

**SMALL BUSINESS ENTERPRISE
ARCHITECTURE AND ENGINEERING
ADVISORY BOARD MEETING**

May 26, 2021



miamidade.gov

Miami-Dade County
Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting
Wednesday, May 26, 2021
10:30 a.m. to 12:00 p.m.
Virtual Meeting -Zoom
URL: <https://miamidade.live/SBE-AEAdvisoryBoard>
Webinar ID: 958 1106 2618

AGENDA

- I. Welcome/Introductions (5 min)**
- II. A&E Taskforce Update (15 min)**
- III. SBD Section Reports (20 min)**
 - a. SBE-A&E Certification Report – Laurie Johnson (SBD Section Chief)
 - b. SBE-A&E Utilization Report– Rossi Siewnarine (SBD Section Chief)
 - c. SBE-A&E Business Outreach and Education Report – Lawanda Wright-Robinson (SBD Section Chief)
- IV. Old Business (10 min)**
 - a. Approval of March 31, 2021 Meeting Minutes
- V. New Business (20 min)**
 - a. Discussion
 - Discuss a plan to improve the volume of work that small businesses receive to allow them to grow and graduate.
 - Develop a method to separate Architects and Engineer small business participation and to separate civil engineering from the remaining engineering.
- VI. Future agenda Items (10 min)**
- VII. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3) (5 min)**
- VIII. Adjournment (5 min)**

NEXT BOARD MEETING: **July 28, 2021**

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SBE A&E Certification Report

Certification Type: SBE-A&E
PERIOD: March 1, 2021 to May 1, 2021

					Total Amount	African American	Caucasian	Hispanic	Asian	Native American	Other
Total Certified SBE-A&E as of 5/1/21					242	20	41	167	11	0	3
			1 year Renewal	3 year Recert							
1	Approved Applications (New, Annual Renewal, Recertification)	43	93	106	242						
2	Graduated				1						
3	Denied				0						

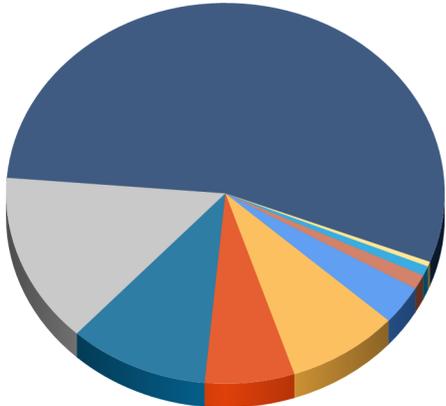
		Total Amount
Female	Male	
52	190	242

This is a race and gender neutral program. This report is for informational purpose only.

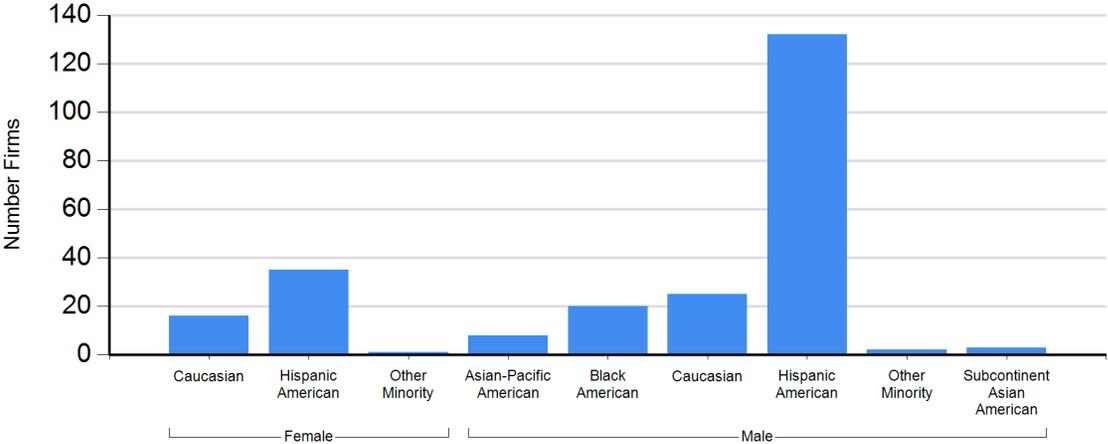
Certified Directory - Ethnicity & Gender Summary

Ethnicity & Gender Summary

Ethnicity	Gender	Number Firms
Asian-Pacific American	Male	8
Black American	Male	20
Caucasian	Female	16
Caucasian	Male	25
Hispanic American	Female	35
Hispanic American	Male	132
Other Minority	Female	1
Other Minority	Male	2
Subcontinent Asian American	Male	3
Total Firms		242



- Asian-Pacific American - Male
- Black American - Male
- Caucasian - Female
- Caucasian - Male
- Hispanic American - Female
- Hispanic American - Male
- Other Minority - Female
- Other Minority - Male
- Subcontinent Asian American - Male

