

**SMALL BUSINESS ENTERPRISE
GOODS AND SERVICES
ADVISORY BOARD MEETING**

February 20, 2020

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**Miami-Dade County
Small Business Enterprise Goods and Services
Advisory Board Meeting**

Thursday, February 20, 2020
Stephen P. Clark Center, 111 N.W. 1st Street, 19th Floor Conference Room
@10:30 a.m.
AGENDA

- I. Welcome/Introductions (10 min)**
- II. SBD Section Reports (30 min)**
 - a. Certification** – Claudious Thompson (*SBD Section Chief, Certification*)
 - b. Utilization Report** – Tracie Auguste (*SBD Section Chief, Policy and Legislation Management*)
 - c. Business Outreach & Education** – Lawanda Wright-Robinson (*SBD Section Chief, Business Outreach & Education*)
- III. Old Business (20 min)**
 - a. Goods & Services Taskforce Discussion
 - b. Approval of December 19, 2019 Meeting Minutes
- IV. New Business (20 min)**
 - a. Approval of 2020 Sunset Review Report
 - b. Request for future agenda items
- V. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3) (5 min)**
- VI. Adjournment (5 min)**

NEXT BOARD MEETING: April 20, 2020, 10:30 a.m.

Delivering Excellence Every Day

**MIAMI-DADE
COUNTY**

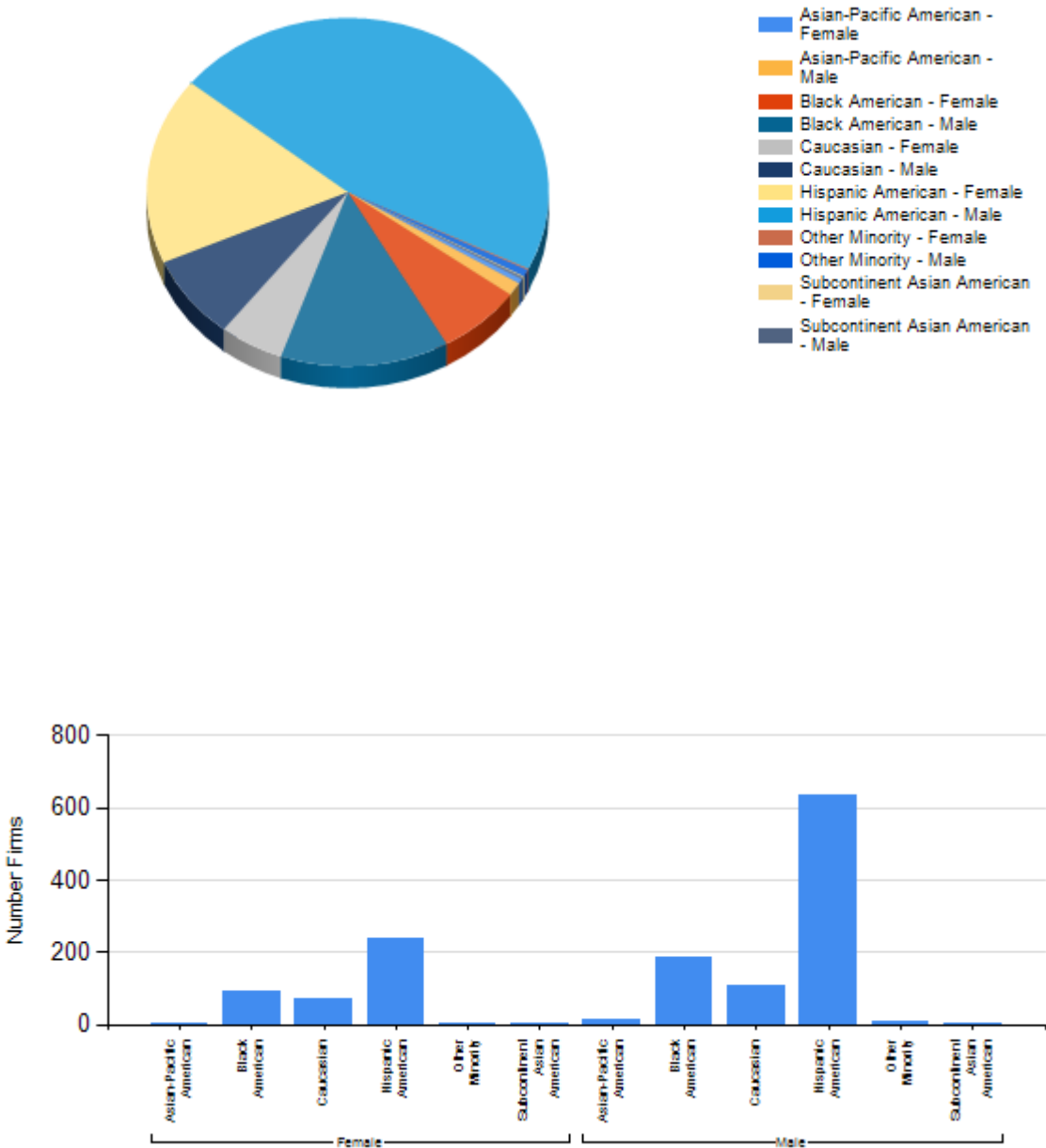
Certification Type: SBE Goods and Services									
PERIOD: December 1, 2019 to January 31, 2020									

					Total Amount	African American	Caucasian	Hispanic	Asian	Native American	Other	Female
	Total Certified SBE-G&S as of 1/31/20				1369	279	178	874	27	0	11	411
		New	1 year Renewal	3 year Recert								
1	Approved Applications (New, Annual Renewal, Recertification)	39	70	7	116							
2	Graduated				4							
3	Denied				1							

This is a race and gender neutral program. This report is for informational purpose only.

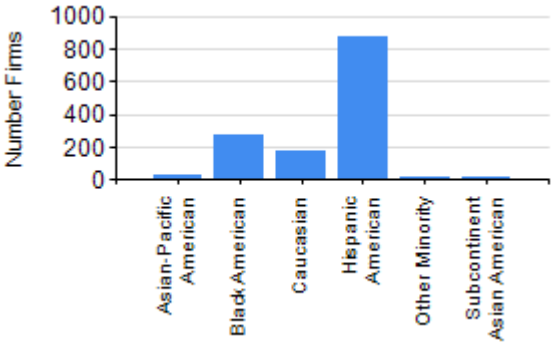
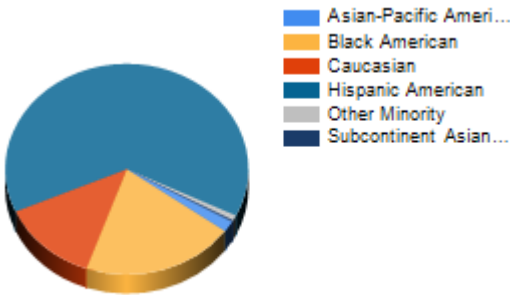
Ethnicity & Gender Summary

Ethnicity	Gender	Number Firms
Asian-Pacific American	Female	6
Asian-Pacific American	Male	17
Black American	Female	93
Black American	Male	186
Caucasian	Female	71
Caucasian	Male	107
Hispanic American	Female	238
Hispanic American	Male	636
Other Minority	Female	2
Other Minority	Male	9
Subcontinent Asian American	Female	1
Subcontinent Asian American	Male	3
Total Firms		1369



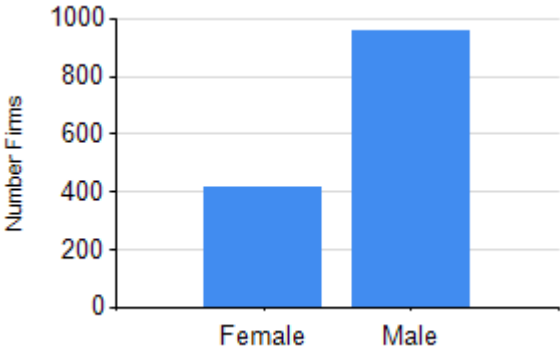
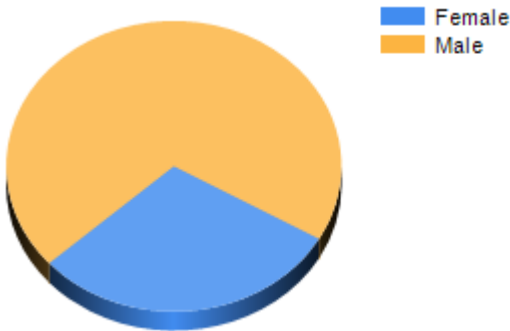
Ethnicity Summary

Ethnicity	Number Firms
Asian-Pacific American	23
Black American	279
Caucasian	178
Hispanic American	874
Other Minority	11
Subcontinent Asian American	4
Total Firms	1369



Gender Summary

Gender	Number Firms
Female	411
Male	958
Total Firms	1369



Miami-Dade County
Small Business Enterprise (SBE) – Goods & Services (G&S) Program
SBE Utilization Overview
October 1, 2019 – November 30, 2019

PAYMENTS TO SBE-G&S FIRMS

In this period, payments to all vendors on Goods & Services contracts totaled \$144,557,564.

- Under existing contracts and pre-qualification pools, SBE-G&S firms were paid a total of \$14,004,374 or 9.69% of total payments.

AWARDED CONTRACTS

There were 50 G&S contracts approved for award totaling \$176,626,430.

- 29 contracts were not eligible for SBE measures due to being a no measure because of other reasons, sole source/bid waiver/legacy/revenue-generating contract, method of award, confirmation purchase, accessing of a state contract, emergency, or funding source.
- Of the 50 G&S contracts awarded this period, 16 contracts totaling \$14,458,874 were awarded to firms with a Miami-Dade address (or 8.19%)

CONTRACTS AVAILABLE FOR SMALL BUSINESS PARTICIPATION

There were 21 contracts available for SBE measures totaling \$64,276,455.

- 0 contracts had a SBE goal totaling \$0
- 2 contracts were set aside totaling \$4,804,000
- 19 contracts were advertised as a SBE Bid Preference or Selection Factor.

Of the contracts awarded during this period, SBE-G&S firms are participating as Prime and/or subcontractors (with or without measures) for a dollar value of \$5,071,372 or 7.89%.

SBE-G&S Contracted Breakdown by Race/Ethnicity/Gender

	SBE-G&S/Black Male	SBE-G&S/Hispanic Male	SBE-G&S/Women	SBE-G&S/Other or Unidentified	Total SBE-G&S
SET-ASIDE	\$0	\$0	\$4,804,000 (100%)	\$0	\$4,804,000
GOALS	\$0	\$0	\$0	\$0	\$0
TOTAL MEASURES	\$0	\$0	\$4,804,000 (100%)	\$0	\$4,804,000
OPEN MARKET	\$0	\$0	\$59,819 (22.37%)	\$207,553 (77.63%)	\$267,372
TOTAL	\$0	\$0	\$4,863,819 (95.91%)	\$207,553 (4.09%)	\$5,071,372

In addition, there were 8 contracts that were not awarded to a single vendor.

- 6 contracts included certified firms:
 - 1 SBE-G&S firms were awarded under a contract awarded to multiple firms.
 - 7 SBE-G&S firms were included in a pre-qualification pool.

Miami-Dade County SBE-Goods and Services Program
Applicable Contracts
(October 1, 2019 to November 30, 2019)

Contract Number	Contract Title	Contract Value	Start Date	Measure	Assigned Department	Prime	Certification	Ethnicity	Gender
022217-GVR	FLEET MANAGEMENT & RELATED TECHNOLOGY SO	\$88,000.00	11/27/2019	No Measure Other Government Entity Contract	Internal Services	Miami-Dade County Prime	N/A	N/A	N/A
022217-GVR_0001	FLEET MANAGEMENT & RELATED TECHNOLOGY SO	\$0.00	11/27/2019		Internal Services	GE SOFTWARE INC	N/A	N/A	N/A
022217-GVR_0002	FLEET MANAGEMENT & RELATED TECHNOLOGY SO	\$0.00	11/27/2019		Internal Services	GILBARCO VEEDER-ROOT INC	N/A	Caucasian	Male
031517-SIE	FACILITY SECURITY EQUIPT, SYST. & SERV.	\$130,000.00	11/18/2019	No Measure Other Government Entity Contract	Internal Services	SIEMENS INDUSTRY INC	N/A	Caucasian	Male
47457-2	ENTERPRISE CONSTRUCT PROJECT MGT SOFTWARE	\$909,247.81	10/2/2019	No Measure Other Government Entity Contract	Water & Sewer	e-Builder, Inc.	N/A	N/A	N/A
7122-1/23-1	HAULING & DISPOSAL OF CLASS B BIOSOLIDS	\$9,200,000.00	11/1/2019	Bid Preference	Water & Sewer	Miami-Dade County Prime	N/A	N/A	N/A
7122-1/23-1_0001	HAULING & DISPOSAL OF CLASS B BIOSOLIDS	\$0.00	11/1/2019		Water & Sewer	BIOSOLIDS DISTRIBUTION SERVICES, LLC	N/A	Caucasian	Male
7122-1/23-1_0002	HAULING & DISPOSAL OF CLASS B BIOSOLIDS	\$0.00	11/1/2019		Water & Sewer	Waste Management Inc of Florida	N/A	N/A	N/A
7122-1/23-1_0003	HAULING & DISPOSAL OF CLASS B BIOSOLIDS	\$0.00	11/1/2019		Water & Sewer	H & H LIQUID SLUDGE DISPOSAL, INC.	N/A	Caucasian	Male
7122-1/23-1_0004	HAULING & DISPOSAL OF CLASS B BIOSOLIDS	\$0.00	11/1/2019		Water & Sewer	SYNAGRO SOUTH, LLC	N/A	N/A	N/A
84121500-15-01B	PURCHASING CARD SERVICES	\$1.00	10/16/2019	No Measure Other Government Entity Contract	Finance Department	Bank of America	N/A	Hispanic	Male
9253-5/20-5	ART IN PUBLIC PLACES-MISC SVCS	\$170,000.00	11/1/2019	Bid Preference	Various	Miami-Dade County Prime	N/A	N/A	N/A
9253-5/20-5_0001	ART IN PUBLIC PLACES-MISC SVCS	\$0.00	11/1/2019		Various	ALL DIGITAL PRINTING CORP D/B/A ALL DIGITAL INDUSTRIES	N/A	N/A	N/A
9253-5/20-5_0002	ART IN PUBLIC PLACES-MISC SVCS	\$0.00	11/1/2019		Various	Rosa Lowinger and Associates, Inc.	SBE-GS	Caucasian	Female
9253-5/20-5_0003	ART IN PUBLIC PLACES-MISC SVCS	\$0.00	11/1/2019		Various	UNITED ARTS ACADEMY, INC.	N/A	Hispanic	Female
9253-5/20-5_0004	ART IN PUBLIC PLACES-MISC SVCS	\$0.00	11/1/2019		Various	CREATIVE COMMERCIAL INSIGHT AND	N/A	Black	Male
9253-5/20-5_0005	ART IN PUBLIC PLACES-MISC SVCS	\$0.00	11/1/2019		Various	SKYLINE ARTS LLC	N/A	Caucasian	Male
9253-5/20-5_0006	ART IN PUBLIC PLACES-MISC SVCS	\$0.00	11/1/2019		Various	DAN HENRY DESIGN, LLC	N/A	Caucasian	Male
9253-5/20-5_0007	ART IN PUBLIC PLACES-MISC SVCS	\$0.00	11/1/2019		Various	CONSERVATION SOLUTIONS, INC.	N/A	Caucasian	Female
9253-5/20-5_0008	ART IN PUBLIC PLACES-MISC SVCS	\$0.00	11/1/2019		Various	Airboat, Inc	N/A	Hispanic	Male
9253-5/20-5_0009	ART IN PUBLIC PLACES-MISC SVCS	\$0.00	11/1/2019		Various	LOGICART MIAMI LLC	N/A	Caucasian	Male
9253-5/20-5_0010	ART IN PUBLIC PLACES-MISC SVCS	\$0.00	11/1/2019		Various	Canyon Construction, Inc	DBE, SBE-CON	Hispanic	Female
BW10006-0/21	MEDICAL MC REIMBURSEMENT CONSULTING SVCS	\$240,000.00	11/15/2019	Fed Funded, Bid Waiver	Fire Department	Public Consulting Group, Inc.	N/A	N/A	N/A
BW9162-4/20(4)	FORENSIC ODONTOLOGY	\$110,000.00	10/1/2019	Bid Waiver	Medical Examiner	RICHARD R SOUVIRON	N/A	Hispanic	Male
BW9203-3/21-3	RADIO COMMUNICATION SYSTEM	\$1,200,000.00	10/1/2019	Bid Waiver	Information Technology	HARRIS CORPORATION	N/A	N/A	N/A
BW9870-4/21-3	SOUTH DADE HIGH VOLUME SPAY/NEUTER CLINI	\$600,000.00	11/1/2019	Bid Waiver	Miami-Dade County Default Department	HUMANE SOCIETY OF GREATER MIAMI, DADE COUNTY SOCIETY FOR PREVENTION OF CRUE	N/A	N/A	N/A
E-10048	EMERGENCY JANITORIAL ISD DOWNTOWN	\$1,850,000.00	10/31/2019	Emergency	Internal Services	VISTA BUILDING MAINTENANCE SERV., INC.	N/A	Hispanic	Male
E-10050	EMERGENCY WHEEL LIFT WRECKER TOWING	\$151,045.00	11/8/2019	Emergency	Aviation	ALPINE TOWING, INC.	N/A	Hispanic	Male
EPFRFP-00214-1(2)	ACTUARIAL STUDIES AND RELATED SERVICES	\$22,500.00	11/1/2019	Selection Factor	Internal Services	AMI Risk Consultants, Inc.	N/A	Asian-Pacific American	Female
FB-00035-1	CRYOGENIC OXYGEN PLANT MAINTENANCE	\$2,635,000.00	10/1/2019	Bid Preference	Water & Sewer	Mohawk Cryo LLC	N/A	Native American	Male
FB-00048-1(1)	CONTINUOUS FRICTION MEASURING EQUIPMENT	\$41,407.00	10/1/2019	Bid Preference	Aviation	DYNATEST CONSULTING INC	N/A	Caucasian	Male
FB-00625-1(3)	LEGAL RESEARCH SERVICES FOR INMATES	\$127,500.00	11/1/2019	Bid Preference	Corrections & Rehabilitation	PRISON SOLUTIONS, INC.	N/A	Hispanic	Male
FB-00951	SYSTEM FURNITURE SERVICES	\$1,000,000.00	10/1/2019	Bid Preference	Aviation	OFFICE ELITE SERVICES INC	N/A	Black	Male
FB-01081	DISPOSABLE PAPER TRAYS WITH LID FILM	\$4,621,000.00	10/1/2019	Set-Aside	Corrections & Rehabilitation	GASSANT ENTERPRISES LLC	LDB, SBE-GS	Black	Female
FB-01192	CONTROLLED ACCESS MEDICAL SUPPLY VENDING	\$169,223.31	11/1/2019	Bid Preference	Fire Department	BOUND TREE MEDICAL LLC	N/A	N/A	N/A

Demographic data provided for informational purposes only.
Shaded contracts are those awarded to an SBE as a Prime or a Subcontractor.

