

**SMALL BUSINESS ENTERPRISE
ARCHITECTURE AND ENGINEERING
ADVISORY BOARD MEETING**

March 30, 2022

**Miami-Dade County
Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting**
Wednesday, March 30, 2022
10:30 a.m. to 12:00 p.m. - Virtual Meeting -Zoom
URL: <https://miamidade.live/SBE-AEAdvisoryBoard>
Webinar ID: 958 1106 2618

AGENDA

- I. Welcome/Introductions (15 min)**
- II. SBD Section Reports (20 min)**
 - a. SBE-A&E Certification Report – Jeanise Cummings-Labossiere (SBD Section Chief)
 - b. SBE-A&E Utilization Report– Rossi Siewnarine (SBD Section Chief)
 - c. SBE-A&E Business Outreach and Education Report – Lawanda Wright-Robinson (SBD Section Chief)
- III. Report (5 min)**
 - a. Jackson Health System Report – Kenneth Robertson (JHS)
- IV. Old Business (5 min)**
 - a. Approval of January 26, 2022, Meeting Minutes
- V. New Business (25 min)**
 - a. A&E Taskforce Update – ISD/Strategic Procurement Division - Pablo Valin
- VI. Future agenda Items (10 min)**
- VII. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3) (5 min)**
- VIII. Adjournment (5 min)**

NEXT BOARD MEETING: May 25, 2022

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SBE A&E Certification Report

Certification Type: SBE-A&E
PERIOD: January 1, 2022 to February 28, 2022

					Total Amount	African American	Caucasian	Hispanic	Asian	Native American	Other		Female	Male	Total Amount
1 2 3	Total Certified SBE-A&E as of 2/28/22				242	20	39	169	9	0	5		54	188	242
		New	1 year Renewal	3 year Recert											
	Approved Applications (New, Annual Renewal, Recertification)	46	72	124	242										
	Graduated				1										
	Denied				0										

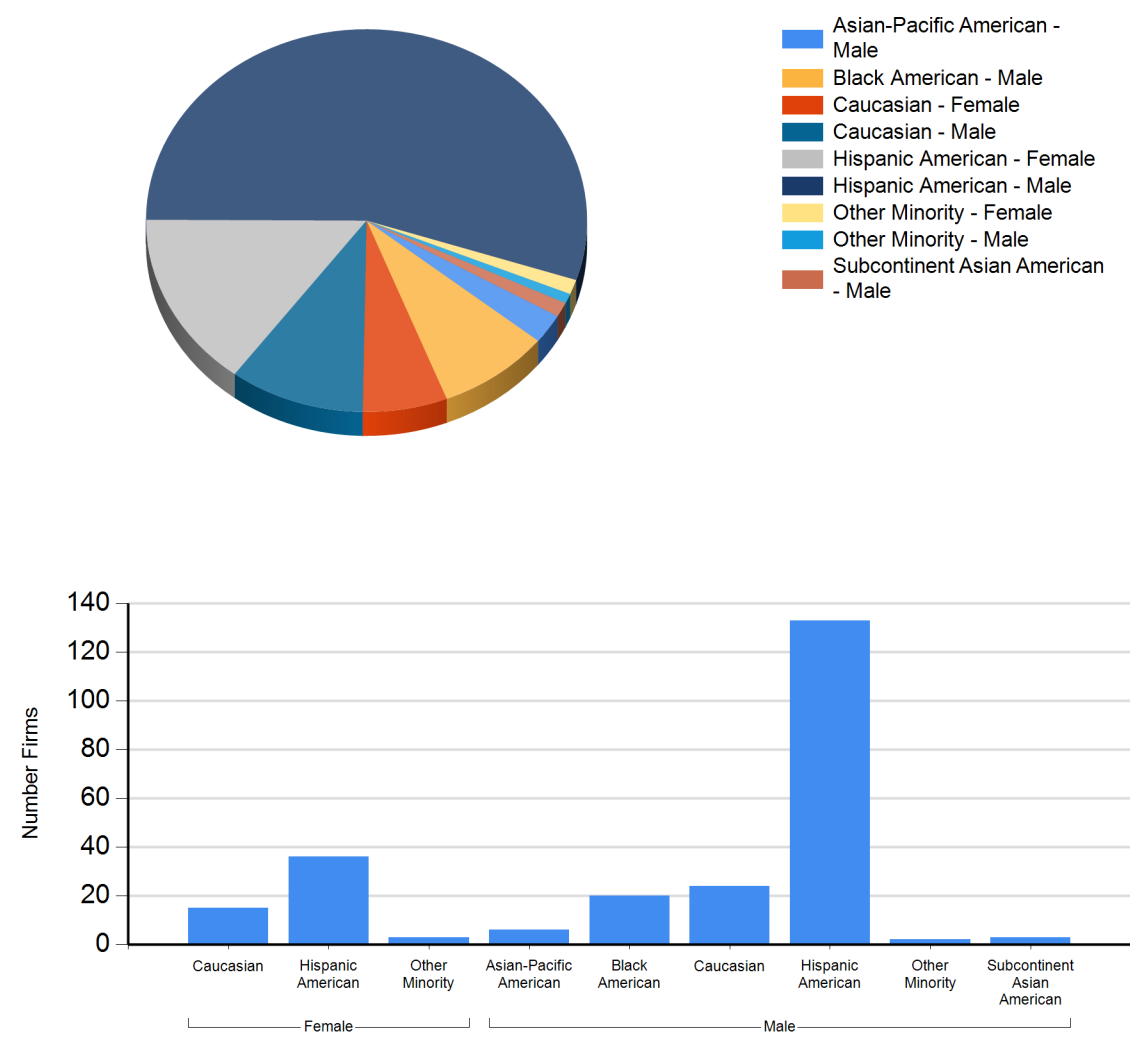
***This is a race and gender neutral program.
This report is for informational purposes only.***