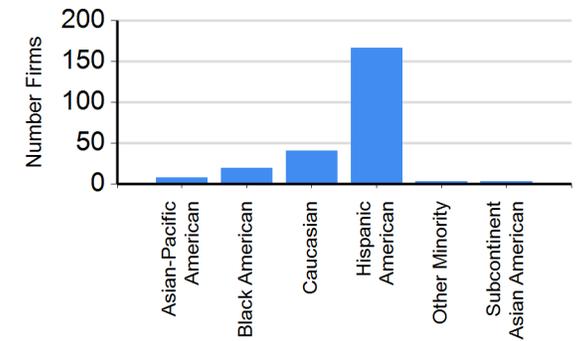
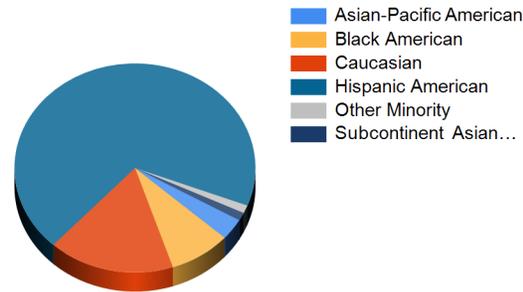


Certified Directory - Ethnicity & Gender Summary

As of 5/1/2021

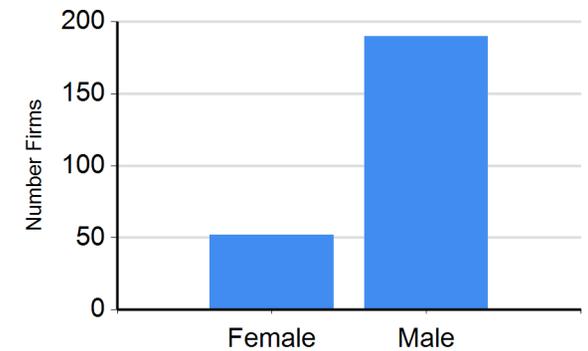
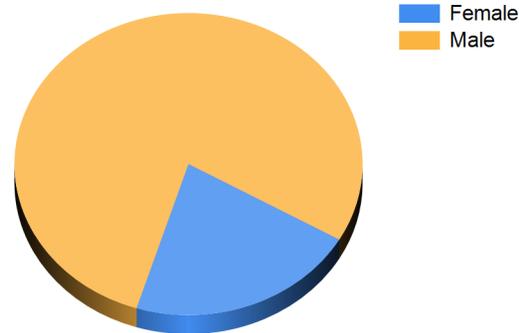
Ethnicity Summary

Ethnicity	Number Firms
Asian-Pacific American	8
Black American	20
Caucasian	41
Hispanic American	167
Other Minority	3
Subcontinent Asian American	3
Total Firms	242



Gender Summary

Gender	Number Firms
Female	52
Male	190
Total Firms	242



SBE A&E Utilization Report

Miami-Dade County
Small Business Enterprise (SBE)/Architectural & Engineering (A&E) Program
 Applicable Contracts
 (Mar 1, 2021 – May 1, 2021)

AWARDED CONTRACTS

In this period, there were 3 projects approved for award totaling \$6,983,970.

AWARDED CONTRACTS AVAILABLE FOR SMALL BUSINESS PARTICIPATION

- 3 projects have SBE-A&E measures totaling \$1,571,970 or 22.51%
 - \$383,970 (Set-asides)
 - \$1,188,000 as Sub-consultants (A&E Goal)
- **Of the projects awarded during this period, SBE-A&E firms are participating as Prime and/or Sub-consultants (with or without measures) for a dollar value of \$1,781,180 or 25.5%.**

SBE-A&E Contracted breakdown by Race/Ethnicity/Gender

	SBE-A&E/Black Male	SBE-A&E /Hispanic Male	SBE-A&E /Women	SBE-A&E /Other or Unidentified	Total SBE-A&E
SET-ASIDE	\$383,970 (100%)	\$0	\$0	\$0	\$383,970
GOALS/A&E	\$0	\$233,698 (16.73%)	\$1,015,012 (72.64%)	\$148,500 (10.63%)	\$1,397,210
TOTAL MEASURES	\$383,970 (21.55%)	\$233,698 (13.12%)	\$1,015,012 (56.99%)	\$148,500 (8.34%)	\$1,781,180
OPEN MARKET	\$0	\$0	\$0	\$0	\$0
TOTAL	\$383,970 (21.55%)	\$233,698 (13.12%)	\$1,015,012 (56.99 %)	\$148,500 (8.34%)	\$1,781,180

- In this period, there were 36 Equitable Distribution Program (EDP) projects approved for award totaling \$9,397,380.

