

KK. *Tier 3 Set-Aside* means reservation for competition solely among Tier 1, Tier 2 and/or Tier 3 CBE-A/E prime consultants and Tier 1, Tier 2 and/or Tier 3 CBE-A/E subconsultants of a given prime County agreement for architectural, landscape architectural, engineering, or surveying and mapping professional services when the estimated cost of professional service fees \$2,000,000.01 or greater. Tier 1 and Tier 2 CBE-A/E may compete for Tier 3 CBE-A/E set-asides as prime consultants.

LL. *Utilization Plan* means the plan whereby a proposer submits via the County's web-based system its commitment that if awarded the agreement, it will enter into written subconsultant agreements with the identified CBE-A/E for the scope of work and at the percentages set forth in the Utilization Plan within the time frame specified by SBD.

MM. *Virtual Office* means an agreement that provides a receptionist, mail and facsimile services, and similar services, that give the appearance of having a business presence at a location, but the business entity has no ongoing, full-time physical presence in the building. Virtual Offices are invalid for certification purposes.

(3) *Program Components:*

A. *Application.* Except where federal or state laws or regulations mandate to the contrary, the provisions of this section shall require review of all project specific contracts, design-build contracts, and multiple contracts for architectural, landscape architecture, engineering, and surveying and mapping professional services funded in whole or in part with County funds and all leases and contracts for privately funded construction on County-owned land to determine the appropriateness of applying measures as set forth in this section. The CBE-A/E Program shall not apply to continuing contracts. The County Mayor or his or her designee shall take steps to ensure that the Small Business Enterprise Architecture & Engineering objective of assuring that not less than ten (10) percent of the County's total annual expenditures for professional architectural, landscape architectural, engineering, and surveying and mapping services, are expended with CBE-A/E certified under this section is met. The provisions of this section shall apply to all departments and agencies of the County and the Public Health Trust. The words County Mayor in this section shall mean the County Mayor or his or her designee. All leases and contracts for privately funded construction on County-owned land for which measures are determined to be appropriate under this section shall contain specific provisions to implement the intent of the CBE program in a manner consistent with its application to County design contracts. A Small Business Enterprise Goods Program and Small Business Enterprise Services Program goal(s) may be applied to projects with an estimated value over \$700,000. Notwithstanding the foregoing, this section shall not apply to privately funded construction on any County-owned facilities or property where the total value of the construction is two hundred thousand dollars (\$200,000.00) or less.

B. *Miami-Dade County Small Business Enterprise Architecture & Engineering Program:*

1. *Agreement Set-Asides:* The County Commission, or Public Health Trust may determine it is in its best interest to set-aside a prime County agreement for architectural, landscape architectural, engineering, or surveying and mapping professional services when determined, prior to proposal advertisement, that there are at least three (3) Tier 1, Tier 2, and/or Tier 3 CBE-A/E available. On a set-aside agreement, the successful proposer must be a certified Tier 1, Tier 2, and/or Tier 3 CBE-A/E; one hundred (100) percent of the total estimated value of professional services of the agreement must be performed by either the successful proposer, or the successful proposer and other certified Tier 1, Tier 2, and/or Tier 3 CBE-A/E.

Transferring to, or substitution of, a non first tier CBE-A/E through subconsulting or otherwise all or part of the actual work of a set-aside agreement is prohibited unless such transfer receives prior approval from Small Business Development as consistent with normal industry practice except as allowed under (commercially useful function) above.

2. *Subconsultant goals:* The County Commission, or Public Health Trust may establish subconsultant goals to be applied to a particular agreement based on estimates made prior to proposal advertisement of the quality, quantity and type of subconsulting opportunities provided by the agreement, and of the availability of first, second, and third tier CBE-A/Es to afford effective subconsulting competition therefor. After proposal advertisement, or other formal public notice, the established subconsultant goal may be reduced only with the approval of the County Commission or Public Health Trust.

Proposal documents shall require proposers to submit a Certificate of Assurance acknowledging all Small Business Enterprise goals assigned to the project and the submittal of a Utilization Plan via the County's web-based system within the time frame identified by SBD. The Utilization Plan, shall be submitted by the prime and the subconsultant and shall at a minimum state the type of work that the subconsultant will perform, the technical certification category, and the percentage that the amount of the fees payable to the subconsultant bears to the overall fees payable under the contract. Failure to submit the required Certificate of Assurance at the time of proposal submission, and submit the Utilization Plan via the County's web-based system within the time frame specified by SBD, shall render the proposer non-compliant. A CBE-A/E firm may fulfill a subconsultant goal in only one (1) goal type per contract.

