

**SMALL BUSINESS ENTERPRISE
GOODS AND SERVICES
ADVISORY BOARD MEETING**

August 20, 2020

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**Miami-Dade County
Small Business Enterprise Goods and Services
Advisory Board Meeting**

Thursday, August 20, 2020 @10:30 a.m.

Virtual Meeting Zoom URL: <https://miamidade.live/SBE-GoodsServicesBoard>

Webinar ID: 968 3976 9677

Password: 143620

AGENDA

- I. Welcome/Introductions (10 min)**
- II. SBD Section Reports (30 min)**
 - a. Certification** – Claudious Thompson (*SBD Section Chief, Certification*)
 - b. Utilization Report** – Shawn Gannon (*Special Projects Administrator*)
 - c. Business Outreach & Education** – Lawanda Wright-Robinson (*SBD Section Chief, Business Outreach & Education*)
- III. Old Business (20 min)**
 - a. Goods & Services Taskforce Discussion
 - b. Approval of 2020 Sunset Review Report
 - c. Approval of December 19, 2020 Meeting Minutes
 - d. Approval of February 20, 2020 Meeting Minutes
- IV. New Business (20 min)**
 - a. Request for future agenda items
- V. Reasonable opportunity for the public to be heard before County Boards (Sec. 2-11.39.3) (5 min)**
- VI. Adjournment (5 min)**

NEXT BOARD MEETING: TBA

Delivering Excellence Every Day

**MIAMI-DADE
COUNTY**

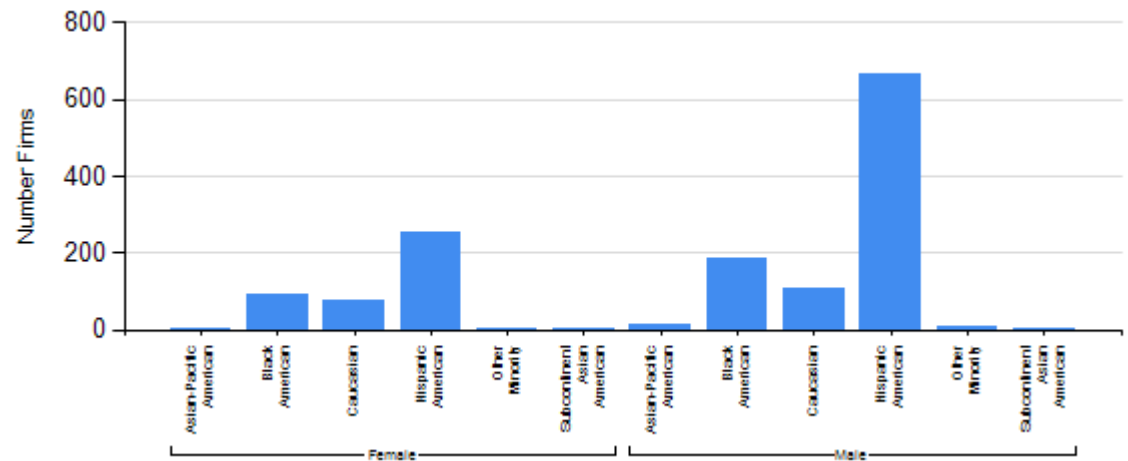
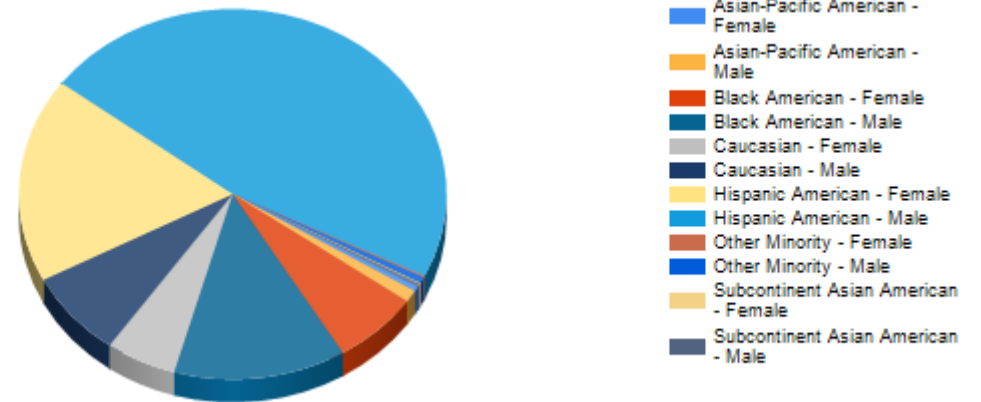
Certification Type: SBE- G&S
PERIOD: Febraury 1, 2020 to July 31, 2020

				Total Amount	African American	Caucasian	Hispanic	Asian	Native American	Other	Female
Total Certified SBE-G&S as of 7/31/20				1418	278	183	921	26	0	10	432
		New	1 year Renewal	3 year Recert							
1	Approved Applications (New, Annual Renewal, Recertification)	116	324	123	563						
2	Graduated				8						
3	Denied				1						

This is a race and gender neutral program. This report is for informational purpose only.

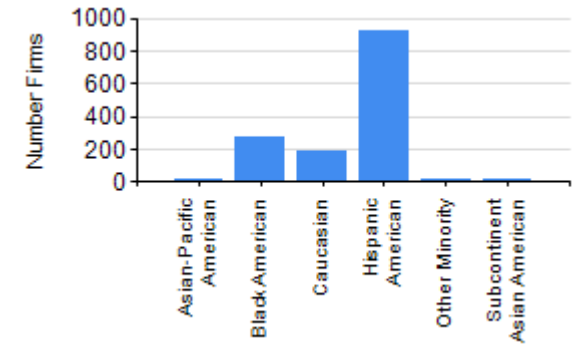
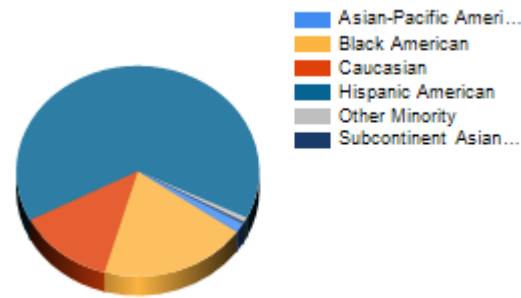
Ethnicity & Gender Summary

Ethnicity	Gender	Number Firms
Asian-Pacific American	Female	6
Asian-Pacific American	Male	15
Black American	Female	93
Black American	Male	185
Caucasian	Female	76
Caucasian	Male	107
Hispanic American	Female	254
Hispanic American	Male	667
Other Minority	Female	2
Other Minority	Male	8
Subcontinent Asian American	Female	1
Subcontinent Asian American	Male	4
Total Firms		1418



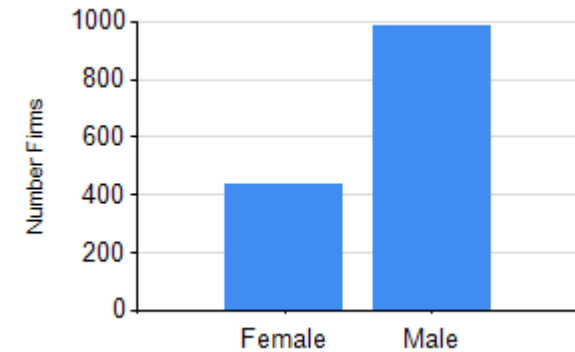
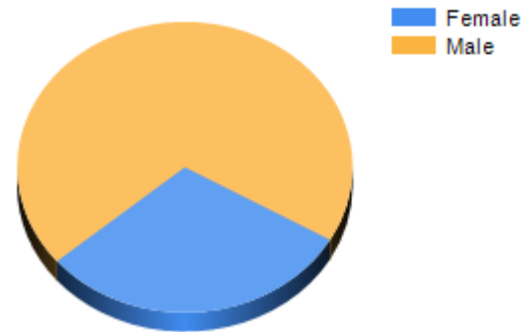
Ethnicity Summary

Ethnicity	Number Firms
Asian-Pacific American	21
Black American	278
Caucasian	183
Hispanic American	921
Other Minority	10
Subcontinent Asian American	5
Total Firms	1418



Gender Summary

Gender	Number Firms
Female	432
Male	986
Total Firms	1418



Miami-Dade County
Small Business Enterprise (SBE) – Goods & Services (G&S) Program
SBE Utilization Overview
 October 1, 2019 – May 31, 2020

PAYMENTS TO SBE-G&S FIRMS

In this period, payments to all vendors on Goods & Services contracts totaled \$696,640,975.

- Under existing contracts and pre-qualification pools, SBE-G&S firms were paid a total of \$133,940,928 or 19.23% of total payments.

AWARDED CONTRACTS

There were 163 G&S contracts approved for award totaling \$646,574,198

- 102 contracts were not eligible for SBE measures due to being a no measure because of other reasons, sole source/bid waiver/legacy/revenue-generating contract, method of award, confirmation purchase, accessing of a state contract, emergency, or funding source.
- Of the 163 G&S contracts awarded this period, 40 contracts totaling \$36,893,416 were awarded to firms with a Miami-Dade address (or 5.71%)

CONTRACTS AVAILABLE FOR SMALL BUSINESS PARTICIPATION

There were 59 contracts available for SBE measures totaling \$198,625,415.

- 0 contracts had an SBE goal totaling \$0
- 2 contracts were set aside totaling \$4,804,000
- 57 contracts were advertised as a SBE Bid Preference or Selection Factor.

Of the contracts awarded during this period, SBE-G&S firms are participating as Prime and/or subcontractors (with or without measures) for a dollar value of \$10,142,672 or 5.11%.

SBE-G&S Contracted Breakdown by Race/Ethnicity/Gender

	SBE-G&S/Black Male	SBE-G&S/Hispanic Male	SBE-G&S/Women	SBE-G&S/Other or Unidentified	Total SBE-G&S
SET-ASIDE	\$0	\$0	\$4,804,000	\$0	\$4,804,000
GOALS	\$0	\$0	\$0	\$0	\$0
TOTAL MEASURES	\$0	\$0	\$4,804,000	\$0	\$4,804,000
OPEN MARKET	\$5,071,300 (94.99%)	\$0	\$59,819 (1.12%)	\$207,553 (3.89%)	\$5,338,672
TOTAL	\$5,071,300 (50%)	\$0	\$4,863,819 (47.95%)	\$207,553 (2.05%)	\$10,142,672

In addition, there were 28 contracts that were not awarded to a single vendor.

- 16 contracts included certified firms:
 - 5 SBE-G&S firms were awarded under a contract awarded to multiple firms.
 - 16 SBE-G&S firms were included in a pre-qualification pool.