Contract Number	Contract Title	Original Contract Value	Goal	Start Date	End Date	Contract Type
E19-DTPW-05	Design Services for SW 127th Ave From SW 136th St to SW 128th St	\$383,970.13	Tier 3 Set Aside100%	5/1/2021	5/1/2024	Engineering
E18-SEA-04 (A)	Civil Infrastructure Engineering Services	\$3,300,000.00	18% AE	5/1/2021	5/1/2026	Engineering
E18-SEA-04 (B)	Civil Infrastructure Engineering Services	\$3,300,000.00	18% AE	5/1/2021	5/1/2026	Engineering
EDP-AV-202169	Hazardous Material (Asbestos, Mold, Indoor Air Quality Assessment, and Abatement)	\$500,000.00	0.00%	4/13/2021	4/13/2026	EDP
EDP-AV-AB003B-1	MIA 874635 Bridge Rehabilitation	\$400,000.00	0.00%	3/18/2021	3/18/2026	EDP
EDP-AV-AC013A	MIA Universal Adult Changing Tables at Unisex Restrooms DC29134 and J2768	\$100,000.00	0.00%	3/18/2021	3/18/2026	EDP
EDP-AV-AC033A	MIA Concourse F Room # F1735 - Wall Emergency Repair	\$100,000.00	0.00%	4/29/2021	4/29/2026	EDP
EDP-AV-Y129A	MIA Low-E APM Station Door Replacement	\$200,000.00	0.00%	4/21/2021	4/21/2026	EDP
EDP-CR-NRJ72048	Update exiting Boundary Surveys for New Replacement Jail SU-1 and SU-2.	\$65,205.30	0.00%	3/2/2021	3/2/2026	EDP
EDP-FR-34-PPT	Fire Station Pin Pile Testing	\$2,848.92	0.00%	4/27/2021	4/27/2026	EDP
EDP-FR-GEOT-M	Fire Station Geotechnical & Materials Testing	\$300,000.00	0.00%	3/17/2021	3/17/2026	EDP
EDP-FR-M-ARCH2	MDFR MULTIPLE ARCH SERVICES-2	\$400,000.00	0.00%	3/10/2021	3/10/2026	EDP
EDP-ID-W21SE01	Multiple Structural and Civil Engineering Services II	\$400,000.00	0.00%	3/30/2021	3/30/2026	EDP
EDP-LB-INT	Interior Designer for Multiple Libraries Sites	\$200,000.00	0.00%	4/9/2021	4/9/2026	EDP
EDP-MT-20200301	Culvert Replacement At C-100 Canal & SW 134 AVE	\$10,720.00	0.00%	4/19/2021	4/19/2026	EDP
EDP-MT-20210010	Bear Cut bridge 874544 Substructure Rehabilitation Design over Biscayne Bay/Bear Cut	\$353,000.00	0.00%	3/10/2021	3/10/2026	EDP
EDP-MT-20210017	COUNTYWIDE TRAFFIC DATA COLLECTION 2021 A	\$150,000.00	0.00%	3/9/2021	3/9/2026	EDP
EDP-MT-20210018	COUNTYWIDE TRAFFIC DATA COLLECTION 2021 B	\$150,000.00	0.00%	3/1/2021	3/1/2026	EDP
EDP-MT-20210060	SW 87 Avenue Bridge over Canal C-100	\$290,000.00	0.00%	4/28/2021	4/28/2026	EDP
EDP-PD-2021GEO	Geotechnical Services for MDPD Multiple Projects/Locations.	\$300,000.00	0.00%	4/19/2021	4/19/2026	EDP
EDP-PD-2021SURV	MDPD Land Surveying Consulting Services for Multiple Locations	\$250,000.00	0.00%	4/27/2021	4/27/2026	EDP
EDP-PE-DE-55WM	Consulting Services of Professional Land Surveyor	\$500,000.00	0.00%	3/16/2021	3/16/2026	EDP
EDP-PE-DE-58WM	Construction Inspection Services	\$500,000.00	0.00%	4/27/2021	4/27/2026	EDP
EDP-PE-DE-59WM	Bill Sadowski Park Stockpile of Soil Material Testing	\$7,600.00	0.00%	3/25/2021	3/25/2026	EDP
EDP-PE-DE-61WM	Surveying and Mapping-Variou Sites	\$500,000.00	0.00%	4/30/2021	4/30/2026	EDP
EDP-PE-DE-62WM	Surveying and Mapping-Variou Sites	\$500,000.00	0.00%	4/30/2021	4/30/2026	EDP
EDP-PR-4220031A	Rickenbacker Causeway Bond Engineering Services	\$100,000.00	0.00%	3/15/2021	3/15/2026	EDP
EDP-PR-4220031B	Causeway Unsolicited Proposal	\$500,000.00	0.00%	4/22/2021	4/22/2026	EDP
EDP-PR-4932010A	Lago Mar Park - Parking, Site and ADA Improvements	\$100,000.00	0.00%	3/3/2021	3/3/2026	EDP
EDP-SP-2020-007	Mooring Analysis and Sea Level Rise Study	\$500,000.00	0.00%	4/5/2021	4/5/2026	EDP
EDP-SP-202110.1	PortMiami Shorepower Pilot Study	\$250,000.00	0.00%	3/23/2021	3/23/2026	EDP
EDP-SP-M19-13.1	BOND ENGINEERING SERVICES	\$100,000.00	0.00%	4/8/2021	4/8/2026	EDP
EDP-SW-18033-21	ROOF REPAIRS FOR SOUTH DADE LANDFILL TRANSFER STATION	\$400,000.00	0.00%	4/6/2021	4/6/2026	EDP
EDP-SW-18049-21	NEW SEWER CONNECTION AND ABANDONMENT OF SEPTIC TANK AT EUREKA DRIVE AND WEST PERRINE TRC's.	\$100,000.00	0.00%	3/22/2021	3/22/2026	EDP
EDP-SW-18130-21	COMPRESSED NATURAL GAS FUELING STATION DESIGN CRITERIA	\$30,000.00	0.00%	4/16/2021	4/16/2026	EDP
EDP-WS-370-R	NT-2B: NDWWTP Site Preparation and Stormwater Master Plan	\$500,000.00	0.00%	3/8/2021	3/8/2026	EDP
EDP-WS-372	Miscellaneous Roofs - Testing and Consulting Services	\$50,100.00	0.00%	4/20/2021	4/20/2026	EDP
EDP-WS-S-373	Revenue Enhancement Project Support Services	\$500,000.00	0.00%	4/29/2021	4/29/2026	EDP
EDP-WS-SR-371	Soil, Foundations and Material Testing Services - Joint Participation Agreement FDOT	\$87,906.00	0.00%	3/30/2021	3/30/2026	EDP

