

**SMALL BUSINESS ENTERPRISE
ARCHITECTURE AND ENGINEERING
ADVISORY BOARD MEETING**

January 26, 2022

**Miami-Dade County
Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting**
Wednesday, January 26, 2022
10:30 a.m. to 12:00 p.m. - Virtual Meeting -Zoom
URL: <https://miamidade.live/SBE-AEAdvisoryBoard>
Webinar ID: 958 1106 2618

AGENDA

- I. Welcome/Introductions (15 min)**
- II. SBD Section Reports (20 min)**
 - a. SBE-A&E Certification Report – Jeanise Cummings-Labossiere (SBD Section Chief)
 - b. SBE-A&E Utilization Report– Rossi Siewnarine (SBD Section Chief)
 - c. SBE-A&E Business Outreach and Education Report – Lawanda Wright-Robinson (SBD Section Chief)
- III. Old Business (10 min)**
 - a. Approval of November 17, 2021, Meeting Minutes
- IV. New Business (25 min)**
 - a. A&E Taskforce Update – ISD/Strategic Procurement Division - Pablo Valin
 - b. Discussion
 - Discuss a plan to improve the volume of work that small businesses receive to allow them to grow and graduate.
 - Develop a method to separate Architecture and Engineering small business's participation and to separate civil engineering from the remaining engineering.
- V. Future agenda Items (10 min)**
- VI. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3) (5 min)**
- VII. Adjournment (5 min)**

NEXT BOARD MEETING: March 30, 2022

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SBE A&E Certification Report

Certification Type: SBE-A&E
PERIOD: November 1, 2021 to December 31, 2021

				Total Amount	African American	Caucasian	Hispanic	Asian	Native American	Other
	Total Certified SBE-A&E as of 12/31/21			239	20	39	166	9	0	5
		New	1 year Renewal	3 year Recert						
1	Approved Applications (New, Annual Renewal, Recertification)	47	78	114	239					
2	Graduated				0					
3	Denied				0					

Female	Male	Total Amount
54	185	239

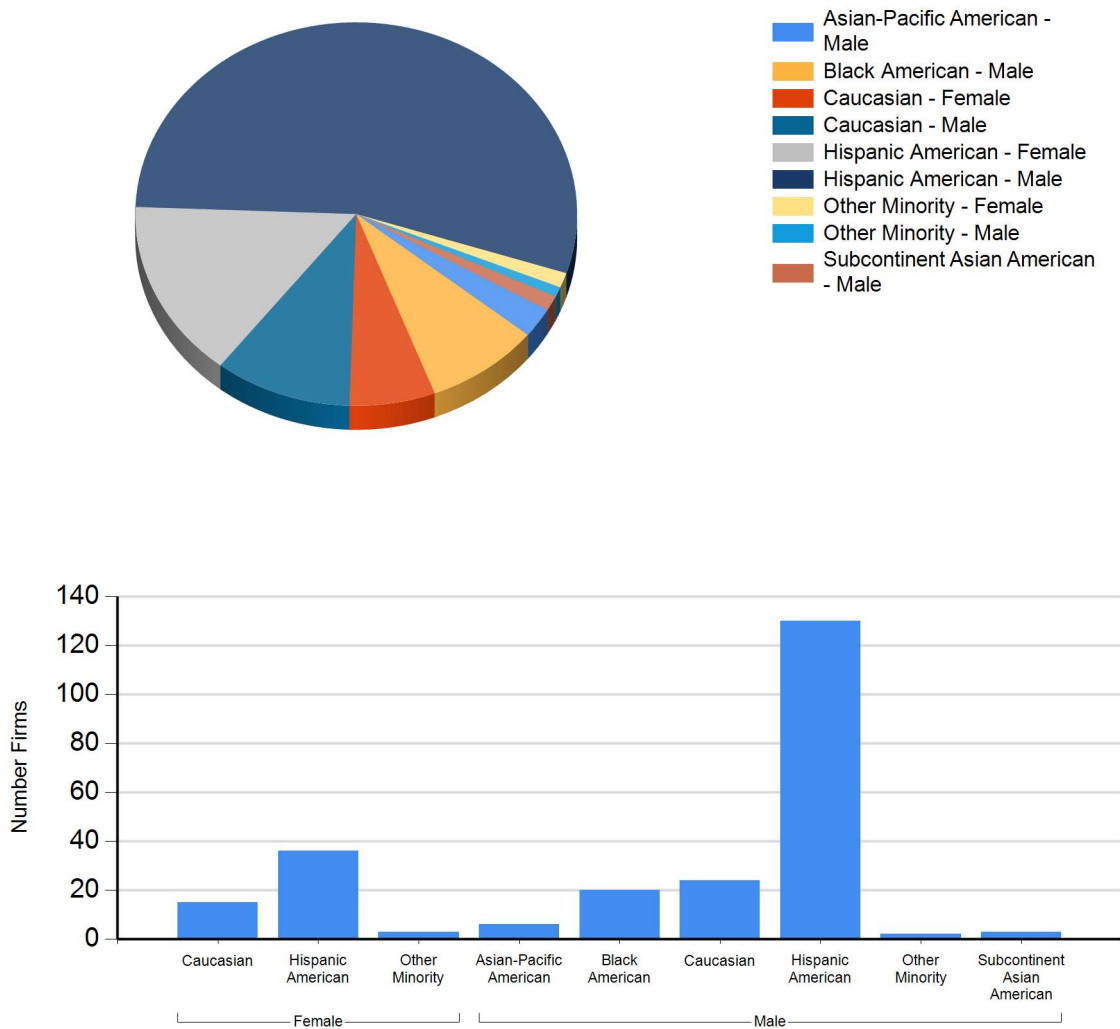
***This is a race and gender neutral program.
This report is for informational purposes only.***