Miami-Dade County SBE-Goods and Services Program
Applicable Contracts
(October 1, 2019 to November 30, 2019)

Contract Number	Contract Title	Contract Value	Start Date	Measure	Assigned Department	Prime	Certification	Ethnicity	Gender
FB-01197B	MATTRESSES AND LINENS	\$250,000.00	10/1/2019	Bid Preference	Corrections & Rehabilitation	CHESTNUT RIDGE FOAM INCORPORATED	N/A	Black	Male
FB-01216	SCRAP METAL RECYCLING SERVICES	\$1.00	10/1/2019	Revenue Producing	Various	FPT FORT LAUDERDALE, LLC D/B/A SUNRISE RECYCLING	N/A	Caucasian	Male
FB-01378	COLLECTION, RESALE & DISPOSAL OF SURPLUS	\$1.00	11/6/2019	Revenue Producing	Libraries	THRIFT BOOKS GLOBAL LLC	N/A	N/A	N/A
FB-01380	OPA-LOCKA AIRPORT CONTROL TOWER SOLUTION	\$160,000.00	11/1/2019	Bid Preference	Aviation	Robinson Aviation (RVA), Inc.	N/A	Caucasian	Male
FB-01381	AIRPORT HOLIDAY DECORATIONS 2019	\$207,553.00	10/9/2019	Bid Preference	Aviation	SOUTH FLORIDA LIGHTING TEAM, LLC DBA MIAMI CHRISTMAS LIGHTS	SBE-GS	Caucasian	Male
IB-01433	CLAY TARGETS FOR TRAIL GLADES GUN RANGE	\$59,818.50	11/5/2019	Bid Preference	Parks, Recreation and Open Spaces	GASSANT ENTERPRISES LLC	LDB, SBE-GS	Black	Female
ITB-18-048-HR	MILK AND DAIRY PRODCUTS	\$400,000.00	11/4/2019	No Measure Other Government Entity Contract	Corrections & Rehabilitation	BORDEN DAIRY COMPANY OF FLORIDA LLC	N/A	N/A	N/A
L-8764	PROPWORKS SYSTEM SOFTWARE	\$205,473.00	11/15/2019	Legacy	Aviation	Amadeus Airport IT Americas, Inc.	N/A	N/A	N/A
L7217-1/24-1	VEGASOFT MAINTENANCE AND SUPPORT	\$271,500.00	11/1/2019	Legacy	Information Technology	VEGASOFT OY	N/A	Caucasian	Male
L8128-0/23	CASE MANAGEMENT SOFTWARE MAINTENANCE	\$92,273.96	11/2/2019	Legacy	County Attorney	Aderant North America Inc	N/A	Caucasian	Female
L8255-0/22	CA IDMS SOFTWARE LICENSING & MAINTENANC	\$4,804,386.00	10/1/2019	Legacy	Information Technology	CA, INC	N/A	N/A	N/A
L8298-1/22	SAS DATA ANALYSIS SOFTWARE LICENSE AGREE	\$169,000.00	10/1/2019	Legacy	Information Technology	SAS INSTITUTE INC	N/A	Caucasian	Male
L9130-5/21-3	IBM HARDWARE, SOFTWARE, MAINTENANCE	\$6,600,000.00	11/1/2019	Legacy	Information Technology	International Business Machines Corporation	N/A	Caucasian	Male
L9240-9/25-4	TOUR ANDOVER BMS MAINTENANCE	\$259,343.00	10/1/2019	Legacy	Various	ADVANCED CONTROL CORPORATION, INC.	N/A	Caucasian	Male
R-1025-19	Professional artists, exhibiti - BW8970-4/14-4	\$266,000.00	10/16/2019	Bid Waiver	Aviation	WET HEAT PROJECT, LLC	N/A	N/A	N/A
RFA-00833E	POP-UP PROGRAM FOR MIA	\$1.00	10/1/2019	Revenue Producing	Aviation	MSI FOODS AND SERVICES, INC.	ACDBE, DBE	Subcontinent Asian American	Male
RFA-00833G	POP UP	\$1.00	10/1/2019	Revenue Producing	Aviation	ATM OPS INC	N/A	Caucasian	Male
RFP-00025-3(3)	EXTERNAL INDEPENDENT AUDITING SERVICES	\$165,000.00	10/1/2019	Fed Funded	Public Housing and Community Development	COHNREZNICK LLP	N/A	Caucasian	Male
RFP-00042-3(3)	PRIVATE ATTORNEY SERVICES	\$400,000.00	10/1/2019	Fed Funded	Public Housing and Community Development	DE LEON & DE LEON, PA.	N/A	Black	Male
RFP-00328-1(2)	EXTERNAL INDEPENDENT AUDITING MDAD	\$183,000.00	11/1/2019	Set-Aside	Aviation	C Borders-Byrd, CPA LLC	SBE-GS	Black	Female
RFP-01071B	BUS PASSENGER SHELTER PROGRAM	\$1.00	11/1/2019	Revenue Producing	Transportation and Public Works	OUTFRONT MEDIA	N/A	Other	Male
RFP-01424	HELICOPTERS FOR MDFR	\$77,646,993.26	11/21/2019	No Measure Other	Fire Department	AGUSTAWESTLAND PHILADELPHIA CORP	N/A	Other	Male
RFP713-5(5)	MDAD AIRPORT LIAB.INS. PROG. BROKER SVCS	\$25,000.00	10/2/2019	Selection Factor	Internal Services	Aon Risk Solutions	N/A	N/A	N/A
RFQ NO. MDAD-14-01-1	FINANCIAL FEASIBILITY CONSULTANT SERVICE	\$1,200,000.00	11/1/2019	No Measure Other	Aviation	LeighFisher Inc.	N/A	N/A	N/A
RFQ-00007-2(2)	FINANCIAL ADVISORY SERVICES W & S	\$1,667,000.00	11/1/2019	Selection Factor	Finance Department	PUBLIC RESOURCES ADVISORY GROUP	N/A	Caucasian	Male
RFQ-00008-2(2)	FINANCIAL ADVISORY SVCS. GENERAL SEGMENT	\$1,667,000.00	11/1/2019	Selection Factor	Finance Department	PFM Financial Advisors LLC	N/A	N/A	Male
RTQ-00004-1(1)	UPS SYSTEMS MAINTENANCE & REPAIR - RTQ	\$9,178,200.00	11/1/2019	Bid Preference	Various	Miami-Dade County Prime	N/A	N/A	N/A
RTQ-00004-1(1).0001	UPS SYSTEMS MAINTENANCE & REPAIR - RTQ	\$0.00	11/1/2019		Various	Advanced Power Protection Industries Inc	N/A	N/A	N/A
RTQ-00004-1(1).0002	UPS SYSTEMS MAINTENANCE & REPAIR - RTQ	\$0.00	11/1/2019		Various	DC Group, Inc.	N/A	N/A	Male
RTQ-00004-1(1).0003	UPS SYSTEMS MAINTENANCE & REPAIR - RTQ	\$0.00	11/1/2019		Various	DCIM SOLUTIONS, LLC	N/A	Caucasian	Male
RTQ-00004-1(1).0004	UPS SYSTEMS MAINTENANCE & REPAIR - RTQ	\$0.00	11/1/2019		Various	Power System Solutions, LLC	LDB, DBE, SBE-AE, SBE-CON, SBE-GS	Hispanic	Male
RTQ-00004-1(1).0005	UPS SYSTEMS MAINTENANCE & REPAIR - RTQ	\$0.00	11/1/2019		Various	NATIONAL POWER CORPORATION	N/A	N/A	N/A
RTQ-00004-1(1).0006	UPS SYSTEMS MAINTENANCE & REPAIR - RTQ	\$0.00	11/1/2019		Various	ON COMPUTER SERVICES	N/A	Caucasian	Male

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Miami-Dade County SBE-Goods and Services Program
Applicable Contracts
(October 1, 2019 to November 30, 2019)

Contract Number	Contract Title	Contract Value	Start Date	Measure	Assigned Department	Prime	Certification	Ethnicity	Gender
RTQ-00004-1(1)_0007	UPS SYSTEMS MAINTENANCE & REPAIR - RTQ	\$0.00	11/1/2019		Various	PC Solutions & Integration, Inc.	N/A	Hispanic	Female
RTQ-00004-1(1)_0008	UPS SYSTEMS MAINTENANCE & REPAIR - RTQ	\$0.00	11/1/2019		Various	NOLAN POWER GROUP, LLC	N/A	Caucasian	Male
RTQ-00893	INDUSTRIAL ELECTRICAL AND POWER SYSTEMS	\$16,753,000.00	11/1/2019	No Measure Other	Various	Miami-Dade County Prime	N/A	N/A	N/A
RTQ-00893_0001	INDUSTRIAL ELECTRICAL AND POWER SYSTEMS	\$0.00	11/1/2019		Various	REXEL USA, INC.	N/A	Other Minority	Male
RTQ-00893_0002	INDUSTRIAL ELECTRICAL AND POWER SYSTEMS	\$0.00	11/1/2019		Various	American Electric of Miami, Inc	N/A	Caucasian	Male
RTQ-00893_0003	INDUSTRIAL ELECTRICAL AND POWER SYSTEMS	\$0.00	11/1/2019		Various	EDD HELMS GROUP, INC.	N/A	N/A	Male
RTQ-00893_0004	INDUSTRIAL ELECTRICAL AND POWER SYSTEMS	\$0.00	11/1/2019		Various	MIAMI BREAKER INC.	SBE-CON, SBE-GS	Hispanic	Male
RTQ-00893_0005	INDUSTRIAL ELECTRICAL AND POWER SYSTEMS	\$0.00	11/1/2019		Various	All Tech Electric, Inc.	DBE, SBE-CON, SBE-GS	Hispanic	Male
RTQ-00935	WELDING REPAIR AND RELATED SERVICES	\$9,762,252.00	10/1/2019	Partial Fed Funded, Bid Preference	Various	Miami-Dade County Prime	N/A	N/A	N/A
RTQ-00935_0001	WELDING REPAIR AND RELATED SERVICES	\$0.00	10/1/2019		Various	GENERAL WELDING SERVICE, INC.	N/A	N/A	N/A
RTQ-00935_0002	WELDING REPAIR AND RELATED SERVICES	\$0.00	10/1/2019		Various	CONDO ELECTRIC MOTOR REPAIR, CORP.	N/A	Hispanic	Male
RTQ-00935_0003	WELDING REPAIR AND RELATED SERVICES	\$0.00	10/1/2019		Various	ALM MACHINE, INC.	LDB, SBE-GS, SBE-CON	Hispanic	Male
RTQ-01264	PURCH OF MANUFA CERT DEAL OEM PARTS&REPA	\$23,300,000.00	10/1/2019	Bid Preference	Various	Miami-Dade County Prime	N/A	N/A	N/A
RTQ-01264_0001	PURCH OF MANUFA CERT DEAL OEM PARTS&REPA	\$0.00	10/1/2019		Various	MIAMI LAKES AM LLC	N/A	N/A	N/A
RTQ-01264_0002	PURCH OF MANUFA CERT DEAL OEM PARTS&REPA	\$0.00	10/1/2019		Various	GUS MACHADO FORD, INC.	N/A	Hispanic	Male
RTQ-01264_0003	PURCH OF MANUFA CERT DEAL OEM PARTS&REPA	\$0.00	10/1/2019		Various	Palmetto Ford Truck Sales, Inc.	N/A	N/A	Male
RTQ-01306	TOWING UNAUTHORIZED & ABANDONED VEHICLES	\$1.00	10/1/2019	Revenue Producing, Bid Preference	Various	Miami-Dade County Prime	N/A	N/A	N/A
RTQ-01306_0001	TOWING UNAUTHORIZED & ABANDONED VEHICLES	\$0.00	10/1/2019		Various	ALPINE TOWING, INC.	N/A	Hispanic	Male
RTQ-01306_0002	TOWING UNAUTHORIZED & ABANDONED VEHICLES	\$0.00	10/1/2019		Various	DOWNTOWN TOWING COMPANY	N/A	Hispanic	Female
RTQ-01306_0003	TOWING UNAUTHORIZED & ABANDONED VEHICLES	\$0.00	10/1/2019		Various	KING'S WRECKER SERVICE, INC.	N/A	Hispanic	Female

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Shaded contracts are those awarded to an SBE as a Prime or a Subcontractor.

Contract List with Primes & Subs Contracts with payments between 10/1/2019 and 11/30/2019

Contract Number	Contract Value	Goal	Assigned Department	Contract Type	Contract Category	#	Vendor Type	Business Name	Goal Type	For Credit	Ethnicity	Gender	Total Award	Award Share	Total Payment	Payment Share	Payment Share For Credit	City	State	Zip
0800-0/14_0012	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Neon Sign Solutions, Inc					\$0	\$0	\$440	\$440	\$0	Hialeah	FL	33010
1298-1/21-1_0003	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Thomas Maintenance Services, Inc					\$0	\$0	\$10,772	\$10,772	\$0	Miami	FL	33177
1298-1/21-1_0005	\$0	0.00%	Internal Services	Goods & Services	New		Prime	A NATIVE TREE SERVICE, INC.					\$0	\$0	\$57,657	\$57,657	\$0	Miami	FL	33177
1298-1/21-1_0009	\$0	0.00%	Internal Services	Goods & Services	New		Prime	FOLIAGE XPRESS, INC.					\$0	\$0	\$53,772	\$53,772	\$0	Miami	FL	33170
1298-1/21-1_0010	\$0	0.00%	Internal Services	Goods & Services	New		Prime	MIX'D GREENS, INC.					\$0	\$0	\$236,479	\$236,479	\$0	Homestead	FL	33033
1298-1/21-1_0015	\$0	0.00%	Internal Services	Goods & Services	New		Prime	SUNSET SOD, INC.					\$0	\$0	\$47,836	\$47,836	\$0	Miami	FL	33116
1298-1/21-1_0017	\$0	0.00%	Internal Services	Goods & Services	New		Prime	DISTREEBUTORS, INC.					\$0	\$0	\$28,277	\$28,277	\$0	Hialeah Gardens	FL	33018
1298-1/21-1_0018	\$0	0.00%	Internal Services	Goods & Services	New		Prime	CRODON, INC.					\$0	\$0	\$43,018	\$43,018	\$0	MIAMI	FL	33176
1298-1/21-1_0021	\$0	0.00%	Internal Services	Goods & Services	New		Prime	DAYS I YNIGO LANDSCAPING & LAWN SERVICE LLC					\$0	\$0	\$49,500	\$49,500	\$0	Miami	FL	33142
1298-1/21-1_0023	\$0	0.00%	Internal Services	Goods & Services	New		Prime	GINLEY LAWN SERVICE & LANDSCAPING, INC.					\$0	\$0	\$101,349	\$101,349	\$0	Miami	FL	33177
1298-1/21-1_0031	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Ground Effects, Inc.					\$0	\$0	\$6,559	\$6,559	\$0	Hialeah	FL	33015
14-12154-CS	\$15,326,410	10.00%	Public Health Trust	RFP/RFQ	New	1	Subcontractor	N & K ENTERPRISES INC	SBE - Goods	Yes	Black American	Male	\$1,532,641	\$1,532,641	\$0	\$0	\$0	CORAL GABLES	FL	33134
15-13008-CS	\$32,443,390	20.00%	Public Health Trust	RFP/RFQ	New	1	Subcontractor	APEX VENDING, INC.					\$0	\$0	\$0	\$0	\$0	Hialeah	FL	33016