\$ 16,381,350.35

Assigned Department	Vendor Type	Sub Goals-AE	Business Name	Current Certification	Vendor ID	FEIN
Transportation and Public Works	Prime		Goal Associates, Inc	DBE, SBE-AE, SBE-GS	20373345	464649215
	Subcontractor	28%	A,D,A, Engineering, Inc	DBE, SBE-AE, SBE-Con	20074127	592064498
	Subcontractor	3%	Geosol, Inc	DBE, SBE-AE, SBE-GS	20098014	650997886
	Subcontractor	2%	Richard Garcia & Associates, Inc	SBE-AE	20098026	383674385
Seaport	Prime		WSP USA, Inc	N/A	20930368	541499986
	Subcontractor	18%	Civil Works, Inc	DBE, SBE-AE, SBE-GS	20097745	650673629
Seaport	Prime		EAC Consulting, Inc	N/A	20074526	650519739
	Subcontractor	2.50%	Basulto & Associates, Inc	DBE, SBE-AE, SBE-GS	20098535	650437722
	Subcontractor	2.50%	Botas Engineering, Inc	DBE, SBE-AE, SBE-GS	20097815	650670569
	Subcontractor	2.00%	E Sciences, Incorporated	N/A	20100009	593667002
	Subcontractor	2.50%	GCES Engineering Services, LLC	DBE, SBE-AE, SBE-GS	20234507	461012695
	Subcontractor	1.50%	HR Engineering Services, Inc	DBE, SBE-AE, SBE-GS	20098000	650849633
	Subcontractor	7.00%	J. Bonfill & Associates, Inc	DBE, SBE-AE, SBE-GS	20097861	650133546
	Subcontractor	2.50%	TWR Engineers, Inc	DBE, SBE-AE, SBE-GS	20125599	650993089
Aviation	Prime		PROFESSIONAL SERVICE INDUSTRIES. INC	N/A	20018317	370962090
Aviation	Prime		A & P Consulting Transportation Engineers, Corp.	.	20098020	650770583
Aviation	Prime		CBRE Heery, Inc.	N/A	20221212	580827945
Aviation	Prime		RS&H, Inc.	N/A	20090536	592986466
Aviation	Prime		M.C. HARRY & ASSOCIATES INC	ACDBE, DBE, SBE-GS	20428198	592281430
Corrections & Rehabilitation	Prime		HADONNE CORP.	LDB, SBE-AE, SBE-GS	20098315	651089850
Fire Department	Prime		BLASCOM ENGINEERING, INC.	DBE, SBE-GS, SBE-AE	20373310	461661962
Fire Department	Prime		Nutting Engineers of Florida, Inc.	N/A	20425385	591159182
Fire Department	Prime		NAYA ARCHITECTS, INC.	SBE-GS, SBE-AE	20502599	464500150
Internal Services	Prime		C.A.P. Engineering, Inc.	N/A	20207597	204590441
Libraries	Prime		MC Designers, Inc.	SBE-GS	20371079	650250342
Transportation and Public Works	Prime		G.M. Selby, Inc.	SBE-AE	20370758	611511533
Transportation and Public Works	Prime		Hanson Professional Services Inc.	N/A	20064268	370844717
Transportation and Public Works	Prime		CTS Engineering, Inc.	DBE	20125643	271089334
Transportation and Public Works	Prime		CALTRAN Engineering Group, Inc.	N/A	20157103	274564005
Transportation and Public Works	Prime		R.J. Behar & Company, Inc.	DBE, SBE-AE	20098106	650954070
Miami-Dade Police Department	Prime		WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC.	N/A	20080425	911641772
Miami-Dade Police Department	Prime		E.R. Brownell & Associates, Inc.	DBE, SBE-GS, SBE-AE	20125684	591219981
Regulatory and Economic Resources	Prime		LEITER, PEREZ & ASSOCIATES, INC.	SBE-GS, SBE-AE	20520821	592746730
Regulatory and Economic Resources	Prime		K.M. ENGINEERING CONSULTANTS, INC.	SBE-GS, SBE-AE	20370864	260125061
Regulatory and Economic Resources	Prime		CTI-CONSTRUCTION TESTING & INSPECTION, INC.	N/A	20520857	651094124
Regulatory and Economic Resources	Prime		J. Bonfill & Associates, Inc.	DBE, SBE-AE, SBE-GS	20097861	650133546
Regulatory and Economic Resources	Prime		F.R. Aleman & Associates, Inc.	DBE	20074547	592751524
Parks, Recreation and Open Spaces	Prime		HNTB Corporation	N/A	20006847	431623092
Parks, Recreation and Open Spaces	Prime		RS&H, Inc.	N/A	20090536	592986466
Parks, Recreation and Open Spaces	Prime		NC-Office Corp.	N/A	20371104	593800149
	Subcontractor		3FM Engineering, Inc.	LDB, SBE-AE, SBE-GS	20523497	464436733
	Subcontractor		Eastern Engineering Group Company	DBE, SBE-AE, SBE-GS	20102125	611492162
Seaport	Prime		AECOM Technical Services, Inc.	N/A	20032017	952661922
Seaport	Prime		MOFFATT & NICHOL, INC.	N/A	20188430	951951343
Seaport	Prime		Arcadis U.S., Inc.	N/A	20006850	570373224
Solid Waste Management	Prime		Raymond Engineering-Georgia, Inc.	DBE	20370362	770659333
Solid Waste Management	Prime		Barnes, Ferland and Associates, Inc	DBE, SBE-AE, SBE-GS	20074206	593237612
Solid Waste Management	Prime		Stantec Consulting Services Inc.	N/A	20011334	112167170
Water & Sewer	Prime		Apex Companies, LLC	N/A	20186519	521562320
Water & Sewer	Prime		PROFESSIONAL SERVICE INDUSTRIES. INC	N/A	20018317	370962090
Water & Sewer	Prime		Jacobs Engineering Group Inc	N/A	20006979	954081636
Water & Sewer	Prime		Terracon Consultants, Inc.	N/A	20052084	421249917