Certified Directory - Ethnicity & Gender Summary

Ethnicity & Gender Summary

Ethnicity	Gender	Number Firms	Percent of Total
Asian-Pacific American	Male	6	2.48%
Black American	Male	20	8.26%
Caucasian	Female	15	6.20%
Caucasian	Male	24	9.92%
Hispanic American	Female	36	14.88%
Hispanic American	Male	133	54.96%
Other Minority	Female	3	1.24%
Other Minority	Male	2	0.83%
Subcontinent Asian American	Male	3	1.24%
Total Firms		242	

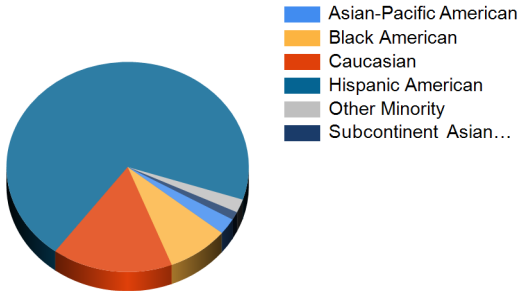
Certified Directory - Ethnicity & Gender Summary



Certified Directory - Ethnicity & Gender Summary

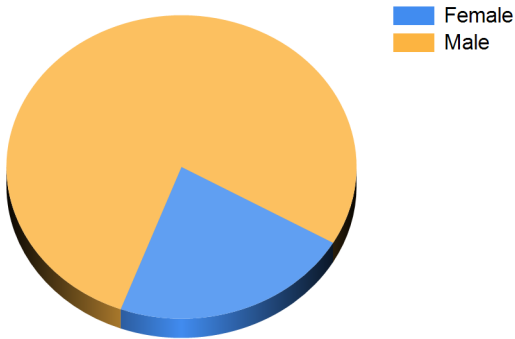
Ethnicity Summary

Ethnicity	Number Firms	Percent of Total
Asian-Pacific American	6	2.48%
Black American	20	8.26%
Caucasian	39	16.12%
Hispanic American	169	69.83%
Other Minority	5	2.07%
Subcontinent Asian American	3	1.24%
Total Firms	242	

