

**SMALL BUSINESS ENTERPRISE
ARCHITECTURE AND ENGINEERING
ADVISORY BOARD MEETING**

November 29, 2023

**Miami-Dade County
Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting**

Wednesday, November 29, 2023

10:30 a.m. to 12:00 p.m. - Virtual Meeting -Zoom

URL: <https://miamidade.live/SBE-AEAdvisoryBoard>

Webinar ID: 958 1106 2618

AGENDA

- I. Welcome/Introductions (5 min)**
- II. Old Business (10 min)**
 - a. Approval of September 27, 2023 – Meeting Minutes
- III. Presentation (35 min)**
 - a. Ethics Opinions Requests – Etta Akoni (Staff Attorney - Miami Dade County Commission on Ethics & Public Trust)
- IV. SBD Section Reports (15 min)**
 - a. SBE-A&E Business Outreach and Education Report – Lawanda Wright (SBD Section Chief)
 - b. SBE-A&E Certification Report – Jeanise Cummings-Labossiere (SBD Section Chief)
 - c. SBE-A&E Utilization Report– Rossi Siewnarine (SBD Section Chief)
- V. Report (5 min)**
 - a. Jackson Health System – Kenneth Robertson
- VI. New Business (10 min)**
 - a. Discussion on Ordinance increasing personal net worth threshold– Director Gary T. Hartfield
 - b. A&E Taskforce Update – Strategic Procurement Department - Pablo Valin
- VII. Request for Future agenda Items (5 min)**
- VIII. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3) (3 min)**
- IX. Adjournment (2 min)**

NEXT BOARD MEETING: January 31, 2024

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September 27, 2023, Meeting Minutes

Miami-Dade County
Small Business Enterprise – Architecture and Engineering
Advisory Board Meeting
September 27, 2023, Meeting Minutes

Start: 10:37 AM

Stop: 12:37 PM

Appointed: 6

Quorum: 4

(E)=Excused (U) = Unexcused

Members Present (4)	Members Absent (2)
Juan A. Crespi (Chairman)	Brett Moss (E)
Ivette O. Argudin	Renee Webley (U)
Deborah Swain	
Berrin Tansel	

Staff present & online: Gary T. Hartfield (Director), Rossi Siewnarine (SBD Section Chief), Jeanise Cummings-Labossiere (SBD Section Chief), Lawanda Wright (SBD Section Chief), Laurie Johnson (SBD Section Chief), Michou Jean (SBD Section Manager), Carlos Ansuarez (SBD Section Manager), Courtney Anderson (SBD), Pablo Valin (SPD)

I. Welcome/Introductions:

- i. Chairman Juan A. Crespi called the Architecture and Engineering (A&E) Advisory Board meeting to order at 10:37 AM. and the Advisory Board members & SBD staff introduced themselves.

II. Old Business

a. Approval of July 26, 2023, Meeting Minutes

- i. It was moved by Ms. Deborah Swain to approve the (A&E) meeting minutes for July 26, 2023. This motion was seconded by Mr. Berrin Tansel, and upon being put to a vote, the motion passed by a vote of 4-0.

b. Approval of 2024 Advisory Board meeting dates

- i. It was moved by Ms. Deborah Swain to approve the 2024 meeting dates while moving the November meeting date to November 13, 2024. This motion was seconded by Ms. Ivette Argudin, and upon being put to a vote, the motion passed by a vote of 4-0.

III. Discussion

a. Personal Net Worth (PNW)

- i. Ms. Cummings-Labossiere advised that a proposal of an increase to the Personal Net worth had been presented, but the specific amount was currently undetermined.
- ii. Mr. Hartfield provided an overview of the proposed PNW increased changes. He agreed that the rising cost of living necessitates a prompt review of the PNW.
- iii. Ms. Deborah Swain highlighted the issue of age discrimination associated with the low PNW, noting as individuals age, they typically accumulate

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September 27, 2023, Meeting Minutes

more wealth. Ms. Swain also pointed out that the PNW unfairly impacted individuals who have saved money. She expressed her full support for increasing or eliminating the PNW. The board was in full agreement with Ms. Swain.

- iv. Mr. Hartfield proposed that a joint meeting be held with the other Small Business Enterprise (SBE) boards to discuss the PNW. He noted that the legislation should be implemented across all boards.
- v. It was moved by Ms. Deborah Swain that the SBE A&E Advisory board recommends that the PNW be completely removed or increased no less than the rate of inflation or double its current value. This motion was seconded by Ms. Ivette Argudin, and upon being put to vote, the motion passed by a vote of 4-0.

b. Office of Small Business Development

- i. Mr. Gary Hartfield informed the board members that on August 31, 2023, the Mayor officially signed off on a memorandum establishing Small Business development as an independent office, known as the Office of Small Business Development.
- ii. He added that while the ultimate objective was to elevate as a department, this was a step towards that goal. The board collectively supports this as a positive move.

IV. SBD Section Reports

a. SBE-A&E Business Outreach and Education Report- Lawanda Wright (SBD Section Chief)

- i. Lawanda Wright presented the report for the period of June 1, 2023, to July 31, 2023.
- ii. There were no questions or comments regarding the report.

b. SBE- A&E Certification Report – Jeanise Cummings-Labossiere (SBD Section Chief)

Ms. Cummings-Labossiere presented the report for the period of June 1, 2023, to July 31, 2023. Ms. Cummings-Labossiere noted that there were no firms that graduated or got denied during this period.

- i. Mr. Juan A. Crespi pointed out that the Equitable Distribution Program (EDP) had experienced an increase, whereas, the Small Business Enterprise (SBE) program had not seen similar increases. He stressed the need to explore the findings on the dissimilarities between EDP and SBD program.
- ii. Mr. Crespi also inquired about the complexity of the SBE certification application process. In response, Ms. Labossiere clarified that it was not a complicated process and it was conducted online.