Proposal documents shall include documentation demonstrating the basis for the subconsultant goal established in the contract. Any proposer may challenge or protest the goal by submitting to SBD or the Contracting Officer no later than ten (10) business days prior to the scheduled proposal submission date the reasons for such a challenge or protest in writing. Challenges or protests to a CBE-A/E goal by proposers after that time, or based on reasons not provided in writing within the time frame stated above, shall not be considered by the County Commission. A successful prime proposer or joint venture certified as a CBE-A/E may perform up to one hundred (100) percent of a CBE-A/E subconsultant goal with its own forces provided that the Certificate of Assurance and subsequent Utilization Plan, as filed with the proposal submission and submitted via the County's web-based system identifies such prime proposer or joint venture as performing such work.

Proposal documents shall provide that:

- (i) Only expenditures to CBE-A/Es for performing a commercially useful function shall be counted toward meeting a specified subconsultant or subcontractor goal;
  - (ii) Expenditures to CBE-A/Es for acting essentially as a conduit to transfer funds to a non-CBE-A/E shall not be counted toward meeting a subconsultant or subcontractor goal unless such conduct receives prior approval from Small Business Development as consistent with normal industry practice; and
  - (iii) Expenditures to CBE-A/Es who subconsult work further to non-CBE-A/Es shall not be counted toward meeting a subconsultant goal unless such subconsulting receives prior approval from Small Business Development as consistent with industry practice.
  - (iv) Only expenditures to CBE-A/Es made under written subconsultant agreement executed by both the prime proposer and the CBE-A/E shall be counted towards meeting the subconsultant goal.
3. *Graduation:* Upon review, any CBE-A/E that exceeds the personal net worth or Tier 2 CBE-A/E size limits established by this section shall be graduated from the CBE-A/E program

upon notification by SBD. These firms shall be allowed to complete any currently awarded agreements and remain eligible to be awarded agreements as primes or subconsultants for proposal(s) submitted prior to notice of graduation. However, the graduated firm will not be eligible to receive any new agreements under the CBE-A/E program.

4. *Bonding and Financial Assistance Program:* This program will provide CBEs with assistance in obtaining bonding and/or financial assistance for architectural, landscape architecture, engineering, and surveying and mapping professional services, and design-build contracts. Bonding assistance will include providing assistance in preparing and completing bond packages as well as providing funding to be used for bonding purposes. Financial assistance will include providing financial assistance such as mobilization capital, line of credit and/or working capital loans through partnering relationships with financial institutions.
- C. *A/E Advisory Board.* There is hereby created a Miami-Dade County Advisory Board for the Small Business Enterprise Architecture & Engineering Program.
1. The A/E Advisory Board will operate as a focal point for the public and with the assistance of the County Mayor or designee, will collect, input, and disseminate information related to economic opportunities within Miami-Dade County government for CBE-A/E business owners.
  2. The A/E Advisory Board shall consists of fifteen (15) members, as follows:
    - a. Two (2) members to be appointed by the Mayor.
    - b. One (1) member to be appointed by each County Commissioner.
  3. The term of the mayoral appointees and that of each commissioner shall be coterminous with the term of the appointing Mayor and commissioner, respectively.
  4. In no event shall an A/E Advisory Board member serve more than four (4) consecutive years.
  5. Members shall serve without compensation.
  6. The A/E Advisory Board may submit interim reports as it deems appropriate.
  7. SBD shall provide appropriate staff support.
  8. Sections 2-11.1(c) and (d) of the Conflict of Interest and Code of Ethics Ordinance of Miami-Dade County are waived for A/E Advisory Board members for transactions arising from the exercise of those powers given the A/E Advisory Board by this section.
  9. The County Mayor shall prepare a report with respect to the A/E Advisory Board pursuant to Section 2-11.37 of the Code of Miami-Dade County.
- (4) *Certification Requirements:* The County Mayor or designee shall implement eligibility criteria and administrative procedures for firms to be certified as CBE-A/Es based on regulations outlined in this section. Firms exceeding size limits established hereunder and under Appendix A of the ordinance from which this section derives are not eligible for measures or participation in these programs.
1. Small Business Development shall maintain an updated list of CBE-A/Es.
  2. SBD shall not certify an applicant, shall not recertify a CBE-A/E, and shall decertify a CBE-A/E that fails to comply with the criteria or procedures for obtaining or maintaining certification. SBD shall have authority to suspend the certification of a CBE-A/E during any appeal of a certification decision. Firms that have been decertified for non-submittal of documents, may apply for recertification once said documents have been submitted and verified by SBD.
  3. Applicants and certified CBE-A/Es must be properly licensed to conduct business with the State of Florida and in Miami-Dade County, must have a valid business tax receipt issued by Miami-Dade County at least one (1) year prior to certification, and must perform a commercially useful function with an actual place of business in Miami-Dade County, not a Virtual Office, and must