Utilization Type	Ethnicity	Gender	Compliance Contact	Email	Phone	Fax	Address1	City	State	Zip
Prime Contractor	Black American	Male	Godfrey Lamptey	godfrey.lamptey@goalassociates.com	786-543-2037		14750 NW 77th Court, Suite 320	Miami Lakes	FL	33016
Subcontractor/Subconsultant	Hispanic American	Female	Ivette Argudin	iargudin@adaeng.net	305-514-0823		8550 NW 33rd St, Suite 202	Doral	FL	33122
Subcontractor/Subconsultant	Hispanic American	Male	Oraico Riccobono	geosolusa@bellsouth.net	305-828-4367		5795-A NW 151st Street	Miami Lakes	FL	33014
Subcontractor/Subconsultant	Hispanic American	Male	Richard Garcia	rgarcia@rgatrafic.com	305-595-7505		8065 NW 98th Street	Hialeah Gardens	FL	33016
Prime Contractor	N/A	N/A	Ronald Colas	Ronald.Colas@wsp.com	816-702-4300		7650 Corporate Center Drive Suite 300	Miami	FL	33126
Subcontractor/Subconsultant	Caucasian	Female	Linda Bell	cwi@civilworks.com	305-591-4323		8491 NW 17st, Suite 108	Doral	FL	33126
Prime Contractor	Black American	Male	Enrique Crooks	ea@eaconsult.com	407-420-4755		5959 Blue Lagoon Dr, Suite 410	Miami	FL	33126
Subcontractor/Subconsultant	Hispanic American	Male	Rene Basulto	rbasulto@basulto.com	305-698-3988		14160 Palmetto Frontage Road Suite 22	Miami Lakes	FL	33016
Subcontractor/Subconsultant	Hispanic American	Female	Patricia Botas	p_botas@botasengineering.com	305-418-9111		8935 NW 35 Lane, Suite 202	Doral	FL	33172
Subcontractor/Subconsultant	Caucasian	Male	Laura Nunez	lnunez@esciencesinc.com	407-481-9006		34 East Pine Street	Orlando	FL	32801
Subcontractor/Subconsultant	Hispanic American	Male	Alejandro Montenegro	alexm@goes-usa.com	305-964-0669		10860 NW 138th St, unit 4	Hialeah	FL	33018
Subcontractor/Subconsultant	Hispanic American	Male	Hernando Ramos	hramos@hrescorp.com	305-888-8880		7815 NW 72nd Ave	MEDLEY	FL	33166
Subcontractor/Subconsultant	Hispanic American	Female	JACQUELINE BONFILL GEE	jackie@jbonfill.com	305-598-8383		7100 SW 99th Avenue, Suite 104	Miami	FL	33173
Subcontractor/Subconsultant	Asian-Pacific American	Male	Bui Wei	mirta@twrengineers.com	305-670-0820		12915 SW 132st, Suite 1	Miami	FL	33186
Prime Contractor	Caucasian	Male	Juan Villegas	shelly.antley@intertek.com	7132242047		7950 NW 64th Street	Miami	FL	33166
Prime Contractor	Hispanic American	Male	Antonio Acosta	CMGIL@APCTE.COM	3055927283	3055931594	8935 NW 35 Lane	Doral	FL	33172
Prime Contractor	Caucasian	Male	Daniel Diez	amy.trenski@cbre.com	2024638200		7650 Corporate Center Drive	Miami	FL	33126
Prime Contractor	Caucasian	Male	Cathy Scott	donald.glenn@rsandh.com	7139144455	7139140155	6303 Blue Lagoon Drive	Miami	FL	33126
Prime Contractor	Black American	Male	Craig Aquart	caquart@mccharry.com	7862807896	3054469805	2780 SW Douglas Road, Suite	Miami	FL	33133
Prime Contractor	Hispanic American	Male	Abraham Hadad, PSM	ahadad@hadadne.com	3052661188	3052076845	1985 NW 88th Ct	Doral	FL	33172
Prime Contractor	Hispanic American	Male	Julio De Blas	jdb@blascomusa.com	3054142009	3054142009	9805 NW 80th Avenue	Hialeah Gardens	FL	33016
Prime Contractor	Caucasian	Male	Richard Wohlfarth	connieg@nemail.com	3055573083		2051 NW 112th Avenue, Suite	Miami	FL	33172
Prime Contractor	Hispanic American	Male	Luis Naya	naya@nayaarchitects.com	3052657177	3052628435	2100 Ponce De Leon	Coral Gables	FL	33134
Prime Contractor	Hispanic American	Male	Jennifer Mellies	cap@capfla.com	3054481711	3054481712	343 Almeria Avenue	Coral Gables	FL	33134
Prime Contractor	Hispanic American	Female	Miriam Collada-Myers	mcde5177@gmail.com	3052255177		3651 SW 139TH CT	Miami	FL	33175