E-10072_0001	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	STEEDE MEDICAL LLC	SBE-GAS	Black American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$67,757.98	Jorge Perea	jperea@statedmedical.com	3055970607	3056970608	11433 NW 34TH STREET	DORAL	FL	33178
E-10072_0002	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	Lightspeed Medical Inc	None	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Diego Valdeso	vvaldes@lightspeedmedical.com	305412501	3055130710	8988 NW 105 WAY	MIAMI	FL	33178
E-10072_0003	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	Rock Int'l Distributors, Inc.	DBE, SBE-GAS	Hispanic American	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	AMADO L ORTIZ	accounting@rockdistributors.com	305113314	3055133119	8279 NW 68TH STREET	Miami	FL	33166
E-10072_0004	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	LEAN QUALITY SERVICES LLC	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$4,429,091.00	Scott Harris	scott@leanquality.com	917611612	917611612	2055 MCKENZIE STREET, BOX 11	HOLLYWOOD	FL	33000	
E-10072_0005	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	First Federal Co.	None	Other Minority	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Joseph Patton	GOVSLES@FASTFAL.COM	507193706	507193706	3001 Theater Blvd	Winnon	MN	55987	
E-10072_0006	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	LAUVOR LLC	SBE-GAS	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	LEONEL A VALDES	lvaldes@ymail.com	8442005603	8442005603	198 NW 104 AVE	MIAMI	FL	33172	
E-10072_0007	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	PHI PHARMACEUTICALS, LLC	None	Hispanic American	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$165,275.96	Orlando M Campbell	Orlando.M.Campbell@gmail.com	305530904	786352744	7105 SW 47 ST #408	Miami	FL	33155	
E-10072_0008	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	SAPFINAS INC	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$19,041.75	Heather Cornfoot	h.cornfoot@sapfinas.com	3018331234	3018331234	4043 Fuchs Blvd	Lanham	MD	20796	
E-10072_0009	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	Atlantic Biologics Corp	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Marcel J Cardenas	kathy.ray@atlanticbiologics.com	3056624233	3056624213	2010 E 16TH PLACE	MIAMI	FL	33179	
E-10072_0010	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	East Continental Supplies LLC	None	Hispanic American	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CLAUDIA M CARBONELL	Claudia.C@eastco.com	3058870158	3058870186	620 W 20 ST	CHAMPAIGN	IL	30010	
E-10072_0011	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	YK INDUSTRIES INC	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Joe Khan	bangatrad@ykgmail.com	5146255609	5146255609	100 WALNUT ST., DOOR #19	HALEPH	NY	12919	
E-10072_0012	COVID-19 EMERGENCY SUPPLIES/SERVICES	\$0.00	0.00%	3/4/2020	9/3/2020	Goods & Services	Various	Prime	MC ProSource LLC	None	Hispanic American	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$11,682.00	Mariam Kurstman	marian@mcprosource.com	786396348	786396348	11310 W 231 LANE	MIAMI	FL	33076	
E-10072_0013	EMERGENCY COOL CHILL TANKS 14.2 REPLACE	\$447,626.61	0.00%	3/13/2020	3/13/2021	Goods & Services	Corrections & Rehabilitation	Prime	TWC Services Inc	None	Caucasian	Male	\$447,626.61	\$447,626.61	\$447,626.61	\$447,626.61	\$105,143.13	Omer Fatches	Management@twcservices.com	3055212274	3055212274	14046 NW 82ND AVENUE	MIAMI LAKES	FL	33070	
E-10087	AVIATION FIRE SUPPRESSION EMERGENCY	\$227,000.00	0.00%	5/12/2020	9/11/2020	Goods & Services	Aviation	Prime	ADVANCED SYSTEMS, INC.	None	Caucasian	Male	\$227,000.00	\$227,000.00	\$227,000.00	\$227,000.00	\$0.00	Daniel Wallace	6546212248	6546212248	1455 S 30th Avenue	Hollywood	FL	33000		
EPF-RFP23-203	GARBAGE COLLECTION ROUTING SOLUTION	\$37,870.00	0.00%	12/1/2019	11/30/2021	Goods & Services	Solid Waste Management	Prime	RoadSmart Technologies Inc	None	Caucasian	Male	\$37,870.00	\$37,870.00	\$37,870.00	\$37,870.00	\$18,508.96	Christopher Wutz	jwutz@roadsmart.com	4102002204	4102002204	8810 STANFORD BLVD SUITE 350	COLUMBIA	MD	21045	
EPF-RFP40-203	ELECTRONIC BIDDING SOLUTION	\$172,700.00	0.00%	3/1/2020	2/28/2022	Goods & Services	Internal Services	Prime	RFP DEPOT, LLC	None	Caucasian	Male	\$172,700.00	\$172,700.00	\$172,700.00	\$172,700.00	\$0.00	EARL STEVENS	earl@rfpdepot.com	8017650405	8017650405	625 QUALITY DR STE 101	AMERICAN FORK	UT	84003	
EPF-RFP71-204	GPS GOLF COURSE MANAGEMENT SOLUTION	\$24,500.00	0.00%	12/1/2019	11/30/2020	Goods & Services	Parks, Recreation and Open Spaces	Prime	CARTRAC, LLC	None	Caucasian	Male	\$24,500.00	\$24,500.00	\$24,500.00	\$24,500.00	\$7,554.12	THOMAS P MCCARTHY	tom@cartrac.com	4024982803	9099999999	3315 N 13RD CIR	OMAHA	NE	68164	
EPF-RFP201-0214	ACTUARIAL STUDIES AND RELATED SERVICES	\$22,500.00	0.00%	11/1/2019	10/31/2020	Goods & Services	Internal Services	Prime	AMR Risk Consultants, Inc.	None	Asian-Pacific American	Female	\$22,500.00	\$22,500.00	\$22,500.00	\$22,500.00	\$0.00	Agnide M Ingo	marion@amrisk.com	305731989	7025909000	1336 SW 146TH CT	MIAMI	FL	33184	
EPF-RFP-0084-023	EVENT TICKETING SERVICES	\$16,000.00	0.00%	5/1/2020	4/30/2021	Goods & Services	Cultural Affairs	Prime	TICKETMASTER	None	NA	NA	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$0.00	Chuck Dickson	nick.mcgone@ticketmaster.com	3125591590	3126511000	7000 HOLLYWOOD BLVD	LOS ANGELES	CA	90008	
EPF-RFP-0123	INSURANCE CONSULTING SERVICES FOR MD&D	\$250,000.00	0.00%	2/1/2020	2/28/2025	Goods & Services	Various	Prime	Sier Insurance Consultants	None	NA	NA	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$0.00	Laura Pyles	lygon@sier.com	7279727920	7279727920	801 94TH AVENUE N, SUITE 200	ST PETERSBURG	FL	33702	
EPF-RFP-0139	RENTAL ASSISTANCE DEMONSTRATION (RAD)	\$975,000.00	0.00%	2/3/2020	2/28/2028	Goods & Services	Public Housing and Community Development	Prime	FAC ASSOCIATES OF FLORIDA LLC	None	Caucasian	Male	\$975,000.00	\$975,000.00	\$975,000.00	\$975,000.00	\$0.00	JEFFREY K LINES	jeff@facfl.com	781518801	781513338	511 WASHINGTON STREET 190	NORWOOD	MA	02062	
EPF-RFP-0196	REAL ESTATE APPRAISAL SERVICES AT GAA	\$520,000.00	0.00%	4/15/2020	4/30/2024	Goods & Services	Aviation	Prime	BLACK, JONETTA H MAGENHEIMER, ROSEN INC	None	Caucasian	Male	\$520,000.00	\$520,000.00	\$520,000.00	\$520,000.00	\$0.00	Sue Slack	slsman@aol.com	3056033442	3056633449	7246 SW 87 AVENUE SUITE 4500	MIAMI	FL	33173	
EPF-RFP-0198	REAL ESTATE APPRAISAL SERVICES AT MA	\$626,000.00	0.00%	4/15/2020	4/30/2024	Goods & Services	Aviation	Prime	WARONKER BAMP, ROSEN INC	None	Caucasian	Male	\$626,000.00	\$626,000.00	\$626,000.00	\$626,000.00	\$0.00	LEE H WARONKER	lee.h.waronker@rosen.com	305666880	305666880	2260 NW 66 AVENUE, SUITE 215	MIAMI	FL	33122	
FB-0035-1	CRYOGENIC OXYGEN PLANT MAINTENANCE	\$2,635,000.00	0.00%	10/1/2019	9/30/2024	Goods & Services	Water & Sewer	Prime	Mohawk Cryo LLC	None	Native American	Male	\$2,635,000.00	\$2,635,000.00	\$2,635,000.00	\$2,635,000.00	\$390,029.50	DAVID A MARTIN	dmartin@moheawk.com	7166987258	7166546769	1337 130th Street	Naugah Falls	NY	14304	
FB-0048-111	CONTINUOUS FRICTION WEARING EQUIPMENT	\$41,407.00	0.00%	10/1/2019	9/30/2024	Goods & Services	Aviation	Prime	DYNASTEE CONSULTING INC	None	Caucasian	Male	\$41,407.00	\$41,407.00	\$41,407.00	\$41,407.00	\$0.00	FRANK B HOLT	Gmsholz@DYNASTEE.COM	979796700	979796700	13953 LV HWY 301 SOUTH	STARKE	FL	32091	
FB-0054-113	MICROGRAPHIC SERVICES	\$99,232.00	0.00%	3/1/2020	2/28/2021	Goods & Services	Information Technology	Prime	Miami-Dade County Prime	None	NA	NA	\$99,232.00	\$99,232.00	\$99,232.00	\$99,232.00	\$0.00	Test Prime	testprime@miamidade.com	6022502277	6022502277	1111 NW 1st Street	Miami	FL	33128	
FB-0054-113_0001	MICROGRAPHIC SERVICES	\$0.00	0.00%	3/1/2020	2/28/2021	Goods & Services	Information Technology	Prime	COURT RECORD MGMT, DATA MANAGEMENT	None	Caucasian	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Kristina Pichrowski	k.pichrowski@custs-inc.com	3024788976	3024788976	44 WEBB FERRIS STREET, SUITE E	EAST BRUNSWICK	NJ	08816	
FB-0054-113_0002	MICROGRAPHIC SERVICES	\$0.00	0.00%	3/1/2020	2/28/2021	Goods & Services	Information Technology	Prime	NATIONAL SECURITY & TRUST COMPANY	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Barry Mohar	florton@nationalsecuritytrust.com	8014865117	8014865116	2626 ELECTRONIC WAY	WEST PALM BEACH	FL	33407	
FB-0055-113	LEGAL RESEARCH SERVICES FOR IMMATES	\$127,500.00	0.00%	11/1/2019	10/31/2020	Goods & Services	Corrections & Rehabilitation	Prime	FRISON SOLUTIONS, INC.	None	Hispanic American	Male	\$127,500.00	\$127,500.00	\$127,500.00	\$127,500.00	\$32,368.24	MARK S CACHO	markcacho@frison.com	4024982802	4024982809	4137 WEST VINE STREET, STE 104	KISSIMEE	FL	34741	
FB-0061	SYSTEM FURNITURE SERVICES	\$1,000,000.00	0.00%	10/1/2019	9/30/2024	Goods & Services	Aviation	Prime	OFFICE ELITE SERVICES INC	None	Black American	Male	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	\$14,404.74	BERTRADO R MCKENZIE	ra@officeelite.com	3055812372	3054930562	2120 OPA LOCK WALK	MIAMI	FL	33354	
FB-0081	DISPOSABLE PAPER TISSUE WITH FLM	\$4,621,000.00	0.00%	10/1/2019	9/30/2024	Goods & Services	Corrections & Rehabilitation	Prime	GASSANT ENTERPRISES LLC	ACDBE, DBE, SBE-GAS	Black American	Female	\$4,621,000.00	\$4,621,000.00	\$4,621,000.00	\$4,621,000.00	\$393,807.00	MAKEDA GASSANT	makeda.gassant@gmail.com	8795928056	8795928056	20060 NW 14th Pl	MIAMI	FL	33169	
FB-0088	BUB PASSES/ENTER PROGRAM	\$1,000.00	0.00%	3/1/2020	2/28/2023	Goods & Services	Transportation and Public Works	Prime	iShine Street Media	None	NA	NA	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	Roy Myers	myers@roymyers.com	8769090006	8769090006	200 NANSSELL CT, SUITE 525	ROSWELL, GA	GA	30076	
FB-0115	INCONTINENCE SUPPLIES, PERSONAL SUPPLIES	\$450,300.00	0.00%	11/1/2020	12/31/2024	Goods & Services	Various	Prime	STEEDE MEDICAL LLC	SBE-GS	Black American	Male	\$450,300.00	\$450,300.00	\$450,300.00	\$450,300.00	\$8,714.07	Jorge Perea	jperea@statedmedical.com	3055970607	3055970608	11433 NW 34TH STREET	DORAL	FL	33178	
FB-0182	COMMERCIAL RECORDS MANAGEMENT SERVICES	\$657,100.00	0.00%	2/1/2020	1/31/2025	Goods & Services	Internal Services	Prime	INTERNATIONAL DATA DEPOSITORY, INC.	None	Hispanic American	Male	\$557,100.00	\$557,100.00	\$557,100.00	\$557,100.00	\$4,242.83	Jorge L Behrnszap	info@iddata.com	305477738	305717841	5000 TULLE CROSSING BLVD	DUBLIN	OH	43016	
FB-0192	CONTROLLED ACCESS MEDICAL SUPPLY VENDING	\$168,223.31	0.00%	11/1/2019	10/31/2021	Goods & Services	Fire Department	Prime	ROUND TREE MEDICAL LLC	None	Caucasian	Male	\$168,223.31	\$168,223.31	\$168,223.31	\$168,223.31	\$0.00	Chris Fyffe	ccf@roundtree.com	805330023	8052075713	3600 TULLE CROSSING BLVD	DUBLIN	OH	43016	
FB-0197	MATTRESSES, LINENS & REFURBISHMENT SVCS	\$1,266,335.00	0.00%	5/1/2020	4/30/2025	Goods & Services	Various	Prime	Miami-Dade County Prime	None	NA	NA	\$1,266,335.00	\$1,266,335.00	\$1,266,335.00	\$1,266,335.00	\$0.00	Test Prime	testprime@miamidade.com	6022502277	6022502277	1111 NW 1st Street	Miami	FL	33128	
FB-0197_0001	MATTRESSES, LINENS & REFURBISHMENT SVCS	\$0.00	0.00%	5/1/2020	4/30/2025	Goods & Services	Various	Prime	TABB TEXTILES CO., INC.	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Sanan Koch	tab@tabbgroup.com	3347466272	3347462377	511 Passaic Drive	ORLEANS	MA	06801	
FB-0197_0002	MATTRESSES, LINENS & REFURBISHMENT SVCS	\$0.00	0.00%	5/1/2020	4/30/2025	Goods & Services	Various	Prime	CHEFNETT ROOF FOAM INCORPORATED	None	Black American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Justin Ward	cf@chefnet.com	724537000	724537000	433 WAREHOUS DR	LATROBE	PA	15600	
FB-0197_0003	MATTRESSES, LINENS & REFURBISHMENT SVCS	\$0.00	0.00%	5/1/2020	4/30/2025	Goods & Services	Various	Prime	UNITED MATTRESS MATRIALS	None	Hispanic American	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	BARBARA SANTOS	305688222	3056481296	44 WEBB FERRIS STREET, SUITE 20	EAST BRUNSWICK	NJ			