Certified Directory - Ethnicity & Gender Summary

Ethnicity & Gender Summary

Ethnicity	Gender	Number Firms	Percent of Total
Asian-Pacific American	Male	6	2.51%
Black American	Male	20	8.37%
Caucasian	Female	15	6.28%
Caucasian	Male	24	10.04%
Hispanic American	Female	36	15.06%
Hispanic American	Male	130	54.39%
Other Minority	Female	3	1.26%
Other Minority	Male	2	0.84%
Subcontinent Asian American	Male	3	1.26%
Total Firms		239	

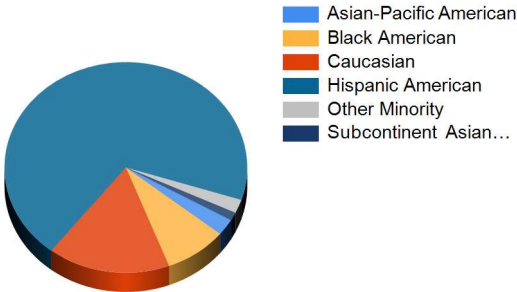
Certified Directory - Ethnicity & Gender Summary



Certified Directory - Ethnicity & Gender Summary

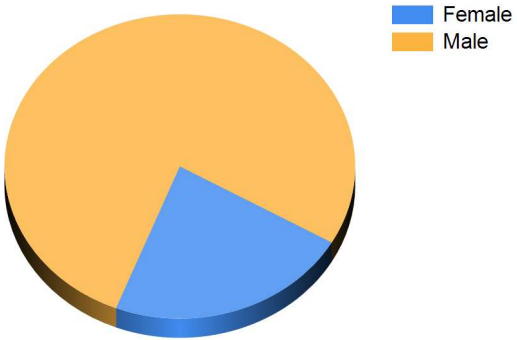
Ethnicity Summary

Ethnicity	Number Firms	Percent of Total
Asian-Pacific American	6	2.51%
Black American	20	8.37%
Caucasian	39	16.32%
Hispanic American	166	69.46%
Other Minority	5	2.09%
Subcontinent Asian American	3	1.26%
Total Firms	239	