continue to perform a commercially useful function in Miami-Dade County to be eligible for certification or to remain certified. A qualifier can only qualify one CBE-A/E firm. In addition, a Firm shall not be certified unless it contributes to the economic development and well-being of Miami-Dade County in a verifiable and measurable way. This may include, but not be limited to the retention and expansion of employment opportunities and the support and increase to the County's tax base.

4. The applicant qualifier of the certified CBE-A/E firm must own at least twenty-five (25) percent of the certified firm's issued stock or have at least a twenty-five (25) percent ownership interest in the certified firm. A CBE-A/E firm may be certified in other technical categories for which the firm has received Technical Certification in accordance with Section 2-10.4 of the Miami-Dade County Code, through a non-owner qualifier.
  5. The County Mayor or designee shall establish the frequency and administrative procedures for certification renewal by Implementing Order approved by the Board of County Commissioners. Certification must be in effect at the time of proposal submittal. For successful proposers, certification must be maintained throughout the selection process and contract award. With the exception of provisions previously described for graduation from the CBE-A/E program, loss of CBE-A/E certification will lead to removal of the firm from continued participation in the CBE-A/E program. CBE-A/Es experiencing changes in address or ownership shall notify SBD within thirty (30) days of the effective date of such changes.
  6. A business owner, alone or as a member of a group, shall own or control only one CBE-A/E at a time. A business owner, alone or as a member of a group, and any CBE-A/E may not hold more than a ten (10) percent equity ownership in any other CBE-A/E.
  7. Applicants for CBE-A/E certification shall, as part of their application, disclose the information specified in subsections (d) (1) and (2) of Appendix A of this Code.
  8. SBD may require applicants and CBE-A/Es to submit information regarding their business operations, including but not limited to a breakdown of the applicant's or CBE-A/E's ownership, gross annual sales and/or workforce; however, the race, national origin, gender, shall not be used in the consideration.
- (5) *Sanctions:* Proposal and agreement documents shall provide that, notwithstanding any other penalties or sanctions provided by law, a CBE-A/E's, proposer's or subconsultant's violation of or failure to comply with this section or its implementing or administrative orders, or bid and competitive selection documents may result in the imposition of one or more of the following sanctions:
- i. The suspension of any payment or part thereof until such time as the issues concerning compliance are resolved;
  - ii. The issuance of fines upon prime consultants for violations of this section;
  - iii. Work stoppage;
  - iv. Termination, suspension, or cancellation of the agreement in whole or part;
  - v. In the event a proposer or CBE-A/E attempts to comply with the provisions of this section through fraud, misrepresentation, or material misstatement, or is found after a hearing to have discriminated in violation of Article VII of Chapter 11A of the Miami-Dade County Code, the County shall, whenever practicable, terminate the agreement or require the termination or cancellation of the subconsultant agreement for the agreement on which the proposer or CBE-A/E committed such acts. In addition, and as a further sanction, the County Mayor or his or her designee may impose any of the above-stated sanctions on any other agreements or subconsultant agreements the proposer or CBE-A/E has on County projects. In each instance, the proposer or CBE-A/E shall be responsible for all direct and indirect costs associated with such termination or cancellation including attorney's fees and costs. The proposer or CBE-A/E may also be subject to debarment.