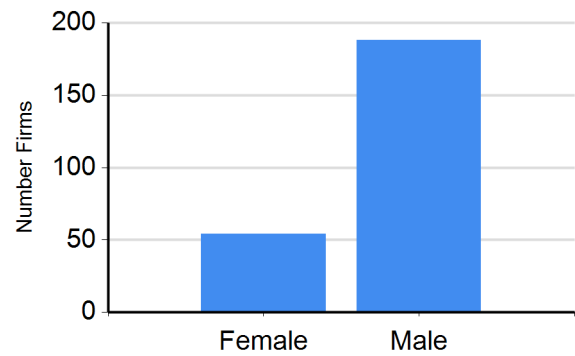
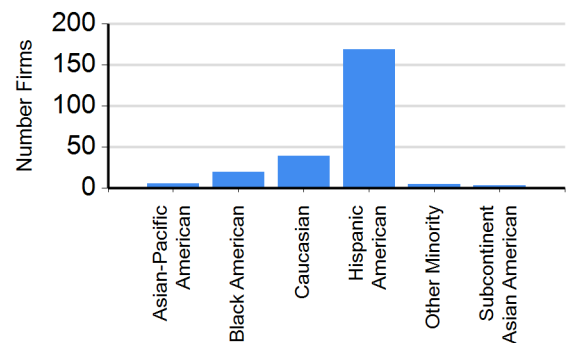


Gender Summary

Gender	Number Firms	Percent of Total
Female	54	22.31%
Male	188	77.69%
Total Firms	242	



Certified Directory - Ethnicity & Gender Summary



SBE A&E Utilization Report

Miami-Dade County Small Business Enterprise (SBE) Architectural & Engineering Program

CONTRACTS AWARDED																		
Reporting Period: 1/1/22 to 2/28/22																		
SBE GOALS/MEASURES							NO SBE GOALS/MEASURES						TOTAL (SBE + NO SBE GOALS/MEASURES)					
Contract Type	SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL	
1. Architectural					-	0%		0%	1,000	100%	1,000	0%	-	0%	1,000	100%	1,000	0%
2. Design					-	0%					-	0%	-		-		-	0%
3. EDP					-	0%	2,876,977	54%	2,439,691	46%	5,316,668	100%	2,876,977	54%	2,439,691	46%	5,316,668	91%
4. Engineering		0%	550,000	100%	550,000	100%					-	0%	-	0%	550,000	100%	550,000	9%
TOTAL	-	0%	550,000	100%	550,000	100%	2,876,977	54%	2,440,691	46%	5,317,668	100%	2,876,977	49%	2,990,691	51%	5,867,668	100%

CONTRACTS PAID																		
Reporting Period: 1/1/22 to 2/28/22																		
SBE GOALS/MEASURES							NO SBE GOALS/MEASURES						TOTAL (SBE + NO SBE GOALS/MEASURES)					
Contract Type	SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL	
1. Architectural	15,714	18%	69,696	82%	85,410	1%	6,800	24%	21,232	76%	28,032	1%	22,514	20%	90,928	80%	113,442	1%
2. Design					-	0%					-	0%	-		-		-	0%
3. EDP					-	0%	439,859	30%	1,013,879	70%	1,453,738	46%	439,859	30%	1,013,879	70%	1,453,738	15%
4. Engineering	990,441	15%	5,794,837	85%	6,785,278	99%	110,002	7%	1,552,424	93%	1,662,426	53%	1,100,443	13%	7,347,261	87%	8,447,704	84%
TOTAL	1,006,155	15%	5,864,533	85%	6,870,688	100%	556,661	18%	2,587,535	82%	3,144,196	100%	1,562,816	16%	8,452,068	84%	10,014,884	100%