Prime Contractor	Hispanic American	Female	MARINA ZADIKOFF ATTAR	mzadikoff@gmselby.com	3056665775	3056665188	7408 SW 48 St.	Miami	FL	33155
Prime Contractor			Nicola Arnoux	dhirlinger@hanson-inc.com	2177882450	2177882503	6303 Blue Lagoon Drive	Miami	FL	33126
Prime Contractor	Asian-Pacific American	Male	SHENG YANG	syang@ctseinc.com	9546371600	9549083814	8095 NW 12th Street	Doral	FL	33126
Prime Contractor	Hispanic American	Female	JUAN S CALDERON	ccalderon@caltrngroup.com	7864567700	7865130711	790 NW 107 Avenue	Miami	FL	33172
Prime Contractor	Hispanic American	Male	Robert Behar	bbeharr@rjbehar.com	9546807771	9546807781	6861 SW 196th Avenue	Pembroke Pines	FL	33332
Prime Contractor	Caucasian	Male	Staci Sturgeon	jessica.harding@woodplc.com	7736938030	7736938039	5845 N.W. 156 STREET	MIAMI LAKES	FL	33139
Prime Contractor	Hispanic American	Male	ANGEL LOPEZ	jdavila@erbrownell.com	3058603866	3058603870	4957 SW 74TH CT	MIAMI	FL	33155
Prime Contractor	Caucasian	Male	Geoffrey Leiter	geoffrey@leiterperez.com	3056525133	3056520411	520 NW 165th Street Road	Miami	FL	33169
Prime Contractor	Caucasian	Male	Kouroche Mohandes	kouroche@kmeccinc.com	3057927117	3050000000	201 178 th Drive	Sunny Isles Beach	FL	33160
Prime Contractor			Jorge Herrera	mariaj@ctlabs.net	9548356000	9548356060	509 Sawgrass Corporate Parkway	Sunrise	FL	33325
Prime Contractor	Hispanic American	Female	JACQUELINE BONFILL GEE	jackie@jbonfill.com	3055988383		7100 SW 99th Avenue,	Miami	FL	33173
Prime Contractor	Hispanic American	Female	Yvette Aleman	marketing@fr-aleman.com	3055918777	3055998749	10305 NW 41 Street	Miami	FL	33178
Prime Contractor	Caucasian	Male	Albert Hernandez	pmosher@hntb.com	8164721201	8164724060	161 Northwest 6th Street	Miami	FL	33136
Prime Contractor	Caucasian	Male	CATHY SCOTT	donald.glenn@rsandh.com	7139144455	7139140155	6303 Blue Lagoon Drive	Miami	FL	33126
Prime Contractor	Hispanic American	Female	Elizabeth Cardona	ec@nc-office.com	3053770082	3053770082	111 E Flagler St	Miami	FL	33131
Subcontractor/Subconsultant	Hispanic American	Male	Felix Mendez	fmendez@3fengineering.com	3057671120		1600 Ponce de Leon	Coral Gables	FL	33134
Subcontractor/Subconsultant	Hispanic American	Female	Raissa R. Lopez	RAISSA@EASTERNEG.COM	3055998133	3055998076	3401 NW 82nd Ave	Miami	FL	33122
Prime Contractor	Caucasian	Male	Pedro Hernandez	dennis.dietrich@aecom.com	6177231700	8053883577	2 Alhambra Plaza	Coral Gables	FL	33134
Prime Contractor	Caucasian	Male	Timothy Blankenship	cwebb@moffatnichol.com	6192206050	6192206055	2937 SW 27th Avenue	Miami	FL	33133
Prime Contractor	Caucasian	Male	Leah Richter	ashish.bagga@arcadis.com	7139534800	7139774620	1000 NW 57th Court	Miami	FL	33126
Prime Contractor	Hispanic American	Male	Oswaldo Ojito	kim.johnson@raymondllc.com	7704839592	7704838082	13501 SW 136 CT	Miami	FL	33186
Prime Contractor	Black American	Male	Patrick Barnes	pbarnes@bfaenvironmental.com	4078968608	4078961822	1230 Hillcrest Street	Orlando	FL	32803
Prime Contractor	Caucasian	Female	Ramon Castella	Robert.Cartwright@stantec.com	5184524358		901 Ponce De Leon Blvd	Coral Gables	FL	33134
Prime Contractor	Caucasian	Male	Janet Peterson	scott.pieratt@apexcos.com	7194237130	7195428508	8175 NW 12th Street	Miami	FL	33126
Prime Contractor	Caucasian	Male	Juan Villegas	shelly.antley@intertek.com	7132242047		7950 NW 64th Street	Miami	FL	33166
Prime Contractor	Caucasian	Male	Alberto M. Lazaro	Steve.Clarke@jacobs.com	2817218500		3150 SW 38th Avenue	Miami	FL	33146
Prime Contractor	Caucasian	Female	Hugo E. Soto	tim.abrams@terracon.com	2146301010	2146307070	16200 NW 59th Ave, Suite 106	Miami Lakes	FL	33301