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- c. SBE-A&E – A&E Utilization Report– Rossi Siewnarine (SBD Section Chief)**
 - i. Mr. Rossi Siewnarine presented the report for the period of June 1, 2023, to July 31, 2023.
 - ii. Mr. Rossi Siewnarine reported that in the past four (4) years, there had been a consistent rise in spending within the (Architecture and Engineering) A&E sector.

V. Report

a. Jackson Health System Report – Kenneth Robertson (JHS)

- i. Mr. Kenneth Robertson presented the report for June 1, 2023, until July 31, 2023. Mr. Robertson noted that during this reporting period Jackson awarded thirteen (13) (Architecture and Engineering) A&E Awards. He noted eight (8) of those projects went to Small Business Enterprise (SBE) primes.
- ii. Mr. Juan Crespi commended the continued high number of (SBE's) receiving awards and the dollar value associated with them and thanked Mr. Robertson for his role in this success.

VI. New Business

a. A&E Taskforce Update – Pablo Valin (Strategic Procurement Department)

- i. Mr. Pablo Valin Strategic Procurement Department (SPD) provided an update on IO 3-39, stating the IO 3-39 had some slight modifications regarding Small Business Development (SBD) and Internal Services Department (ISD) responsibilities. He noted they did receive a final response about the section that allowed changes in key personnel after the submission date under specific circumstances. Mr. Valin stated the revised version was shared with the chairs' office, and once the revisions have been reviewed, it was anticipated to proceed forward.
- ii. Ms. Swain requested for a copy of the most recent draft of the IO 3-39.

b. Selection Committee Legislation

- i. Ms. Deborah Swain pointed out that IO 3-34 had an impact on Selection Committees, and there had been changes that the board was not previously informed about. Ms. Swain expressed disappointment at discovering these changes after they had already been implemented.
- ii. Ms. Laurie Johnson advised that the new legislation required a deputy or assistant director for projects of a specific dollar amount. However, she noted the committee structure remained the same for Architecture and Engineering (A&E).

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- iii. Mr. Crespi indicated that he would like to be informed about such matters in advance, rather than finding out about the changes after it had already been enacted. Mr. Hartfield advised that Small Business Development was informed after the legislation was already adopted.
- iv. Mr. Hartfield explained that the number of members on the selection committee will be increased when the project exceeds \$10 million dollars.

VII. Future agenda Items

- i. None

VIII. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3)

- i. No speakers

IX. Adjournment

- i. There being no further business to come before the Architecture and Engineering Advisory Board, Chairman Juan A. Crespi adjourned the meeting at 12:37 pm.

SBE Business Outreach and Education

Internal Services Department
Small Business Development (SBD)
Small Business Enterprise – Architect & Engineers
Business Outreach and Education Section
August 1, 2023 to September 30, 2023

		Total for Period	YTD Total
Activity	Assistance Provided to Small Business Enterprise- Architecture & Engineering Program		
1	Certification Assistance	20	324
2	Needs Assessment Meetings (NAMS)	4	24
3	Technical Assistance	12	197
4	Payment Issues	0	6
4.1	Payment Issues Related Dollars	0	\$283,378
5	Prompt Payment Issues	0	0
5.1	Prompt Payment Related Dollars	0	0
6	Contract Issues (Non-dollar related)	0	2
7	Contact with SBE-Architecture & Engineering Firms (emails highlighting contract opportunities)	455	6,678

		Total for Period	YTD Total
Activity	Training, Education and Outreach Activities		
1	Small Business Development (sponsored) Workshops and Forums	1	11
1.1	Number of Attendants	10	214
2	Partnership Workshops & Forums	2	15
2.1	Number of Firms (with whom contact was made)	20	360
Activity	Technical Training & Development Workshops		
3	SE Tier and Preference Training	0	1
3.1	n/a		

SBE A&E Certification Report

Certification Type: SBE-A&E
PERIOD: Aug. 1, 2023 to Sept 30, 2023

			Total Amount	African American	Caucasian	Hispanic	Asian	Native American	Other	Female	Male	Total Amount
	Total Certified SBE-A&E as of 9/30/23		243	18	32	178	10	0	5	56	187	243
		New	3 year Recert									
1	Approved Applications (New & Recertification)	3	4	7								
2	Graduated			0								
3	Denied			0								

This is a race and gender neutral program.

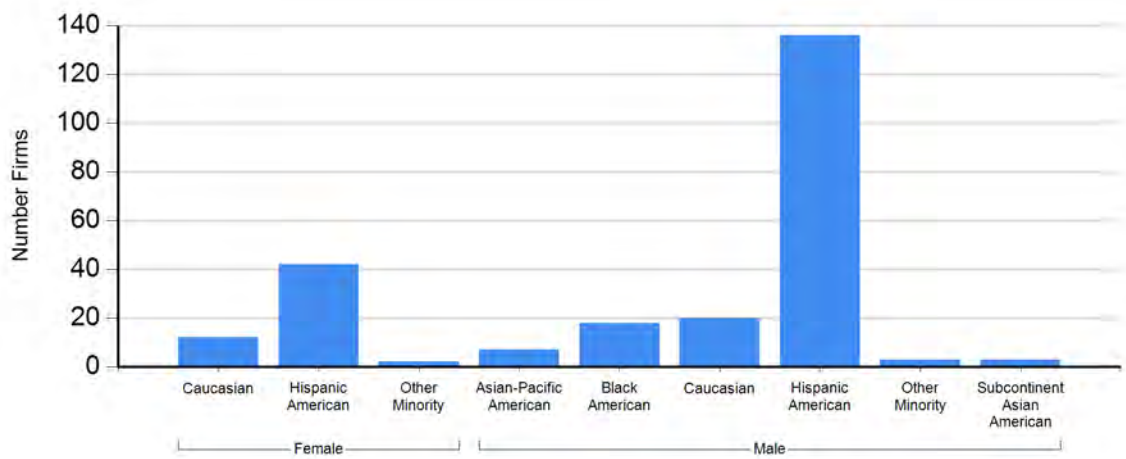
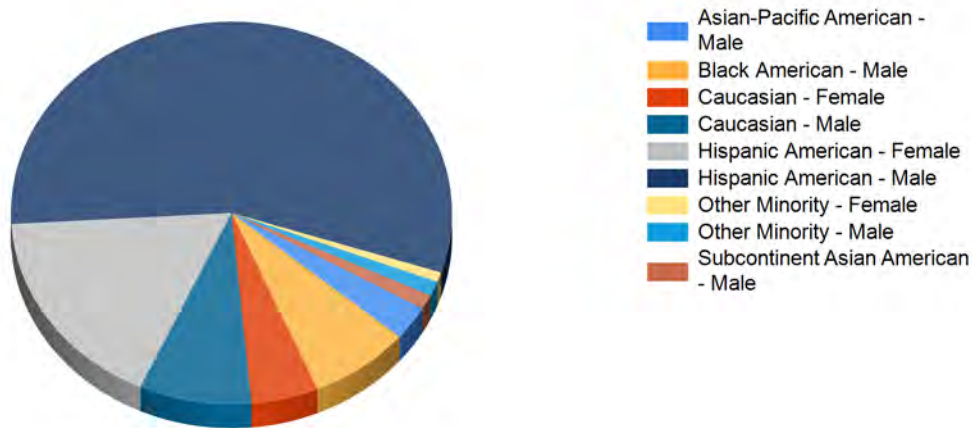
This report is for informational purposes only.