Contract List with Primes & Subs Contracts with payments between 10/1/2019 and 11/30/2019

Contract Number	Contract Value	Goal	Assigned Department	Contract Type	Contract Category	#	Vendor Type	Business Name	Goal Type	For Credit	Ethnicity	Gender	Total Award	Award Share	Total Payment	Payment Share	Payment Share For Credit	City	State	Zip
15-13008-CS	\$32,443,390	20.00%	Public Health Trust	RFP/RFQ	New	2	Subcontractor	CAFETALES DE MIAMI, INC DBA TU CAFE					\$0	\$0	\$0	\$0	\$0	Miami	FL	33166
15-13008-CS	\$32,443,390	20.00%	Public Health Trust	RFP/RFQ	New	3	Subcontractor	CASMOL LLC					\$0	\$0	\$0	\$0	\$0	Miami	FL	33144
15-13008-CS	\$32,443,390	20.00%	Public Health Trust	RFP/RFQ	New	4	Subcontractor	District Healthcare & Janitorial Supply, Incorporated					\$0	\$0	\$0	\$0	\$0	MEDLEY	FL	33178
2550-0/17_0002	\$0	0.00%	Regulatory and Economic Resources	Goods & Services	New		Prime	BLUE WATER MARINE SERVICES, INC.					\$0	\$0	\$2,542	\$2,542	\$0	Homestead	FL	33032
3881-5/16-1_0025	\$0	0.00%	Internal Services	Goods & Services	New		Prime	DJ AUTO COLLISION CENTER INC					\$0	\$0	\$25,746	\$25,746	\$0	MIAMI	FL	33142
3881-5/16-1_0027	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Pedro Hernandez					\$0	\$0	\$5,727	\$5,727	\$0	Miami	FL	33142
4056-0/16_0004	\$0	0.00%	Internal Services	Goods & Services	New		Prime	PRO-GROUNDS PRODUCTS, INC.					\$0	\$0	\$63,041	\$63,041	\$0	Miami	FL	33176
4056-0/16_0008	\$0	0.00%	Internal Services	Goods & Services	New		Prime	G7 Holdings, Inc.					\$0	\$0	\$21,830	\$21,830	\$0	Miami	FL	33147
4056-0/16_0010	\$0	0.00%	Internal Services	Goods & Services	New		Prime	MICAR TRUCKING INC					\$0	\$0	\$499,708	\$499,708	\$0	MIAMI	FL	33175
4056-0/16_0011	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Chin Diesel, Inc.					\$0	\$0	\$31,071	\$31,071	\$0	North Miami	FL	33181
4056-0/16_0014	\$0	0.00%	Internal Services	Goods & Services	New		Prime	ROCKLAND CONTRACTING, INC.					\$0	\$0	\$39,012	\$39,012	\$0	Miami	FL	33196
4572-1/17-1	\$1,200,000	0.00%	Internal Services	Goods & Services	New		Prime	TOTALPACK, INC.					\$1,200,000	\$1,200,000	\$20,567	\$20,567	\$0	MIAMI	FL	33126
4627-1/19-1_0008	\$0	0.00%	Internal Services	Goods & Services	New		Prime	GENERATING SYSTEMS, INC.					\$0	\$0	\$17,314	\$17,314	\$0	Miami	FL	33175
4627-1/19-1_0015	\$0	0.00%	Internal Services	Goods & Services	New		Prime	THE TOOL PLACE CORP.					\$0	\$0	\$2,961	\$2,961	\$0	Miami	FL	33172
4935-0/18	\$1,416,417	0.00%	Various	Goods & Services	New		Prime	PELAR TRADING CORPORATON					\$1,416,417	\$1,416,417	\$4,492	\$4,492	\$0	HIALEAH	FL	33013

Contract List with Primes & Subs Contracts with payments between 10/1/2019 and 11/30/2019

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5101-1/21-1_0002	\$0	0.00%	Various	Goods & Services	New		Prime	Supreme Roofing and Construction Inc	SBE - Con	Yes	Black American	Male	\$0	\$0	\$7,038	\$7,038	\$7,038	MIAMI GARDENS	FL	33054
5101-1/21-1_0006	\$0	0.00%	Various	Goods & Services	New		Prime	Builders of Miami LLC	SBE - Con	Yes	Hispanic American	Female	\$0	\$0	\$25,720	\$25,720	\$25,720	Miami	FL	33186
5516-1/23-1_0003	\$0	0.00%	Various	Goods & Services	New		Prime	Classroom Outfitters, LLC					\$0	\$0	\$318	\$318	\$0	Miami	FL	33157
5966-0/23_0001	\$0	0.00%	Internal Services	Goods & Services	New		Prime	PALMETTO UNIFORMS INC					\$0	\$0	\$176,293	\$176,293	\$0	MIAMI	FL	33176
5966-0/23_0009	\$0	0.00%	Miami-Dade County Default Department	Goods & Services	New		Prime	PANCAR INDUSTRIAL SUPPLY CORPORATION					\$0	\$0	\$30,494	\$30,494	\$0	Miami	FL	33166
6050-1/24_0001	\$0	0.00%	Miami-Dade County Default Department	Goods & Services	New		Prime	Atlas Door & Gate Inc					\$0	\$0	\$75,326	\$75,326	\$0	Hialeah	FL	33010
6152-1/22-1_0002	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Custom Quality Framing Inc.					\$0	\$0	\$3,319	\$3,319	\$0	Miami	FL	33144
6276-1/19-1_0002	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Quality Wiring, Inc.					\$0	\$0	\$57,077	\$57,077	\$0	DORAL	FL	33172
6276-1/19-1_0014	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Global Security Products, Inc.					\$0	\$0	\$1,271	\$1,271	\$0	Miami	FL	33177
6301-5/15-5_0019	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Replenish Ink Inc.					\$0	\$0	\$28,026	\$28,026	\$0	Miami	FL	33131
6490-1/21-1_0003	\$0	0.00%	Various	Goods & Services	New		Prime	STEIN PAINT COMPANY					\$0	\$0	\$14,026	\$14,026	\$0	Miami	FL	33130
6490-1/21-1_0012	\$0	0.00%	Various	Goods & Services	New		Prime	MCG MIMS CONSTRUCTION GROUP, LLC					\$0	\$0	\$958	\$958	\$0	MIAMI	FL	33150
6502-1/21-1_0004	\$0	0.00%	Internal Services	Goods & Services	New		Prime	GENERATING SYSTEMS, INC.					\$0	\$0	\$3,697	\$3,697	\$0	Miami	FL	33175
6502-1/21-1_0007	\$0	0.00%	Internal Services	Goods & Services	New		Prime	THE TOOL PLACE CORP.					\$0	\$0	\$92	\$92	\$0	Miami	FL	33172

Contract List with Primes & Subs Contracts with payments between 10/1/2019 and 11/30/2019

Contract Number	Contract Value	Goal	Assigned Department	Contract Type	Contract Category	#	Vendor Type	Business Name	Goal Type	For Credit	Ethnicity	Gender	Total Award	Award Share	Total Payment	Payment Share	Payment Share For Credit	City	State	Zip
6582-5/16-5_0004	\$0	0.00%	Internal Services	Goods & Services	New		Prime	A & B PIPE AND SUPPLY, INC					\$0	\$0	\$168,392	\$168,392	\$0	Miami	FL	33147
6582-5/16-5_0008	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Lehman Pipe and Plumbing Supply Inc.					\$0	\$0	\$334,486	\$334,486	\$0	Miami	FL	33142
6582-5/16-5_0013	\$0	0.00%	Internal Services	Goods & Services	New		Prime	MIAMI WATER HEATER, INC.					\$0	\$0	\$595	\$595	\$0	Miami	FL	33142
6582-5/16-5_0026	\$0	0.00%	Internal Services	Goods & Services	New		Prime	THE TOOL PLACE CORP.					\$0	\$0	\$6,991	\$6,991	\$0	Miami	FL	33172
6694-0/18_0001	\$0	0.00%	Water & Sewer	Goods & Services	New		Prime	FLORIDA FIRE ALARM, INC.					\$0	\$0	\$2,761	\$2,761	\$0	MIAMI	FL	33155
6712-5/15-5_0007	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Office Express Supplies, Inc.					\$0	\$0	(\$1,241)	(\$1,241)	\$0	HIALEAH	FL	33014
6712-5/15-5_0015	\$0	0.00%	Internal Services	Goods & Services	New		Prime	ADVANCED FILING SYSTEMS, INC.					\$0	\$0	\$396	\$396	\$0	Plantation	FL	33317
6712-5/15-5_0016	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Laser Products, Inc.					\$0	\$0	\$1,090	\$1,090	\$0	MIAMI	FL	33186
6750-5/17-5_0004	\$0	0.00%	Internal Services	Goods & Services	New		Prime	CONDO ELECTRIC INDUSTRIAL SUPPLY, INC.					\$0	\$0	\$57,652	\$57,652	\$0	HIALEAH	FL	33013
6819-5/17-5_0010	\$0	0.00%	Internal Services	Goods & Services	New		Prime	CONDO ELECTRIC INDUSTRIAL SUPPLY, INC.					\$0	\$0	\$67,405	\$67,405	\$0	HIALEAH	FL	33013
6819-5/17-5_0028	\$0	0.00%	Internal Services	Goods & Services	New		Prime	GENERATING SYSTEMS, INC.					\$0	\$0	\$43,514	\$43,514	\$0	Miami	FL	33175
6819-5/17-5_0038	\$0	0.00%	Internal Services	Goods & Services	New		Prime	THE TOOL PLACE CORP.					\$0	\$0	\$28,606	\$28,606	\$0	Miami	FL	33172
6819-5/17-5_0041	\$0	0.00%	Internal Services	Goods & Services	New		Prime	DONERITE PUMPS, INC.					\$0	\$0	\$101,021	\$101,021	\$0	Opa Locka	FL	33054
6846-1/18-1_0002	\$0	0.00%	Internal Services	Goods & Services	New		Prime	GOMEZ & SON FENCE CORP.					\$0	\$0	\$685	\$685	\$0	MIAMI	FL	33182
6939-0/15_0008	\$0	0.00%	Miami-Dade County Default Department	Goods & Services	New		Prime	AWNINGS BY DESIGN, CORP					\$0	\$0	\$4,936	\$4,936	\$0	Miami	FL	33142
7263-1/21-1_0007	\$0	0.00%	Internal Services	Goods & Services	New		Prime	CUSTOM CONTROLS TECHNOLOGY, INC.					\$0	\$0	\$97,447	\$97,447	\$0	HIALEAH	FL	33016

Contract List with Primes & Subs Contracts with payments between 10/1/2019 and 11/30/2019																				
Contract Number	Contract Value	Goal	Assigned Department	Contract Type	Contract Category	#	Vendor Type	Business Name	Goal Type	For Credit	Ethnicity	Gender	Total Award	Award Share	Total Payment	Payment Share	Payment Share For Credit	City	State	Zip
7661-5/19-4_0001	\$0	0.00%	Various	Goods & Services	New		Prime	CRODON, INC.					\$0	\$0	\$513	\$513	\$0	MIAMI	FL	33176
7661-5/19-5_0001	\$0	0.00%	Various	Goods & Services	New		Prime	CRODON, INC.					\$0	\$0	\$14,838	\$14,838	\$0	MIAMI	FL	33176
7661-5/19-5_0002	\$0	0.00%	Various	Goods & Services	New		Prime	A NATIVE TREE SERVICE, INC.					\$0	\$0	\$66,793	\$66,793	\$0	Miami	FL	33177
7661-5/19-5_0003	\$0	0.00%	Various	Goods & Services	New		Prime	WEED-A-WAY, INC.					\$0	\$0	\$15,630	\$15,630	\$0	MIAMI	FL	33065
7712-1/20-1_0001	\$0	0.00%	Internal Services	Procurement	New		Prime	MIAMI BREAKER INC.					\$0	\$0	\$2,471	\$2,471	\$0	Miami	FL	33166
7712-1/20-1_0005	\$0	0.00%	Internal Services	Goods & Services	New		Prime	GENERATING SYSTEMS, INC.					\$0	\$0	\$8,851	\$8,851	\$0	Miami	FL	33175
7765-1/22-1_0001	\$0	0.00%	Medical Examiner	Goods & Services	New		Prime	District Healthcare & Janitorial Supply, Incorporated					\$0	\$0	\$11,157	\$11,157	\$0	MEDLEY	FL	33178
7963-1/22-1_0001	\$0	0.00%	Internal Services	Goods & Services	New		Prime	A & B Hardware, Inc.					\$0	\$0	\$153,364	\$153,364	\$0	Miami	FL	33142
7963-1/22-1_0002	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Amion Enterprises International Corp.					\$0	\$0	\$726	\$726	\$0	MIAMI	FL	33186
7963-1/22-1_0007	\$0	0.00%	Internal Services	Goods & Services	New		Prime	CONDO ELECTRIC INDUSTRIAL SUPPLY, INC.					\$0	\$0	\$219,404	\$219,404	\$0	HIALEAH	FL	33013
7963-1/22-1_0009	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Javan Lumber, Inc.					\$0	\$0	\$13,984	\$13,984	\$0	North Miami	FL	33168
7963-1/22-1_0023	\$0	0.00%	Internal Services	Goods & Services	New		Prime	LAVCOR LLC					\$0	\$0	\$17,858	\$17,858	\$0	Miami	FL	33172
8073-1/20-1_0005	\$0	0.00%	Miami-Dade County Default Department	Goods & Services	New		Prime	LAVCOR LLC					\$0	\$0	\$104	\$104	\$0	Miami	FL	33172
8111-1/23-1_0007	\$0	0.00%	Various	Goods & Services	New		Prime	AWARDS, LLC					\$0	\$0	\$57,873	\$57,873	\$0	Miami	FL	33166
8111-1/23-1_0008	\$0	0.00%	Various	Goods & Services	New		Prime	Bilmor with Advertising Specialties, Inc.					\$0	\$0	\$389	\$389	\$0	Miami	FL	33177
8111-1/23-1_0011	\$0	0.00%	Various	Goods & Services	New		Prime	I P A CORP.					\$0	\$0	\$14,375	\$14,375	\$0	Cutler Bay	FL	33189
8111-1/23-1_0014	\$0	0.00%	Various	Goods & Services	New		Prime	INNOVATIVE INCENTIVES, INC.					\$0	\$0	\$37,733	\$37,733	\$0	Miami	FL	33131

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8111-1/23_0004	\$0	0.00%	Various	Goods & Services	New		Prime	AWARDS, LLC					\$0	\$0	\$523	\$523	\$0	Miami	FL	33166
8239-0/24_0001	\$0	0.00%	Various	Goods & Services	New		Prime	Thomas Maintenance Services, Inc					\$0	\$0	\$406	\$406	\$0	Miami	FL	33177
8239-0/24_0008	\$0	0.00%	Various	Goods & Services	New		Prime	MCINTYRE MAINTENANCE INC					\$0	\$0	\$3,599	\$3,599	\$0	HOMESTEAD	FL	33032
8254-1/22-1_0003	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Blue Digital Corp					\$0	\$0	\$52,843	\$52,843	\$0	Miami	FL	33126
8441-0/19_0001	\$0	0.00%	Internal Services	Goods & Services	New		Prime	District Healthcare & Janitorial Supply, Incorporated					\$0	\$0	\$1,374	\$1,374	\$0	MEDLEY	FL	33178
8446-5/17-1_0006	\$0	0.00%	Various	Goods & Services	New		Prime	EPPERSON CRANES, INC.					\$0	\$0	\$4,031	\$4,031	\$0	Miami	FL	33166
8757-1/18-1_0008	\$0	0.00%	Internal Services	Goods & Services	New		Prime	MIAMI BREAKER INC.					\$0	\$0	\$375	\$375	\$0	Miami	FL	33166
8757-1/18-1_0035	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Rock International Distributors, Inc.					\$0	\$0	\$3,020	\$3,020	\$0	Miami	FL	33166
8880-1/21-1_0001	\$0	0.00%	Corrections & Rehabilitation	Goods & Services	New		Prime	PRAWN SEAFOOD, INC.					\$0	\$0	\$60,006	\$60,006	\$0	Miami,	FL	33147
8915-5/19-5_0008	\$0	0.00%	Various	Goods & Services	New		Prime	ALM MACHINE, INC.					\$0	\$0	\$39,814	\$39,814	\$0	Miami	FL	33142
9065-1/19-1_0003	\$0	0.00%	Internal Services	Goods & Services	New		Prime	COMMERCIAL INTERIOR CONTRACTORS CORP.					\$0	\$0	\$18,418	\$18,418	\$0	MIAMI	FL	33142
9160-0/18_0001	\$0	0.00%	Internal Services	Procurement	New		Prime	District Healthcare & Janitorial Supply, Incorporated					\$0	\$0	\$4,840	\$4,840	\$0	MEDLEY	FL	33178
9234-2/18-2_0002	\$0	0.00%	Information Technology	Goods & Services	New		Prime	Quality Wiring, Inc.					\$0	\$0	\$173,461	\$173,461	\$0	DORAL	FL	33172
9234-2/18-2_0018	\$0	0.00%	Information Technology	Goods & Services	New		Prime	INTERLINK GROUP PROFESSIONAL SERVICES, INC.					\$0	\$0	\$37,975	\$37,975	\$0	Doral	FL	33122