SBE Business Outreach and Education

- October 1, 2020 to December 31, 2020
- January 1, 2021 to February 28, 2021
 - March 1, 2021 to April 30, 2021

Internal Services Department
Small Business Development (SBD)
Small Business Enterprise – Architect & Engineers
Business Outreach and Education Section
October 1, 2020 to December 31, 2020

		Total for Period	YTD Total
Activity	Assistance Provided to Small Business Enterprise- Architecture & Engineering Program		
1	Certification Assistance	13	13
2	Needs Assessment Meetings (NAMS)	1	1
3	Technical Assistance	29	29
4	Payment Issues	1	1
4.1	Payment Issues Related Dollars	\$44,944	\$44,944
5	Prompt Payment Issues	0	0
5.1	Prompt Payment Related Dollars	0	0
6	Contract Issues (Non-dollar related)	0	0
7	Contact with SBE-Architecture & Engineering Firms (emails highlighting contract opportunities)	972	972

		Total for Period	YTD Total
Activity	Training, Education and Outreach Activities		
1	Small Business Development (sponsored) Workshops and Forums	1	1
1.1	Number of Attendants	10	10
2	Partnership Workshops & Forums	1	1
2.1	Number of Firms (with whom contact was made)	21	21
Activity	Technical Training & Development Workshops		
3	None	0	0
3.1	n/a		

Internal Services Department
Small Business Development (SBD)
Small Business Enterprise – Architect & Engineers
Business Outreach and Education Section
January 1, 2021 to February 28, 2021

		Total for Period	YTD Total
Activity	Assistance Provided to Small Business Enterprise- Architecture & Engineering Program		
1	Certification Assistance	17	30
2	Needs Assessment Meetings (NAMS)	2	3
3	Technical Assistance	30	59
4	Payment Issues	0	1
4.1	Payment Issues Related Dollars	0	\$44,944
5	Prompt Payment Issues	0	0
5.1	Prompt Payment Related Dollars	0	0
6	Contract Issues (Non-dollar related)	1	1
7	Contact with SBE-Architecture & Engineering Firms (emails highlighting contract opportunities)	1313	2,285

		Total for Period	YTD Total
Activity	Training, Education and Outreach Activities		
1	Small Business Development (sponsored) Workshops and Forums	1	2
1.1	Number of Attendants	13	23
2	Partnership Workshops & Forums	1	2
2.1	Number of Firms (with whom contact was made)	15	36
Activity	Technical Training & Development Workshops		
3	None	0	0
3.1	n/a		

Internal Services Department
Small Business Development (SBD)
Small Business Enterprise – Architect & Engineers
Business Outreach and Education Section
March 1, 2021 to April 30, 2021

		Total for Period	YTD Total
Activity	Assistance Provided to Small Business Enterprise- Architecture & Engineering Program		
1	Certification Assistance	18	48
2	Needs Assessment Meetings (NAMS)	3	6
3	Technical Assistance	28	87
4	Payment Issues	2	3
4.1	Payment Issues Related Dollars	\$107,134	\$152,078
5	Prompt Payment Issues	0	0
5.1	Prompt Payment Related Dollars	0	0
6	Contract Issues (Non-dollar related)	0	1
7	Contact with SBE-Architecture & Engineering Firms (emails highlighting contract opportunities)	1,383	3,668

		Total for Period	YTD Total
Activity	Training, Education and Outreach Activities		
1	Small Business Development (sponsored) Workshops and Forums	1	3
1.1	Number of Attendants	20	43
2	Partnership Workshops & Forums	4	6
2.1	Number of Firms (with whom contact was made)	39	75
Activity	Technical Training & Development Workshops		
3	None	0	0
3.1	n/a		

March 31, 2021 Meeting Minutes

Miami-Dade County
Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting
March 31, 2021 Meeting Minutes

Start: 10:37 AM
 Stop: 11:50 AM

Appointed: 7
 Quorum: 4

(E)=Excused (U) = Unexcused

Members Present (4)	Members Absent (3)
Juan A Crespi (Chairman)	Renee Wilby
Ivette O. Argudin	Jevaan Lewis
Brett Moss	Deborah Swain
Berrin Tansel	

I. Welcome/Introductions:

- i. Chairman Juan Crespi brought the Architecture and Engineering (A&E) Advisory Board meeting to order at 10:37 AM. Advisory Board members, SBD staff, and online participants introduced themselves.