Certified Directory - Ethnicity & Gender Summary

Ethnicity & Gender Summary

Ethnicity	Gender	Number Firms	Percent of Total
Asian-Pacific American	Male	7	2.88%
Black American	Male	18	7.41%
Caucasian	Female	12	4.94%
Caucasian	Male	20	8.23%
Hispanic American	Female	42	17.28%
Hispanic American	Male	136	55.97%
Other Minority	Female	2	0.82%
Other Minority	Male	3	1.23%
Subcontinent Asian American	Male	3	1.23%
Total Firms		243	

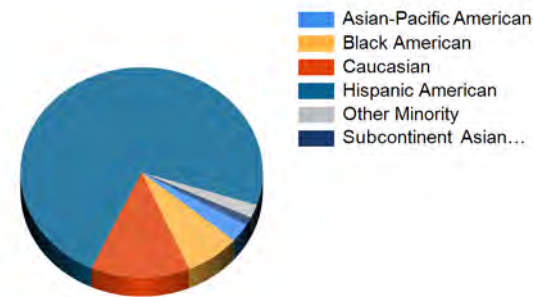
Certified Directory - Ethnicity & Gender Summary



Certified Directory - Ethnicity & Gender Summary

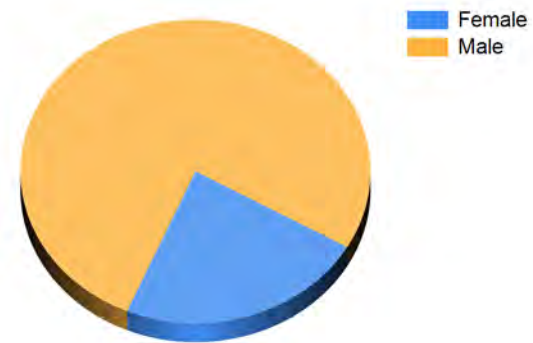
Ethnicity Summary

Ethnicity	Number Firms	Percent of Total
Asian-Pacific American	7	2.88%
Black American	18	7.41%
Caucasian	32	13.17%
Hispanic American	178	73.25%
Other Minority	5	2.06%
Subcontinent Asian American	3	1.23%
Total Firms	243	

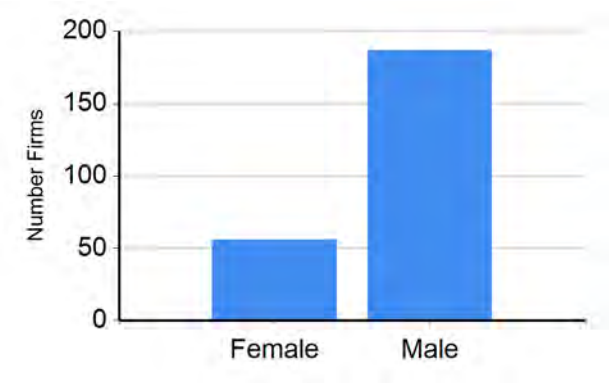
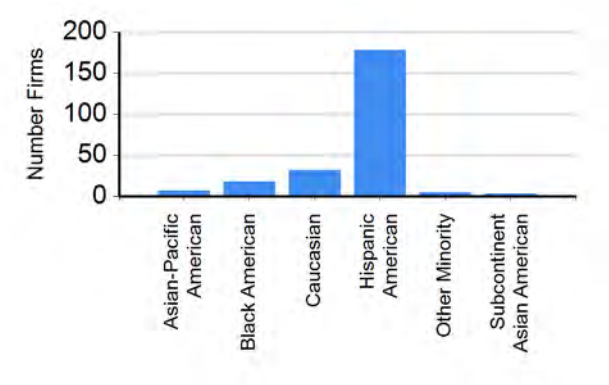


Gender Summary

Gender	Number Firms	Percent of Total
Female	56	23.05%
Male	187	76.95%
Total Firms	243	



Certified Directory - Ethnicity & Gender Summary



SBE A&E Utilization Report

Miami-Dade County Small Business Enterprise (SBE) Architectural & Engineering Program