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9301-0/20_0004	\$0	0.00%	Various	Goods & Services	New		Prime	Barlop, Inc.					\$0	\$0	\$165,927	\$165,927	\$0	Miami	FL	33166
9418-0/16_0027	\$0	0.00%	Transportation and Public Works	Goods & Services	New		Prime	Eastern Rail Corp.					\$0	\$0	\$86,626	\$86,626	\$0	Hialeah	FL	33016
9427-1/21-1_0006	\$0	0.00%	Transportation and Public Works	Goods & Services	New		Prime	NORTH AMERICAN CONSTRUCTION COMPANY LLC					\$0	\$0	\$1,100	\$1,100	\$0	MIAMI	FL	33142
9535-1/21-1_0003	\$0	0.00%	Internal Services	Goods & Services	New		Prime	A & B PIPE AND SUPPLY, INC					\$0	\$0	\$12,946	\$12,946	\$0	Miami	FL	33147
9535-1/21-1_0018	\$0	0.00%	Internal Services	Goods & Services	New		Prime	THE TOOLS MAN, INC.					\$0	\$0	\$27,228	\$27,228	\$0	DAVIE	FL	33314
9535-1/21-1_0022	\$0	0.00%	Internal Services	Goods & Services	New		Prime	THE TOOL PLACE CORP.					\$0	\$0	\$75,979	\$75,979	\$0	Miami	FL	33172
9535-1/21-1_0030	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Paramount Electric and Lighting, Inc.					\$0	\$0	\$22,973	\$22,973	\$0	Miami	FL	33166
9551-1/21-1_0006	\$0	0.00%	Internal Services	Goods & Services	New		Prime	THE TOOL PLACE CORP.					\$0	\$0	\$4,252	\$4,252	\$0	Miami	FL	33172
9562-5/22-1_0002	\$0	0.00%	Internal Services	Goods & Services	New		Prime	INTEGRITY JANITORIAL SERVICE CORP.					\$0	\$0	\$6,061	\$6,061	\$0	MIAMI	FL	33157
9562-5/22-1_0008	\$0	0.00%	Internal Services	Goods & Services	New		Prime	ABLE BUSINESS SERVICES INC.					\$0	\$0	\$207,572	\$207,572	\$0	Miami	FL	33147
9562-5/22-1_0009	\$0	0.00%	Internal Services	Goods & Services	New		Prime	A.B.P. MAINTENANCE CORP.					\$0	\$0	\$3,533	\$3,533	\$0	MIAMI	FL	33173
9562-5/22-1_0010	\$0	0.00%	Internal Services	Goods & Services	New		Prime	National Cleaning Contractors U.S.A, Inc.					\$0	\$0	\$281,338	\$281,338	\$0	MIAMI	FL	33144

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9562-5/22-1_0011	\$0	0.00%	Internal Services	Goods & Services	New		Prime	TRI-COUNTY LUMPING SERVICE, INC.					\$0	\$0	\$31,005	\$31,005	\$0	MIAMI	FL	33056
9562-5/22-1_0018	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Jesus Martinez					\$0	\$0	\$173,490	\$173,490	\$0	Miami	FL	33196
9743-0/23-1_0003	\$0	0.00%	Various	Goods & Services	New		Prime	CRODON, INC.					\$0	\$0	\$217,728	\$217,728	\$0	MIAMI	FL	33176
9743-0/23-1_0004	\$0	0.00%	Various	Goods & Services	New		Prime	ROYAL REGIONS INC					\$0	\$0	\$40,941	\$40,941	\$0	MIAMI	FL	33169
9743-0/23-1_0005	\$0	0.00%	Various	Goods & Services	New		Prime	GINLEY LAWN SERVICE & LANDSCAPING, INC.					\$0	\$0	\$595,430	\$595,430	\$0	Miami	FL	33177
9743-0/23-1_0022	\$0	0.00%	Various	Goods & Services	New		Prime	CHARLES ENTERPRISE GROUP LLC					\$0	\$0	\$59,613	\$59,613	\$0	Miami	FL	33169
9743-0/23-1_0025	\$0	0.00%	Various	Goods & Services	New		Prime	ABRAHAM VANEGAS LANDSCAPING, INC.					\$0	\$0	\$183,166	\$183,166	\$0	Miami	FL	33157
9743-0/23-1_0027	\$0	0.00%	Various	Goods & Services	New		Prime	Thomas Maintenance Services, Inc					\$0	\$0	\$111,299	\$111,299	\$0	Miami	FL	33177
9743-0/23-1_0029	\$0	0.00%	Various	Goods & Services	New		Prime	A NATIVE TREE SERVICE, INC.					\$0	\$0	\$269,397	\$269,397	\$0	Miami	FL	33177
9743-0/23-1_0034	\$0	0.00%	Various	Goods & Services	New		Prime	INTEGRATED HOLDINGS, INC.					\$0	\$0	\$12,085	\$12,085	\$0	Miami	FL	33169
9743-0/23-1_0037	\$0	0.00%	Various	Goods & Services	New		Prime	C & W LAWN CARE INC					\$0	\$0	\$200,244	\$200,244	\$0	MIAMI	FL	33142
9743-0/23-1_0040	\$0	0.00%	Various	Goods & Services	New		Prime	WEED-A-WAY, INC.					\$0	\$0	\$102,373	\$102,373	\$0	MIAMI	FL	33065
9743-0/23-1_0045	\$0	0.00%	Various	Goods & Services	New		Prime	TROPICAL HOMES AND GARDENS LANDSCAPE DESIGNS, INC.					\$0	\$0	\$113,958	\$113,958	\$0	Miami	FL	33056
9743-0/23-1_0048	\$0	0.00%	Various	Goods & Services	New		Prime	MCINTYRE MAINTENANCE INC					\$0	\$0	\$231,407	\$231,407	\$0	HOMESTEAD	FL	33032
9743-0/23_0004	\$0	100.00%	Internal Services	Goods & Services	New		Prime	A NATIVE TREE SERVICE, INC.					\$0	\$0	\$15,571	\$15,571	\$0	Miami	FL	33177
9743-0/23_0016	\$0	100.00%	Internal Services	Goods & Services	New		Prime	ABRAHAM VANEGAS LANDSCAPING, INC.					\$0	\$0	\$1,935	\$1,935	\$0	Miami	FL	33157
9743-0/23_0017	\$0	100.00%	Internal Services	Goods & Services	New		Prime	INTEGRATED HOLDINGS, INC.					\$0	\$0	\$10,030	\$10,030	\$0	Miami	FL	33169
9743-0/23_0018	\$0	100.00%	Internal Services	Goods & Services	New		Prime	CRODON, INC.					\$0	\$0	\$16,529	\$16,529	\$0	MIAMI	FL	33176

Contract List with Primes & Subs Contracts with payments between 10/1/2019 and 11/30/2019																				
Contract Number	Contract Value	Goal	Assigned Department	Contract Type	Contract Category	#	Vendor Type	Business Name	Goal Type	For Credit	Ethnicity	Gender	Total Award	Award Share	Total Payment	Payment Share	Payment Share For Credit	City	State	Zip
9743-0/23_0034	\$0	100.00%	Internal Services	Goods & Services	New		Prime	CHARLES ENTERPRISE GROUP LLC					\$0	\$0	\$30,127	\$30,127	\$0	Miami	FL	33169
9797-1/24-1_0005	\$0	0.00%	Various	Goods & Services	New		Prime	LAVCOR LLC					\$0	\$0	\$77,683	\$77,683	\$0	Miami	FL	33172
BW9808-0/22	#####	15.00%	Internal Services	Goods & Services	New	2	Subcontractor	BUENA VISTA SECURITY AND PROTECTION AGENCY LLC	SBE - Goods	Yes	Hispanic American	Male	\$5,375,646	\$5,375,646	\$309,357	\$309,357	\$309,357	Doral	FL	33172
BW9808-0/22	#####	15.00%	Internal Services	Goods & Services	New	6	Subcontractor	Haynes Security Services, Inc.	SBE - Goods	Yes	Black American	Male	\$4,300,517	\$4,300,517	\$179,154	\$179,154	\$179,154	Miami	FL	33147
EPP-RFQ885-3(3)	\$152,340	0.00%	Various	Goods & Services	New		Prime	Tower Pest Control Inc					\$152,340	\$152,340	\$1,378	\$1,378	\$0	Hialeah	FL	33016
FB-00003_0003	\$0	0.00%	Various	Goods & Services	New		Prime	I P A CORP.					\$0	\$0	\$63,498	\$63,498	\$0	Cutler Bay	FL	33189
FB-00074_0005	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Premier Air Conditioning & Refrigeration, Inc.					\$0	\$0	\$21,930	\$21,930	\$0	Hialeah	FL	33010
FB-00149_0006	\$0	0.00%	Internal Services	Goods & Services	New		Prime	International Footwear, Inc.					\$0	\$0	\$55,476	\$55,476	\$0	Miami	FL	33142
FB-00250	\$499,734	0.00%	Internal Services	Goods & Services	New		Prime	AMERICAN SECURITY GROUP A-1, INC.					\$499,734	\$499,734	\$4,696	\$4,696	\$0	MIAMI	FL	33142
FB-00312-1(3)_0001	\$0	0.00%	Various	Goods & Services	New		Prime	AMERICAN HOME HEALTH AGENCY, INC.					\$0	\$0	\$5,032	\$5,032	\$0	Miami Lakes	FL	33014
FB-00312-2(3)_0001	\$0	0.00%	Various	Goods & Services	New		Prime	AMERICAN HOME HEALTH AGENCY, INC.					\$0	\$0	\$103,188	\$103,188	\$0	Miami Lakes	FL	33014
FB-00325_0003	\$0	0.00%	Parks, Recreation and Open Spaces	Goods & Services	New		Prime	LAVCOR LLC					\$0	\$0	\$44,988	\$44,988	\$0	Miami	FL	33172
FB-00348	\$414,000	0.00%	Internal Services	Goods & Services	New		Prime	TCS CONTRACTING CORP.					\$414,000	\$414,000	\$3,048	\$3,048	\$0	Miami	FL	33142
FB-00361_0003	\$0	0.00%	Internal Services	Goods & Services	New		Prime	INTEGRATED HOLDINGS, INC.					\$0	\$0	\$14,606	\$14,606	\$0	Miami	FL	33169
FB-00361_0005	\$0	0.00%	Internal Services	Goods & Services	New		Prime	PACK PLUS, INC.					\$0	\$0	\$106,740	\$106,740	\$0	NORTH MIAMI BEACH	FL	33162
FB-00361_0009	\$0	0.00%	Internal Services	Goods & Services	New		Prime	SOUTHERN TRIPLE O CORP.					\$0	\$0	\$45,648	\$45,648	\$0	North Miami Beach	FL	33162
FB-00361_0012	\$0	0.00%	Internal Services	Goods & Services	New		Prime	CBYRAC, INC.					\$0	\$0	\$14,195	\$14,195	\$0	North Miami Beach	FL	33162
FB-00367_0001	\$0	0.00%	Corrections & Rehabilitation	Goods & Services	New		Prime	District Healthcare & Janitorial Supply, Incorporated					\$0	\$0	\$117,197	\$117,197	\$0	MEDLEY	FL	33178
FB-00367_0006	\$0	0.00%	Corrections & Rehabilitation	Goods & Services	New		Prime	LAVCOR LLC					\$0	\$0	\$1,010	\$1,010	\$0	Miami	FL	33172
FB-00432	\$612,000	100.00%	Internal Services	Goods & Services	New		Prime	GLOBAL COURIER SERVICES, INC.					\$612,000	\$612,000	\$10,746	\$10,746	\$0	South Miami	FL	33143
FB-00445	\$2,640,000	0.00%	Internal Services	Goods & Services	New		Prime	High Tech Engineering, Inc.					\$2,640,000	\$2,640,000	\$236,828	\$236,828	\$0	Miami	FL	33186
FB-00446_0002	\$0	0.00%	Internal Services	Goods & Services	New		Prime	EXCALIBUR TOWING SERVICES CORP.					\$0	\$0	\$7,549	\$7,549	\$0	Miami	FL	33186

Contract List with Primes & Subs Contracts with payments between 10/1/2019 and 11/30/2019																				
Contract Number	Contract Value	Goal	Assigned Department	Contract Type	Contract Category	#	Vendor Type	Business Name	Goal Type	For Credit	Ethnicity	Gender	Total Award	Award Share	Total Payment	Payment Share	Payment Share For Credit	City	State	Zip
FB-00454_0001	\$0	0.00%	Various	Goods & Services	New		Prime	PANCAR INDUSTRIAL SUPPLY CORPORATION					\$0	\$0	\$2,097	\$2,097	\$0	Miami	FL	33166
FB-00487_0001	\$0	0.00%	Internal Services	Goods & Services	New		Prime	PALMETTO UNIFORMS INC.					\$0	\$0	\$86,725	\$86,725	\$0	MIAMI	FL	33176
FB-00535	\$297,023	0.00%	Regulatory and Economic Resources	Goods & Services	New		Prime	National Cleaning Contractors U.S.A, Inc.					\$297,023	\$297,023	\$9,957	\$9,957	\$0	MIAMI	FL	33144
FB-00634_0003	\$0	0.00%	Various	Goods & Services	New		Prime	Rock International Distributors, Inc.					\$0	\$0	\$35,590	\$35,590	\$0	Miami	FL	33166
FB-00634_0005	\$0	0.00%	Various	Goods & Services	New		Prime	Inversiones Papelmania 2000 Inc					\$0	\$0	\$54,763	\$54,763	\$0	Hialeah	FL	33018
FB-00634_0006	\$0	100.00%	Various	Goods & Services	New		Prime	LAVCOR LLC					\$0	\$0	\$6,559	\$6,559	\$0	Miami	FL	33172
FB-00634_0010	\$0	0.00%	Various	Goods & Services	New		Prime	District Healthcare & Janitorial Supply, Incorporated					\$0	\$0	\$38,376	\$38,376	\$0	MEDLEY	FL	33178
FB-00634_0012	\$0	0.00%	Various	Goods & Services	New		Prime	Allied Paper Company					\$0	\$0	\$10,895	\$10,895	\$0	MIAMI	FL	33189
FB-00634_0013	\$0	0.00%	Various	Goods & Services	New		Prime	Office Express Supplies, Inc.					\$0	\$0	\$6,515	\$6,515	\$0	HIALEAH	FL	33014
FB-00634_0014	\$0	0.00%	Various	Goods & Services	New		Prime	THE TOOLS MAN, INC.					\$0	\$0	\$13,637	\$13,637	\$0	DAVIE	FL	33314
FB-00685_0001	\$0	0.00%	Various	Goods & Services	New		Prime	Paragon Uniform Group, Inc					\$0	\$0	\$70,420	\$70,420	\$0	MIAMI BEACH	FL	33139
FB-00685_0003	\$0	0.00%	Various	Goods & Services	New		Prime	I P A CORP.					\$0	\$0	\$910	\$910	\$0	Cutler Bay	FL	33189
FB-00698_0001	\$0	0.00%	Various	Goods & Services	New		Prime	BIORESPONSE, CORP.					\$0	\$0	\$30,878	\$30,878	\$0	Miami	FL	33126
FB-00786	\$368,240	0.00%	Various	Goods & Services	New		Prime	PELAR TRADING CORPORATON					\$368,240	\$368,240	\$23,610	\$23,610	\$0	HIALEAH	FL	33013
FB-00828_0003	\$0	0.00%	Various	Goods & Services	New		Prime	THE TOOLS MAN, INC.					\$0	\$0	\$594	\$594	\$0	DAVIE	FL	33314
FB-00886_0007	\$0	0.00%	Transportation and Public Works	Goods & Services	New		Prime	ABLE BUSINESS SERVICES INC.					\$0	\$0	\$12,371	\$12,371	\$0	Miami	FL	33147
FB-01081	\$4,621,000	0.00%	Corrections & Rehabilitation	Goods & Services	New		Prime	GASSANT ENTERPRISES LLC					\$4,621,000	\$4,621,000	\$120,270	\$120,270	\$0	Miami	FL	33169
FB-01140_0006	\$0	0.00%	Various	Goods & Services	New		Prime	PELAR TRADING CORPORATON					\$0	\$0	\$24,437	\$24,437	\$0	HIALEAH	FL	33013
FB-01255	\$897,840	0.00%	Corrections & Rehabilitation	Goods & Services	New		Prime	PANCAR INDUSTRIAL SUPPLY CORPORATION					\$897,840	\$897,840	\$28,616	\$28,616	\$0	Miami	FL	33166
FB-01256_0001	\$0	0.00%	Various	Goods & Services	New		Prime	FLORIDA FIRE ALARM, INC.					\$0	\$0	\$18,109	\$18,109	\$0	MIAMI	FL	33155
FB-01268	\$60,000	0.00%	Aviation	Goods & Services	New		Prime	Little Fish Media LLC					\$60,000	\$60,000	\$7,500	\$7,500	\$0	Miami	FL	33129
I113C	\$37,264,277	12.00%	Aviation	Procurement	New	2	Subcontractor	TNR ACCOUNTING SERVICES INC	SBE - Services	Yes	Black American	Female	\$1,838,519	\$1,838,519	\$53,773	\$53,773	\$53,773	MIAMI	FL	33166
I115D	\$18,426,498	13.00%	Aviation	Procurement	New	1	Subcontractor	ADVANCED TOTAL SYSTEMS, INC.	SBE - Services	Yes	Hispanic American	Male	\$2,395,445	\$2,395,445	\$39,261	\$39,261	\$39,261	MIAMI	FL	33186
IB7282-5/13-5_0003	\$0	0.00%	Miami-Dade County Default Department	Goods & Services	New		Prime	Computer Based Associates, Inc.					\$0	\$0	\$235	\$235	\$0	Miami	FL	33166