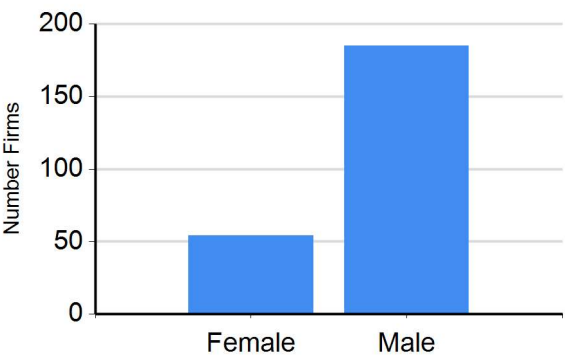
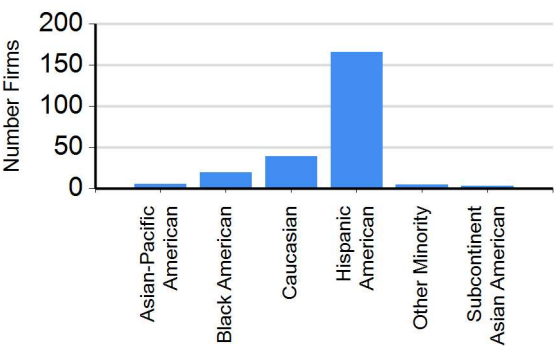


Gender Summary

Gender	Number Firms	Percent of Total
Female	54	22.59%
Male	185	77.41%
Total Firms	239	



Certified Directory - Ethnicity & Gender Summary



SBE A&E Utilization Report

Miami-Dade County Small Business Enterprise (SBE) Architectural & Engineering Program

CONTRACTS AWARDED									
Reporting Period: 11/1/21 to 12/31/21									
Contract Type	SBE GOALS/MEASURES			NO SBE GOALS/MEASURES			TOTAL (SBE + NO SBE GOALS/MEASURES)		
	SBE	NON-SBE	TOTAL	SBE	NON-SBE	TOTAL	SBE	NON-SBE	TOTAL
1. Architectural			-				-		0%
2. Design	1,823,789	11,203,361	13,027,150	86%		13,027,150	75%	1,823,789	86%
3. EDP			-				0%		0%
4. Engineering	1,100,000	3,300,000	4,400,000	75%		4,400,000	25%	1,100,000	75%
TOTAL	2,923,789	14,503,361	17,427,150	83%	-	17,427,150	100%	2,923,789	83%
								14,503,361	83%
								17,427,150	100%

CONTRACTS PAID									
Reporting Period: 11/1/21 to 12/31/21									
Contract Type	SBE GOALS/MEASURES			NO SBE GOALS/MEASURES			TOTAL (SBE + NO SBE GOALS/MEASURES)		
	SBE	NON-SBE	TOTAL	SBE	NON-SBE	TOTAL	SBE	NON-SBE	TOTAL
1. Architectural	54,637	349,775	404,412	86%		404,412	10%	54,637	86%
2. Design			-				0%		0%
3. EDP			-				0%		0%
4. Engineering	581,614	3,014,615	3,596,229	84%		3,596,229	90%	581,614	84%
TOTAL	636,252	3,364,389	4,000,641	84%		4,000,641	100%	636,252	84%
								3,364,389	84%
								4,000,641	100%