CONTRACTS AWARDED																		
Reporting Period: 8/1/23 to 8/16/23																		
SBE GOALS/MEASURES							NO SBE GOALS/MEASURES						TOTAL (SBE + NO SBE GOALS/MEASURES)					
Contract Type	SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL	
1. Architectural					-						-	0%	-		-		-	0%
2. Design					-						-	0%	-		-		-	0%
3. EDP					-		965,000	56%	750,000	44%	1,715,000	63%	965,000	56%	750,000	44%	1,715,000	63%
4. Engineering					-			0%	1,002,500	100%	1,002,500	37%	-	0%	1,002,500	100%	1,002,500	37%
TOTAL	-		-		-	0%	965,000	36%	1,752,500	64%	2,717,500	100%	965,000	36%	1,752,500	64%	2,717,500	100%

CONTRACTS PAID																		
Reporting Period: 8/1/23 to 8/16/23																		
SBE GOALS/MEASURES							NO SBE GOALS/MEASURES						TOTAL (SBE + NO SBE GOALS/MEASURES)					
Contract Type	SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL	
1. Architectural					-						-		-		-		-	
2. Design					-						-		-		-		-	
3. EDP					-						-		-		-		-	
4. Engineering					-						-		-		-		-	
TOTAL	-		-		-	0%	-		-		-	0%	-		-		-	0%

		CONTRACTS AWARDED DEMOGRAPHICS																						
		Reporting Period: 8/1/23 to 8/16/23																						
		SBE GOALS/MEASURES								NO SBE GOALS/MEASURES								TOTAL (SBE + NO SBE GOALS/MEASURES)						
Ethnicity Type	Male		Female		Unknown		TOTAL		Male		Female		Unknown		TOTAL		Male		Female		Unknown		TOTAL	
1. Asian Pacific American							-								-	0%	-		-		-		-	0%
2. Black American							-		125,000	100%		0%		0%	125,000	5%	125,000	100%	-	0%	-	0%	125,000	5%
3. Caucasian							-		1,306,250	100%		0%		0%	1,306,250	48%	1,306,250	100%	-	0%	-	0%	1,306,250	48%
4. Hispanic American							-		660,000	87%	100,000	13%		0%	760,000	28%	660,000	87%	100,000	13%	-	0%	760,000	28%
5. Native American							-								-	0%	-		-		-		-	0%
6. Other Minority							-								-	0%	-		-		-		-	0%
7. Subcontinent Asian American							-								-	0%	-		-		-		-	0%
8. Unknown							-			0%		0%	526,250	100%	526,250	19%	-	0%	-	0%	526,250	100%	526,250	19%
TOTAL	-		-		-		-	0%	2,091,250	77%	100,000	4%	526,250	19%	2,717,500	100%	2,091,250	77%	100,000	4%	526,250	19%	2,717,500	100%

	CONTRACTS PAID DEMOGRAPHICS																							
	Reporting Period: 8/1/23 to 8/16/23																							
	SBE GOALS/MEASURES								NO SBE GOALS/MEASURES								TOTAL (SBE + NO SBE GOALS/MEASURES)							
Ethnicity Type	Male		Female		Unknown		TOTAL		Male		Female		Unknown		TOTAL		Male		Female		Unknown		TOTAL	
1. Asian Pacific American							-							-			-		-		-		-	
2. Black American							-							-			-		-		-		-	
3. Caucasian							-							-			-		-		-		-	
4. Hispanic American							-							-			-		-		-		-	
5. Native American							-							-			-		-		-		-	
6. Other Minority							-							-			-		-		-		-	
7. Subcontinent Asian American							-							-			-		-		-		-	
8. Unknown							-							-			-		-		-		-	
TOTAL	-		-		-		-	0%	-		-		-		-	0%	-		-		-		-	0%

NOTES

¹As a result of two landmark cases (Engineering Contractors Association v. Metropolitan Dade County and Hershell Gill Consulting Engineers, Inc. v. Miami-Dade County) Miami-Dade County's three Small Business Enterprise (SBE) programs in Construction, A&E, and Goods and Services are race and gender neutral.

²The capturing of demographic data is based on voluntary information provided and or entered by prime and sub-contractors.

³Payments reported may be from contracts awarded outside the reporting period.

Miami-Dade County Small Business Enterprise (SBE) Architectural & Engineering Program

Contract Type	CONTRACTS AWARDED ANNUAL REPORTING: 2019						CONTRACTS AWARDED ANNUAL REPORTING: 2020						CONTRACTS AWARDED ANNUAL REPORTING: 2021						CONTRACTS AWARDED ANNUAL REPORTING: 2022					
	TOTAL (SBE + NO SBE GOALS/MEASURES)						TOTAL (SBE + NO SBE GOALS/MEASURES)						TOTAL (SBE + NO SBE GOALS/MEASURES)						TOTAL (SBE + NO SBE GOALS/MEASURES)					
	SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL	
1. Architectural	11,244,153	60%	7,643,259	40%	18,887,412	18%	6,713,516	55%	5,456,540	45%	12,170,056	18%	15,551,463	19%	67,709,087	81%	83,260,550	26%	9,857,048	43%	13,032,967	57%	22,890,015	19%
2. Design					-	0%					-	0%	1,823,789	14%	11,203,361	86%	13,027,150	4%	827,063	15%	4,686,687	85%	5,513,750	4%
3. EDP	14,327,078	46%	16,575,625	54%	30,902,703	29%	12,205,641	31%	27,458,221	69%	39,663,862	57%	20,112,797	37%	33,780,613	63%	53,893,410	17%	14,936,431	39%	23,251,668	61%	38,188,099	31%
4. Engineering	14,555,296	26%	41,429,289	74%	55,984,585	53%	3,537,979	20%	14,070,265	80%	17,608,244	25%	26,564,147	16%	140,355,763	84%	166,919,910	53%	6,327,812	11%	50,633,055	89%	56,960,867	46%
TOTAL	40,126,527	38%	65,648,173	62%	105,774,700	100%	22,457,136	32%	46,985,026	68%	69,442,162	100%	64,052,196	20%	253,048,824	80%	317,101,020	100%	31,948,354	26%	91,604,377	74%	123,552,731	100%