Contract List with Primes & Subs Contracts with payments between 10/1/2019 and 11/30/2019

Contract Number	Contract Value	Goal	Assigned Department	Contract Type	Contract Category	#	Vendor Type	Business Name	Goal Type	For Credit	Ethnicity	Gender	Total Award	Award Share	Total Payment	Payment Share	Payment Share For Credit	City	State	Zip
L9837-3/23-2	\$1,146,290	0.00%	Internal Services	Goods & Services	New		Prime	South Florida Controls, Inc.					\$1,146,290	\$1,146,290	\$16,596	\$16,596	\$0	Miami	FL	33186
RFP-00188_0002	\$5,191,947	100.00%	Water & Sewer	RFP/RFQ	New		Prime	CENTURION / FEICK PARTNERSHIP					\$5,191,947	\$5,191,947	\$477,441	\$477,441	\$0	Miami	FL	33186
RFP-00188_0003	\$7,729,840	100.00%	Water & Sewer	RFP/RFQ	New		Prime	CENTURION / FEICK PARTNERSHIP					\$7,729,840	\$7,729,840	\$477,441	\$477,441	\$0	Miami	FL	33186
RFP-00188_0004	\$11,752,298	20.00%	Water & Sewer	RFP/RFQ	New	1	Subcontractor	BUENA VISTA SECURITY AND PROTECTION AGENCY LLC	SBE - Goods	Yes	Hispanic American	Male	\$1,175,230	\$1,175,230	\$50,630	\$50,630	\$50,630	Doral	FL	33172
RFP-00188_0004	\$11,752,298	20.00%	Water & Sewer	RFP/RFQ	New	2	Subcontractor	Delad Security, Inc.	SBE - Goods	Yes	Black American	Female	\$328,829	\$328,829	\$0	\$0	\$0	MIAMI	FL	33152
RFP-00188_0004	\$11,752,298	20.00%	Water & Sewer	RFP/RFQ	New	3	Subcontractor	MOONSTONE INVESTIGATIONS, LLC	SBE - Goods	Yes	Hispanic American	Male	\$822,661	\$822,661	\$45,912	\$45,912	\$45,912	Miami Lakes	FL	33014
RFP-00200	\$48,283,000	15.00%	Information Technology	Goods & Services	New	1	Subcontractor	A. L. Jackson & Company P.A.	SBE - Services				\$3,862,640	\$3,862,640	\$59,000	\$59,000	\$0	Miami	FL	33131
RFP-00200	\$48,283,000	15.00%	Information Technology	Goods & Services	New	2	Subcontractor	MERIDIAN PARTNERS, LLC	SBE - Services				\$965,660	\$965,660	\$30,446	\$30,446	\$0	MIAMI BEACH	FL	33139
RFP-00200	\$48,283,000	15.00%	Information Technology	Goods & Services	New	3	Subcontractor	TRANSAMERICA TRAINING MANAGEMENT, INC.	SBE - Services	Yes	Hispanic American	Male	\$2,414,150	\$2,414,150	\$25,200	\$25,200	\$25,200	Miami	FL	33126
RFP-00294D	\$800,000	30.00%	Internal Services	RFP/RFQ	New	1	Subcontractor	Caballero Fierman Llerena & Garcia, LLP	SBE - Goods	Yes	Hispanic American	Male	\$80,000	\$80,000	\$0	\$0	\$0	Coral Gables	FL	33146
RFP-00294D	\$800,000	30.00%	Internal Services	RFP/RFQ	New	2	Subcontractor	Sanson, Kline, Jacomino, Tandoc & Gamarra, LLP	SBE - Goods	Yes	Hispanic American	Male	\$160,000	\$160,000	\$0	\$0	\$0	Miami	FL	33126
RFP-00328-1(2)	\$183,000	0.00%	Aviation	Goods & Services	New		Prime	C Borders-Byrd, CPA LLC					\$183,000	\$183,000	\$72,000	\$72,000	\$0	Miami	FL	33169
RFP-00520_0001	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Jurney and Associates Inc.					\$0	\$0	\$11,594	\$11,594	\$0	Miami	FL	33126
RFP-00572_0002	\$0	0.00%	Various	Goods & Services	New		Prime	Jurney and Associates Inc.					\$0	\$0	\$13,107	\$13,107	\$0	Miami	FL	33126
RFQ NO. MDAD-14-01	\$6,015,000	24.00%	Aviation	RFP/RFQ	New	1	Subcontractor	A. L. Jackson & Company P.A.	SBE - Services	Yes	Black American	Male	\$902,250	\$902,250	\$498,300	\$498,300	\$498,300	Miami	FL	33131
RFQ NO. MDAD-14-01	\$6,015,000	24.00%	Aviation	RFP/RFQ	New	2	Subcontractor	STRATEGIC INFORMATION ANALYSIS, INC.	SBE - Services	Yes	Hispanic American	Male	\$300,750	\$300,750	\$79,986	\$79,986	\$79,986	Miami	FL	33145
RFQ-00211_0003	\$0	0.00%	Miami-Dade Police Department	Goods & Services	New		Prime	EXCALIBUR TOWING SERVICES CORP.					\$0	\$0	\$83	\$83	\$0	Miami	FL	33186
RTQ-00004_0007	\$0	0.00%	Internal Services	Goods & Services	New		Prime	GRUPO INPOWER, LLC					\$0	\$0	\$10,409	\$10,409	\$0	Miami	FL	33129
RTQ-00004_0008	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Network & Communication Services, Inc.					\$0	\$0	\$2,835	\$2,835	\$0	Miami	FL	33178
RTQ-00005_0005	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Paramount Electric and Lighting, Inc.					\$0	\$0	\$3,408	\$3,408	\$0	Miami	FL	33166

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RTQ-00112_0001	\$0	0.00%	Internal Services	Goods & Services	New		Prime	PRAWN SEAFOOD, INC.					\$0	\$0	\$194,120	\$194,120	\$0	Miami,	FL	33147
RTQ-00116_0001	\$0	0.00%	Internal Services	Goods & Services	New		Prime	PRAWN SEAFOOD, INC.					\$0	\$0	\$117,371	\$117,371	\$0	Miami,	FL	33147
RTQ-00124_0007	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Holsen, Inc.					\$0	\$0	\$2,306	\$2,306	\$0	Miami	FL	33169
RTQ-00124_0010	\$0	0.00%	Internal Services	Goods & Services	New		Prime	MIAMI PARTNERS, LLC.					\$0	\$0	\$855	\$855	\$0	Miami Shores	FL	33138
RTQ-00140_0004	\$0	0.00%	Internal Services	Goods & Services	New		Prime	DORAL DIGITAL REPROGRAPHICS CORP					\$0	\$0	\$3,237	\$3,237	\$0	Doral	FL	33166
RTQ-00150_0002	\$0	0.00%	Internal Services	Goods & Services	New		Prime	COMMERCIAL INTERIOR CONTRACTORS CORP.					\$0	\$0	\$291,071	\$291,071	\$0	MIAMI	FL	33142
RTQ-00234_0003	\$0	0.00%	Internal Services	Goods & Services	New		Prime	AWARDS, LLC					\$0	\$0	\$2,714	\$2,714	\$0	Miami	FL	33166
RTQ-00234_0011	\$0	0.00%	Internal Services	Goods & Services	New		Prime	MIAMI PARTNERS, LLC.					\$0	\$0	\$33,538	\$33,538	\$0	Miami Shores	FL	33138
RTQ-00251_0001	\$0	0.00%	Internal Services	Goods & Services	New		Prime	LEADEX CORPORATION					\$0	\$0	\$99,249	\$99,249	\$0	Doral	FL	33172
RTQ-00272_0001	\$0	0.00%	Internal Services	Goods & Services	New		Prime	LRE, INC.					\$0	\$0	\$22,336	\$22,336	\$0	Miami	FL	33015
RTQ-00299_0010	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Air Balance and Diagnostic Company					\$0	\$0	\$7,053	\$7,053	\$0	MIAMI	FL	33186
RTQ-00299_0012	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Blizzard Air Conditioning, LLC					\$0	\$0	\$10,898	\$10,898	\$0	Miami	FL	33186
RTQ-00310_0002	\$0	0.00%	Various	Goods & Services	New		Prime	RANDAZZO CATERING, INC.					\$0	\$0	\$8,125	\$8,125	\$0	Miami	FL	33186
RTQ-00310_0008	\$0	0.00%	Various	Goods & Services	New		Prime	Caffe Cappuccino Inc					\$0	\$0	\$3,969	\$3,969	\$0	Doral	FL	33178
RTQ-00381_0001	\$0	0.00%	Internal Services	Goods & Services	New		Prime	EL TORO EXTERMINATOR OF FLORIDA, INC.					\$0	\$0	\$45,757	\$45,757	\$0	MIAMI	FL	33172
RTQ-00381_0004	\$0	0.00%	Internal Services	Goods & Services	New		Prime	Tower Pest Control Inc					\$0	\$0	\$12,219	\$12,219	\$0	Hialeah	FL	33016
RTQ-00439_0015	\$0	0.00%	Various	Goods & Services	New		Prime	Classroom Outfitters, LLC					\$0	\$0	\$60,407	\$60,407	\$0	Miami	FL	33157
RTQ-00439_0035	\$0	0.00%	Various	Goods & Services	New		Prime	Office Dimensions, Inc.					\$0	\$0	\$423,987	\$423,987	\$0	Miami	FL	33137
RTQ-00439_0037	\$0	0.00%	Various	Goods & Services	New		Prime	Office Express Supplies, Inc.					\$0	\$0	\$7,564	\$7,564	\$0	HIALEAH	FL	33014

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RTQ-00439_0038	\$0	0.00%	Various	Goods & Services	New		Prime	ADVANCED FILING SYSTEMS, INC.					\$0	\$0	\$1,935	\$1,935	\$0	Plantation	FL	33317
RTQ-00439_0039	\$0	0.00%	Various	Goods & Services	New		Prime	Apricot Office Interiors, Inc.					\$0	\$0	\$65,692	\$65,692	\$0	Miami	FL	33169
RTQ-00585_0001	\$0	0.00%	Internal Services	Goods & Services	New		Prime	3 DIMENSION GRAPHICS, INC.					\$0	\$0	\$36,249	\$36,249	\$0	Miami	FL	33126
RTQ-00626_0003	\$0	0.00%	Various	Goods & Services	New		Prime	Classroom Outfitters, LLC					\$0	\$0	\$93,397	\$93,397	\$0	Miami	FL	33157
RTQ-00626_0009	\$0	0.00%	Various	Goods & Services	New		Prime	HOME ENTERTAINMENT SYSTEMS INC.					\$0	\$0	\$49,883	\$49,883	\$0	Sweetwater	FL	33172
RTQ-00843_0002	\$0	0.00%	Various	Goods & Services	New		Prime	FENCE MASTERS, INC.					\$0	\$0	\$7,623	\$7,623	\$0	Miami	FL	33142
RTQ-00866_0001	\$0	0.00%	Various	Goods & Services	New		Prime	Superior Office Services, LLC					\$0	\$0	\$19,693	\$19,693	\$0	OPA-LOCKA	FL	33054
RTQ-00880_0002	\$0	0.00%	Various	Goods & Services	New		Prime	A 2ND CHANCE PARTY RENTAL, INC.					\$0	\$0	\$14,627	\$14,627	\$0	Miami	FL	33176
RTQ-00888_0001	\$0	0.00%	Various	Goods & Services	New		Prime	Rock International Distributors, Inc.					\$0	\$0	\$203,176	\$203,176	\$0	Miami	FL	33166
RTQ-00888_0002	\$0	0.00%	Various	Goods & Services	New		Prime	Paramount Electric and Lighting, Inc.					\$0	\$0	\$283,065	\$283,065	\$0	Miami	FL	33166
RTQ-00888_0004	\$0	0.00%	Various	Goods & Services	New		Prime	CONDO ELECTRIC INDUSTRIAL SUPPLY, INC.					\$0	\$0	\$22,145	\$22,145	\$0	HIALEAH	FL	33013
RTQ-00888_0005	\$0	0.00%	Various	Goods & Services	New		Prime	SUPERIOR COMMUNICATION, INC.					\$0	\$0	\$204,677	\$204,677	\$0	Middleburg	FL	32068
RTQ-00888_0006	\$0	0.00%	Various	Goods & Services	New		Prime	ELECTROPOWER UTILITY SALES COMPANY					\$0	\$0	\$259,018	\$259,018	\$0	Miami	FL	33176
RTQ-00894_0006	\$0	0.00%	Information Technology	Goods & Services	New		Prime	THINK FORWARD CONSULTING, INC.					\$0	\$0	\$213,086	\$213,086	\$0	PALMETTO BAY	FL	33157
RTQ-00914_0004	\$0	0.00%	Various	Goods & Services	New		Prime	STEIN PAINT COMPANY					\$0	\$0	\$55,555	\$55,555	\$0	Miami	FL	33130
RTQ-00914_0008	\$0	0.00%	Various	Goods & Services	New		Prime	THE TOOL PLACE CORP.					\$0	\$0	\$3,480	\$3,480	\$0	Miami	FL	33172
RTQ-00915_0005	\$0	0.00%	Various	Goods & Services	New		Prime	CONDO ELECTRIC INDUSTRIAL SUPPLY, INC.					\$0	\$0	\$2,165	\$2,165	\$0	HIALEAH	FL	33013
RTQ-00923_0007	\$0	0.00%	Various	Goods & Services	New		Prime	THE TOOLS MAN, INC.					\$0	\$0	\$887	\$887	\$0	DAVIE	FL	33314
RTQ-00935_0003	\$0	0.00%	Various	Goods & Services	New		Prime	ALM MACHINE, INC.					\$0	\$0	\$4,240	\$4,240	\$0	Miami	FL	33142
RTQ-00947_0006	\$0	0.00%	Various	Goods & Services	New		Prime	Equipment Sales of South Florida LLC					\$0	\$0	\$25,293	\$25,293	\$0	Miami	FL	33186
RTQ-00962_0002	\$0	0.00%	Various	Goods & Services	New		Prime	Inversiones Papelmania 2000 Inc					\$0	\$0	\$557	\$557	\$0	Hialeah	FL	33018
RTQ-00962_0003	\$0	0.00%	Various	Goods & Services	New		Prime	Superior Office Services, LLC					\$0	\$0	\$872	\$872	\$0	OPA-LOCKA	FL	33054

Contract List with Primes & Subs Contracts with payments between 10/1/2019 and 11/30/2019																				
Contract Number	Contract Value	Goal	Assigned Department	Contract Type	Contract Category	#	Vendor Type	Business Name	Goal Type	For Credit	Ethnicity	Gender	Total Award	Award Share	Total Payment	Payment Share	Payment Share For Credit	City	State	Zip
RTQ-00962_0005	\$0	0.00%	Various	Goods & Services	New		Prime	LRE, INC.					\$0	\$0	\$129	\$129	\$0	Miami	FL	33015
RTQ-01136_0003	\$0	0.00%	Various	Goods & Services	New		Prime	Atlas Door & Gate Inc					\$0	\$0	\$39,043	\$39,043	\$0	Hialeah	FL	33010
															\$14,004,374					

Internal Services Department
Small Business Development (SBD)
Small Business Enterprise – Goods & Services
Business Outreach and Education Section
December 1, 2019 to January 31, 2020

		Total for Period	YTD Total
Activity	Assistance Provided to Small Business Enterprise-Goods & Services Program		
1	Certification Assistance	46	127
2	Needs Assessment Meetings (NAMS)	9	20
3	Technical Assistance	98	255
4	Payment Issues	3	10
4.1	Payment Issues Related Dollars	\$279,095	\$232,840
5	Prompt Payment Issues	0	0
5.1	Prompt Payment Related Dollars	0	\$0
6	Contract Issues (Non-dollar related)	3	6
7	Contact with SBE-Goods & Services Firms (emails highlighting contract opportunities)	2,388	4,239

		Total for Period	YTD Total
Activity	Training, Education and Outreach Activities		
1	Small Business Development (sponsored) Workshops and Forums	1	4
1.1	Number of Attendants	46	413
2	Partnership Workshops & Forums	9	14
2.1	Number of Firms (with whom contact was made)	508	691
Activity	Technical Training & Development Workshops		
3	County Department Tiers and Preference Training	0	2
3.1	n/a		

Small Business Enterprise Goods and Services

Advisory Board

Summary of Meeting

December 19, 2019

Main Library Auditorium

Start Time: 10:42 am

End Time: 11:43 pm

11 – Appointed

6 – Quorum

(E)=Excused (U) = Unexcused

<u>Members Present</u>	<u>Members Absent</u>
Kathy Emery (Chairperson)	Miriam Collada-Myers (E)
Michael John Anthony Green	Jeanette Gatto (E)
Carlos Mariaca	Elizabeth Delgado Mizrahi (E)
John A. Ramirez	Darryl Holsendolph (E)
Daniel Ribero	Aida Luisa Sanchez-Gomez (E)
Carmen Viera Baker	

County Staff Present

Tracie Auguste (SBD), Alice Hidalgo-Gato (SBD), Michou Jean (SBD), Crystal Williams (SBD), Latasha Johnson (SBD), Dondrea Martin (SBD), Jacqueline Stewart (SBD), Roberto Tirado (SBD), Maria Carballeira (ISD-Strategic Procurement), Amber Lawhorn (Jackson Health System).