The foregoing notwithstanding, the County Mayor or designee shall include language in all prospective contracts containing a CBE-A/E measure which provides that, in addition to any



other sanction for failure to fulfill the CBE-A/E measure requirements for such contract, the contractor's eligibility to receive any future County contract shall be conditioned upon the contractor making up the deficit in CBE-A/E participation in such future contract by having CBE-A/Es perform work equal to double the dollar value of the deficiency in the CBE-A/E measure in the prior contract. Contract language shall provide that in order to be eligible for future County contracts, a proposer who fails to meet an established CBE-A/E goal shall submit a CBE-A/E Make-up Plan for the approval of the SBD Director. A Make-up Plan must be submitted as part of any proposal for future contracts as part of the Utilization Plan submitted via the County's web-based system. The Make-up Plan must identify all CBE-A/Es to meet the subconsultant goal and the work each firm will perform in satisfaction of a make-up, in addition to any other goals that may be applicable. Failure to submit the required Make-up Plan with the Utilization Plan for any future contracts shall result in the submittal being deemed noncompliant. Any proposer subject to an approved Make-up Plan that fails to comply with any of the material terms of that Make-up Plan, without good cause, shall be subject to an automatic suspension from proposing and/or otherwise participating on County contracts as a prime or subconsultant for a six (6) month period. A proposer that fails to comply with any of the material terms of a second Make-up Plan, without good cause, shall be subject to an automatic suspension from proposing and/or otherwise participating on County contracts as a prime or subconsultant for a one (1) year period. A proposer that fails to comply with any of the material terms of a third Make-up Plan, without good cause, shall be subject to debarment to be initiated by SBD in accordance with the debarment procedures of the County. After serving a debarment for failure to satisfy a third Make-up Plan for no good cause, the subject firm shall be deemed ineligible for proposing on County contracts with measures for one (1) additional year unless the County Mayor or designee determines that an emergency exists justifying such participation, and the Board of County Commissioners approves such decision. The foregoing obligation shall be in addition to any CBE-A/E measure otherwise applicable to the future contract. A Make-up Plan requirement may not be satisfied on a contract with a 100 percent CBE-A/E set-aside measure.

Some of the violations that may result in the imposition of the sanctions listed in Section (5) above include, but are not limited to, the following:

1. A CBE-A/E serving as a conduit for CBE-A/E work awarded to a firm as a CBE-A/E but which is being performed by a non-CBE-A/E firm;
2. A prime successful proposer not meeting CBE-A/E Program set-aside or subconsultant goal requirements;
3. Not obtaining or retaining CBE-A/E certification while performing work designated for CBE-A/E firms;
4. Failure to report payments to subconsultants or subcontractors via the County's web-based system, or failure of subconsultants or subcontractors to confirm payments upon notification by the prime contractor, within the specified time frame;
5. Failure to comply with CBE-A/E certification requirements, including not maintaining a place of business in Miami-Dade County, not reporting organizational and operational changes, providing inaccurate or false information, and other certification related violations;
6. Failure to maintain certification as a CBE-A/E;
7. Deviation from the Utilization Plan without prior approval from SBD;
8. Termination of the CBE-A/E's agreement without prior approval from SBD;
9. Reduction of the scope of work of a CBE-A/E subconsultant agreement without prior approval from SBD;
10. Modifications to the terms and/or prices of payment to a CBE-A/E without prior approval from SBD;