MM517017	PRESCRIPTION FILLING SERVICES	\$150,000.00	0.00%	11/20/20	10/31/2021	Goods & Services	Community Action & Human Services	Private	Diamond Drugs, Inc	NA	Caucasian	Male	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$0.00	\$0.00	Courtney Adams	propost@diamondpharmacy.com	808826337	724899369	648 KOLTER DRIVE	DELANDA	PA	17071
MM5190013	PHARMACEUTICALS SUPPLIES	\$2,550,000.00	0.00%	2/27/2020	10/31/2021	Goods & Services	Fire Department	Private	Cardinal Health 110, LLC	NA	NA	NA	\$2,550,000.00	\$2,550,000.00	\$2,550,000.00	\$2,550,000.00	\$334,507.14	\$334,507.14	JOYCE M BUTERMASTER	info@hobbschaefercardinalhealth.com	614757500	614623042	7000 Cardinal Place	Dublin	OH	43017
PA-FB-00361	TEMPORARY PERSONNEL	\$100,000.00	0.00%	11/1/2019	6/30/2022	Goods & Services	Property Appraiser	Private	WorkSquare, LLC	NA	Caucasian	Female	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$18,512.00	\$18,512.00	RENDAE A GRANT	rendae@worksquare.com	888815900	888015229	1444 BISCAYNE BLVD, #14	MIAMI	FL	33132
PA-FB-01255	MICROSOFT SOFTWARE LSP	\$750,000.00	0.00%	5/18/2020	5/31/2023	Goods & Services	Property Appraiser	Private	Insignt Public Sector, Inc	NA	Caucasian	Male	\$750,000.00	\$750,000.00	\$750,000.00	\$750,000.00	\$0.00	\$0.00	MICHELLE ABBAMONTE	info@insightlsp.com	800312147	480760597	6650 SOUTH HARL AVENUE	TEMPLE	AZ	85328
R-1025-19	Professional artists, exhib	\$86,000.00	0.00%	10/16/2019	10/15/2021	Goods & Services	Aliation	Private	WET HEAT PROJECT, LLC	NA	Hispanic American	Female	\$266,000.00	\$266,000.00	\$266,000.00	\$266,000.00	\$0.00	\$0.00	Orelia Othalla	contact@wetheatproject.com	786235933		PO BOX 61075	MIAMI	FL	33261
R-36-20	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$269,007.830.70	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	Miami-Dade County Prime	None	Caucasian	Male	\$89,007.830.70	\$89,007.830.70	\$89,007.830.70	\$89,007.830.70	\$0.00	\$0.00	Tate Prime	tsprime@miamidade.gov	602320927		111 NW 1st Street	Miami	FL	33128
R-36-20_0001	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	KASSBOHER ALI TERRAIN VEHICLES, INC	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Scott Merrill	smerr@kassboher.com	775875000	728757010	750 SOUTH ROCK BLVD	RENO	NV	89502
R-36-20_0002	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	PRIME BUSINESS SUPPLY, SOHS, INC.	None	Other Minority	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$99,554.00	\$99,554.00	CHRISTOPHER J KELLY	hr@bbsb.com	302729900	203734000	15 847 TWINOCH DRIVE	NUNDOLTK	CT	06730
R-36-20_0003	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	DAHL FORD LLC	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Janet Connor	janet.connor@daford.com	904261035	904261034	1616 CASSAT AVE	JACKSONVILLE	FL	32270
R-36-20_0004	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	Garber Ford Inc	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Todd Brandt	garberford@garberautom.com	904261035	904261034	3380 Highway 17	GREEN COVE SPRINGS	FL	32043
R-36-20_0005	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	SEL FREIGHTLINER LLC	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Mark Krauss	mkrauss@freightliner.com	954451017		2340 CENTER FORT CIRCLE	POMPANO BEACH	FL	33064
R-36-20_0006	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	ALBURY AUTOMOTIVE GROUP/ROGERS FORD	None	Other Minority	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Nichole Miller	EMILLER@COGNATUTO.COM	404769564		8650 ATLANTIC BLVD	JACKSONVILLE	FL	32225
R-36-20_0007	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	Kelly Tractor Company	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Greg Bennett	greg_bennett@kellytractor.com	305592360	305477204	9259 NW 58 STREET	MIAMI	FL	33186
R-36-20_0008	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	VERMEER SOUTH-EAST SALES AND SERVICE, INC	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$138,742.00	\$138,742.00	ORAG A SUNBERG	pat@jaguarvermeer.com	407481145	407481149	4441 WINDLAND ROAD SUITE A-15	ORLANDO	FL	32811
R-36-20_0009	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	GROWERS EQUIPMENT CO.	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CASEY F GIFFORD	info@growsequipment.com	604611000	654916080	2665 DAVIES ROAD	DAVE	FL	33314
R-36-20_0010	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	CREEEL TRACTOR COMPANY	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	BRIAN M CREEEL	brian@creeeltractor.com	239642145	239644059	3771 PALM BEACH BOULEVARD	FORT MYERS	FL	33916
R-36-20_0011	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	TERRY TRAILORS DELAND HISSON, INC	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Kurt E Dye	kyle@delandhesson.com	868673748	868743743	260 S WOODLAND BLVD	DELAND	FL	32720
R-36-20_0012	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	TRAC O & EQUIPMENT, INC	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Terry Bishop	terryb@tracpm.net	954278808	954278864	1010 NW 15TH AVENUE	POMPANO BEACH	FL	33069
R-36-20_0013	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	Rock Croft Enterprises Inc DBA Texas Trailers Sales & Service	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Rock Crot	rock@rokcroft.com	352379476		5601 NW 13th St	Gainesville	FL	32653
R-36-20_0014	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	Chalder Chevrolet Buick GMC Inc	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Ryan Davis	garberford@garberautom.com	904261035	904261034	3340 HIGHWAY 17	GREEN COVE SPRINGS	FL	32043
R-36-20_0015	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	Environmental Products Group, Inc	None	Other	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	JEFFREY Y HAASE	chase@emyp.com	901304658	901304659	2625 CLARCONA ROAD	AFPOPA	FL	32703
R-36-20_0016	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	Planation Sales, Inc	None	Caucasian	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Alex Castano	dave@zimmerman.com	954200740		3525 VANDERBILT DRIVE	Davis	FL	33331
R-36-20_0017	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	Alan Jay Chevrolet Cadillac, Inc	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Chris Wilson	Chris.Wilson@aljay.com	800252657	804024221	441 HWY 27	SEBRING	FL	33870
R-36-20_0018	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	SOUTHERN SEWER EQUIPMENT SALES	None	Caucasian	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	DREW DENISON	info@southernsewer.com	7725999191		3409 INDUSTRIAL 27 ST	FT PIERCE	FL	34846
R-36-20_0019	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	Francis Ford Truck Sales, Inc	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	David Velez	bob@fordtruck.com	305592373		7246 NW 36 ST	MIAMI	FL	33168
R-36-20_0020	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	AN AMATORS OF PENNSYLVANIA, LLC	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	David Filigan	FiliganD@atorators.com	954472150		8600 Pines Boulevard	PalmBeach Press	FL	33534
R-36-20_0021	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	ALAN JAY HESSIAN, LLC	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CHRISTOPHER M WILSON	CHRIS.WILSON@ALJAY.COM	804204234	804204221	1700 Pine Road	Subling	FL	32870
R-36-20_0022	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	DOBBS EQUIPMENT, LLC	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Rafael Vasquez	jos.vasquez@dobbequipment.com	305592570		2730 S. FAKENBURG ROAD	TAMPA	FL	33676
R-36-20_0023	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	STARKE MOTORCARS LLC	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	ERKA PULPULSKI	erika.pulpulski@amop.com	913283815		101 WEST TEMPLUE AV	STARKE	FL	32091
R-36-20_0024	FY19-20 MASTER PROCUREMENT VEHICLE PURCH	\$0.00	0.00%	1/31/2020	9/30/2020	Goods & Services	Various	Private	TMAAA INC	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Stephen W Otton	stephen@tallgatorallyteley.com	954414135	954414136	201 INTERNATIONAL PARKWAY	SUNRISE	FL	33325
RFA-08334	POP-UP PROGRAM FOR MIA	\$1.00	0.00%	10/1/2019	9/30/2020	Goods & Services	Aliation	Private	MISI FOODS AND SERVICES, INC	Subcontinent Asian American	Other	Male	\$1.00	\$1.00	\$1.00	\$1.00	\$0.00	\$0.00	muhammad s iqbal	salimrashed@hotmail.com	954344564	305673240	4200 NW 21TH STREET CONCESSION	MIAMI	FL	33122
RFA-08330	POP UP	\$1.00	0.00%	10/1/2019	9/30/2020	Goods & Services	Aliation	Private	ATM OPS INC	NA	NA	NA	\$1.00	\$1.00	\$1.00	\$1.00	\$0.00	\$0.00	Josua Izaguirre	josua@atmop.com	786203012		180 OLD CUTLER RD, #550	MIAAMI	FL	33157
RFP-00205-3(3)	EXTERNAL INDEPENDENT AUDITING SERVICES	\$165,000.00	0.00%	10/1/2019	9/30/2020	Goods & Services	Public Housing and Community Development	Private	CONHREZKOP LLP	NA	NA	NA	\$165,000.00	\$165,000.00	\$165,000.00	\$165,000.00	\$55,047.61	\$55,047.61	Allen C Kichen	allen@conhrezk.com	973228500		620 NORTH TRIVON STREET, SUITE 100	CHARLOTTE	NC	28202
RFP-00300-1(2)	ADVERTISING SERVICES FOR TRAMIT VEHICLE	\$1.00	0.00%	3/1/2020	2/28/2025	Goods & Services	Transportation and Public Works	Private	OUTFRONT MEDIA	NA	Other Minority	Male	\$1.00	\$1.00	\$1.00	\$1.00	\$0.00	\$0.00	Cynthia Gorgodan	stephen.alen@outfrontmedia.com	303335430		118 Highway 46	Fairfax	VA	22034
RFP-00442-3(3)	PRIVATE ATTORNEY SERVICES	\$400,000.00	0.00%	10/1/2019	9/30/2020	Goods & Services	Public Housing and Community Development	Private	DE LEON & DE LEON, P.A.	NA	Black American	Male	\$400,000.00	\$400,000.00	\$400,000.00	\$400,000.00	\$0.00	\$0.00	NEIL A DELEON	na@deleonlaw.com	305745404	305734548	44 W FLAGLER STREET #250	MIAAMI	FL	33130
RFP-00118-1(1)	AUTOMATED PASSPORT CONTROL KIOSKS	\$7,512,344.00	0.00%	4/1/2020	3/31/2025	Goods & Services	Information Technology	Private	BITA INFORMATION NETWORKING COMPUTING USA, INC	NA	NA	Unknown	\$7,512,344.00	\$7,512,344.00	\$7,512,344.00	\$7,512,344.00	\$0.00	\$0.00	Aamran Brown	paola.lamborn@bita.com	904220000		3100 OLMERLAND RD, SUITE 200	ATLANTA	GA	30339
RFP-00281-1(2)	SOUTH FLORIDA VAN POOL PROGRAM	\$4,050,000.00	0.00%	4/1/2020	3/31/2023	Goods & Services	Transportation and Public Works	Private	ENTERPRISE LEASING COMPANY OF FLORIDA, LLC	NA	Unknown	Unknown	\$4,050,000.00	\$4,050,000.00	\$4,050,000.00	\$4,050,000.00	\$0.00	\$0.00	Dave Sutton	dave.r.sutton@ehs.com	954351100	954872800	5105 JOHNSON ROAD	COCCODUNK CREEK	FL	33073
RFP-00300-1(2)	DERIVATIVE PRODUCTS ADVISOR SERVICES	\$600,000.00	0.00%	12/1/2019	11/30/2021	Goods & Services	Finance Department	Private	Bank Financial Group, LLC	NA	Caucasian	Male	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$93,598.86	\$93,598.86	Peter Shapiro	psapiro@bfgfinancial.com	714747630	917376575	75 SOUTH ORANGE AVENUE SUITE 6	SOUTH ORANGE	FL	32779
RFP-00328-1(2)	EXTERNAL INDEPENDENT AUDITING MDAD	\$183,000.00	0.00%	11/1/2019	10/31/2023	Goods & Services	Aliation	Private	C Borders-Byrd, CPA LLC	GAS	Black American	Female	\$183,000.00	\$183,000.00	\$183,000.00	\$183,000.00	\$99,000.00	\$99,000.00	CYNTHIA D BORDERS-BYRD	ctb@cborderscpa.com	786467938	305468642	540 NW 16TH STREET ROAD, SUITE 300	MIAMI	FL	33169
RFP-00376-1(3)	SMALL BUSINESS DEVELOPMENT PROGRAM	\$1																								