CONTRACTS AWARDED DEMOGRAPHICS																								
Reporting Period: 1/1/22 to 2/28/22																								
SBE GOALS/MEASURES								NO SBE GOALS/MEASURES								TOTAL (SBE + NO SBE GOALS/MEASURES)								
Ethnicity Type	Male		Female		Unknown		TOTAL	Male		Female		Unknown		TOTAL	Male		Female		Unknown		TOTAL			
1. Asian Pacific American							-	0%						-	0%	-		-		-		-		0%
2. Black American							-	0%	950,000	100%	1,000	0%		0%	951,000	18%	950,000	100%	1,000	0%	-	0%	951,000	16%
3. Caucasian							-	0%	1,899,691	83%	400,000	17%		0%	2,299,691	43%	1,899,691	83%	400,000	17%	-	0%	2,299,691	39%
4. Hispanic American							-	0%	1,986,977	100%		0%		0%	1,986,977	37%	1,986,977	100%	-	0%	-	0%	1,986,977	34%
5. Native American							-	0%						-	0%	-		-		-		-		0%
6. Other Minority							-	0%		0%	30,000	100%		0%	30,000	1%	-	0%	30,000	100%	-	0%	30,000	1%
7. Subcontinent Asian American							-	0%						-	0%	-		-		-		-		0%
8. Unknown		0%		0%	550,000	100%	550,000	100%		0%		0%	50,000	100%	50,000	1%	-	0%	-	0%	600,000	100%	600,000	10%
TOTAL	-	0%	-	0%	550,000	100%	550,000	100%	4,836,668	91%	431,000	8%	50,000	1%	5,317,668	100%	4,836,668	82%	431,000	7%	600,000	10%	5,867,668	100%

CONTRACTS PAID DEMOGRAPHICS																								
Reporting Period: 1/1/22 to 2/28/22																								
SBE GOALS/MEASURES								NO SBE GOALS/MEASURES								TOTAL (SBE + NO SBE GOALS/MEASURES)								
Ethnicity Type	Male		Female		Unknown		TOTAL	Male		Female		Unknown		TOTAL	Male		Female		Unknown		TOTAL			
1. Asian Pacific American	29,212	100%		0%		0%	29,212	0%						-	0%	29,212	100%	-	0%	-	0%	29,212		0%
2. Black American	332,222	94%	20,250	6%		0%	352,472	5%	73,610	94%	4,579	6%		0%	78,189	2%	405,832	94%	24,829	6%	-	0%	430,661	4%
3. Caucasian	94,664	10%	893,267	90%		0%	987,931	14%	1,054,151	78%	293,705	22%		0%	1,347,856	43%	1,148,815	49%	1,186,972	51%	-	0%	2,335,787	23%
4. Hispanic American	3,250,789	86%	537,102	14%		0%	3,787,891	55%	461,938	96%	18,467	4%		0%	480,405	15%	3,712,727	87%	555,569	13%	-	0%	4,268,296	43%
5. Native American							-	0%						-	0%	-		-		-		-		0%
6. Other Minority	48,088	100%		0%		0%	48,088	1%	37,445	100%		0%		0%	37,445	1%	85,533	100%	-	0%	-	0%	85,533	1%
7. Subcontinent Asian American							-	0%	15,411	100%		0%		0%	15,411	0%	15,411	100%	-	0%	-	0%	15,411	0%
8. Unknown		0%		0%	1,665,093	100%	1,665,093	24%	6,823	1%		0%	1,178,067	99%	1,184,890	38%	6,823	0%	-	0%	2,843,160	100%	2,849,983	28%
TOTAL	3,754,975	55%	1,450,619	21%	1,665,093	24%	6,870,687	100%	1,649,378	52%	316,751	10%	1,178,067	37%	3,144,196	100%	5,404,353	54%	1,767,370	18%	2,843,160	28%	10,014,883	100%

NOTES

¹As a result of two landmark cases (Engineering Contractors Association v. Metropolitan Dade County and Hershell Gill Consulting Engineers, Inc. v. Miami-Dade County) Miami-Dade County's three Small Business Enterprise (SBE) programs in Construction, A&E, and Goods and Services are race and gender neutral.

²The capturing of demographic data is based on voluntary information provided and or entered by prime and sub-contractors.

³Payments reported may be from contracts awarded outside the reporting period.