CONTRACTS AWARDED DEMOGRAPHICS

Reporting Period: 11/1/21 to 12/31/21													
Ethnicity Type	SBE GOALS/MEASURES				NO SBE GOALS/MEASURES				TOTAL (SBE + NO SBE GOALS/MEASURES)				
	Male	Female	Unknown	TOTAL	Male	Female	Unknown	TOTAL	Male	Female	Unknown	TOTAL	
1. Asian Pacific American	235,000	100%		0%				235,000	100%	-	0%	235,000	1%
2. Black American	1,100,000	100%		0%				1,100,000	100%	-	0%	1,100,000	6%
3. Caucasian	2,979,354	100%		0%				2,979,354	100%	-	0%	2,979,354	17%
4. Hispanic American	830,001	63%		37%	480,788			1,310,789	63%	480,788	37%	1,310,789	8%
5. Native American								-	-	-	-	-	0%
6. Other Minority								-	-	-	-	-	0%
7. Subcontinent Asian American								-	-	-	-	-	0%
8. Unknown		0%		0%				11,802,006	100%			11,802,006	68%
TOTAL	5,144,355	30%		3%	480,788			11,802,006	68%	480,788	3%	11,802,006	100%
								-	0%			5,144,355	30%
								-				17,427,150	100%

CONTRACTS PAID DEMOGRAPHICS

Reporting Period: 11/1/21 to 12/31/21													
Ethnicity Type	SBE GOALS/MEASURES				NO SBE GOALS/MEASURES				TOTAL (SBE + NO SBE GOALS/MEASURES)				
	Male	Female	Unknown	TOTAL	Male	Female	Unknown	TOTAL	Male	Female	Unknown	TOTAL	
1. Asian Pacific American	90,323	100%		0%				90,323	2%			90,323	1%
2. Black American	18,741	35%		65%	34,331			53,072	1%			53,072	3%
3. Caucasian	56,710	11%		89%	444,572			501,281	13%			501,281	15%
4. Hispanic American	1,272,822	69%		31%	581,839			1,854,661	46%			1,854,661	47%
5. Native American								-	0%			-	0%
6. Other Minority	2,975	100%		0%				2,975	0%			2,975	1%
7. Subcontinent Asian American								-	0%			-	0%
8. Unknown		0%		0%				1,498,329	37%			1,498,329	34%
TOTAL	1,441,571	36%		27%	1,060,741			4,000,641	100%			4,000,641	100%
								1,654,270	67%			1,654,270	48%
								137,718	27%			668,953	100%
								668,953	100%			668,953	27%
								-	0%			-	0%
								65,530	3%			65,530	1%
								-	0%			-	0%
								91,259	100%			91,259	1%
								140,874	80%			140,874	3%
								446,802	48%			446,802	15%
								672,551	22%			672,551	47%
								-	0%			-	0%
								-	0%			-	0%
								68,505	100%			68,505	1%
								-	0%			-	0%
								-	0%			-	0%
								2,167,282	100%			2,167,282	34%
								2,167,282	100%			2,167,282	100%
								1,198,460	19%			1,198,460	34%
								3,095,841	48%			3,095,841	100%

NOTES

¹As a result of two landmark cases (Engineering Contractors Association v. Metropolitan Dade County and Hershell Gill Consulting Engineers, Inc. v. Miami-Dade County) Miami-Dade County's three Small Business Enterprise (SBE) programs in Construction, A&E, and Goods and Services are race and gender neutral.

²The capturing of demographic data is based on voluntary information provided and or entered by prime and sub-contractors.

Miami-Dade County Small Business Enterprise (SBE) Architectural & Engineering Program

Contract Type	CONTRACTS AWARDED ANNUAL REPORTING: 2019				CONTRACTS AWARDED ANNUAL REPORTING: 2020				CONTRACTS AWARDED ANNUAL REPORTING: 2021				CONTRACTS AWARDED ANNUAL REPORTING: 2022			
	TOTAL (SBE + NO SBE GOALS/MEASURES)		NON-SBE		TOTAL (SBE + NO SBE GOALS/MEASURES)		NON-SBE		TOTAL (SBE + NO SBE GOALS/MEASURES)		NON-SBE		TOTAL (SBE + NO SBE GOALS/MEASURES)		NON-SBE	
1. Architectural	11,316,456	57%	8,570,957	43%	19,887,412	26%	4,344,455	58%	7,884,663	21%	29,036,513	79%	36,921,175	41%	-	-
2. Design			-	0%	-	0%	-	-	1,823,789	14%	11,203,361	86%	13,027,150	14%	-	-
3. EDP			-	0%	-	0%	-	-	-	-	-	0%	-	0%	-	-
4. Engineering	17,829,196	32%	38,598,861	68%	56,428,058	74%	2,313,927	79%	7,054,597	17%	34,047,347	83%	41,101,944	45%	-	-
TOTAL	29,145,652	38%	47,169,818	62%	76,315,470	100%	5,423,717	29%	13,022,272	71%	18,445,989	100%	74,287,220	82%	-	0%