RT0-0095_0003	WELDING REPAIR AND RELATED SERVICES	\$0.00	0.00%	1/91/2019	9/30/2024	Goods & Services	Various	Prime	ALM MACHINE, INC.	LDR, SBE-CAN, SBE-GAS	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,837.89	\$77,837.89	LUIS F MENENDEZ	almmachine@yahoo.com	3052559919	3052559941	4885 NW 37th Ave	Miami	FL	33142
RT0-0109	FERTILIZER/PESTICIDE/LANDSCAPE MATERIALS	\$34,717,000.00	0.00%	11/20/20	12/31/2024	Goods & Services	Various	Prime	Miami-Dade County Prime				\$34,717,000.00	\$34,717,000.00	\$34,717,000.00	\$34,717,000.00	\$0.00	\$0.00	Test Price	tesprime@miamidade.gov	6022259277		1111 NW 1st Street	Miami	FL	33128	
RT0-0109_0001	FERTILIZER/PESTICIDE/LANDSCAPE MATERIALS	\$0.00	0.00%	11/20/20	12/31/2024	Goods & Services	Various	Prime	HARRILL'S LLC	None	NA	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$44,234.47	\$44,234.47	David Perkait	bdogdags@earthlink.net	608982106		P.O. BOX 933558	ATLANTA, GA	31193		
RT0-0109_0002	FERTILIZER/PESTICIDE/LANDSCAPE MATERIALS	\$0.00	0.00%	11/20/20	12/31/2024	Goods & Services	Various	Prime	SITONE LANDSCAPE SUPPLY HOLDING LLC	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$30,027.81	\$30,027.81	BOS DEPARTMENT	bid@skone.com	2167099200	8003406424	1385 East 36th Street	Cleveland, OH	44114		
RT0-0109_0003	FERTILIZER/PESTICIDE/LANDSCAPE MATERIALS	\$0.00	0.00%	11/20/20	12/31/2024	Goods & Services	Various	Prime	FURS, LLC	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$8,941.71	\$8,941.71	Henry Schwider	info@furs.com	3056407891		9651 NW 88th Ave	Mudley	FL	33178	
RT0-0109_0004	FERTILIZER/PESTICIDE/LANDSCAPE MATERIALS	\$0.00	0.00%	11/20/20	12/31/2024	Goods & Services	Various	Prime	ADAPCO, LLC	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Kathy Russel	bid@miamidade.com	8003676689	8883309888	550 Aero Lane	Sarford	FL	32771	
RT0-0109_0005	FERTILIZER/PESTICIDE/LANDSCAPE MATERIALS	\$0.00	0.00%	11/20/20	12/31/2024	Goods & Services	Various	Prime	FOLIAGE PRESS, INC.	SBE-GAS	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$3,616.74	\$3,616.74	Daryl Mand	dary1@foliagepress.com	3053187444	3053242440	18361 SW 216th St	Miami	FL	33170	
RT0-0109_0006	FERTILIZER/PESTICIDE/LANDSCAPE MATERIALS	\$0.00	0.00%	11/20/20	12/31/2024	Goods & Services	Various	Prime	PRO-GROUNDS PRODUCTS, INC.	SBE-GAS	Caucasian	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$9,360.63	\$9,360.63	Brene Bland	blm@progroundsp.com	3052551168		8624 S.W. 121st Street	Miami	FL	33176	
RT0-0109_0007	FERTILIZER/PESTICIDE/LANDSCAPE MATERIALS	\$0.00	0.00%	11/20/20	12/31/2024	Goods & Services	Various	Prime	HELENA CHEMICAL COMPANY	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	GREG WALL	gwall@helenacem.com	6024659146	6024658700	P.O. BOX 219	BURGIS	MS	39780	
RT0-0186	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$19,761,000.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	Miami-Dade County Prime				\$19,761,000.00	\$19,761,000.00	\$19,761,000.00	\$19,761,000.00	\$0.00	\$0.00	Test Price	tesprime@miamidade.gov	6022259277		1111 NW 1st Street	Miami	FL	33128	
RT0-0186_0001	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	AAA Mems Locksmith, Inc	SBE-GAS	Hispanic American	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$92,815.37	\$92,815.37	Madeilyn Peterson	maem@aaamem.com	3056795202	3056795211	1601 NW 54 ST	Miami	FL	33142	
RT0-0186_0002	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	AMERICAN SECURITY GROUP A.I. INC.	SBE, LDR, SBE-GAS	Black American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	MICHAEL G NETTLES	locksmasterskey@yahoo.com	3056999999	3056916900	3431 NW 48TH STREET	MIAMI	FL	33142	
RT0-0186_0003	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	JMY INVESTMENTS LLC	None	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	REINALDO ACOSTA	reinaldo.acosta87@ynglo.com	8006496387		3300 NW 112 AVE LINT 5	MIAMI	FL	33127	
RT0-0186_0004	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	Dash Door & Closer Service, Inc.	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Steven Sarko	sarko@dashdoor.com	3054771164	3054772502	3840 NW 23RD STREET	MIAMI	FL	33172	
RT0-0186_0005	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	SILMAR ELECTRONICS	None	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$5,929.18	\$5,929.18	Frank Green	frank@silmarelectronics.com	7276198000	7276191175	8800 NW 113CT	MIAMI	FL	33178	
RT0-0186_0006	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	LIFE, INC.	SBE-GAS	Caucasian	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$45,259.79	\$45,259.79	Lee Ryder	office@lifer.com	3058932762	3058932775	6187 NW 167 STREET	MIAMI	FL	33015	
RT0-0186_0007	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	MAMM BREAKER INC	SBE-CAN, SBE-GAS	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$8,211.00	\$8,211.00	Federico Anselmi	fancesmi@miamibreaker.com	7863365780	7863365790	7090 NW 52 STREET	MIAMI	FL	33186	
RT0-0186_0008	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	Imms, Inc.	None	Other Minority	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Larry Sattar	larrysattar@imms.com	3054811036	3054811043	3300 CORPORATE AVENUE, SUITE 116	WESTON	FL	33331	
RT0-0186_0009	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	Smartsys LLC	None	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Roberto E Gomez	robeto@smartsys.com	3054575521	3054793853	1831 NW 108th Ave	Miami	FL	33312	
RT0-0186_0010	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	Miami-Dade County Prime				\$23,300,000.00	\$23,300,000.00	\$23,300,000.00	\$23,300,000.00	\$0.00	\$0.00	Test Price	tesprime@miamidade.gov	6022259277		1111 NW 1st Street	Miami	FL	33128	
RT0-0186_0011	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	MAMM LAMES AII LLC	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CARLOS CLASS	carloclass@miamidade.com	3055814400	3055835632	18600 NW 47 AVENUE	MIAMI	FL	33124	
RT0-0186_0012	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	GUS MACHADO FORD, INC.	None	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	ANA ARIBSO	avale@guemachadoford.com	3056020596	3056020592	1200 WEST 40TH STREET	HALEAH	FL	33012	
RT0-0186_0013	SECURITY & ACCESS CONTROL SYSTEMS & SERV	\$0.00	0.00%	12/1/2019	12/31/2024	Goods & Services	Various	Prime	Palmetto Food Truck Sales, Inc.	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	David Yglesias	bob@palmettruck.com	3055629673		7246 NW 36 ST	MIAMI	FL	33186	
RT0-0176	MPFR EMERGENCY PHARMACEUTICAL PURCHASES	\$600,000.00	0.00%	3/1/2020	2/28/2025	Goods & Services	Fire Department	Prime	Miami-Dade County Prime				\$600,000.00	\$600,000.00	\$600,000.00	\$600,000.00	\$0.00	\$0.00	Test Price	tesprime@miamidade.gov	6022259277		1111 NW 1st Street	Miami	FL	33128	
RT0-0176_0001	MPFR EMERGENCY PHARMACEUTICAL PURCHASES	\$0.00	0.00%	3/1/2020	2/28/2025	Goods & Services	Fire Department	Prime	BOUND TREE MEDICAL LLC	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Chris Pflie	submits@boundtree.com	8006330623	8006297513	5000 TUTTLE CROSSING BLVD	DUBLIN	OH	43024	
RT0-0176_0002	MPFR EMERGENCY PHARMACEUTICAL PURCHASES	\$0.00	0.00%	3/1/2020	2/28/2025	Goods & Services	Fire Department	Prime	LIFE ASSIST INC	None	Caucasian	Female	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	BRITNEY LONG	QUOTES@LIFE-ASSIST.COM	8006406016		11277 SUNSHINE PARK DR	RANCHO CORDOVA	CA	94742	
RT0-0186	DELL HARDWARE, SOFTWARE AND SERVICES POOL	\$4,460,000.00	0.00%	4/1/2020	3/31/2025	Goods & Services	Information Technology	Prime	Miami-Dade County Prime				\$5,460,000.00	\$5,460,000.00	\$5,460,000.00	\$5,460,000.00	\$0.00	\$0.00	Test Price	tesprime@miamidade.gov	6022259277		1111 NW 1st Street	Miami	FL	33128	
RT0-0186_0001	DELL HARDWARE, SOFTWARE AND SERVICES POOL	\$0.00	0.00%	4/1/2020	3/31/2025	Goods & Services	Information Technology	Prime	Softchoice Corporation	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	David Baltwicz	adam.populian@softchoice.com	5129389799	5129169378	314 W SUPERIOR ST, SUITE 400	CHICAGO	IL	60654	
RT0-0186_0002	DELL HARDWARE, SOFTWARE AND SERVICES POOL	\$0.00	0.00%	4/1/2020	3/31/2025	Goods & Services	Information Technology	Prime	COMPUTERS AT WORK INC	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Ann Banes	ann.banes@acwco.com	2929282232	2929282232	140 RIVERVIEW DUNES WAY #804	PALMETTO	FL	33021	
RT0-0186_0003	DELL HARDWARE, SOFTWARE AND SERVICES POOL	\$0.00	0.00%	4/1/2020	3/31/2025	Goods & Services	Information Technology	Prime	Insignt Public Sector, Inc.	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	MICHELLE ABBAMONTE	abbamonte@insight.com	8008312437	4807009997	6820 SOUTHWALK AVENUE	TEMPLE	AZ	85283	
RT0-0186_0004	DELL HARDWARE, SOFTWARE AND SERVICES POOL	\$0.00	0.00%	4/1/2020	3/31/2025	Goods & Services	Information Technology	Prime	World Wide Technology, LLC	None	Black American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Carol Harting	kim.valero@wwt.com	3149191400	3149191400	1 WORLDWIDE WAY	ST LOUIS	MO	63146	
RT0-0186_0005	DELL HARDWARE, SOFTWARE AND SERVICES POOL	\$0.00	0.00%	4/1/2020	3/31/2025	Goods & Services	Information Technology	Prime	United Data Technologies	None	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Mariana Lugano	lglugano@ubt.com	3054395500	3054432503	14042 NW 52ND AVE	HALEAH	FL	33146	
RT0-0187	PREDIAL FOR OFFROAD AND HEAVY EQUIPMENT	\$400,000.00	0.00%	2/1/2020	1/31/2025	Goods & Services	Internal Services	Prime	Miami-Dade County Prime				\$400,000.00	\$400,000.00	\$400,000.00	\$400,000.00	\$0.00	\$0.00	Test Price	tesprime@miamidade.gov	6022259277		1111 NW 1st Street	Miami	FL	33128	
RT0-0187_0001	PREDIAL FOR OFFROAD AND HEAVY EQUIPMENT	\$0.00	0.00%	2/1/2020	1/31/2025	Goods & Services	Department	Prime	Troxler Tractor, LLC	None	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Michael Cabrera	michael.cabrera@troxlergroup.com	3056112273	3056112823	5489 LEPPER DRIVE	WEST PALM BEACH	FL	33407	
RT0-0187_0002	PREDIAL FOR OFFROAD AND HEAVY EQUIPMENT	\$0.00	0.00%	2/1/2020	1/31/2025	Goods & Services	Department	Prime	Clark Equipment Company	None	Other Minority	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Jesse Russell	jesse.russell@bls.com	7012418746	7012607860	250 E BEATON DR	WEST FARGO	ND	58078	
RT0-0187_0003	PREDIAL FOR OFFROAD AND HEAVY EQUIPMENT	\$0.00	0.00%	2/1/2020	1/31/2025	Goods & Services	Department	Prime	Pally Tractor Company	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	GREG BENNETT	greg_bennett@pallytractor.com	3055026300	3054772204	8255 NW 7th Ave	Miami	FL	33186	
RT0-0187_0004	PREDIAL FOR OFFROAD AND HEAVY EQUIPMENT	\$0.00	0.00%	2/1/2020	1/31/2025	Goods & Services	Department	Prime	PALM PETERIL TRUCK CENTERS, INC.	None	NA	NA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Tricia Wetherington	twetherington@palmtruck.com	8004543200	8002577206	2401 BOUTH STATE ROAD 7	FORT LAUDERDALE	FL	33317	
RT0-0187_0005	PREDIAL FOR OFFROAD AND HEAVY EQUIPMENT	\$0.00	0.00%	2/1/2020	1/31/2025	Goods & Services	Department	Prime	RECHTEN INTERNATIONAL TRUCKS, INC.	None	Hispanic American	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	GILBERT ENRIQUEZ	reacht@reacht.com	3058801111	3058859230	7227 NW 7th Ave	Miami	FL	33186	
RT0-0187_0006	PREDIAL FOR OFFROAD AND HEAVY EQUIPMENT	\$0.00	0.00%	2/1/2020	1/31/2025	Goods & Services	Department	Prime	WARREN EQUIPMENT INC	None	Caucasian	Male	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Robert Favin	robert@warrenequipment.com	8137525126	8137545495	2299 HWY 92 EAST	PLANT CITY	FL	33563	
RT0-0187_0007	PREDIAL FOR OFFROAD AND HEAVY EQUIPMENT	\$0.00	0.00%	2/1/2020	1/31/2025	Goods & Services	Department	Prime	Palmetto Food Truck Sales, Inc.	None	Caucasian	Male															