- I. **Welcome/Introductions-** Chairperson Kathy Emery called the meeting to order at 10:42am. Board members introduced themselves.
- II. **SBD Section Reports**
 - a. **SBE- Certification Report (Certification)**
 - i. Report was deferred to the next meeting.
 - b. **SBE- Goods and Services Utilization Report**
 - i. The report was presented by Tracie Auguste (SBD).
 - i. Board member Carlos Mariaca requested a breakdown of the \$15,683,290 contracts awarded to certified firms during the period. Ms. Auguste advised that she would highlight that detail at the next meeting.
 - c. **SBE- Goods and Services Business Outreach and Education (BOE)**
 - i. Report was deferred to the next meeting.
- III. **Old Business**
 - a. **Goods & Services Taskforce Discussion**
 - i. Board member John A. Ramirez advised that he reached out to Commissioner Barbara Jordan's office, but he had not heard anything back yet.
 - ii. Ms. Auguste (SBD) advised that she had confirmation that the Goods and Services Taskforce Legislation was being drafted, but was not available to be shared until without the Commissioner's approval. She stated that, as soon as the department receives a copy of the legislation, it will be forwarded to the board for their feedback.

Small Business Enterprise Goods and Services

Advisory Board

Summary of Meeting

December 19, 2019

Main Library Auditorium

- b. Approval of October 17, 2019 Meeting Minutes** - Chairperson Emery motioned to approve the minutes. Board Member Ramirez seconded the motion. Approved (6-0).

IV. New Business

a. Non-Competitive Acquisitions (Strategic Procurement Division)

- i. Maria Carballeira (ISD) presented information on Non-competitive Acquisitions. Board members had discussion and requested that she provide backup documentation regarding the following::
- Non-Competitive Acquisitions' Case Studies to include user department request, procurement market research, and award memo.
 - Non-Competitive Acquisition Methods 101 Sheet.
 - Psychological Evaluation Testing for Public Safety Personnel.
 - Scope/specification submitted by user department vs. final scope/specs that is released with competitive solicitation.

b. SBD Compliance Section Overview

- i. Alice Hidalgo-Gato (SBD) provided a brief overview of the Contract Compliance & Monitoring section. She stated that for contracts that have a set aside or a goal for Goods and services, SBD conducts site visits to ensure that small businesses are performing the work they agreed to at the time of bid. She also noted that the section reviews invoices submitted from the Primes to the Subs.

c. Approval of 2020 Meeting Dates

- i. Chairperson Emery motioned to approve the 2020 dates with no edits. Board member Mariaca seconded the motion. Approved (6-0).

d. Review of Draft 2020 Sunset Review Report.

- i. Michou Jean (SBD) provided the board an overview of the upcoming 2020 Sunset Review process. The 2020 Sunset Review Report was included as part of the agenda package.

e. Request for future agenda items

- i. Final approval of the Sunset Review.
- ii. Goods & Services Taskforce Discussion

V. Reasonable opportunity for the public to be heard before County Board (Sec. 2-11.39.3)

- i. None.

VI. Adjournment

Small Business Enterprise Goods and Services

Advisory Board

Summary of Meeting
December 19, 2019
Main Library Auditorium

Directives

None.

MINUTES ARE IN SUMMARY FORM

COPIES OF RECORDINGS OF THIS MEETING ARE AVAILABLE FROM
SMALL BUSINESS DEVELOPMENT AT 305-375-3111

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No.
2- -20

RESOLUTION NO. _____

**RESOLUTION CREATING THE GOODS AND SERVICES TASK
FORCE; PROVIDING FOR MEMBERSHIP, ORGANIZATION
AND PROCEDURES, AND ESTABLISHING PURPOSE,
FUNCTION, RESPONSIBILITY AND SUNSET PROVISION**

WHEREAS, the Miami-Dade County (the “County”) Small Business Enterprise (“SBE”) programs provide business opportunities to certified small businesses, to aid in their growth, development, and contribution to the County and South Florida economies; and

WHEREAS, the County is a large purchaser of goods and services through its SBE programs; and

WHEREAS, the County has enacted implementing legislation, including (i) Sections 2-8.1.1.1.1 and 2-8.1.1.1.2 of the Code of Miami-Dade County, Fla. (the “Code”) and implementing order (“IO”) No. 3-41, to give effect to the purpose and requirements and establish the parameters and procedures of its SBE goods and services programs, and (ii) administrative order (“AO”) No 3-38 for the master procurement of goods and services; and

WHEREAS, the County wishes to improve the equitable distribution of its contracts to provide for the well-being of the County and South Florida communities, and enhance the economic opportunities of its SBEs and residents; and

WHEREAS, to accomplish these purposes, this Board wishes to empanel a task force of industry professional and affected individuals to make recommendations for improvements to applicable legislation and administrative processes and procedures, in the manner more specifically delineated below,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. *Creation.* The Goods and Services Task Force (“GSTF” or “Task Force”) is hereby created.

Section 2. *Purpose.* GSTF is established solely for the purpose of reviewing the County’s existing legislation, administrative practices and procedures, and competitive solicitation documents for the purchase of goods and services under Section 2-8.1 of the Code and AO No. 3-38, with respect to Sections 2-1.1.1.1 (SBE Services Program) and 2-1.1.1.2 (SBE Goods Program), to offer recommendations for improving the County’s process of awarding goods and services contracts and achieving a more equitable distribution of County contracts. In conducting its review, and without limitation to the generality of the foregoing, the Task Force shall also consider and evaluate comparable models and methods for the procurement and contracting of goods and services. Other topics for consideration by Task Force may include, but are not limited to, the possible application of contracting measures for non-competitive acquisitions, bundling and unbundling of contracts, and the inclusion of mentoring or joint venture opportunities in goods and services contracts.

Section 3. *Membership.* GSTF shall be comprised of 15 members, 13 of which shall be appointed by the Board (1 by each County Commissioner), one by the County Mayor, and one by the Chairperson of the SBE Goods and Services Advisory Board. The Task Force shall include representatives of firms with experience providing goods and services to the County. The Task Force shall be representative of the community at large and should reflect the gender, racial, ethnic and cultural makeup of the community. No more than one quarter (1/4) of the appointed membership to the Task Force may be currently sitting members of the SBE Goods and Services Advisory Board. GSTF members shall be appointed as follows:

- (a) Within 20 days of the effective date of this resolution, each member of the Board, County Mayor, and Chairperson of the SBE Goods and Services Advisory Board may nominate persons to be considered for service on the Task Force. Nominations shall be submitted to the Clerk of the Board (the “Clerk”).
- (b) If within 30 days following the effective date of this resolution, the Clerk has not received sufficient number of nominations to constitute the Task Force, the Clerk shall immediately provide the Board with written notice, and the deadline for nominations and submissions shall be extended for an additional 15 days following such notice(s).
- (c) Upon receipt of sufficient nominations, the Clerk shall place an item on the agenda of the Board’s next regularly scheduled meeting for the Board’s selection of Task Force members.
- (d) In its selection of Task Force members, the Board may consider, among other factors, the member making the nomination, the availability of nominees, and other criteria set forth in this resolution.
- (e) Any Task Force vacancies shall be filled in the manner provided for in the initial appointment.

Section 4. *Conduct of Meetings.* GSTF shall select one member to serve as Chairperson, and one member to serve as Vice-Chairperson who shall discharge the office of Chairperson in the Chairperson’s absence. In order to transact any business, take any action, or exercise any power vested in the Task Force, a quorum consisting of a majority of those persons duly appointed shall be present. The Task Force shall adopt any rules it deems necessary for the conduct of its meetings, as long as such rules do not contravene Florida Statutes or the Code. Task Force members shall serve without compensation.

All GSTF proceedings shall be conducted in accordance with Section 286.011 of the Florida Statutes, and the Citizens’ Bill of Rights of the Miami-Dade County Home Rule Charter. The Task Force shall be deemed an “agency” for all purposes under Chapter 119 of the Florida Statutes. The

Task Force shall be governed by all applicable state and County conflict of interest laws and ordinances, including Section 2-11.1 of the Code. The Task Force shall meet within 45 days of the appointment of its members. The Task Force shall meet not less than every other month (bi-monthly) from the date of its initial meeting. Additional GSTF meetings may be held at the discretion of the Task Force.

Section 5. *Limitations on Authority.* GSTF is advisory only and shall not have the power or authority to commit Miami-Dade County or any of its agencies or instrumentalities to any policies, incur any financial obligations, or create any liability, contractual or otherwise, on behalf of the County or any of its agencies or instrumentalities.

Section 6. *Reports.* GSTF shall provide a final report to the Board which contains its findings and recommendations consistent with this resolution, within 270 days following its initial meeting. The report shall be placed on an agenda of the Board pursuant to Ordinance No. 14-65, for consideration of the Board. The Board may request such further work of the Task Force as may be in the public interest.

Section 7. *Staff.* GSTF shall be provided adequate staff and support services by the County Mayor or County Mayor's designee. Such staff shall (i) maintain records of the Task Force, (ii) prepare agendas in coordination with the Chairperson, (iii) provide minutes of Task Force meetings, and (iv) perform such other duties as may be reasonably required to conduct the affairs of the Task Force subject to budgetary limitations. The County Attorney's Office shall provide legal counsel, as needed, to the Task Force.

Section 8. *Sunset.* GSTF shall sunset and stand dismissed 364 days following the effective date of this resolution, unless the Board extends the term of service by majority vote.

The foregoing resolution was sponsored by Commissioner Barbara J. Jordan and was offered

by Commissioner _____, who moved its adoption. The motion was seconded by
Commissioner _____ and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman

Rebeca Sosa, Vice Chairwoman

Esteban L. Bovo, Jr.

Jose "Pepe" Diaz

Eileen Higgins

Joe A. Martinez

Dennis C. Moss

Xavier L. Suarez

Daniella Levine Cava

Sally A. Heyman

Barbara J. Jordan

Jean Monestime

Sen. Javier D. Souto

The Chairperson thereupon declared this resolution duly passed and adopted this _____ day
of September, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the
date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only
upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing
of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency. _____

David Stephen Hope



Small Business Development Division-Internal Services Department
Small Business Enterprise (SBE) Program

2020 SBE Goods & Services Advisory Board Meetings Schedule

STEPHEN P. CLARK CENTER, 111 NW FIRST STREET, 19TH FLOOR MAIN CONFERENCE ROOM, MIAMI, FL 33128

February 20, 2020

April 16, 2020

June 18, 2020

August 20, 2020

October 15, 2020

December 17, 2020

Time: 10:30a.m.-12:00p.m.

The SBE Goods & Services Advisory Board meetings are held Bi-Monthly on the 3rd Thursday of the designated month unless a County observed holiday falls on that Thursday.

GENERAL INFORMATION AND AGENDAS FOR SBE ADVISORY BOARDS ARE AVAILABLE AT:

[HTTPS://WWW.MIAMIDADE.GOV/SMALLBUSINESS/ADVISORY-BOARDS.ASP](https://www.miamidade.gov/smallbusiness/advisory-boards.asp)

FOR ANY QUESTIONS, PLEASE CONTACT SMALL BUSINESS DEVELOPMENT AT
(305) 375-3111 OR SBDMAIL@MIAMIDADE.GOV.



Memorandum



Date:

To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Sunset Review of County Boards for 2020 – Small Business Enterprise (SBE)
Advisory Board

In accordance with the provisions of Section 2-11.40 of the Code of Miami-Dade County, I am transmitting the 2020 Sunset Review of County Board, Report for the Small Business Enterprise (SBE) Goods and Services Advisory Board.

The SBE Goods and Services Advisory Board approved the attached report at its meeting of February 20, 2020 and has recommended the continuation of the board.

Edward Marquez
Deputy Mayor

Memorandum



Date:

To: Carlos A. Gimenez
Mayor

From: Kathy Emery
Chairperson, Small Business Advisory Board

Subject: Sunset Review of County Boards for 2020 – Small Business Enterprise (SBE) Goods and Services Advisory Board

Pursuant to Section 2-11.40 of the Code of Miami-Dade County, I am submitting the 2018 Sunset Review of County Boards Report for the Small Business Enterprise (SBE) Goods and Services Advisory Board for transmittal to the Board of County Commissioners (BCC). The Advisory Board approved the attached report at its February 20, 2020.

It is recommended that the BCC approve the continuation of the SBE Goods and Services Advisory Board.

BACKGROUND

The SBE Advisory Board was created February 1, 2005, for the purpose of supporting and promoting the Small Business Enterprise (SBE) Program. The Advisory Board operates as a focal point for the public and provides oversight for the SBE Program. The Board consists of fifteen (15) members, with each commissioner and the Mayor appointing a member to the Board.

Kathy Emery
Chairperson

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
SMALL BUSINESS ENTERPRISE GOODS AND SERVICES ADVISORY BOARD 2020**

I. GENERAL INFORMATION

1. Name of Board reporting: **Small Business Enterprise (SBE) Goods and Services Advisory Board**
2. Indicate number of board members, terms of office, and number of vacancies:
Number of Board Members: **There are eleven (11) Advisory Board members**
Terms of Office: **Term of office is four (4) years**
Number of Vacancies: **There are four (4) vacancies**
3. Identify number of meetings and members' attendance (Attach records reflecting activity from **(Jan. 1, 2018 through December 31, 2019):**
Number of Meetings: **13**
Number of Meetings with a Quorum: **13**
Attendance Records: **See Attachment 1 and Attachment 2**
4. What is the source of your funding? **General funds through the budget of the Small Business Development Division of the Internal Services Department.**
5. Date of Board Creation: **February 1, 2005**
6. Attach a copy of the ordinance creating the Board (Please include all subsequent amendments).
See Attachment 3
7. Include the Board's Mission Statement or state its purpose:
As outlined in establishing ordinance
8. Attach the Board's standard operating procedures, if any. **N/A**
9. Attach a copy of the Board's By-Laws, if any. **See Attachment 4**
10. Attach a copy of the Board minutes approving the Sunset Review Questionnaire, including a vote of the membership.
See Attachment 5

II. EVALUATION CRITERIA

1. Is the Board serving the purpose for which it was created? (Please provide detailed information) **Yes, Small Business Advisory Board was established for the purpose of supporting and promoting the Small Business Enterprise Program(s). The Advisory Board operates as a focal point for the public and with the assistance of SBD, will collect, input and disseminate information related to economic opportunities within Miami-Dade County government for small business owners.**
2. Is the Board serving current community needs? (Please provide detailed information) **Yes, by providing awareness to the small business community**

of contracting opportunities that are available for small business owners. Small business owners are invited to the SBE Advisory Board meetings to provide input and share their experiences as a result of participating in the program. The Board in conjunction with SBD and other organizations establishes and participates in various recruitment efforts to increase the pool of small businesses.