Contract Type	CONTRACTS PAID ANNUAL REPORTING: 2019						CONTRACTS PAID ANNUAL REPORTING: 2020						CONTRACTS PAID ANNUAL REPORTING: 2021						CONTRACTS PAID ANNUAL REPORTING: 2022					
	TOTAL (SBE + NO SBE GOALS/MEASURES)						TOTAL (SBE + NO SBE GOALS/MEASURES)						TOTAL (SBE + NO SBE GOALS/MEASURES)						TOTAL (SBE + NO SBE GOALS/MEASURES)					
	SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL		SBE		NON-SBE		TOTAL	
1. Architectural	4,023,457	22%	14,277,955	78%	18,301,412	14%	7,580,609	50%	7,585,725	50%	15,166,334	12%	3,695,951	49%	3,918,248	51%	7,614,199	7%	3,616,785	33%	7,203,551	67%	10,820,336	9%
2. Design					-	0%		0%	20,145	100%	20,145	0%	17,098	14%	104,970	86%	122,068	0%	18,183	12%	139,687	88%	157,870	0%
3. EDP	3,066,598	46%	3,550,427	54%	6,617,025	5%	4,449,260	57%	3,328,693	43%	7,777,953	6%	4,727,067	36%	8,290,185	64%	13,017,252	12%	7,114,275	36%	12,639,296	64%	19,753,571	16%
4. Engineering	22,926,640	21%	87,173,998	79%	110,100,638	82%	22,035,613	21%	80,865,739	79%	102,901,352	82%	18,433,852	21%	71,241,038	79%	89,674,890	81%	18,979,331	21%	72,665,833	79%	91,645,164	75%
TOTAL	30,016,695	22%	105,002,380	78%	135,019,075	100%	34,065,482	27%	91,800,302	73%	125,865,784	100%	26,873,968	24%	83,554,441	76%	110,428,409	100%	29,728,574	24%	92,648,367	76%	122,376,941	100%

Ethnicity Type	CONTRACTS AWARDED DEMOGRAPHICS ANNUAL REPORTING: 2019								CONTRACTS AWARDED DEMOGRAPHICS ANNUAL REPORTING: 2020								CONTRACTS AWARDED DEMOGRAPHICS ANNUAL REPORTING: 2021								CONTRACTS AWARDED DEMOGRAPHICS ANNUAL REPORTING: 2022							
	TOTAL (SBE + NO SBE GOALS/MEASURES)								TOTAL (SBE + NO SBE GOALS/MEASURES)								TOTAL (SBE + NO SBE GOALS/MEASURES)								TOTAL (SBE + NO SBE GOALS/MEASURES)							
	Male		Female		Unknown		TOTAL		Male		Female		Unknown		TOTAL		Male		Female		Unknown		TOTAL		Male		Female		Unknown		TOTAL	
1. Asian Pacific American	2,867,966	100%		0%		0%	2,867,966	3%	712,153	100%		0%		0%	712,153	1%	2,567,652	100%		0%		0%	2,567,652	1%	950,000	100%		0%		0%	950,000	0%
2. Black American	4,407,913	98%	104,248	2%		0%	4,512,161	4%	1,853,777	100%		0%		0%	1,853,777	3%	19,204,298	100%	15,210	0%		0%	19,219,508	6%	5,934,043	100%	1,000	0%		0%	5,935,043	2%
3. Caucasian	38,644,033	88%	5,309,998	12%		0%	43,954,031	42%	23,980,843	77%	7,175,959	23%		0%	31,156,802	45%	112,864,207	86%	18,975,621	14%		0%	131,839,828	42%	36,482,181	72%	14,131,749	28%		0%	50,613,930	16%
4. Hispanic American	35,779,488	75%	12,062,163	25%		0%	47,841,651	45%	19,149,559	70%	8,188,052	30%		0%	27,337,611	39%	37,795,088	64%	19,743,741	34%	1,075,181	2%	58,614,010	18%	27,261,877	81%	6,583,329	19%		0%	33,845,206	11%
5. Native American							-	0%							-	0%							-	0%							-	0%
6. Other Minority	559,719	69%		0%	254,641	31%	814,360	1%	15,000	2%		0%	768,686	98%	783,686	1%	2,811,466	63%		0%	1,628,426	37%	4,439,892	1%	400,000	36%	565,441	51%	150,000	13%	1,115,441	0%
7. Subcontinent Asian American	130,000	100%		0%		0%	130,000	0%	500,028	100%		0%		0%	500,028	1%	1,029,118	100%		0%		0%	1,029,118	0%	811,650	100%		0%		0%	811,650	0%
8. Unknown	588,531	10%		0%	5,066,000	90%	5,654,531	5%	2,448,105	34%		0%	4,650,000	66%	7,098,105	10%	8,842,547	9%		0%	90,548,465	91%	99,391,012	31%	4,686,687	15%		0%	25,594,774	85%	30,281,461	10%
TOTAL	82,977,650	78%	17,476,409	17%	5,320,641	5%	105,774,700	100%	48,659,465	70%	15,364,011	22%	5,418,686	8%	69,442,162	100%	185,114,376	58%	38,734,572	12%	93,252,072	29%	317,101,020	100%	76,526,438	62%	21,281,519	17%	25,744,774	21%	123,552,731	39%