Contract Type	CONTRACTS PAID ANNUAL REPORTING: 2019				CONTRACTS PAID ANNUAL REPORTING: 2020				CONTRACTS PAID ANNUAL REPORTING: 2021				CONTRACTS PAID ANNUAL REPORTING: 2022			
	TOTAL (SBE + NO SBE GOALS/MEASURES)		NON-SBE		TOTAL (SBE + NO SBE GOALS/MEASURES)		NON-SBE		TOTAL (SBE + NO SBE GOALS/MEASURES)		NON-SBE		TOTAL (SBE + NO SBE GOALS/MEASURES)		NON-SBE	
1. Architectural	10,001,908	55%	8,176,958	45%	18,178,866	14%	7,898,930	54%	2,395,415	42%	3,328,084	58%	5,723,500	8%	-	-
2. Design			-	0%	-	0%	20,145	100%	17,098	14%	104,970	86%	122,068	0%	-	-
3. EDP			-	0%	-	0%	-	-	-	-	-	-	-	0%	-	-
4. Engineering	25,922,659	24%	82,219,633	76%	108,142,292	86%	76,331,820	77%	16,160,112	23%	52,978,874	77%	69,138,986	92%	-	-
TOTAL	35,924,567	28%	90,396,591	72%	126,321,158	100%	84,250,895	74%	18,572,626	25%	56,411,927	75%	74,984,553	100%	-	0%

Ethnicity Type	TOTAL (SBE + NO SBE GOALS/MEASURES)				TOTAL (SBE + NO SBE GOALS/MEASURES)				TOTAL (SBE + NO SBE GOALS/MEASURES)				TOTAL (SBE + NO SBE GOALS/MEASURES)			
	Male	Female	Unknown	TOTAL	Male	Female	Unknown	TOTAL	Male	Female	Unknown	TOTAL	Male	Female	Unknown	TOTAL
1. Asian Pacific American	1,417,834	100%	0%	1,417,834	2%	336,000	100%	336,000	2%	455,000	100%	455,000	0%	-	-	0%
2. Black American	4,018,177	97%	104,248	4,122,424	5%	258,044	100%	258,044	1%	7,656,435	100%	15,210	0%	-	-	8%
3. Caucasian	17,559,493	99%	194,626	17,754,119	23%	3,107,674	100%	3,115,944	17%	37,231,704	82%	8,250,000	0%	-	-	50%
4. Hispanic American	29,165,769	78%	8,042,379	37,208,148	49%	4,654,028	69%	6,739,972	37%	6,076,344	57%	3,564,042	33%	1,075,181	10%	10,715,567
5. Native American				-	0%	-	-	-	0%	-	-	-	0%	-	-	0%
6. Other Minority	146,315	100%	0%	146,315	0%	-	-	-	0%	-	-	-	0%	-	-	0%
7. Subcontinent Asian American				-	0%	-	-	-	0%	-	-	-	0%	-	-	0%
8. Unknown		0%	15,666,629	15,666,629	100%	7,996,030	100%	7,996,030	43%	0%	0%	26,726,353	100%	-	-	29%
TOTAL	52,307,588	69%	8,341,253	60,648,841	21%	8,355,746	45%	18,445,989	100%	51,419,483	56%	11,829,252	31%	-	-	100%