11. Failure to enter into a written subconsultant agreement with a CBE-A/E after listing the firm on a Utilization Plan; and
  12. Failure to pay subconsultants promptly and in accordance with the administrative procedures under this section.
- (6) *Administrative penalties.* The County Mayor or designee may impose, notwithstanding any other provision of this section, one or more of the following penalties for violation of or noncompliance with this section or its implementing or administrative orders, or proposal(s) and competitive selection documents:
1. The exclusion from County contracting and subcontracting for a specified period of time, not to exceed three years, of a contractor, its individual officers, its shareholders with significant interests, and its affiliated businesses.
  2. The loss of eligibility to be certified as a CBE-A/E for a specified period of time, not to exceed three (3) years, for an applicant or a CBE-A/E, its individual officers, its shareholders with significant interests, and its affiliated businesses.
  3. Where a contractor, its individual officers, shareholders with significant interests, or its affiliated businesses, attempts to comply with the provisions of this section through fraud, misrepresentation, or material misstatement, all such individuals and entities participating in the fraud, misrepresentation or material misstatement shall be excluded from County contracting, and CBE-A/E certification for a specified period of time, not to exceed five years.
  4. If any individual or corporation, partnership or other entity, or any individual officer, shareholder with significant interests, director or partner of such entity or affiliated business of such entity participates in an attempt to comply with the provisions of this section through fraud, misrepresentation, or material misstatement, all such individuals and entities participating in the fraud, misrepresentation or material misstatement shall be excluded from County contracting, subcontracting, and CBE-A/E certification, for a specified period of time, not to exceed five years.
  5. If the determination of the County Mayor or designee is that the contractor or subcontractor failed to comply and that such failure was pervasive, the County Mayor or designee may order that the contract work be suspended or terminated, and that the noncomplying contractor or subcontractor and the principal owners and/or qualifying agent thereof be prohibited from bidding on or otherwise participating in County contracts for a period not to exceed three (3) years.
  6. If the determination of the County Mayor or designee is that the contractor or subcontractor failed to comply and that such failure was limited to isolated instances and was not pervasive, the County Mayor or designee may, in the case of a goal deficit or deviation from the Utilization Plan without prior approval from the SBD Director (the "Unapproved Deviation"), order a penalty amount to be withheld from the contractor for such noncompliance as follows: for the first deficit or Unapproved Deviation, a penalty in an amount equal to 20% of the deficit or value of the work performed by the subcontractor that performed the work under the Unapproved Deviation; for the second deficit or Unapproved Deviation, a penalty in an amount equal to 40% thereof; and for the third and successive deficits or Unapproved Deviations, a penalty in an amount equal to 60% thereof. A fourth deficit or Unapproved Deviation within a three year period shall subject the contractor to debarment to be initiated by SBD in accordance with the debarment procedures of the County. A fourth deficit or Unapproved Deviation shall also constitute a default of the subject contract and shall be cause for suspension or termination in accordance with the contract's terms. Monies received from payment of penalties imposed hereunder shall be deposited in a separate account and shall be utilized solely to defray SBD's costs of administering the County's CBE-A/E program.
  7. If the required payment is not made within thirty (30) days of the (i) date by which a request for administrative appeal of a notice of violation was due and either not filed or not filed timely, or (ii) administrative hearing or final resolution of any appeal therefrom, the noncomplying

contractor or subcontractor and the principal owner(s) and qualifying agent(s) thereof shall be prohibited from bidding on or otherwise participating in County contracts for a period not to exceed three (3) years.

(7) *Appeals.*

1. Any firm that is denied certification, decertified, or issued a determination of noncompliance with the requirements of this ordinance or its implementing order may appeal such action to the County Mayor or designee by submitting a written request to the County Mayor or designee along with a nonrefundable filing fee to be established by implementing order, within 30 days of issuance of the notice. Upon timely receipt of a request for an administrative hearing, the County Mayor or designee shall appoint a hearing officer pursuant to Section 8CC-2 of the Code of Miami-Dade County, Florida, and fix a time for an administrative hearing thereon. Such hearing officers may be paid a fee for their services, but shall not be deemed County officers or employees within the purview of Sections 2-10.2, or 3-11.1 or otherwise.
2. Upon completion of the administrative hearing, the hearing officer shall transmit his/her findings of facts, conclusions and recommendations together with a transcript of all evidence taken before him/her or a recording of the hearing proceedings, and all exhibits received by him/her, to the County Mayor or designee, who (i) may sustain, reverse or modify the hearing officer's recommendations and (ii) shall render a final decision, in writing. The determination of the County Mayor may be reviewed by an appropriate court in the manner provided in the Florida Rules of Appellate Procedure.
3. The prevailing party shall not incur any additional expenses, fees or penalties. The unsuccessful appellant shall be responsible for all additional fees, costs and penalties associated with the appeal.

(8) *County responsibilities.* Small Business Development (or other County department designated by the County Mayor) shall:

1. Administer, or provide oversight for, the CBE-A/E programs and incentives outlined in this section;
2. Provide staff assistance to the Review Committee and the CBE-A/E Advisory Board;
3. Compile and maintain the data necessary to make the appropriate determinations as to the certification and decertification of CBE-A/Es, and to make recommendations for the application of measures to a given agreement;
4. Ensure that an integrated system exists for information gathering, reporting, and statistical analysis including (but not limited to) interfacing with other County financial systems such as FAMIS, Seaport, Aviation, MDHA and MDWASD to obtain actual amount of work orders authorized to firms versus the project award amount (for successful proposers as well as for subconsultants), and interfacing with the GSA mainframe system to access data on vendors and awards;
5. Monitor all agreements for which program measures have been applied in terms of consultant and subconsultant compliance with the provisions of this section;
6. Provide assistance in technical and financial matters including:
  - a. Assistance in increasing the ability of CBE-A/Es to compete effectively on contracts;
  - b. Conduct of seminars on project management; and
  - c. Assistance in identifying and solving problems on projects.
7. Review and investigate reports of non-compliance, and make the appropriate recommendations to the County Manager or his or her designee as to penalties to be invoked; and
8. Prepare an annual report for the Board of County Commissioners on the results of the CBE-A/E Program.