3. What are the Board's major accomplishments?
 - a. Last 24 months. **Attendance in the advisory board meetings by the public, county departments, and the business community has increased in the last years. The board supports Small Business Development, new web-based system that will provide improvements in data collection.**
 - b. Since established. **See Attachment 6**
4. Is there any other board, either public or private, which would better serve the function of this board? **No, there are no other boards that would better serve the function of this board.**
5. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? (If "Yes", attach proposed changes) **No**
6. Should the Board's membership requirements be modified? **No**
7. What is the operating cost of the Board, both direct and indirect? (Report on FY 2016 and FY 2017) **Small Business Development staff (See Attachment 7)**
8. Describe the Board's performance measures developed to determine its own effectiveness in achieving its stated goals. **The Small Business Advisory Board's performance measures are to operate as a focal point for the public. The Advisory Board reviews various reports that monitor the participation of small businesses on county contracts. At a minimum, county departments are to expend at least 10% of their purchases with small businesses.**

[illegible]

Advisory Board SBE-Goods & Services 2019												
Appointing Association	NAME	2/21/2019	NAME	4/18/2019	NAME	6/20/2019	NAME	8/15/2019	NAME	10/17/2019	NAME	12/19/2019
1- Barbara Jordan	JOHN RAMIREZ	✓	JOHN RAMIREZ	✓	JOHN RAMIREZ	✓	JOHN RAMIREZ	✓	JOHN RAMIREZ	✓	JOHN RAMIREZ	
2- Jean Monestine	DARRYL HOLSENDOLPH	✓	DARRYL HOLSENDOLPH	✓	DARRYL HOLSENDOLPH	✓	DARRYL HOLSENDOLPH	✓	DARRYL HOLSENDOLPH	✓	DARRYL HOLSENDOLPH	
3- Audry Edmonson	KATHY E. EMERY	✓	KATHY E. EMERY	✓	KATHY E. EMERY	✓	KATHY E. EMERY	✓	KATHY E. EMERY	✓	KATHY E. EMERY	
4- SALLY A. HEYMAN	JEANETTE GATTO	✓	JEANETTE GATTO	✓	JEANETTE GATTO	✓	JEANETTE GATTO	✓	JEANETTE GATTO	✓	JEANETTE GATTO	
5- BRUNO A. BARREIRO	VACANT	VACANT	MICHAELJOHN ANTHONY GREEN	UNEXCUSED	MICHAELJOHN ANTHONY GREEN	UNEXCUSED	MICHAELJOHN ANTHONY GREEN	EXCUSED	MICHAELJOHN ANTHONY GREEN	EXCUSED	MICHAELJOHN ANTHONY GREEN	
6- REBECA SOSA	VACANT	VACANT	DANIEL RIBERO	✓	DANIEL RIBERO	✓	DANIEL RIBERO	EXCUSED	DANIEL RIBERO	✓	DANIEL RIBERO	
7- XAVIER L. SUAREZ	Sandra Mi Mare Vivar	UNEXCUSED					Aida Luis Sanchez-Gomez	✓	Aida Luis Sanchez- Gomez	✓	Aida Luis Sanchez-Gomez	
8- DANIELLA LEVINE CAVA	CARMEN VIERA-BAKER	✓	CARMEN VIERA-BAKER	✓	CARMEN VIERA-BAKER	✓	CARMEN VIERA-BAKER	UNEXCUSED	CARMEN VIERA-BAKER	✓	CARMEN VIERA-BAKER	
11- JUAN C. ZAPATA	MIRIAM COLLADA-MYERS	✓	MIRIAM COLLADA-MYERS	✓	MIRIAM COLLADA-MYERS	✓	MIRIAM COLLADA-MYERS	✓	MIRIAM COLLADA-MYERS	✓	MIRIAM COLLADA-MYERS	
12- Jose "Pepe" Diaz	CARLOS MARIACA	✓	CARLOS MARIACA	✓	CARLOS MARIACA	✓	CARLOS MARIACA	✓	CARLOS MARIACA	✓	CARLOS MARIACA	
13- Esteban Bovo, Jr	ELIZABETH DELGADO MIZRAHI	✓	ELIZABETH DELGADO MIZRAHI	✓	ELIZABETH DELGADO MIZRAHI	✓	ELIZABETH DELGADO MIZRAHI	✓	ELIZABETH DELGADO MIZRAHI	✓	ELIZABETH DELGADO MIZRAHI	
5- BRUNO A. BARREIRO	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT
6- REBECA SOSA	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT
9- DENNIS C. MOSS	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT
10- SEN. JAVIER D. SOUTO	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT
MAYOR- CARLOS A. GIMENEZ	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT
MAYOR- CARLOS A. GIMENEZ	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT

Memorandum



Date: February 1, 2005

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

A handwritten signature in black ink, appearing to read "Burgess".

Subject: Ordinance Establishing the Small Business Enterprise (SBE) Program

Substitute
Agenda Item No. 4(J)

This substitute differs from the original in that: a) the term Micro Business Enterprise (MicroBE) has been changed to Micro Enterprise (ME); b) the definition of brokering has been deleted; c) the term Commercially Useful Function has been redefined; d) the Small Business Utilization component has been deleted; e) the size standard for Micro Enterprise wholesalers is being reduced from 50 to 15 or less employees; f) the size standard for SBE wholesalers is being reduced from 100 to 50 or less employees g) departmental responsibility is clarified; h) Advisory Board membership is clarified and i) scrivener's errors are corrected.

RECOMMENDATION

It is recommended that the Board of County Commissioners (Board) approve the attached ordinance establishing the Small Business Enterprise (SBE) Program for the acquisition of goods and services.

BACKGROUND

On August 20th, 2004, Federal District Court Judge Adalberto Jordan issued a ruling in the case of Hershel Gill Consulting Engineers, Inc. et al, v.s. Metropolitan Dade County. This is the second federal court decision finding that the County's B/H/WBE programs do not meet the rigorous prerequisites required for the application of race-, ethnicity- or gender-conscious measures to county contracting. The County Attorney advised the effect of these two federal court decisions is that the B/H/WBE programs can no longer be applied to the bid and award of any County contract.

County staff, including the Department of Business Development (DBD) and the Department of Procurement Management have met with representatives from the affected market areas and with members of the Minority and Women-Owned Business Advisory Board to discuss the establishment of a County race and gender neutral small business program for goods and services. As proposed, the Small Business Enterprise (SBE) Program incorporates two sectors of the local market place: a) very small businesses, defined as Micro Enterprises whose three year average gross revenues do not exceed \$2,000,000, manufacturers with 50 employees or less or wholesalers with 15 employees or less and b) small businesses, defined as SBEs whose three year average gross revenues do not exceed \$5,000,000, manufacturers with 100 employees or less or wholesalers with 50 employees or less.

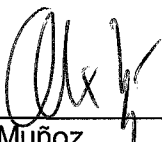
Under the SBE program, certified Micro Enterprises will receive an automatic 10% bid preference on contracts of \$50,000 and under. County departments will be required to solicit bids or quotes from at least four firms where available (2 available certified Micro Enterprises and 2 non-certified firms) for contracts of \$50,000 and under. County departments are also required to expend at least 5% of the total value of contracts \$50,000 and under with Micro Enterprises. On contracts that exceed

\$50,000, certified SBEs will be afforded opportunities to participate through the application of set-asides and subcontractor goals. The proposed ordinance will also create the Small Business Advisory Board which shall be responsible for reviewing program activities and making recommendations to DBD and the Board on matters pertaining to the program.

DBD will be responsible for monitoring the compliance and utilization of contracts with SBE measures in addition to providing management and technical assistance, financial assistance and community outreach to firms interested in participating in the program once adopted by the Board.

In order to demonstrate utilization, DBD will provide an annual report to the Board that will illustrate the County-wide participation levels of Micro Enterprises and SBEs.

In sum, small businesses account for the vast majority of economic activity in Miami-Dade County, the SBE Program will help provide opportunities to small businesses, including entrepreneurial development opportunities for certified Micro Enterprises and SBEs.



Alex Muñoz
Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: February 1, 2005

FROM: Robert A. Ginsburg
County Attorney

Substitute

SUBJECT: Agenda Item No. 4(J)

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved _____ Mayor

Veto _____

Override _____

Substitute

Agenda Item No. 4(J)

2-1-05

ORDINANCE NO. _____

ORDINANCE CREATING SMALL BUSINESS ENTERPRISE PROGRAM APPLICABLE TO CONTRACTS FOR THE PURCHASE OF CERTAIN GOODS OR SERVICES; PROVIDING DEFINITIONS; PROVIDING PENALTIES; REPEALING ARTICLE XXIVA, SECTIONS 2-221 THROUGH 2-228, OF THE CODE OF MIAMI-DADE COUNTY FLORIDA PERTAINING TO THE SMALL BUSINESS ADVISORY COUNCIL; CREATING THE SMALL BUSINESS ADVISORY BOARD; EXEMPTING BOARD MEMBERS FROM CERTAIN ASPECTS OF THE CONFLICT OF INTEREST AND CODE OF ETHICS ORDINANCE; PROVIDING SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE

WHEREAS, a program which affords opportunities to small businesses to participate in the County's procurement of goods and services would foster growth in the economy of Miami-Dade County, by affording small businesses and micro businesses the opportunity to gain the experience, knowledge and resources to compete and survive, both in the government contracting arena as well as in the private contracting arena; and

WHEREAS, Miami-Dade County greatly impacts the local economy and business development through its spending of revenue for various County projects, goods, services and other needs; and

WHEREAS, the Board of County Commissioners hereby establishes an ordinance to assure that all businesses, within the relevant market area, are afforded fair treatment by the County government in the competitive process of supplying goods, services and professional services that promotes growth and employment,

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY
COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:**

Section 1. The Code of Miami-Dade County is hereby amended to add the
following new section as follows:

Sec. 2-8.1.1.1.1 Small Business Enterprise Program.

- (1) Title. This section shall be referred to as the Small Business Enterprise Program.
- (2) Definitions. The following definitions shall apply in this section.
 1. Agreement is a duly executed legally binding contract.
 2. Available or availability means to have prior to bid submission, the ability to provide goods or services under a contract, by having:
 - a. Reasonably estimated, uncommitted capacity;
 - b. All necessary licenses, permits, registrations and certifications, including Small Business Enterprise (SBE) or Micro Enterprise certification to provide the type of goods or services being purchased under the contract;
 - c. The ability to obtain financing/insurance that is reasonably required and consistent with normal industry practice; and
 - d. The ability to otherwise meet bid specifications.
 3. Bid means a quotation, proposal, letter of interest or offer by any bidder in response to any kind of invitation, request or public announcement to submit such quotation, proposal, letter of interest or offer for a contract.
 4. Bid preference means an amount deducted from the total bid price in order to calculate the bid price to be used to evaluate the bid submitted by a Micro Enterprise or SBE on

a competitively bid contract to be awarded on the basis of price (as opposed to an RFP, RFI or RFQ) which is not set aside.

5. Bidder or Proposer means any person, partnership, corporation or other business entity that submits a bid or proposal.
6. Board means the Board of County Commissioners of Miami-Dade County, Florida.
7. Commercially useful function means contractual responsibility for the execution of a distinct element of the work of a contract by a SBE and the carrying out of its contractual responsibilities by actually performing, managing, and supervising the work involved. The determination of whether an activity is a commercially useful function shall include the evaluation of the amount of work subcontracted; normal industry practices; the skills, qualifications, or expertise of the enterprise to perform the work; whether the business owner performs, manages, and/or supervises the work involved; and other relevant factors. Acting as an authorized representative of a manufacturer as is normal industry practice is considered a commercially useful function. Commercially useful function shall also include a distributor authorized by a manufacturer to distribute the manufacturer's products locally.
8. Contract means an agreement for the purchase of goods or services, including professional services. Professional services as used in this section includes but is not limited to accounting, legal, health care, consulting and management services. Contract does not mean an agreement to purchase, lease, or rent real property; a grant, license, permit, franchise or a concession; an agreement to acquire professional architectural, engineering, landscape architectural or land surveying and mapping services; or a contract for construction or construction management services.
9. DBD means the Department of Business Development.

10. Goods mean any tangible product, material or supply that is not a service.
11. Graduation means the SBE or Micro Enterprise has exceeded the specific size limits stated for the program.
12. Gross Revenue is defined to include all revenue in whatever form received or accrued from whatever source, including sales of products or services, interest, dividends, rents, royalties, fees or commissions, reduced by returns and allowances. However, proceeds from sales of capital assets, and investments, proceeds from transaction between a firm and its domestic and foreign affiliates are excluded.
13. Joint venture means an association of two or more persons, partnerships, corporations or other business entities under a contractual agreement to conduct a specific business enterprise for a specified period with both sharing profits and losses.
14. Management and Technical Assistance (MTA) means a program designed to provide direct and indirect assistance for small business enterprise development.
15. Mentor-Protégé Program is a program whose purpose is to build effective working relationships between leaders of mature established companies and emerging SBEs and Micro Enterprises in order for the latter to benefit from the knowledge and experience of the established Mentor firms.
16. Micro Enterprise means a business entity certified by DBD, providing goods or services, which has an actual place of business in Miami-Dade County and whose three year average gross revenues does not exceed \$2 million, or a manufacturer with fifty (50) employees or less, wholesaler with fifteen (15) employees or less.
17. Prompt Payment is the intent of the Board that all firms, including SBEs and Micro Enterprises providing goods and services to the county, receive payments promptly as specified herein.

18. Selection factor means a factor considered in evaluating the response submitted to an RFP, RFQ or RFI by a bidder that is:

A SBE,

A joint venture with one or more SBEs

19. Small Business Advisory Board is the board established for the purpose of supporting and promoting the Small Business Enterprise Program.
20. Small Business Enterprise (SBE) means a business entity certified by DBD, providing goods or services, which has an actual place of business in Miami-Dade County and whose three year average gross revenues does not exceed \$5 million. The term Small Business Enterprise shall also include a manufacturer with one hundred (100) employees or less or wholesaler with fifty (50) employees or less without regard to gross revenues. Representations as to a business entity's average gross revenues and payroll shall be subject to audit.
21. Service means work offered for public or private consumption that does not consist primarily of goods.
22. Set-aside means the designation of a given contract for competition among SBEs.
23. Subcontractor goal means a proportion of a total contract value stated as a percentage to be subcontracted to SBE(s) to perform a commercially useful function.
24. Work means the provision of goods or services.
- (3) Program.
- (a) Application. Except where federal or state laws or regulations mandate to the contrary, the provisions of this ordinance shall be applicable to Miami-Dade and Public Health Trust contracts (as defined in this section) funded in whole or in part by County funds. The County Manager shall prepare administrative orders, bid and contract documents implementing the provisions of this section. The

County Manager by administrative order may exclude classes of contracts, or parts thereof, from application of this section. The words County Manager in this section shall mean the County Manager or his or her designee.

(b) Contracts of \$50,000 or less.

1. Within the fiscal year, it is required that County departments expend with Micro Enterprises a minimum of 5% of the total value of contracts less than \$50,000 for goods and/or services. The departmental requirement shall be used as a guideline and shall not be construed as a ceiling for Micro Enterprise participation. Such efforts shall include: Requiring departments whenever possible to solicit bids or quotes from at least four bidders: 2 certified Micro Enterprises and 2 non-Micro Enterprises.
2. Bids or quotes submitted by Micro Enterprises shall automatically receive a 10% bid preference. The departments shall deduct the preference amount from the total bid or quoted price in order to calculate the price to be used for evaluation.
3. Annually, DBD shall provide a report of awards to Micro Enterprises and SBEs to the Board.

(c) Contracts Greater than \$50,000.

The following SBE measures may be applied to contracts greater than \$50,000:

1. Set-asides:
 - a. Competitive bidding requirements may be waived (by the County Manager or County

Commission depending on whether the amount of the contract is above or below the minimum amount established by ordinance for competitive bidding) for a contract and the contract set-aside for bidding solely by SBEs where prior to bid advertisement, there are at least three (3) available SBEs to perform the contract, and where such set-aside is in the best interest of the County.

- b. Transferring to a non-SBE through subcontracting or otherwise all or part of the actual work of a set-aside contract to a non-SBE is prohibited unless such transfer receives prior approval from DBD.

2. Subcontractor goals:

- a. Subcontractor goals may be applied to a contract based on estimates made prior to bid advertisement of the quality, quantity and type of subcontracting opportunities provided by the contract and the availability of SBEs to perform such work. Bid documents for contracts to which a SBE subcontract goal is applied shall provide that only SBEs certified to provide the type of goods or services for which a goal is imposed shall be counted towards meeting a goal. The bid documents shall further provide that a bidder must be found in compliance with the requirements of subsections b and c below in order to be eligible for award of the contract.
- b. Bid documents for contracts to which a SBE subcontractor goal is applied shall provide that a bidder must submit with its bid a copy of subcontract agreements with those SBE subcontractors the bidder proposes to utilize in order for such proposed participation to be eligible to be counted towards meeting the goal. Each agreement shall be in writing, shall be executed by the bidder and the SBE,

and shall specify the type of goods or services the SBE is to provide and the price the SBE is to be paid therefore. Each agreement shall incorporate the prompt payment obligations and rights provided by the Small Business Enterprise Program. Bid documents for contracts to which a SBE subcontractor goal is applied shall provide that a bidder that is a SBE may itself meet the goal to the extent it is certified to provide the type of goods or services that are the subject of the contract. Bid documents for contracts to which a SBE subcontractor goal is applied shall provide that a bidder that is a joint venture one or more of whose venturers is an SBE must submit with its bid a copy of the joint venture agreement in order for such venturer(s)'s participation to be eligible to be counted towards meeting the goal. The joint venture agreement shall be in writing, signed by all venturers, and shall specify the ownership, control, profits and financial risk assumed by each venturer, including the SBE venturer(s). The joint venture agreement shall also specify the portion of the contract work (i.e., the goods or services to be provided) to be performed by the SBE venturer(s) in detail separately from the work to be performed by the non-SBE member. The bidder shall receive credit towards meeting the goal to the extent that the combined dollar value of the SBE's participation as shown in the joint venture agreement submitted in conformity with and meeting the requirements of this paragraph bears to the total contract price bid by the bidder.

- c. A bidder that is a SBE may meet up to 100% of the subcontractor goal with its own forces. A bidder that is a joint venture having one or more SBEs venturers may comply with the goal based on the percentage participation of the SBE joint

venturer(s) in the ownership, control and profits of the joint venture, and in the performance of the contract work.

- d. Bid documents shall provide only expenditures to SBEs for performing a commercially useful function. These expenditures shall be counted toward meeting a subcontractor goal, expenditures to SBEs who subcontract work further to non-SBEs shall not be counted toward meeting a specified goal unless such subcontracting receives prior approval from the DBD.