Ethnicity Type	CONTRACTS PAID DEMOGRAPHICS ANNUAL REPORTING: 2019								CONTRACTS PAID DEMOGRAPHICS ANNUAL REPORTING: 2020								CONTRACTS PAID DEMOGRAPHICS ANNUAL REPORTING: 2021								CONTRACTS PAID DEMOGRAPHICS ANNUAL REPORTING: 2022							
	TOTAL (SBE + NO SBE GOALS/MEASURES)								TOTAL (SBE + NO SBE GOALS/MEASURES)								TOTAL (SBE + NO SBE GOALS/MEASURES)								TOTAL (SBE + NO SBE GOALS/MEASURES)							
	Male		Female		Unknown		TOTAL		Male		Female		Unknown		TOTAL		Male		Female		Unknown		TOTAL		Male		Female		Unknown		TOTAL	
1. Asian Pacific American	5,244,138	100%		0%		0%	5,244,138	4%	4,521,872	100%		0%		0%	4,521,872	4%	4,205,688	100%		0%		0%	4,205,688	4%	3,273,676	97%	100,159	3%		0%	3,373,835	3%
2. Black American	10,681,342	92%	890,759	8%		0%	11,572,101	9%	8,167,138	87%	1,249,472	13%		0%	9,416,610	7%	6,403,845	89%	817,285	11%		0%	7,221,130	7%	6,612,969	93%	521,190	7%		0%	7,134,159	6%
3. Caucasian	41,736,481	71%	16,798,140	29%	21,556	0%	58,556,177	43%	41,295,715	77%	12,603,994	23%	7,550	0%	53,907,259	43%	32,494,533	71%	13,077,518	29%	2,671	0%	45,574,722	41%	38,619,729	75%	12,942,102	25%		0%	51,561,831	42%
4. Hispanic American	27,915,967	76%	8,918,071	24%		0%	36,834,038	27%	32,568,351	78%	9,394,653	22%		0%	41,963,004	33%	30,572,769	78%	8,811,448	22%		0%	39,384,217	36%	33,211,575	76%	10,410,061	24%		0%	43,621,636	36%
5. Native American							-	0%							-	0%							-	0%							-	0%
6. Other Minority	2,048,604	20%		0%	8,176,002	80%	10,224,606	8%	1,985,037	28%		0%	5,040,994	72%	7,026,031	6%	2,044,749	29%		0%	5,060,468	71%	7,105,217	6%	1,472,020	23%		0%	4,797,186	77%	6,269,206	5%
7. Subcontinent Asian American	156,820	77%	47,414	23%		0%	204,234	0%	67,336	87%	10,480	13%		0%	77,816	0%	4,611	38%	7,400	62%		0%	12,011	0%	206,689	100%		0%		0%	206,689	0%
8. Unknown	4,329,354	35%		0%	8,054,427	65%	12,383,781	9%	6,173,892	69%		0%	2,779,300	31%	8,953,192	7%	3,720,344	54%		0%	3,205,080	46%	6,925,424	6%	5,112,606	50%		1%	5,041,939	49%	10,209,585	8%
TOTAL	92,112,706	68%	26,654,384	20%	16,251,985	12%	135,019,075	100%	94,779,341	75%	23,258,599	18%	7,827,844	6%	125,865,784	100%	79,446,539	72%	22,713,651	21%	8,268,219	7%	110,428,409	100%	88,509,264	72%	24,028,552	20%	9,839,125	8%	122,376,941	100%

NOTES

¹As a result of two landmark cases (Engineering Contractors Association v. Metropolitan Dade County and Hershell Gill Consulting Engineers, Inc. v. Miami-Dade County) Miami-Dade County's three Small Business Enterprise (SBE) programs in Construction, A&E, and Goods and Services are race and gender neutral.

²The capturing of demographic data is based on voluntary information provided and or entered by prime and sub-contractors.

³Payments reported may be from contracts awarded outside the reporting period.

Jackson Health System Report

Jackson Health System A/E Awards August - September 2023					
Miami-Dade County EDP / Continuing Term Contracts / RFQs					
SBE Part.	Total Award	SBE Prime?	Firm	SBE Part.	Project Title
\$11,006.44	\$11,006.44	Y	EBS Engineering	100.00%	Elliot Building Asbestos Abatement Consulting Services
\$2,094.52	\$2,094.52	Y	F.R. Aleman & Associates	100.00%	Surveying and Subsurface Utility Engineering Services CO#2 for JMMC ED Expansion Project
\$254,778.37	\$254,778.37	Y	Red Design Group	100.00%	A/E Services ACC-West Basement Renovation Project
\$244,516.95	\$244,516.95	Y	Red Design Group	100.00%	A/E Services ACC-West 1st Floor Renovation Project
\$17,895.00	\$17,895.00	Y	Red Design Group	100.00%	A/E Services Perdue Lift Station Project
\$0.00	\$10,753.76	N	O'Donnell & Nacarrato (formerly Douglas Wood Associates)	0.00%	SEoR Services CO#2 for Green Garage Repairs Project
\$17,973.00	\$17,973.00	Y	Ferguson Glasgow Schuster Soto	100.00%	A/E Services CO#1 for JMMC Corrections Holding Relocation
\$54,735.34	\$54,735.34	Y	Red Design Group	100.00%	A/E Services JMH Chilled Water Pumps Emergency Power Project
\$33,005.11	\$33,005.11	Y	F.R. Aleman & Associates	100.00%	Boundary Topographic Survey for Jackson Medical Towers Project
\$33,769.48	\$33,769.48	Y	HR Engineering Services	100.00%	Geotechnical Services CO#2 for a New Drainage System for JMMC ED Expansion Project
\$669,774.21	\$680,527.97	9 of 10 projects to SBE primes		98.42%	Overall SBE A/E Participation
\$374,603.75	\$453,488.55	8 of 13 projects to SBE primes		82.60%	Overall SBE A/E Participation
\$449,998.25	\$1,149,326.76	8 of 12 projects to SBE primes		39.15%	Overall SBE A/E Participation
\$170,637.39	\$177,837.39	3 of 4 projects to SBE primes		95.95%	Overall SBE A/E Participation
\$22,229.72	\$56,298.21	2 of 3 projects to SBE primes		39.49%	Overall SBE A/E Participation
\$1,687,243.32	\$2,517,478.88	30 of 42 projects to SBE primes		67.02%	Overall SBE A/E Participation

Aug.-Sept. 2023 (Current Period)

June-July 2023

April-May 2023

Feb.-March 2023

Jan. 2023

Running Year to Date

Personal Net Worth

MEMORANDUM

Agenda Item No. 4(F)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: November 7, 2023

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Ordinance relating to Small
Business Enterprise programs;
amending sections 2-10.4.01, 2-
8.1.1.1.1, 2.8.1.1.1.2, 10-33.02 of
the Code; amending certification
requirements, increasing personal
net worth threshold to
\$2,500,000.00

The accompanying ordinance was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Danielle Cohen Higgins.