Internal Services Department
Small Business Development (SBD)
Small Business Enterprise – Goods & Services
Business Outreach and Education Section
February 1, 2020 to July 31, 2020

		Total for Period	YTD Total
Activity	Assistance Provided to Small Business Enterprise-Goods & Services Program		
1	Certification Assistance	396	523
2	Needs Assessment Meetings (NAMS)	27	47
3	Technical Assistance	522	777
4	Payment Issues	23	33
4.1	Payment Issues Related Dollars	\$959,349	\$1,192,189
5	Prompt Payment Issues	0	0
5.1	Prompt Payment Related Dollars	0	\$0
6	Contract Issues (Non-dollar related)	4	10
7	Contact with SBE-Goods & Services Firms (emails highlighting contract opportunities)	4,130	8,369

		Total for Period	YTD Total
Activity	Training, Education and Outreach Activities		
1	Small Business Development (sponsored) Workshops and Forums	9	13
1.1	Number of Attendants	193	606
2	Partnership Workshops & Forums	8	22
2.1	Number of Firms (with whom contact was made)	199	890
Activity	Technical Training & Development Workshops		
3	Janitorial Service contracts	1	3
3.1	n/a		

Small Business Enterprise Goods and Services

Advisory Board

Summary of Meeting

December 19, 2019

Main Library Auditorium

Start Time: 10:42 am

End Time: 11:43 pm

11 – Appointed

6 – Quorum

(E)=Excused (U) = Unexcused

<u>Members Present</u>	<u>Members Absent</u>
Kathy Emery (Chairperson)	Miriam Collada-Myers (E)
MichaelJohn Anthony Green	Jeanette Gatto (E)
Carlos Mariaca	Elizabeth Delgado Mizrahi (E)
John A. Ramirez	Darryl Holsendolph (E)
Daniel Ribero	Aida Luisa Sanchez-Gomez (E)
Carmen Viera Baker	

County Staff Present

Tracie Auguste (SBD), Alice Hidalgo-Gato (SBD), Michou Jean (SBD), Crystal Williams (SBD), Latasha Johnson (SBD), Dondrea Martin (SBD), Jacqueline Stewart (SBD), Roberto Tirado (SBD), Maria Carballeira (ISD-Strategic Procurement), Amber Lawhorn (Jackson Health System).

- I. **Welcome/Introductions-** Chairperson Kathy Emery called the meeting to order at 10:42am. Board members introduced themselves.

- II. **SBD Section Reports**
 - a. **SBE- Certification Report (Certification)**
 - i. Report was deferred to the next meeting.
 - b. **SBE- Goods and Services Utilization Report**
 - i. The report was presented by Tracie Auguste (SBD).
 - i. Board member Carlos Mariaca requested a breakdown of the \$15,683,290 contracts awarded to certified firms during the period. Ms. Auguste advised that she would highlight that detail at the next meeting.
 - c. **SBE- Goods and Services Business Outreach and Education (BOE)**
 - i. Report was deferred to the next meeting.

- III. **Old Business**
 - a. **Goods & Services Taskforce Discussion**
 - i. Board member John A. Ramirez advised that he reached out to Commissioner Barbara Jordan’s office, but he had not heard anything back yet.
 - ii. Ms. Auguste (SBD) advised that she had confirmation that the Goods and Services Taskforce Legislation was being drafted, but was not available to be shared until without the Commissioner’s approval. She stated that, as soon as the department receives a copy of the legislation, it will be forwarded to the board for their feedback.

Small Business Enterprise Goods and Services

Advisory Board

Summary of Meeting

December 19, 2019

Main Library Auditorium

- b. Approval of October 17, 2019 Meeting Minutes** - Chairperson Emery motioned to approve the minutes. Board Member Ramirez seconded the motion. Approved (6-0).

IV. New Business

a. Non-Competitive Acquisitions (Strategic Procurement Division)

- i. Maria Carballeira (ISD) presented information on Non-competitive Acquisitions. Board members had discussion and requested that she provide backup documentation regarding the following:
 - Non-Competitive Acquisitions' Case Studies to include user department request, procurement market research, and award memo.
 - Non-Competitive Acquisition Methods 101 Sheet.
 - Psychological Evaluation Testing for Public Safety Personnel.
 - Scope/specification submitted by user department vs. final scope/specs that is released with competitive solicitation.

b. SBD Compliance Section Overview

- i. Alice Hidalgo-Gato (SBD) provided a brief overview of the Contract Compliance & Monitoring section. She stated that for contracts that have a set aside or a goal for Goods and services, SBD conducts site visits to ensure that small businesses are performing the work they agreed to at the time of bid. She also noted that the section reviews invoices submitted from the Primes to the Subs.

c. Approval of 2020 Meeting Dates

- i. Chairperson Emery motioned to approve the 2020 dates with no edits. Board member Mariaca seconded the motion. Approved (6-0).

d. Review of Draft 2020 Sunset Review Report.

- i. Michou Jean (SBD) provided the board an overview of the upcoming 2020 Sunset Review process. The 2020 Sunset Review Report was included as part of the agenda package.

e. Request for future agenda items

- i. Final approval of the Sunset Review.
- ii. Goods & Services Taskforce Discussion

V. Reasonable opportunity for the public to be heard before County Board (Sec. 2-11.39.3)

- i. None.