- (9) Notwithstanding the requirements of this Section, the Mayor or his designee is hereby expressly authorized and directed to establish an expedited process for the creation, review and approval of measures relating to Economic Stimulus Projects subject to Section 2-8.2.7 of this Code. Such process shall be set forth in an administrative order.
- (10) *Penalties for Utilization Plan violations.* If on three separate occasions, a subcontractor executed a Utilization Plan and subsequently becomes unavailable to perform or complete the work for the prime contractor during the contract period, SBD shall suspend said subcontractor from certification for one year. If SBD suspends the same subcontractor three times due to its failure to perform pursuant to a Utilization Plan as stated above, SBD shall suspend the subcontractor for a minimum of five years, or until such time as the subcontractor can show SBD that it is ready, willing and able to perform if five years has elapsed.

A prime contractor shall be subject to the same penalties as specified above for either: (i) deviating from its Utilization Plan without the prior approval from the SBD Director, on three separate occasions during the contract period; or (ii) being suspended three times due to a failure to comply with its Utilization Plan. The prime contractor will not be subject to a Make-up Plan of double the dollar value of the work, if a CBE-A/E is utilized to perform the work.

(Ord. No. 01-103, § 1, 6-5-01; Ord. No. 04-120, § 1, 6-8-04; Ord. No. 08-70, § 1, 6-3-08; Ord. No. 08-92, § 2, 7-17-08; Ord. No. 10-83, § 1, 12-7-10; Ord. No. 12-05, § 1, 2-7-12; Ord. No. 11-24, § 1, 5-3-11; Ord. No. 14-61, § 1, 7-1-14; Ord. No. 14-98, § 2, 10-7-14; Ord. No. 15-02, § 1, 2-3-15; Ord. No. 15-29, § 2, 5-5-15; Ord. No. 15-30, § 2, 5-5-15; Ord. No. 15-141, § 2, 12-1-15; Ord. No. 16-84, § 1, 9-7-16; Ord. No. 18-33, § 2, 4-10-18; Ord. No. 20-103, § 5, 10-6-20)



Small Business Development Division-Internal Services Department  
Small Business Enterprise (SBE) Program

# 2021 Small Business Enterprise Architecture and Engineering Advisory (A&E) Board Meeting Dates

## THE A&E ADVISORY BOARD MEETING DATES FOR 2021 ARE AS FOLLOWS:

Wednesday, January 27, 2021  
Wednesday, March 31, 2021  
Wednesday, May 26, 2021  
Wednesday, July 28, 2021  
Wednesday, September 29, 2021  
Wednesday, November 24, 2021

### TIME:

10:30a.m.-12:00p.m.

### BOARD MEMBERS – IN PERSON

SMALL BUSINESS DEVELOPMENT - STEPHEN P. CLARK CENTER  
111 NW FIRST STREET, 19TH FLOOR MAIN CONFERENCE ROOM, MIAMI, FL 33128

### PUBLIC – VIRTUAL MEETING - ZOOM

REGISTER IN ADVANCE FOR THIS WEBINAR:

[HTTPS://MIAMIDADE.ZOOM.US/WEBINAR/REGISTER/WN\\_4ICGKMTXFRR28D61UJ6CNJW](https://miamidade.zoom.us/webinar/register/wn_4icgkmtxfr28d61uj6cnjw)

Note: The A&E Advisory Board meetings are held Bi-Monthly on the last Wednesday of the designated month unless a County observed holiday falls on that Wednesday. Pursuant to the A&E Code the advisory board shall meeting Bi-Monthly or in special sessions as required.

GENERAL INFORMATION AND AGENDAS FOR SBE ADVISORY BOARDS ARE AVAILABLE AT:

[HTTPS://WWW.MIAMIDADE.GOV/SMALLBUSINESS/ADVISORY-BOARDS.ASP](https://www.miamidade.gov/smallbusiness/advisory-boards.asp)

FOR ANY QUESTIONS, PLEASE CONTACT SMALL BUSINESS DEVELOPMENT AT  
(305) 375-3111 OR SBDMAIL@MIAMIDADE.GOV.