SBE Business Outreach and Education

Internal Services Department
Small Business Development (SBD)
Small Business Enterprise – Architect & Engineers
Business Outreach and Education Section
January 1, 2022 to February 28, 2022

		Total for Period	YTD Total
Activity	Assistance Provided to Small Business Enterprise-Architecture & Engineering Program		
1	Certification Assistance	17	27
2	Needs Assessment Meetings (NAMS)	0	1
3	Technical Assistance	28	54
4	Payment Issues	1	1
4.1	Payment Issues Related Dollars	\$223,773	\$255,025
5	Prompt Payment Issues	0	0
5.1	Prompt Payment Related Dollars	0	0
6	Contract Issues (Non-dollar related)	0	0
7	Contact with SBE-Architecture & Engineering Firms (emails highlighting contract opportunities)	275	607

		Total for Period	YTD Total
Activity	Training, Education and Outreach Activities		
1	Small Business Development (sponsored) Workshops and Forums	2	3
1.1	Number of Attendants	27	35
2	Partnership Workshops & Forums	1	3
2.1	Number of Firms (with whom contact was made)	28	51
Activity	Technical Training & Development Workshops		
3	None	0	
3.1	n/a		

Jackson Health System Report

Jackson Health System A/E Awards January 2022 - February 2022					
Miami-Dade County EDP / Continuing Term Contracts / RFQs					
SBE Part.	Total Award	SBE Prime?	Firm	SBE Part.	Project Title
\$23,208.90	\$23,208.90	Y	Ferguson Glasgow Schuster Soto	100.00%	West Wing 8 Modernization: Additional A/E Services
\$230,105.22	\$340,605.22	Y	Mobio Architecture	67.56%	Design Criteria Professional A/E Services for Jackson South Parking Garage Design Build RFP
\$4,500.00	\$4,500.00	Y	Douglas Wood Associates	100.00%	Structural Remediation of DTC ICU Tower: Additional SEoR Services
\$185,948.00	\$185,948.00	Y	Douglas Wood Associates	100.00%	40-Year Recertification Structural Engineering Services at ACC-West and ACC-East
\$25,000.00	\$25,000.00	Y	Mobio Architecture	100.00%	A/E Design Alternative Evaluation Services for Construction of a Golf Cart and Pedestrian Bridge at Jackson South
\$48,543.10	\$48,543.10	Y	Red Design Group	100.00%	A/E Services for Jackson West, 2nd Floor, Suite 2007
\$233,986.60	\$233,986.60	Y	Red Design Group	100.00%	A/E Services for Jackson Memorial South Wing, 1st Floor Adult Cardio and Pulmonary Project
\$18,750.00	\$18,750.00	Y	Douglas Wood Associates	100.00%	SEoR Services for Repairs of Jackson Memorial Cooling Tower and Mechanical Room
\$330,000.00	\$330,000.00	Y	Douglas Wood Associates	100.00%	Jackson Memorial Parking Garages Structural Repairs: Additional SEoR Services
\$0.00	\$2,750.00	N	Gresham, Smith & Partners	0.00%	Additional Site Survey for FPL Easements for the Galiano Freestanding Emergency Department
\$1,100,041.82	\$1,213,291.82	9 of 10 projects to SBE primes		90.67%	Overall SBE A/E Participation

January 26, 2022, Meeting Minutes

Miami-Dade County
Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting
January 26, 2022, Meeting Minutes

Start: 10:35 AM

Stop: 11:41 AM

Appointed: 6

Quorum: 4

(E)=Excused (U) = Unexcused

Members Present (5)	Members Absent (1)
Juan A. Crespi (Chairman)	Renee Webley (U)
Ivette O. Argudin	
Brett Moss	
Deborah Swain	
Berrin Tansel	

I. Welcome/Introductions:

- i. Chairman Juan A. Crespi called the Architecture and Engineering (A&E) Advisory Board meeting to order at 10:35 AM. Advisory Board members, SBD staff, a guest Steven Crespi, and online participants introduced themselves. Ivette Argudin motioned to approve the agenda; Debbie Swain seconded the motion (Approved 5-0).