Ethnicity Type	TOTAL (SBE + NO SBE GOALS/MEASURES)				TOTAL (SBE + NO SBE GOALS/MEASURES)				TOTAL (SBE + NO SBE GOALS/MEASURES)				TOTAL (SBE + NO SBE GOALS/MEASURES)			
	Male	Female	Unknown	TOTAL	Male	Female	Unknown	TOTAL	Male	Female	Unknown	TOTAL	Male	Female	Unknown	TOTAL
1. Asian Pacific American	5,003,976	100%	0%	5,003,976	4%	4,070,240	100%	4,070,240	4%	3,238,434	100%	3,238,434	0%	-	-	4%
2. Black American	10,119,159	93%	769,830	10,888,989	7%	6,876,748	91%	7,574,807	7%	4,435,866	91%	4,45,986	0%	-	-	7%
3. Caucasian	31,061,445	72%	12,297,464	43,358,909	34%	31,106,728	78%	40,061,392	35%	15,355,145	74%	5,418,645	26%	37,817	0%	20,811,607
4. Hispanic American	30,597,910	78%	8,750,608	39,348,518	31%	28,928,036	78%	37,081,679	33%	23,301,134	80%	5,712,897	20%	-	-	39%
5. Native American				-	0%	-	-	-	0%	-	-	-	0%	-	-	0%
6. Other Minority	1,455,734	100%	0%	1,455,734	1%	1,279,112	98%	1,299,940	1%	1,355,887	100%	1,355,887	0%	-	-	2%
7. Subcontinent Asian American	114,764	71%	47,414	162,178	0%	9,754	48%	20,234	0%	7,400	100%	7,400	0%	-	-	0%
8. Unknown	8,820	0%	26,065,488	26,074,308	21%	111,900	0%	23,518,515	100%	13,775	0%	15,663,567	100%	-	-	21%
TOTAL	78,361,808	62%	21,865,315	100,227,123	17%	72,382,519	64%	113,738,707	100%	47,696,241	64%	11,584,929	21%	-	-	100%

NOTES

¹As a result of two landmark cases (Engineering Contractors Association v. Metropolitan Dade County and Hershell Gill Consulting Engineers, Inc. v. Miami-Dade County) Miami-Dade County's three Small Business Enterprise (SBE) programs in Construction, A&E, and Goods and Services are race and gender neutral.

²The capturing of demographic data is based on voluntary information provided and or entered by prime and sub-contractors.

SBE Business Outreach and Education

Internal Services Department
Small Business Development (SBD)
Small Business Enterprise – Architect & Engineers
Business Outreach and Education Section
November 1, 2021 to December 31, 2021

		Total for Period	YTD Total
Activity	Assistance Provided to Small Business Enterprise- Architecture & Engineering Program		
1	Certification Assistance	10	10
2	Needs Assessment Meetings (NAMS)	1	1
3	Technical Assistance	26	26
4	Payment Issues	1	1
4.1	Payment Issues Related Dollars	\$31,252	\$31,252
5	Prompt Payment Issues	0	0
5.1	Prompt Payment Related Dollars	0	0
6	Contract Issues (Non-dollar related)	0	0
7	Contact with SBE-Architecture & Engineering Firms (emails highlighting contract opportunities)	332	332

		Total for Period	YTD Total
Activity	Training, Education and Outreach Activities		
1	Small Business Development (sponsored) Workshops and Forums	1	1
1.1	Number of Attendants	8	8
2	Partnership Workshops & Forums	2	2
2.1	Number of Firms (with whom contact was made)	23	23
Activity	Technical Training & Development Workshops		
3	None		
3.1	n/a		

November 17, 2021, Meeting Minutes

Miami-Dade County
Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting
November 17, 2021 Meeting Minutes

Start: 11:30 AM

Stop: 1:10 PM

Appointed: 6

Quorum: 4

(E)=Excused (U) = Unexcused

Members Present (5)	Members Absent (1)
Juan A. Crespi (Chairman)	Renee Webley (E)
Ivette O. Argudin	
Brett Moss	
Deborah Swain	
Berrin Tansel	

I. Welcome/Introductions:

- i. Chairman Juan A. Crespi called the Architecture and Engineering (A&E) Advisory Board meeting to order at 11:30 AM. Advisory Board members, SBD staff, and online participants introduced themselves.