Geri Bonzon-Keenan
County Attorney

GBK/uw

MDC001



MEMORANDUM (Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: November 7, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 4(F)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 4(F)
11-7-23

ORDINANCE NO. _____

ORDINANCE RELATING TO SMALL BUSINESS ENTERPRISE PROGRAMS; AMENDING SECTIONS 2-10.4.01, 2-8.1.1.1.1, 2-8.1.1.1.2, 10-33.02 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA; AMENDING CERTIFICATION REQUIREMENTS, INCREASING PERSONAL NET WORTH THRESHOLD TO \$2,500,000.00; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

WHEREAS, the Miami-Dade County (“County”) Small Business Enterprise (“SBE”) programs provide business opportunities to certified small businesses, to aid in their growth, development, and contribution to the County and South Florida economies; and

WHEREAS, pursuant to sections 2-10.4.01, 2-8.1.1.1.1, and 2-8.1.1.1.2 of the Code of Miami-Dade County, Fla. (the “Code”), no firm shall be certified under the Small Business Enterprise Architecture & Engineering (CB-A/E), Small Business Enterprise Services (SBE-Services), or the Small Business Enterprise Goods (SBE-Goods) Programs, respectively, where the personal net worth of any of such firm’s owners is more than \$1,500,000.00, exclusive of: (a) the value of the primary residence for which there is a homestead exemption; (b) the value of the business; and (c) funds invested in an individual retirement account ("IRA"), 401k, pension, or other official retirement account; and

WHEREAS, pursuant to section 2-10.33.02 of the Code, no firm shall be certified in the Small Business Enterprise Construction Services ("CSBE") Program where the individual net worth of any of its owners is more than \$1,500,000.00; and

WHEREAS, on October 18, 2022, this Board adopted Ordinance No. 22-133, amending sections 2-8.1.1.1.1, 2-8.1.1.1.2, 2-10.4.01, and 10-33.02 of the Code, to among other things, create an additional tier to retain mid-level firms from program graduation; and

WHEREAS, this Board wishes to amend sections 2-10.4.01, 2-8.1.1.1.1, 2-8.1.1.1.2, and 2-10.33.02 of the Code to increase the personal net worth threshold to \$2,500,000.00; and

WHEREAS, the County will benefit from an increase to the personal net worth threshold which will further extend the ability of firms to become certified SBEs and participate in SBE programs as applicable,

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:

Section 1. Section 2-10.4.01 of the Code of Miami-Dade County, Florida, is hereby amended to read as follows:¹

Sec. 2-10.4.01. Small Business Enterprise Architecture and Engineering Program.

- (1) *Title.* This Section shall be referred to as the Miami-Dade County Small Business Enterprise Architecture & Engineering ("CBE" or "CBE-A/E") Program.
- (2) *Definitions.* For purposes of this section:

* * *

- P. *Firm* means any individual, firm, partnership, corporation, association, joint venture or other legal entity permitted by law to practice architecture, engineering, landscape architecture, design-build, and land surveying and mapping services, which has a valid business tax receipt issued by Miami-Dade County at least one ~~[[4]]~~ year prior to certification, and an actual place of business in Miami-Dade County, not a Virtual Office. No Firm shall be certified as a CBE-A/E where the personal net worth of any of its owners is more than ~~[[one million five hundred thousand dollars (\$1,500,000)]]~~>> \$2,500,000.00<<, exclusive of: (a) the value of the

¹ Words stricken through and/or ~~[[double bracketed]]~~ shall be deleted. Words underscored and/or >>double arrowed<< constitute the amendment proposed. Remaining provisions are now in effect and remain unchanged.

primary residence for which there is a homestead exemption; (b) the value of the business; and (c) funds invested in an individual retirement account ("IRA"), 401k, pension, or other official retirement account. The owner MUST provide information about the terms and restrictions of the account(s) to SBD, and certify that the retirement account(s) is legitimate. Representations as to average gross revenues, personal net worth of owners and payroll shall be subject to audit.

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Section 2. Section 2-8.1.1.1.1. of the Code of Miami-Dade County, Florida, is hereby amended to read as follows:

Sec. 2-8.1.1.1.1. Small Business Enterprise Services Program.

- (1) *Title.* This section shall be referred to as the Small Business Enterprise Services Program.
- (2) *Definitions.* The following definitions shall apply in this section.

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21. *Small Business Enterprise ("SBE" or "SBE-Services")* means a business entity certified by SBD, providing services, which has a valid business tax receipt issued by Miami-Dade County at least one ~~[[4]]~~ year prior to certification, an actual place of business in Miami-Dade County, not a Virtual Office, and whose three year average gross revenues does not exceed the following contracting participation levels:

- (i) Tier 1 — \$0 to \$750,000;
- (ii) Tier 2 — \$750,000.01 to \$2,000,000;
- (iii) Tier 3 — \$2,000,000.01 to \$5,000,000; or
- (iv) Tier 4 — \$5,000,000.01 to \$8,000,000.

No firm shall be certified as a SBE where the personal net worth of any of its owners is more than ~~[[one million five hundred thousand dollars (\$1,500,000)]]~~>> \$2,500,000.00<<, exclusive of: (a) the value of the primary residence for which there is a homestead exemption; (b) the value of the business; and (c) funds invested in an individual retirement account ("IRA"), 401k, pension, or other official retirement account. The owner MUST provide information about the terms and restrictions of the account(s) to SBD, and certify that the retirement account(s) is legitimate. Representations as to a business entity's average gross revenues, personal net worth of owners and payroll shall be subject to audit.