II. SBD Section Reports

a. SBE-A&E Certification Report – Jeanise Cummings-Labossiere (SBD Section Chief)

- i. Jeanise Cummings-Labossiere (SBD Section Chief) presented the report. The reporting period was November 1, 2021 to December 31, 2021. No firms graduated and no firms were denied. There were no questions regarding the report.

b. SBE-A&E Utilization Report– Rossi Siewnarine SBD (SBD Section Chief)

- i. Laurie Johnson presented the report on behalf of Rossi Siewnarine. The reporting period was from November 1, 2021 to December 31, 2021. Brett Moss asked what is the difference between non-goal and goal. He also asked if a small business with measures is a “goal” project while projects without measures are “non-goals”. There was an error under “Architecture” in the first section, it was left blank, numbers will be updated for the next report.

c. SBE-A&E Business Outreach and Education Report – Lawanda Wright-Robinson (SBD Section Chief)

- i. Lawanda Wright-Robinson presented the report for Business Outreach and Education. Mr. Crespi inquired whether training is being provided virtually or in person. Ms. Wright-Robinson stated that it depends on the training being given. But both in person and virtual training have been occurring. Mr. Crespi recommended to keep it virtual, and if it is in person to have zoom as an option to increase accessibility to the meeting. Ms. Lawanda Wright-Robinson explained SBD’s various outreach efforts including but not limited to, door to door recruitment of firms. She stated that they are anticipating hearing and sharing A&E firm success stories to help increase engagement. From

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September until December, Small Business Development recruited firms to become certified. Being in a pandemic made the process difficult. The board commended SBD staff for their efforts. Ms. Wright-Robinson asked that if the Board members know businesses that have little or no knowledge of doing business with Miami-Dade County to please forward their information to SBD. Ms. Argudin asked whether SBD staff helps with the application process. The Certification section does offer this help. Ms. Tansel inquired whether the amount listed in the report under partners, workshops, and forums, represented people or firms. Ms. Wright-Robinson confirmed the number represents firms. Mr. Crespi stated when visiting firms, please note a functioning office space. Ms. Wright-Robinson advised that this is already being done. Ms. Cummings-Labossiere added that Certification does initial site visits to confirm place of business, in addition to when an address is changed and follow up site visit is conducted. Mr. Crespi stated that it is important to realize that national firms follow major jobs. They set up office and become local, they get the job and once the job is over, they close the office and leave. Ms. Swain specified that those firms are not applying to be small businesses, they are national firms that are misrepresenting themselves. Ms. Johnson mentioned that the registration for the SBE program differs from the EDP. In the SBE program, a site visit is required while a EDP does not require a site visit. She recommended for them to work on the criteria that rotates the firm from the bottom to the top of the list. Mr. Crespi advised that once the taskforce recommendations are approved, the locally headquartered problem that they are facing will go away.

III. Old Business

a. Approval of November 17, 2021, Meeting Minutes

- i. Brett Moss motioned to approve the minutes; Deborah Swain seconded the motion (Approved 5-0).

IV. New Business

a. A&E Taskforce Update – Pablo Valin (ISD/ Strategic Procurement Division)

- i. Pablo Valin (ISD) provided an update and advised that the Assistant County Attorney is done with the drafts of the Implementing Orders and the latest draft has been sent to the task force. Within one month the final draft should be done and forwarded to the sponsoring commissioner. Ms. Swain stated that she received an email from Namita Uppal stating that the County Attorney was in correspondence with SBD. She wanted to confirm whether everything has been received and nothing is still pending. The current draft contains the latest directive from SBD. If changes need to occur, they will be done by CAO to incorporate. She stated that she wants to be sure if there are any changes from previous changes provided, that they should be forwarded to the taskforce. Ms. Johnson stated that there should be nothing pending, but SBD will reach out to Procurement to see what they are referring to. Mr. Crooks joined the call temporarily, Ms. Swain updated him on the conversation.

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b. Discussion

- i. Mr. Crespi stated that he would like Jackson Health System (JHS) to resume presenting the JHS reports. Kenneth Robertson from JHS advised that a report should be available for the next meeting.

V. Future agenda Items

- i. Report from Jackson Health System.

VI. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3)

- i. No speakers.

VII. Adjournment

- i. Chairman Juan A. Crespi adjourned the meeting at 11:41 am.

**THANK YOU FOR ATTENDING THE
SBE/A&E**

ADVISORY BOARD MEETING

THE NEXT MEETING IS SCHEDULED FOR:

May 25, 2022