VI. Adjournment

Small Business Enterprise Goods and Services

Advisory Board

Summary of Meeting

December 19, 2019

Main Library Auditorium

Directives

None.

MINUTES ARE IN SUMMARY FORM

COPIES OF RECORDINGS OF THIS MEETING ARE AVAILABLE FROM
SMALL BUSINESS DEVELOPMENT AT 305-375-3111

Small Business Enterprise Goods and Services

Advisory Board

Summary of Meeting

February 20, 2020

Start Time: 10:39 am

End Time: 12:30 pm

11 – Appointed

6 – Quorum

(E)=Excused (U) = Unexcused

<u>Members Present</u>	<u>Members Absent</u>
Kathy E. Emery (Chairperson)	Michaeljohn Anthony Green (E)
Miriam Collada-Myers	Elizabeth Delgado Mizrahi (E)
Jeanette Gatto	Carlos Mariaca (E)
Darryl Holsendolph	John A. Ramirez (U)
Daniel Ribero	Aida Luisa Sanchez-Gomez (E)
	Carmen Viera Baker (E)

County Staff Present

Gary T. Hartfield (SBD), Tracie Auguste (SBD), Lawanda Wright-Robinson (SBD), Claudious Thompson (SBD), Laurie Johnson (SBD), Marielena Bello (SBD), Michou Jean (SBD), Dondrea Martin (SBD), Jacqueline Stewart (SBD), Roberto Tirado (SBD), Maria Lily Vilaboy (SBD), Latavia Durham (SPD), Yesenia Gomez (ISD), Keith Madigan (ISD), Christopher Grant-Henriques (ISD), Sherman Lewis (SPD), Ruben Mejia (SPD), Enkelejda Plasari (SPD), Ashley Fesser (SPD), Shantrell Page (PMS), Brian Spradley (SPD), Maria Carballeira (SPD), Dina Durant (SPD), Romelia Brown (Jackson Health System).

- I. **Welcome/Introductions-** Chairperson Kathy Emery called the meeting to order at 10:39 am. Board members introduced themselves. Do not have quorum.

- II. **SBD Section Reports**
 - a. **SBE- Certification Report (Certification)**
 - i. The report was presented by Claudious Thompson (SBD).
 - ii. Mr. Thompson provided the board with the four firms that graduated from the SBE Program.
 - iii. Board member Darryl Holsendolph asked questions about the Construction and Goods and services data being combined. Mr. Thompson clarified that although Construction SBE provide Goods and Services, the report presented are specific to each program.

 - b. **SBE- Goods and Services Utilization Report**
 - i. The report was presented by Tracie Auguste (SBD).
 - ii. Board member Darryl Holsendolph discussed what the address requirements are for SBD contracts. Ms. Auguste advised that having a Miami Dade address is a requirement for other contracts, not only SBE contracts.

 - c. **SBE- Goods and Services Business Outreach and Education (BOE)**
 - i. The report was presented by Lawanda Wright-Robinson (SBD).
 - ii. Board member Miriam Collada-Myers discussed how the BOE programs work and how it benefits the companies. Ms. Wright- Robinson (SBD) mentioned that the staff that work on the program make themselves readily

Small Business Enterprise Goods and Services

Advisory Board

Summary of Meeting

February 20, 2020

available to firms, have outreach events and assist the firms in order to be successful.

- iii. Board member Holsendolph requested specific data to track what firms are aware of the specific resources available to them through BOE by collecting the top 5 comments firms state after going through BOE programs. Ms. Robinson (SBD) stated most firms' comments are that they have gained a wealth of information after attending a program or speaking to staff, which helps firms become successful in the bidding process.

III. Old Business

a. Goods & Services Taskforce Discussion

- i. Ms. Auguste (SBD) presented the task force legislation draft. Chairperson Emery States that the legislation needs goals. Ms. Auguste (SBD) mentions this is a draft and it will have it on the finalized version from the task force but as of now Section 2 states the purpose for the legislation.
- ii. Chairperson Emery recommended the board to go over the legislation draft so the comments can be discussed at the next board meeting.

- b. Approval of December 19, 2019 Meeting Minutes** – Approval was deferred to the next meeting. Did not have quorum.

IV. New Business

- a. Approval of 2020 Sunset Review Report** - Approval was deferred to the next meeting. Did not have quorum.

a. Request for future agenda items

- i. Final approval of the Sunset Review. Approval was deferred to the next meeting. Did not have quorum. Board member Holsendolph wants to be notified when the meeting will be for the Sunset Review. Michou Jean (SBD) stated to let SBD know if they have any edits to the finalized Sunset Review.
- ii. Board member Collada-Myers wants a report to show the payment amount, estimated contracted amount, term amount and what firms are getting paid throughout the fiscal year.
- iii. Board member Holsendolph expressed concerns of the bidding process not encouraging small businesses to keep doing business with Miami Dade County. Gary T. Hartfield (SBD Director) provided an explanation of the processes of set asides, bid preference, and legislative processes. Mr. Hartfield informed the board members of the SBD processes and how SBD works with other departments to achieve the common goal. Mr. Hartfield encouraged Goods & Services Board members to schedule another meeting time to go over these programs and processes.

Small Business Enterprise Goods and Services

Advisory Board

Summary of Meeting

February 20, 2020

- V. **Reasonable opportunity for the public to be heard before County Board (Sec. 2-11.39.3)**
- i. None.
- VI. **Adjournment** - Meeting was adjourned at 12:30. Motioned by Chairperson Emery. Motion seconded by Mr. Holsendolph. Approved (5-0)

Directives

None.

Memorandum



Date:

To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Sunset Review of County Boards for 2020 – Small Business Enterprise (SBE)
Advisory Board

In accordance with the provisions of Section 2-11.40 of the Code of Miami-Dade County, I am transmitting the 2020 Sunset Review of County Board, Report for the Small Business Enterprise (SBE) Goods and Services Advisory Board.

The SBE Goods and Services Advisory Board approved the attached report at its meeting of February 20, 2020 and has recommended the continuation of the board.

Edward Marquez
Deputy Mayor

Memorandum



Date:

To: Carlos A. Gimenez
Mayor

From: Kathy Emery
Chairperson, Small Business Advisory Board

Subject: Sunset Review of County Boards for 2020 – Small Business Enterprise (SBE) Goods and Services Advisory Board

Pursuant to Section 2-11.40 of the Code of Miami-Dade County, I am submitting the 2018 Sunset Review of County Boards Report for the Small Business Enterprise (SBE) Goods and Services Advisory Board for transmittal to the Board of County Commissioners (BCC). The Advisory Board approved the attached report at its February 20, 2020.

It is recommended that the BCC approve the continuation of the SBE Goods and Services Advisory Board.

BACKGROUND

The SBE Advisory Board was created February 1, 2005, for the purpose of supporting and promoting the Small Business Enterprise (SBE) Program. The Advisory Board operates as a focal point for the public and provides oversight for the SBE Program. The Board consists of fifteen (15) members, with each commissioner and the Mayor appointing a member to the Board.

Kathy Emery
Chairperson

**SUNSET REVIEW QUESTIONNAIRE
MIAMI-DADE COUNTY BOARDS
SMALL BUSINESS ENTERPRISE GOODS AND SERVICES ADVISORY BOARD 2020**

I. GENERAL INFORMATION

1. Name of Board reporting: **Small Business Enterprise (SBE) Goods and Services Advisory Board**
2. Indicate number of board members, terms of office, and number of vacancies:
Number of Board Members: **There are eleven (11) Advisory Board members**
Terms of Office: **Term of office is four (4) years**
Number of Vacancies: **There are four (4) vacancies**
3. Identify number of meetings and members' attendance (Attach records reflecting activity from **Jan. 1, 2018** through **December 31, 2019**):
Number of Meetings: **13**
Number of Meetings with a Quorum: **13**
Attendance Records: **See Attachment 1 and Attachment 2**
4. What is the source of your funding? **General funds through the budget of the Small Business Development Division of the Internal Services Department.**
5. Date of Board Creation: **February 1, 2005**
6. Attach a copy of the ordinance creating the Board (Please include all subsequent amendments).
See Attachment 3
7. Include the Board's Mission Statement or state its purpose:
As outlined in establishing ordinance
8. Attach the Board's standard operating procedures, if any. **N/A**
9. Attach a copy of the Board's By-Laws, if any. **See Attachment 4**
10. Attach a copy of the Board minutes approving the Sunset Review Questionnaire, including a vote of the membership.
See Attachment 5

II. EVALUATION CRITERIA

1. Is the Board serving the purpose for which it was created? (Please provide detailed information) **Yes, Small Business Advisory Board was established for the purpose of supporting and promoting the Small Business Enterprise Program(s). The Advisory Board operates as a focal point for the public and with the assistance of SBD, will collect, input and disseminate information related to economic opportunities within Miami-Dade County government for small business owners.**
2. Is the Board serving current community needs? (Please provide detailed information) **Yes, by providing awareness to the small business community**

of contracting opportunities that are available for small business owners. Small business owners are invited to the SBE Advisory Board meetings to provide input and share their experiences as a result of participating in the program. The Board in conjunction with SBD and other organizations establishes and participates in various recruitment efforts to increase the pool of small businesses.

3. What are the Board's major accomplishments?
 - a. Last 24 months. **Attendance in the advisory board meetings by the public, county departments, and the business community has increased in the last years. The board supports Small Business Development, new web-based system that will provide improvements in data collection.**
 - b. Since established. **See Attachment 6**
4. Is there any other board, either public or private, which would better serve the function of this board? **No, there are no other boards that would better serve the function of this board.**
5. Should the ordinance creating the Board be amended to better enable the Board to serve the purpose for which it was created? (If "Yes", attach proposed changes) **No**
6. Should the Board's membership requirements be modified? **No**
7. What is the operating cost of the Board, both direct and indirect? (Report on FY 2016 and FY 2017) **Small Business Development staff (See Attachment 7)**
8. Describe the Board's performance measures developed to determine its own effectiveness in achieving its stated goals. **The Small Business Advisory Board's performance measures are to operate as a focal point for the public. The Advisory Board reviews various reports that monitor the participation of small businesses on county contracts. At a minimum, county departments are to expend at least 10% of their purchases with small businesses.**