3. Bid Preference:

- a. A bid preference shall apply to all contracts which are to be awarded on the basis of price (as opposed to RFPs, RFIs and RFQs) and are not set-aside. The preference shall be used only to evaluate a bid and shall not affect the contract price.
- b. The preference accorded on contracts \$1 million or less shall be ten (10) percent of the price bid. The preference accorded on contracts greater than \$1 million shall be 5% of the price bid.
Preferences shall be applied to the bid price of bidders that:

I. Are SBEs/Micro Enterprises;

II. Are joint ventures with at least one SBE/Micro Enterprises;

4. SBE Selection Factor.

- a. Any bidder that is an SBE, a joint venture with an SBE, shall be accorded a selection factor on all RFPs, RFQs and RFIs for contracts greater than \$50,000 that are not set aside for bidding solely by SBEs.


- b. RFPs, RFQs and RFIs that assign weights to evaluation or selection criteria, shall provide that a bidder entitled to a selection factor shall receive an additional ten (10%) percent of the evaluation points scored on the technical portion of such bidder's proposal. RFPs, RFQs and RFIs that do not assign weights to evaluation or selection criteria, shall provide that whenever there are two best ranked proposals that are substantially equal and only one of the two so ranked is submitted by a bidder entitled to a selection factor, the selection factor shall be the deciding factor for award.
- (d). Review Committee. The County Manager shall establish an administrative procedure for the review of each proposed County contract greater than \$50,000 to which this section applies.
- (e). Management & Technical Assistance. The Department of Business Development (DBD) will provide Management and Technical Assistance and community outreach to business entities certified as SBEs or Micro Enterprises with Miami-Dade County.
- (f). SBE Financial Assistance. DBD will develop a program to identify methods of financial assistance to SBE/Micro Enterprise vendors on Miami-Dade County contracts.
- (g). Small Business Advisory Board. There is hereby created a Miami-Dade County Advisory Board for the SBE Program.
 - 1. The Advisory Board will operate as a focal point for the public and with the assistance of the County Manager, will collect, input and disseminate information related to economic opportunities within Miami-Dade County government for small business owners.
 - 2. The Board shall consist of 15 members, as follows:

- a. One member to be appointed by the Mayor.
 - b. One member to be appointed by each County Commissioner.
 - c. One member to be appointed by the County Manager.
3. The term of the mayoral appointee and that of each commissioner shall be coterminous with the term of the appointing Mayor and commissioner.
 4. The terms of each County Manager appointed member shall be at the will and discretion of the County Manager.
 5. In no event shall a Board member serve more than four (4) consecutive years.
 6. Members shall serve without compensation.
 7. The Board may submit interim reports as it deems appropriate.
 8. DBD shall provide appropriate staff support.
 9. Sections 2-11.1(c) and (d) of the Conflict of Interest and Code of Ethics Ordinance of Miami-Dade County are waived for Advisory Board members for transactions arising from the exercise of those powers given the Advisory Board by this ordinance.

(h) Certification.

1. The Department of Business Development shall implement eligibility criteria and procedures for entities to be certified as SBEs/Micro Enterprises.
2. Any SBE/Micro Enterprise that exceeds the size limits established by this Section shall be allowed to retain its certification for one (1) additional year from the date it is formally notified it has exceeded the size limits. Such SBE/Micro Enterprises shall be allowed to remain through the contract period on awarded contracts. With exception of provisions described in the ordinance for graduation from the SBE/Micro Enterprise program, loss of certification may lead to removal of the firm from continued participation in the Small Business Enterprise program.

3. The Department of Business Development shall maintain an updated list of firms that identifies each listed SBE and Micro Enterprise based on the nature of the goods and/or services the SBE and Micro Enterprise shall be certified to provide.
4. The Department of Business Development shall not certify an applicant, shall not recertify an SBE or Micro Enterprise, and shall decertify an SBE or Micro Enterprise that fails to comply with the criteria or procedures for obtaining or maintaining certification. DBD shall have authority to suspend the certification of a SBE or Micro Enterprise during any appeal of a decertification decision.
5. Certification shall be renewed annually, and must be in effect at the time of bid submission, bid award, and throughout the duration of the contract. SBEs and Micro Enterprises experiencing changes in ownership shall notify DBD within thirty (30) days of the effective date of such changes.
6. Applicants and certified SBEs or Micro Enterprises must have an occupational license and an actual place of business in Miami-Dade County at which they perform a commercially useful function in the provision of the type of goods or services for which certification is sought in order to be eligible for certification or remain certified.
7. A business entity shall be eligible to be certified as an SBE or Micro Enterprise only if the owner holding at least 10 percent shares or ownership in the business entity personally possesses any regulatory licenses and satisfies the qualifying requirements required in order to engage in the business of providing the type of goods or services for which certification is sought.
8. A business owner alone or as a member of a group, shall own or control only one SBE or Micro Enterprise at a time and shall not own and control



another separate business certified under the Small Business Enterprise Program.

9. The Department of Business Development may require applicants and SBEs or Micro Enterprises to submit information regarding their business operations in order to determine eligibility for certification.

(I) Prompt Payment.

1. All firms, including SBEs and Micro Enterprises providing goods and services to the County, shall receive payments promptly in order to maintain sufficient cash flow.
2. The County or Public Health Trust shall establish administrative procedures requiring that billings from SBE/Micro Enterprise prime vendors on contracts shall be promptly reviewed and payment made by the County or Trust on those amounts not in dispute within 30 calendar days of receipt of such billing by the County or Trust.
3. A prime vendor on a contract with SBE measures shall include in its billings to the County or Trust copies of undisputed billings from SBE subcontractors within 14 calendar days of receipt of such billings, or by the next scheduled billing whichever comes first. The prime vendor shall pay those amounts not in dispute to subcontracting SBEs within 2 days of receipt of payment from the County. If the prime vendor fails to submit undisputed billings from an SBE to the County as specified herein or chooses not to submit any billing to the County pursuant to the billing schedule, the prime vendor must pay the full amount of the received SBE billings by the next billing cycle or 40 calendar days from receipt, whichever is less.
4. The County or prime vendor in direct privity with a SBE/Micro Enterprise on a contract with SBE measures must notify the SBE/Micro Enterprise and DBD, in writing, of those amounts billed by the

SBE/Micro Enterprise which are in dispute, and the specific reasons why they are in dispute, within fourteen (14) calendar days of submittal of such billing, or by the next scheduled billing whichever comes first. Failure by the County or prime vendor to comply with the applicable requirements of this subsection shall result in the forfeiture of the right to use the dispute as justification for not paying the SBE/Micro Enterprise and payment shall be forthcoming from the County or prime vendor as appropriate by the next billing date or 40 calendar days from receipt of billing, whichever is less.

5. An SBE/Micro Enterprise may invoice the County or prime vendor, as appropriate, 1% interest per month for any undisputed amount that is not promptly paid.

(J) Sanctions

Bid and contract documents shall provide that, notwithstanding any other penalties or sanctions provided by law, a bidder's violation of or failure to comply with this section or its implementing administrative orders may result in the imposition of one or more of the following sanctions:

1. The suspension of any payment or part thereof until such time as the issues concerning compliance are resolved;
2. Work stoppage;
3. Termination, suspension, or cancellation of the contract in whole or part;
4. In the event a bidder, SBE or Micro Enterprise attempts to comply with the provisions of this ordinance through fraud, misrepresentation, or material misstatement, the County shall, whenever practicable, terminate the contract or require the termination or cancellation of the subcontract for the project on which the bidder, SBE or Micro Enterprise committed such acts. In addition, and as a further sanction, the County may impose any of the above-stated sanctions on any other contracts or subcontracts the bidder, SBE or Micro Enterprise

has on County projects. In each instance, the bidder, SBE or Micro Enterprise shall be responsible for all direct and indirect costs associated with such termination or cancellation including attorney's fees and costs.

The foregoing notwithstanding, the County Manager shall include language in all prospective contracts containing a SBE subcontractor goal which provides that, in addition to any other sanction for failure to fulfill the SBE subcontractor goal requirements for such contract, the contractor's eligibility to receive any future County contract shall be conditioned upon the contractor making up the deficit in SBE participation in such future contract by having SBEs perform work equal to double the dollar value of the deficiency in the SBE subcontractor goal in the prior contract. The foregoing obligation shall be in addition to any SBE subcontractor goal otherwise applicable to the future contract.

(K) Administrative Penalties.

The County Manager may impose, notwithstanding any other provision of this section, one or more of the following penalties for violation of or noncompliance with this section or its implementing administrative orders and bid documents:

1. The exclusion from county contracting and subcontracting for a specified period of time, not to exceed three (3) years, of a contractor, its individual officers, its shareholders with significant interests, and its affiliated businesses.
2. The loss of eligibility to be certified as an SBE or Micro Enterprise for a specified period of time, not to exceed three (3) years, for an applicant or a SBE or Micro Enterprise, its individual officers, its shareholders with significant interests, and its affiliated businesses.
3. Where a contractor, its individual officers, shareholders with significant interests, or its affiliated businesses, attempts to comply with the

provisions of this ordinance through fraud, misrepresentation, or material misstatement, all such individuals and entities participating in the fraud, misrepresentation or material misstatement shall be excluded from County contracting, and SBE or Micro Enterprise certification for a specified period of time, not to exceed 5 years.

4. If any individual or corporation, partnership or other entity, or any individual officer, shareholder with significant interests, director or partner of such entity or affiliated business of such entity participates in an attempt to comply with the provisions of this ordinance through fraud, misrepresentation, or material misstatement, all such individuals and entities participating in the fraud, misrepresentation or material misstatement shall be excluded from County contracting, subcontracting, and SBE or Micro Enterprise certification, for a specified period of time, not to exceed five (5) years.

(L) Appeals.

1. Appeals of decisions other than contractual violations, made under this ordinance by the Department of Business Development or other designees of the County Manager, shall be made to the County Manager.
2. Decisions by the County Manager under this ordinance shall be final unless the County Commission agrees in its sole discretion to review any such decision.
3. The County Manager shall designate procedures for the investigation, presentation and hearing of appeals.

Section 2. Article XXIVA, Sections 2-221 through 2-228, of the Code of Miami-Dade County, Florida, is hereby repealed in its entirety.

Section 3. If any section, subsection, sentence or clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 4. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Miami-Dade County. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 5. This ordinance shall become effective 10 days after the date of its adoption unless vetoed by the Mayor and, if vetoed, shall become effective only upon override by this Board and shall apply to contracts advertised after approval by this Board of an implementing Administrative Order which provides a reasonable time period for interested firms to apply for certification and provides a reasonable time period thereafter for DBD to review the applications received and make determinations thereon.

PASSED AND ADOPTED:

Approved by County Attorney as
to form and legal sufficiency.

Prepared by:

R.A. Cuevas, Jr.


RAG
RAC

BYLAWS

SMALL BUSINESS ADVISORY BOARD
(amended August 2013)

ARTICLE I.

The name of this organization shall be the Small Business Advisory Board, an organization established by the Board of County Commissioners by Ordinance No. 05-29 on February 15, 2005.

ARTICLE II.

Object

Section 1. The object of this Board shall be to address the issues affecting small businesses in Miami Dade County; to increase the opportunities afforded to small businesses; to facilitate the abilities of small business to grow and compete as small businesses in Dade County.

Section 2. The Small Business Advisory Board shall have the following duties, functions, powers and responsibilities as established in Dade County Ordinance No. -05-29.

- a. To review County set-aside programs for small businesses, and make recommendations concerning said programs to the Board of County Commissioners on all matters pertaining to these programs.
- b. The Advisory Board shall serve as a focal point for the public, consulting with representatives of small businesses to address their issues and needs.
- c. The Advisory Board, with the assistance of the Mayor will collect, input, and disseminate information related to economic opportunities within Miami Dade County government for small business owners.
- d. The Board shall submit every two years a written report to the County Commission to by January 30th. This report will include ways to improve communication between the small businesses, the community and the County, and address their needs.

The Board shall advise the Board of County Commissioners on all matters pertaining to the Small Business Enterprise (SBE) and the Community

meeting without an acceptable excuse; or (ii) if he/she is absent from three (3) of the board's meeting without an acceptable excuse within a calendar year. An "acceptable excuse" is defined as an absence for medical reasons, business reasons, personal reasons, or any other reason, which the board, by a two-thirds vote of the membership, deems appropriate. By a two-thirds vote of the members of the full Small Business Advisory Board, the provisions of this section may be waived. Such absences shall be calculated from October 1 until September 30. The member shall then be deemed to be removed and a vacancy created. No more than four excused absences in one fiscal year will be permitted.

Section 4. Members may speak on behalf of the Minority Small Business Advisory Board only with the permission of the Chairperson or with the approval of the membership.

Section 5. Any member desiring to resign from the organization shall submit his/her resignation in writing to the appointing Commissioner and the Chairperson.

ARTICLE IV.

Officers

Section 1. The officers of the Small Business Advisory Board shall be Chairperson, and First Vice Chairperson. In addition, the immediate past Chair shall serve automatically as an officer of the Board for one year. A Board Member at Large shall be a member of the Board, in good standing, nominated and elected by the Board at the October meeting.

Section 2. The First Vice Chairperson shall be of active assistance to the Chairperson and shall perform the duties of the Chairperson in his or her absence or inability to serve.

Section 3. At the regular meeting in October, the Chairperson shall open the floor for nominations, starting with the office of Chairperson. Officers shall be elected by a voice vote if there is only one nominee and if more than one nominee by a simultaneous written ballot, signed by the member casting the ballot, to be made a part of the public record. Officers shall serve for one year or until their successors are elected, and their term of office shall begin at the close of the meeting at which they are elected. No vote by proxy shall be permitted. Election shall be by a majority of the votes cast by members present and voting.

Section 4. No **Officer** shall be eligible to serve more than two consecutive terms.

Section 5. A vacancy in the office of Chairperson shall be filled by the First Vice Chairperson. If the Member at Large is unable to serve, an election shall be held at the first meeting following the vacancy.

Section 6. In addition to those duties prescribed by the parliamentary authority adopted by the membership, the Chairperson shall assign members to task forces and committees with due consideration for the desire of the member and the need of the task force or committee; shall present all reports to the Board of County Commissioners; may

Task Forces/Committees

Section 1. Task Forces/Committees shall have the responsibility for performing such duties as are necessary to accomplish the function, powers and purpose of the Small Business Advisory Board as set forth in these Bylaws.

Section 2. Each Task Force/Committee shall meet regularly upon the call of its Chair, and Task Force/Committee meetings shall be announced and publicized.

Section 3. Comprehensive reports of the Task Force/Committees activities shall be provided in writing at the annual meeting and at such other times, as they shall be distributed with the Chairperson. Copies of reports shall be distributed with the minutes of the meeting.

ARTICLE VIII.

Parliamentary Authority

The rules contained in the current edition of Mason's Manual of Legislative Procedure shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the organization may adopt.

ARTICLE IX.

Amendments of Bylaws

These Bylaws may be amended at any regular meeting by a two-third vote of members present and voting, provided that the amendments have been submitted in writing at the previous meeting or has been mailed to the membership at least fifteen days prior to the meeting at which it will be considered.

PENDING (This will be ready after the February 2020 advisory board meeting)

1. Attach a copy of the Board minutes approving the Sunset Review Questionnaire, including a vote of the membership. (**See Attachment 5**)

Small Business Advisory Board
Major Accomplishments Since Established

- Gained a better understanding of the challenges small businesses face when working with Miami-Dade County (MDC)
- Monitored effectiveness of how Procurement Management and staff consider small businesses with bids
- Addressed and understood payment issues for small businesses.
- Encouraged BCC to fill any vacancies on the Small Business Advisory Board
- Reviewed reports on SBE Program's performance
- Reviewed ordinance and implementing orders
- Made recommendations to provide more opportunities for small businesses, including:
 - Reducing size standards to allow for greater participation from small businesses.
 - Amending certification requirements to give more opportunities to local businesses.
 - Increasing small business participation for non-competitive acquisitions, such as legacy and sole source contracts by setting goals or encouraging mentoring or joint venturing.
 - Proposed the creation of a Goods and Services Taskforce.
 - A public workshop was held to provide the public an overview of the SBE Goods Program and recommendations for improving its effectiveness. It also allowed for the public to network with County firms and industry experts.

Small Business Enterprise Goods and Services Advisory Board Attachment 7
Annual Cost Estimate

2018			
Staff	Estimated Annual Hours per Employee	Estimated Annual Cost per Employee	Estimated Annual Cost for Supplies
Prof. Services Specialist	30	\$912.60	
Sub Total	30	\$912.60	
Supplies	Copies		\$ 25.00
	Parking		\$ 378.00
Sub Total			\$ 403.00
TOTAL			\$ 1,315.60

2019			
Staff	Estimated Annual Hours per Employee	Estimated Annual Cost per Employee	Estimated Annual Cost for Supplies
Prof. Services Specialist	30	\$971.70	
Sub Total	30	\$971.70	
Supplies	Copies		\$ 25.00
	Parking		\$ 378.00
Sub Total			\$ 403.00
TOTAL			\$ 1,374.70

1. SBE Goods and Services Advisory Board meets Bi- Monthly on the 3rd Thursday of the designated month.
2. 15-20 copies are made of each report. Each SBE Goods and Services Advisory Board member and attendees received a report package
3. Parking validation is provided for Board members.