* * *

Section 3. Section 2-8.1.1.1.2 of the Code of Miami-Dade County, Florida, is hereby amended to read as follows:

Sec. 2-8.1.1.1.2. Small Business Enterprise Goods Program.

- (1) *Title.* This section shall be referred to as the Small Business Enterprise Goods Program.
- (2) *Definitions.* The following definitions shall apply in this section:

* * *

22. *Small Business Enterprise ("SBE" or "SBE-Goods")* means a business entity certified by SBD, providing services, which has a valid business tax receipt issued by Miami-Dade County at least one ~~[[4]]~~ year prior to certification, an actual place of business in Miami-Dade County, not a Virtual Office, and whose three year average gross revenues does not exceed the following contracting participation levels:

- (i) Tier 1 — \$0 to \$750,000;
- (ii) Tier 2 — \$750,000.01 to \$2,000,000;
- (iii) Tier 3 — \$2,000,000.01 to \$5,000,000; or
- (iv) Tier 4 — \$5,000,000.01 to \$8,000,000.

The term Small Business Enterprise shall also include a (x) manufacturer with ~~[[one hundred (100)]]~~>> 100<<

employees or less, or (y) wholesaler with ~~[[fifty (50)]]~~>>50<< employees or less, without regard to gross revenues. A wholesaler or manufacturer must comply with all other requirements of this section to be a certified SBE.

No firm shall be certified as a SBE where the personal net worth of any of its owners is more than ~~[[one million five hundred thousand dollars (\$1,500,000)]]~~>>\$2,500,000.00<<, exclusive of: (a) the value of the primary residence for which there is a homestead exemption; (b) the value of the business; and (c) funds invested in an individual retirement account ("IRA"), 401k, pension, or other official retirement account. The owner MUST provide information about the terms and restrictions of the account(s) to SBD, and certify that the retirement account(s) is legitimate. Representations as to a business entity's average gross revenues, personal net worth of owners and payroll shall be subject to audit.

* * *

Section 4. Section 10-33.02 of the Code of Miami-Dade County, Florida, is hereby amended to read as follows:

Sec. 10-33.02. Small Business Enterprise Construction Services Program.

- (1) Title. This section shall be referred to as the Miami-Dade County Small Business Enterprise Construction Services ("CSBE") Program.
- (2) Definitions. The following definitions shall apply in this section:

* * *

Small Business Enterprise for Construction Services (CSBE) means a construction related enterprise, including a design-build firm, and any firm providing trades and/or services for the completion of a construction project, as defined in Chapter 10 of the Code of Miami-Dade County, which has an actual place of business in Miami-Dade County and whose average annual gross revenues for the last three ~~[[3]]~~ years do not exceed: ~~[[fifteen million dollars~~

~~(\$15,000,000.00)]~~ >>\$15,000,000.00<< for SIC 15 - Building Construction, General Contractors and Operative Builders; ~~[[twelve million dollars (\$12,000,000.00)]~~ >>\$12,000,000.00<< for SIC 16 - Heavy Construction, other than Building Construction; or ~~[[eight million dollars (\$8,000,000.00)]~~ >>\$8,000,000.00<< for SIC 17 - Specialty Trade Contractors. CSBEs shall be categorized by the type of construction they perform in accordance with the two-digit Standard Industrial Classification (SIC) code, or the six-digit North American Industry Classification System (NAICS), of the Census applicable to such type of construction. A CSBE will graduate out of the program upon notification by SBD that it has exceeded these size limits based on its three-year average annual gross revenues. A certified CSBE that graduates out of the program shall continue to submit financial information as to cumulative gross revenue and bonding capacity to SBD annually for 3 years thereafter in order to further the County's ability to assess the effectiveness of the program.

CSBEs must be certified by SIC or NAICS code, and classified into one ~~[[4]]~~ of the four ~~[[4]]~~ contracting participation levels. The lack of bonding capacity shall not preclude an applicant from being certified as a CSBE. As part of the certification process, CSBEs must go through a prequalification process which will be used to determine which of the four ~~[[4]]~~ contracting participation levels the CSBE will be placed in based on the firm's four ~~[[4]]~~ year average gross revenues. The contracting participation levels are as follows:

1. Level I—Three-year average gross revenues of \$0.00—\$2,000,000.00;
2. Level II—Three-year average gross revenues above \$2,000,000.00 but not exceeding \$5,000,000.00;
3. Level III—Three-year average gross revenues above \$5,000,000.00 but not exceeding \$10,000,000.00, or
4. Level IV—Three-year average gross revenues above \$10,000,000.00 but not exceeding \$15,000,000.00.

A firm's eligibility to participate in the CSBE program and the contracting participation level at which it will participate shall be determined based on the three-year average gross revenues of the applicant firm in combination with that of all of the firm's affiliates as provided in Appendix A [which can be found in the County

Clerk's office attached to Ordinance Number 97-52]. No firm shall be certified as a CSBE where the individual net worth of any of its owners is more than ~~[[one million five hundred thousand dollars (\$1,500,000)]]~~>>\$2,500,000.00, exclusive of: (a) the value of the primary residence for which there is a homestead exemption; (b) the value of the business; and (c) funds invested in an individual retirement account ("IRA"), 401k, pension, or other official retirement account<<. Representations as to average gross revenues, personal net worth of owners and payroll shall be subject to audit.

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Section 5. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 6. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance, including any sunset provision, shall become and be made a part of the Code of Miami-Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 7. This ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

PASSED AND ADOPTED:

Approved by County Attorney as
to form and legal sufficiency:

Prepared by:

Dale P. Clarke

Prime Sponsor: Commissioner Danielle Cohen Higgins

GKS for GBK
D.P.C