Advisory Board SBE-Goods & Services 2019

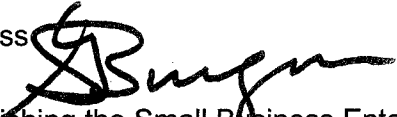
Appointing Association	NAME	2/21/2019	NAME	4/18/2019	NAME	6/20/2019	NAME	8/15/2019	NAME	10/17/2019	NAME	12/19/2019
1- Barbara Jordan	JOHN RAMIREZ	√	JOHN RAMIREZ	√	JOHN RAMIREZ	√	JOHN RAMIREZ	√	JOHN RAMIREZ	√	JOHN RAMIREZ	
2- Jean Monestine	DARRYL HOLSENDOLPH	√	DARRYL HOLSENDOLPH	√	DARRYL HOLSENDOLPH	√	DARRYL HOLSENDOLPH	√	DARRYL HOLSENDOLPH	√	DARRYL HOLSENDOLPH	
3- Audrey Edmonson	KATHY E. EMERY	√	KATHY E. EMERY	√	KATHY E. EMERY	√	KATHY E. EMERY	√	KATHY E. EMERY	√	KATHY E. EMERY	
4- SALLY A. HEYMAN	JEANETTE GATTO	√	JEANETTE GATTO	√	JEANETTE GATTO	√	JEANETTE GATTO	√	JEANETTE GATTO	√	JEANETTE GATTO	
5- BRUNO A. BARREIRO	VACANT	VACANT	MICHAELJOHN ANTHONY GREEN	UNEXCUSED	MICHAELJOHN ANTHONY GREEN	UNEXCUSED	MICHAELJOHN ANTHONY GREEN	EXCUSED	MICHAELJOHN ANTHONY GREEN	EXCUSED	MICHAELJOHN ANTHONY GREEN	
6- REBECA SOSA	VACANT	VACANT	DANIEL RIBERO	√	DANIEL RIBERO	√	DANIEL RIBERO	EXCUSED	DANIEL RIBERO	√	DANIEL RIBERO	
7- XAVIER L. SUAREZ	Sandra Mi Mare Vivar	UNEXCUSED					Aida Luis Sanchez-Gomez	√	Aida Luis Sanchez- Gomez	√	Aida Luis Sanchez- Gomez	
8- DANIELLA LEVINE CAVA	CARMEN VIERA-BAKER	√	CARMEN VIERA-BAKER	√	CARMEN VIERA-BAKER	√	CARMEN VIERA-BAKER	UNEXCUSED	CARMEN VIERA-BAKER	√	CARMEN VIERA-BAKER	
11- JUAN C. ZAPATA	MIRIAM COLLADA-MYERS	√	MIRIAM COLLADA-MYERS	√	MIRIAM COLLADA-MYERS	√	MIRIAM COLLADA-MYERS	√	MIRIAM COLLADA-MYERS	√	MIRIAM COLLADA-MYERS	
12- Jose "Pepe" Diaz	CARLOS MARIACA	√	CARLOS MARIACA	√	CARLOS MARIACA	√	CARLOS MARIACA	√	CARLOS MARIACA	√	CARLOS MARIACA	
13- Esteban Bovo, Jr	ELIZABETH DELGADO MIZRAHI	√	ELIZABETH DELGADO MIZRAHI	√	ELIZABETH DELGADO MIZRAHI	√	ELIZABETH DELGADO MIZRAHI	√	ELIZABETH DELGADO MIZRAHI	√	ELIZABETH DELGADO MIZRAHI	
5- BRUNO A. BARREIRO	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT
6- REBECA SOSA	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT
9- DENNIS C. MOSS	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT
10- SEN. JAVIER D. SOUTO	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT
MAYOR- CARLOS A. GIMENEZ	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT
MAYOR- CARLOS A. GIMENEZ	VACANT	VACANT			VACANT	VACANT			VACANT	VACANT	VACANT	VACANT

Memorandum



Date: February 1, 2005

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: George M. Burgess
County Manager 

Subject: Ordinance Establishing the Small Business Enterprise (SBE) Program

Substitute
Agenda Item No. 4(J)

This substitute differs from the original in that: a) the term Micro Business Enterprise (MicroBE) has been changed to Micro Enterprise (ME); b) the definition of brokering has been deleted; c) the term Commercially Useful Function has been redefined; d) the Small Business Utilization component has been deleted; e) the size standard for Micro Enterprise wholesalers is being reduced from 50 to 15 or less employees; f) the size standard for SBE wholesalers is being reduced from 100 to 50 or less employees g) departmental responsibility is clarified; h) Advisory Board membership is clarified and i) scrivener's errors are corrected.

RECOMMENDATION

It is recommended that the Board of County Commissioners (Board) approve the attached ordinance establishing the Small Business Enterprise (SBE) Program for the acquisition of goods and services.

BACKGROUND

On August 20th, 2004, Federal District Court Judge Adalberto Jordan issued a ruling in the case of Hershel Gill Consulting Engineers, Inc. et al, v.s. Metropolitan Dade County. This is the second federal court decision finding that the County's B/H/WBE programs do not meet the rigorous prerequisites required for the application of race-, ethnicity- or gender-conscious measures to county contracting. The County Attorney advised the effect of these two federal court decisions is that the B/H/WBE programs can no longer be applied to the bid and award of any County contract.

County staff, including the Department of Business Development (DBD) and the Department of Procurement Management have met with representatives from the affected market areas and with members of the Minority and Women-Owned Business Advisory Board to discuss the establishment of a County race and gender neutral small business program for goods and services. As proposed, the Small Business Enterprise (SBE) Program incorporates two sectors of the local market place: a) very small businesses, defined as Micro Enterprises whose three year average gross revenues do not exceed \$2,000,000, manufacturers with 50 employees or less or wholesalers with 15 employees or less and b) small businesses, defined as SBEs whose three year average gross revenues do not exceed \$5,000,000, manufacturers with 100 employees or less or wholesalers with 50 employees or less.

Under the SBE program, certified Micro Enterprises will receive an automatic 10% bid preference on contracts of \$50,000 and under. County departments will be required to solicit bids or quotes from at least four firms where available (2 available certified Micro Enterprises and 2 non-certified firms) for contracts of \$50,000 and under. County departments are also required to expend at least 5% of the total value of contracts \$50,000 and under with Micro Enterprises. On contracts that exceed

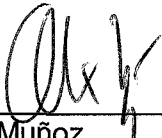
Honorable Chairperson Joe A. Martinez
and Members, Board of County Commissioners
Page 2

\$50,000, certified SBEs will be afforded opportunities to participate through the application of set-asides and subcontractor goals. The proposed ordinance will also create the Small Business Advisory Board which shall be responsible for reviewing program activities and making recommendations to DBD and the Board on matters pertaining to the program.

DBD will be responsible for monitoring the compliance and utilization of contracts with SBE measures in addition to providing management and technical assistance, financial assistance and community outreach to firms interested in participating in the program once adopted by the Board.

In order to demonstrate utilization, DBD will provide an annual report to the Board that will illustrate the County-wide participation levels of Micro Enterprises and SBEs.

In sum, small businesses account for the vast majority of economic activity in Miami-Dade County, the SBE Program will help provide opportunities to small businesses, including entrepreneurial development opportunities for certified Micro Enterprises and SBEs.



Alex Muñoz
Assistant County Manager



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: February 1, 2005

FROM: Robert A. Ginsburg
County Attorney

Substitute

SUBJECT: Agenda Item No. 4(J)

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor

Substitute

Veto _____

Agenda Item No. 4(J)

Override _____

2-1-05

ORDINANCE NO. _____

ORDINANCE CREATING SMALL BUSINESS ENTERPRISE PROGRAM APPLICABLE TO CONTRACTS FOR THE PURCHASE OF CERTAIN GOODS OR SERVICES; PROVIDING DEFINITIONS; PROVIDING PENALTIES; REPEALING ARTICLE XXIVA, SECTIONS 2-221 THROUGH 2-228, OF THE CODE OF MIAMI-DADE COUNTY FLORIDA PERTAINING TO THE SMALL BUSINESS ADVISORY COUNCIL; CREATING THE SMALL BUSINESS ADVISORY BOARD; EXEMPTING BOARD MEMBERS FROM CERTAIN ASPECTS OF THE CONFLICT OF INTEREST AND CODE OF ETHICS ORDINANCE; PROVIDING SEVERABILITY, INCLUSION IN THE CODE AND AN EFFECTIVE DATE

WHEREAS, a program which affords opportunities to small businesses to participate in the County's procurement of goods and services would foster growth in the economy of Miami-Dade County, by affording small businesses and micro businesses the opportunity to gain the experience, knowledge and resources to compete and survive, both in the government contracting arena as well as in the private contracting arena; and

WHEREAS, Miami-Dade County greatly impacts the local economy and business development through its spending of revenue for various County projects, goods, services and other needs; and

WHEREAS, the Board of County Commissioners hereby establishes an ordinance to assure that all businesses, within the relevant market area, are afforded fair treatment by the County government in the competitive process of supplying goods, services and professional services that promotes growth and employment,

4

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY
COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:**

Section 1. The Code of Miami-Dade County is hereby amended to add the following new section as follows:

Sec. 2-8.1.1.1.1 Small Business Enterprise Program.

- (1) Title. This section shall be referred to as the Small Business Enterprise Program.
- (2) Definitions. The following definitions shall apply in this section.
 1. Agreement is a duly executed legally binding contract.
 2. Available or availability means to have prior to bid submission, the ability to provide goods or services under a contract, by having:
 - a. Reasonably estimated, uncommitted capacity;
 - b. All necessary licenses, permits, registrations and certifications, including Small Business Enterprise (SBE) or Micro Enterprise certification to provide the type of goods or services being purchased under the contract;
 - c. The ability to obtain financing/insurance that is reasonably required and consistent with normal industry practice; and
 - d. The ability to otherwise meet bid specifications.
 3. Bid means a quotation, proposal, letter of interest or offer by any bidder in response to any kind of invitation, request or public announcement to submit such quotation, proposal, letter of interest or offer for a contract.
 4. Bid preference means an amount deducted from the total bid price in order to calculate the bid price to be used to evaluate the bid submitted by a Micro Enterprise or SBE on

a competitively bid contract to be awarded on the basis of price (as opposed to an RFP, RFI or RFQ) which is not set aside.

5. Bidder or Proposer means any person, partnership, corporation or other business entity that submits a bid or proposal.
6. Board means the Board of County Commissioners of Miami-Dade County, Florida.
7. Commercially useful function means contractual responsibility for the execution of a distinct element of the work of a contract by a SBE and the carrying out of its contractual responsibilities by actually performing, managing, and supervising the work involved. The determination of whether an activity is a commercially useful function shall include the evaluation of the amount of work subcontracted; normal industry practices; the skills, qualifications, or expertise of the enterprise to perform the work; whether the business owner performs, manages, and/or supervises the work involved; and other relevant factors. Acting as an authorized representative of a manufacturer as is normal industry practice is considered a commercially useful function. Commercially useful function shall also include a distributor authorized by a manufacturer to distribute the manufacturer's products locally.
8. Contract means an agreement for the purchase of goods or services, including professional services. Professional services as used in this section includes but is not limited to accounting, legal, health care, consulting and management services. Contract does not mean an agreement to purchase, lease, or rent real property; a grant, license, permit, franchise or a concession; an agreement to acquire professional architectural, engineering, landscape architectural or land surveying and mapping services; or a contract for construction or construction management services.
9. DBD means the Department of Business Development.

10. Goods mean any tangible product, material or supply that is not a service.
11. Graduation means the SBE or Micro Enterprise has exceeded the specific size limits stated for the program.
12. Gross Revenue is defined to include all revenue in whatever form received or accrued from whatever source, including sales of products or services, interest, dividends, rents, royalties, fees or commissions, reduced by returns and allowances. However, proceeds from sales of capital assets, and investments, proceeds from transaction between a firm and its domestic and foreign affiliates are excluded.
13. Joint venture means an association of two or more persons, partnerships, corporations or other business entities under a contractual agreement to conduct a specific business enterprise for a specified period with both sharing profits and losses.
14. Management and Technical Assistance (MTA) means a program designed to provide direct and indirect assistance for small business enterprise development.
15. Mentor-Protégé Program is a program whose purpose is to build effective working relationships between leaders of mature established companies and emerging SBEs and Micro Enterprises in order for the latter to benefit from the knowledge and experience of the established Mentor firms.
16. Micro Enterprise means a business entity certified by DBD, providing goods or services, which has an actual place of business in Miami-Dade County and whose three year average gross revenues does not exceed \$2 million, or a manufacturer with fifty (50) employees or less, wholesaler with fifteen (15) employees or less.
17. Prompt Payment is the intent of the Board that all firms, including SBEs and Micro Enterprises providing goods and services to the county, receive payments promptly as specified herein.