II. SBD Section Reports

a) SBE-A&E Certification Report – Laurie Johnson (SBD Section Chief)

Ms. Johnson presented the Certification Report for the period of December 1 – March 1, 2021. There was a total of 253 certified firms. During this period 44 firms were newly certified, 111 firms renewed their annual certification, and 98 firms recertified their 3-year recertification.

Chairman Crespi inquired about the identity of the one graduated firm. Ms. Johnson will report back with the requested name.

b) SBE-A&E Utilization Report– Rossi Siewnarine SBD (SBD Section Chief)

Rossi Siewnarine presented the SBE-A&E Utilization Report for the period of December 1 - March 1, 2021. During this period, there were 69 projects approved for award. Three (3) projects had SBE – A&E measures of 13.9 million.

Rossi Siewnarine (SBD Section Chief) informed the board members that there were 21 SBE's within the EDP as requested by Ms. Argudin in the last meeting. In the next meeting on May 26,2021, Mr. Siewnarine will provide the requested report for the set aside contracts in the last 5-year period.

Ms. Argudin inquired about the funding source that was missing for the 2 A&E contracts that had no measures reported. Staff advised that Federal funding in this case had no measures. Ms. Argudin also expressed concerns about the time elapsed from advertised time of a project and the actual start date of projects. She would like to see if there is a way to reduce the amount of time elapsed in order to help firms begin work as soon as possible. Chairman Crespi would like to add the point to the list of issues that are affecting the department. Ms. Johnson added that the appropriate unit to address the concerns would be Pablo Valin within the A&E Unit.

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Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting
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Mr. Valin explained the process of approval that is required before work orders are received and notice to proceed is issued.

c) SBE-A&E Business Outreach and Education Report – Lawanda Wright-Robinson (SBD Section Chief)

Jacob Mills (SBD) presented the SBE-A&E Business Outreach and Education Report for Lawanda Wight-Robinson (SBD Section Chief) for the period of January 1, 2021 – February 28, 2021. He reported the total assistance provided for the allotted period and year to date (YTD) totals were incorrect and will be updated for the next meeting. Ms. Tansel inquired if workshops were held via zoom, Mr. Mills confirmed that they are.

III. Old Business

a. Approval of January 27, 2021 Meeting Minutes

- i. Board member Ivette Argudin made a motion to approve the meeting minutes. The motion was seconded by board member Berrin Tansel. The motion passed (Approved).

IV. New Business

a. Chairman Juan Crespi meeting recap with Gary T. Hartfield (SBD Director)

- i. Chairman Crespi stated that Director Hartfield suggested to have a separate meeting dedicated solely to address issues that small businesses are facing that are slowing their overall growth.
- ii. Mr. Hartfield and Mr. Crespi would like to invite the Architectural Engineering board members to the proposed meeting and analyze the industry's needs.
- iii. Chairman Crespi would like to work on scheduling the next meeting with Mr. Hartfield.

b. Discuss A&E Webinar Participation

- i. Board Member Berrin Tansel wanted to clarify if workshops were via zoom or not. Mr. Mills confirmed that there will continue to be webinars until the pandemic is under control further.

c. Small Business Enterprise Concerns with ongoing contracts

- i. Chairman Crespi spoke about the changes that causes hardships for SBE's and about what is working for the SBE's.
- ii. Chairman Crespi explained what it takes for a small business to succeed and added that many businesses are unaware of their overhead and should be informed to ensure that they do not have a loss of money.
- iii. Chairman Crespi suggested that the EDP be limited to local small businesses to increase workload going to architects.

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Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting
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d. Request for future agenda items

- i. Ms. Argudin would like to see if there is a way to reduce the time elapsed from the advertisement period of a project to the time work is received.
- ii. Chairman Crespi would like to begin developing a plan to work on limiting the EDP to local small businesses.
- iii. Develop a way to separate architects and engineer small business participation and to separate civil engineering from the remaining engineering.
- iv. Continue to work on specific plans to improve the volume of work that small businesses receive to allow them to grow and graduate the SBD certified firm program.
- v. Mr. Crespi would like staff to provide him with a list of participants who are listening in to zoom Advisory meetings to see if participation levels have increased.

V. Future agenda Items

- i. Laurie will report back with the requested name of the one graduated firm.
- ii. Rossi should get the requested a report on the number of set aside contracts over the last 5-years for the next meeting.
- iii. Work on scheduling next meeting with Director Hartfield.

VI. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3)

- No speakers.

VII. Adjournment

- Board member Ivette Argudin made a motion to adjourn. The motion was seconded by board member Brett Moss. The motion passed (Approved). Meeting adjourned at 11:50 am.