

**SMALL BUSINESS ENTERPRISE  
ARCHITECTURE AND ENGINEERING  
ADVISORY BOARD MEETING**

**May 25, 2022**



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**Internal Services Department  
Small Business Development**  
111 NW 1 Street, 19<sup>th</sup> Floor  
Miami, Florida 33128  
T 305-375-3111 F 305-375-3160

**Miami-Dade County  
Small Business Enterprise – Architecture and Engineering  
Advisory Board Meeting  
Wednesday, May 25, 2022  
10:30 a.m. to 12:00 p.m. - Virtual Meeting -Zoom  
URL: <https://miamidade.live/SBE-AEAdvisoryBoard>  
Webinar ID: 958 1106 2618**

**AGENDA**

- I. Welcome/Introductions (15 min)**
- II. SBD Section Reports (20 min)**
  - a. SBE-A&E Business Outreach and Education Report – Lawanda Wright-Robinson (SBD Section Chief)
  - b. SBE-A&E Certification Report – Jeanise Cummings-Labossiere (SBD Section Chief)
  - c. SBE-A&E Utilization Report– Rossi Siewnarine (SBD Section Chief)
- III. Report (5 min)**
  - a. Jackson Health System– Kenneth Robertson (JHS)
- IV. Old Business (5 min)**
  - a. Approval of March 30, 2022, Meeting Minutes
- V. New Business (25 min)**
  - a. A&E Taskforce Update – ISD/Strategic Procurement Division - Pablo Valin
- VI. Future agenda Items (10 min)**
- VII. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3) (5 min)**
- VIII. Adjournment (5 min)**

**NEXT BOARD MEETING: July 27, 2022**

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COUNTY

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# **SBE Business Outreach and Education**

# SBE A&E Certification Report

# SBE A&E Utilization Report

# Jackson Health System Report

## March 30, 2022, Meeting Minutes



**Miami-Dade County**  
**Small Business Enterprise – Architecture and Engineering**  
**Advisory Board Meeting**  
**March 30, 2022, Meeting Minutes**

Start: 10:37 AM  
 Stop: 11:16 AM

Appointed: 6  
 Quorum: 4

(E)=Excused (U) = Unexcused

<b>Members Present (4)</b>	<b>Members Absent (2)</b>
Juan A. Crespi (Chairman)	Ivette O. Argudin (E)
Brett Moss	Deborah Swain (E)
Berrin Tansel	
Renee Webley	

**I. Welcome/Introductions:**

- i. Chairman Juan A. Crespi called the Architecture and Engineering (A&E) Advisory Board meeting to order at 10:37 AM. Advisory Board members & SBD staff introduced themselves.

**II. SBD Section Reports**

**a. SBE-A&E Certification Report – Jeanise Cummings-Labossiere (SBD Section Chief)**

- i. Jeanise Cummings-Labossiere (SBD Section Chief) presented the report. The reporting period was January 1, 2022, to February 28, 2022. One firm graduated and no firms were denied. Mr. Crespi wanted to know which of the reported 46 new/recertified firms were new. He was advised three firms were new.

**b. SBE-A&E Utilization Report– Rossi Siewnarine SBD (SBD Section Chief)**

- i. Patrick Hines (SBD) presented the report on behalf of Mr. Siewnarine. The reporting period was from January 1, 2022, to February 28, 2022. Mr. Crespi would like all future reports to include at least 1 year of previous reported data to provide a better understanding of how the SBE goals are changing over time. They do not find the 2-month reports to be very informative. Mr. Crespi added that he would like the demographics to be condensed to a minimum. Berrin Tansel seconded to the request for future reports. Mr. Hines advise that he will confirm if that report is available and provide a response at the next meeting.

**c. SBE-A&E Business Outreach and Education Report – Lawanda Wright-Robinson (SBD Section Chief)**

- i. Ms. Wright-Robinson presented the report for Business Outreach and Education. The reporting period was from January 1, 2022 to February 28, 2022. There were no questions regarding the report.

**III. Report**

**a. Jackson Health System Report – Kenneth Robertson (JHS)**

- i. Mr. Robertson presented the report for January 1, 2022, until February 28, 2022. He stated that current SBE participation overall was 90.67%. Garage design planning reached out to 45 SBE firms but was unsuccessful so the

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deviation request was approved. Mr. Crespi would also like Jackson to include at least 1 year of previous reported data (if possible) to provide a better understanding of how the SBE goals are changing over time.

**IV. Old Business**

**a. Approval of January 26, 2022, Meeting Minutes**

- i. Berrin Tansel motioned to approve the minutes; Brett Moss seconded the motion (Approved 4-0).

**V. New Business**

**a. A&E Taskforce Update – Pablo Valin (ISD/ Strategic Procurement Division)**

- i. Pablo Valin (ISD) provided an update and advised that the Assistant County Attorney has sent the latest draft of IO-3-39. They can proceed after the minor comment is addressed; it will then be forwarded to the sponsoring commissioner. Mr. Crespi asked who the sponsoring commissioner was. Namita Uppal (SPD) stated that they do not have that information. The latest draft will be shared to SBD to share with the board. Mr. Crooks stated that he is excited to see this finally moving forward. He stated that he gave two comments to the county attorney, one being that he would like to ensure that the changes recommended represents the recommendations of the task force. He stated that they do except for one item failing to clearly state the EDP will be locally headquartered only. He added that he would like the I.O. to move forward but be clear of that the modification of that one item.

**VI. Future agenda Items**

- i. Mr. Moss requested for staff to send dates of all upcoming meeting dates regarding IO 3-39 when available.

**VII. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3)**

- i. Deborah Swain thanked Mr. Crooks for all his patience in this process. She also thanked Mr. Valin and Ms. Uppal for all their assistance.

**VIII. Adjournment**

- i. Chairman Juan A. Crespi adjourned the meeting at 11:16 am.

**THANK YOU FOR ATTENDING THE  
SBE/A&E  
ADVISORY BOARD MEETING**

**THE NEXT MEETING IS SCHEDULED FOR:**

**July 27, 2022**