II. A&E Certified Firms Update – Gary T. Hartfield (SBD Division Director)

- i. Mr. Hartfield came back to the Advisory Board and advised them of how many certified firms in SBE program are certified as A&E and of those, he reported how many were locally headquartered. Mr. Hartfield presented the numbers and concluded that there needs to be a better job getting SBE prime opportunities. Ms. Swain advised that despite what the numbers are, it is unlikely for her stance to change. Mr. Crooks agreed that they need to stick with the Taskforce's recommendations. He is against using more time to try to be convinced otherwise. Mr. Hartfield advised that he took into the considerations the recommendations of the Taskforce, however he advised that constraints cannot be placed on federal dollars. The recommendations made by Mr. Hartfield's will not place constraints on federal dollars. He stated that he understands their perspective and he will take the wants of the task force to his superior regardless of the difference stances.
- ii. Mr. Hartfield shared the new plans for makeup plans. The new makeup plan will include 10% fee paid to the firm that was supposed to be utilized but was not. The regular penalty will also still apply. The only way that the firm would not have to pay the SBE is if the User department changes or removes the scope of the work.

III. SBD Section Reports

a. SBE-A&E Certification Report – Jeanise Cummings-Labossiere (SBD Section Chief)

- i. Jeanise Cummings-Labossiere (SBD Section Chief) was not present. Lawanda Wright- Robinson (SBD Section Chief) presented the report for Certification. The reporting period was September 1,2021 to October 31, 2021. No firms graduated and no firms were denied. There were no questions regarding the report.

Miami-Dade County
Small Business Enterprise – Architecture and Engineering
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b. SBE-A&E Utilization Report– Rossi Siewnarine SBD (SBD Section Chief)

- i. Rossi Siewnarine presented a draft report of how the upcoming utilization report will be presented moving forward. He provided a breakdown of the new report and explained every section's content in detail. Mr. Crespi asked if Mr. Siewnarine could isolate Civil engineering in the report. Mr. Siewnarine will try.

c. SBE-A&E Business Outreach and Education Report – Lawanda Wright-Robinson (SBD Section Chief)

- i. Lawanda Wright-Robinson presented the report for Business Outreach and Education. There were no questions regarding the report.

IV. Old Business

a. Approval of September 29, 2021, Meeting Minutes

- i. Deborah Swain motioned to approve the minutes; Ivette O. Argudin seconded the motion (Approved 5-0).

V. New Business

a. A&E Taskforce Update – Pablo Valin (ISD/ Strategic Procurement Division)

- i. Pablo Valin (ISD) stated that the Assistant County Attorney is preparing resolutions for the new IO 3-39 and locally headquartered business enforcement. He is also working on the ordinances to change Section 2-10.4 and 2-8.5 of the Miami Dade County Code.

b. Approval of 2022 Meeting Dates

- i. Deborah Swain motioned to approve the proposed 2022 meeting dates; Ivette O. Argudin seconded the motion (Approved 5-0).

c. Discussion

- i. No discussion.

VI. Future agenda Items

- i. Discuss a plan to improve the volume of work that small businesses receive to allow them to grow and graduate.
- ii. Develop a method to separate Architecture and Engineering small business's participation and to separate civil engineering from the remaining engineering disciplines.

VII. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3)

- i. No speakers.

VIII. Adjournment

- i. Chairman Juan A. Crespi adjourned the meeting at 1:10 pm.

**THANK YOU FOR ATTENDING THE
SBE/A&E
ADVISORY BOARD MEETING**

THE NEXT MEETING IS SCHEDULED FOR:

March 30, 2022