18. Selection factor means a factor considered in evaluating the response submitted to an RFP, RFQ or RFI by a bidder that is:

A SBE,

A joint venture with one or more SBEs

19. Small Business Advisory Board is the board established for the purpose of supporting and promoting the Small Business Enterprise Program.

20. Small Business Enterprise (SBE) means a business entity certified by DBD, providing goods or services, which has an actual place of business in Miami-Dade County and whose three year average gross revenues does not exceed \$5 million. The term Small Business Enterprise shall also include a manufacturer with one hundred (100) employees or less or wholesaler with fifty (50) employees or less without regard to gross revenues. Representations as to a business entity's average gross revenues and payroll shall be subject to audit.

21. Service means work offered for public or private consumption that does not consist primarily of goods.

22. Set-aside means the designation of a given contract for competition among SBEs.

23. Subcontractor goal means a proportion of a total contract value stated as a percentage to be subcontracted to SBE(s) to perform a commercially useful function.

24. Work means the provision of goods or services.

(3) Program.

(a) Application. Except where federal or state laws or regulations mandate to the contrary, the provisions of this ordinance shall be applicable to Miami-Dade and Public Health Trust contracts (as defined in this section) funded in whole or in part by County funds. The County Manager shall prepare administrative orders, bid and contract documents implementing the provisions of this section. The

County Manager by administrative order may exclude classes of contracts, or parts thereof, from application of this section. The words County Manager in this section shall mean the County Manager or his or her designee.

(b) Contracts of \$50,000 or less.

1. Within the fiscal year, it is required that County departments expend with Micro Enterprises a minimum of 5% of the total value of contracts less than \$50,000 for goods and/or services. The departmental requirement shall be used as a guideline and shall not be construed as a ceiling for Micro Enterprise participation. Such efforts shall include: Requiring departments whenever possible to solicit bids or quotes from at least four bidders: 2 certified Micro Enterprises and 2 non-Micro Enterprises.
2. Bids or quotes submitted by Micro Enterprises shall automatically receive a 10% bid preference. The departments shall deduct the preference amount from the total bid or quoted price in order to calculate the price to be used for evaluation.
3. Annually, DBD shall provide a report of awards to Micro Enterprises and SBEs to the Board.

(c) Contracts Greater than \$50,000.

The following SBE measures may be applied to contracts greater than \$50,000:

1. Set-asides:
 - a. Competitive bidding requirements may be waived (by the County Manager or County

Commission depending on whether the amount of the contract is above or below the minimum amount established by ordinance for competitive bidding) for a contract and the contract set-aside for bidding solely by SBEs where prior to bid advertisement, there are at least three (3) available SBEs to perform the contract, and where such set-aside is in the best interest of the County.

- b. Transferring to a non-SBE through subcontracting or otherwise all or part of the actual work of a set-aside contract to a non-SBE is prohibited unless such transfer receives prior approval from DBD.

2. Subcontractor goals:

- a. Subcontractor goals may be applied to a contract based on estimates made prior to bid advertisement of the quality, quantity and type of subcontracting opportunities provided by the contract and the availability of SBEs to perform such work. Bid documents for contracts to which a SBE subcontract goal is applied shall provide that only SBEs certified to provide the type of goods or services for which a goal is imposed shall be counted towards meeting a goal. The bid documents shall further provide that a bidder must be found in compliance with the requirements of subsections b and c below in order to be eligible for award of the contract.
- b. Bid documents for contracts to which a SBE subcontractor goal is applied shall provide that a bidder must submit with its bid a copy of subcontract agreements with those SBE subcontractors the bidder proposes to utilize in order for such proposed participation to be eligible to be counted towards meeting the goal. Each agreement shall be in writing, shall be executed by the bidder and the SBE,

and shall specify the type of goods or services the SBE is to provide and the price the SBE is to be paid therefore. Each agreement shall incorporate the prompt payment obligations and rights provided by the Small Business Enterprise Program. Bid documents for contracts to which a SBE subcontractor goal is applied shall provide that a bidder that is a SBE may itself meet the goal to the extent it is certified to provide the type of goods or services that are the subject of the contract. Bid documents for contracts to which a SBE subcontractor goal is applied shall provide that a bidder that is a joint venture one or more of whose venturers is an SBE must submit with its bid a copy of the joint venture agreement in order for such venturer(s)'s participation to be eligible to be counted towards meeting the goal. The joint venture agreement shall be in writing, signed by all venturers, and shall specify the ownership, control, profits and financial risk assumed by each venturer, including the SBE venturer(s). The joint venture agreement shall also specify the portion of the contract work (i.e., the goods or services to be provided) to be performed by the SBE venturer(s) in detail separately from the work to be performed by the non-SBE member. The bidder shall receive credit towards meeting the goal to the extent that the combined dollar value of the SBE's participation as shown in the joint venture agreement submitted in conformity with and meeting the requirements of this paragraph bears to the total contract price bid by the bidder.

- c. A bidder that is a SBE may meet up to 100% of the subcontractor goal with its own forces. A bidder that is a joint venture having one or more SBEs venturers may comply with the goal based on the percentage participation of the SBE joint

venturer(s) in the ownership, control and profits of the joint venture, and in the performance of the contract work.

- d. Bid documents shall provide only expenditures to SBEs for performing a commercially useful function. These expenditures shall be counted toward meeting a subcontractor goal, expenditures to SBEs who subcontract work further to non-SBEs shall not be counted toward meeting a specified goal unless such subcontracting receives prior approval from the DBD.

3. Bid Preference:

- a. A bid preference shall apply to all contracts which are to be awarded on the basis of price (as opposed to RFPs, RFIs and RFQs) and are not set-aside. The preference shall be used only to evaluate a bid and shall not affect the contract price.
- b. The preference accorded on contracts \$1 million or less shall be ten (10) percent of the price bid. The preference accorded on contracts greater than \$1 million shall be 5% of the price bid.
Preferences shall be applied to the bid price of bidders that:

I. Are SBEs/Micro Enterprises;

II. Are joint ventures with at least one SBE/Micro Enterprises;

4. SBE Selection Factor.

- a. Any bidder that is an SBE, a joint venture with an SBE, shall be accorded a selection factor on all RFPs, RFQs and RFIs for contracts greater than \$50,000 that are not set aside for bidding solely by SBEs.

- b. RFPs, RFQs and RFIs that assign weights to evaluation or selection criteria, shall provide that a bidder entitled to a selection factor shall receive an additional ten (10%) percent of the evaluation points scored on the technical portion of such bidder's proposal. RFPs, RFQs and RFIs that do not assign weights to evaluation or selection criteria, shall provide that whenever there are two best ranked proposals that are substantially equal and only one of the two so ranked is submitted by a bidder entitled to a selection factor, the selection factor shall be the deciding factor for award.

- (d). Review Committee. The County Manager shall establish an administrative procedure for the review of each proposed County contract greater than \$50,000 to which this section applies.

- (e). Management & Technical Assistance. The Department of Business Development (DBD) will provide Management and Technical Assistance and community outreach to business entities certified as SBEs or Micro Enterprises with Miami-Dade County.

- (f). SBE Financial Assistance. DBD will develop a program to identify methods of financial assistance to SBE/Micro Enterprise vendors on Miami-Dade County contracts.


- (g). Small Business Advisory Board. There is hereby created a Miami-Dade County Advisory Board for the SBE Program.
 - 1. The Advisory Board will operate as a focal point for the public and with the assistance of the County Manager, will collect, input and disseminate information related to economic opportunities within Miami-Dade County government for small business owners.
 - 2. The Board shall consist of 15 members, as follows:

- a. One member to be appointed by the Mayor.
 - b. One member to be appointed by each County Commissioner.
 - c. One member to be appointed by the County Manager.
3. The term of the mayoral appointee and that of each commissioner shall be coterminous with the term of the appointing Mayor and commissioner.
 4. The terms of each County Manager appointed member shall be at the will and discretion of the County Manager.
 5. In no event shall a Board member serve more than four (4) consecutive years.
 6. Members shall serve without compensation.
 7. The Board may submit interim reports as it deems appropriate.
 8. DBD shall provide appropriate staff support.
 9. Sections 2-11.1(c) and (d) of the Conflict of Interest and Code of Ethics Ordinance of Miami-Dade County are waived for Advisory Board members for transactions arising from the exercise of those powers given the Advisory Board by this ordinance.

(h) Certification.

1. The Department of Business Development shall implement eligibility criteria and procedures for entities to be certified as SBEs/Micro Enterprises.
2. Any SBE/Micro Enterprise that exceeds the size limits established by this Section shall be allowed to retain its certification for one (1) additional year from the date it is formally notified it has exceeded the size limits. Such SBE/Micro Enterprises shall be allowed to remain through the contract period on awarded contracts. With exception of provisions described in the ordinance for graduation from the SBE/Micro Enterprise program, loss of certification may lead to removal of the firm from continued participation in the Small Business Enterprise program.

3. The Department of Business Development shall maintain an updated list of firms that identifies each listed SBE and Micro Enterprise based on the nature of the goods and/or services the SBE and Micro Enterprise shall be certified to provide.
4. The Department of Business Development shall not certify an applicant, shall not recertify an SBE or Micro Enterprise, and shall decertify an SBE or Micro Enterprise that fails to comply with the criteria or procedures for obtaining or maintaining certification. DBD shall have authority to suspend the certification of a SBE or Micro Enterprise during any appeal of a decertification decision.
5. Certification shall be renewed annually, and must be in effect at the time of bid submission, bid award, and throughout the duration of the contract. SBEs and Micro Enterprises experiencing changes in ownership shall notify DBD within thirty (30) days of the effective date of such changes.
6. Applicants and certified SBEs or Micro Enterprises must have an occupational license and an actual place of business in Miami-Dade County at which they perform a commercially useful function in the provision of the type of goods or services for which certification is sought in order to be eligible for certification or remain certified.
7. A business entity shall be eligible to be certified as an SBE or Micro Enterprise only if the owner holding at least 10 percent shares or ownership in the business entity personally possesses any regulatory licenses and satisfies the qualifying requirements required in order to engage in the business of providing the type of goods or services for which certification is sought.
8. A business owner alone or as a member of a group, shall own or control only one SBE or Micro Enterprise at a time and shall not own and control



another separate business certified under the Small Business Enterprise Program.

9. The Department of Business Development may require applicants and SBEs or Micro Enterprises to submit information regarding their business operations in order to determine eligibility for certification.

(I) Prompt Payment.

1. All firms, including SBEs and Micro Enterprises providing goods and services to the County, shall receive payments promptly in order to maintain sufficient cash flow.
2. The County or Public Health Trust shall establish administrative procedures requiring that billings from SBE/Micro Enterprise prime vendors on contracts shall be promptly reviewed and payment made by the County or Trust on those amounts not in dispute within 30 calendar days of receipt of such billing by the County or Trust.
3. A prime vendor on a contract with SBE measures shall include in its billings to the County or Trust copies of undisputed billings from SBE subcontractors within 14 calendar days of receipt of such billings, or by the next scheduled billing whichever comes first. The prime vendor shall pay those amounts not in dispute to subcontracting SBEs within 2 days of receipt of payment from the County. If the prime vendor fails to submit undisputed billings from an SBE to the County as specified herein or chooses not to submit any billing to the County pursuant to the billing schedule, the prime vendor must pay the full amount of the received SBE billings by the next billing cycle or 40 calendar days from receipt, whichever is less.
4. The County or prime vendor in direct privity with a SBE/Micro Enterprise on a contract with SBE measures must notify the SBE/Micro Enterprise and DBD, in writing, of those amounts billed by the

SBE/Micro Enterprise which are in dispute, and the specific reasons why they are in dispute, within fourteen (14) calendar days of submittal of such billing, or by the next scheduled billing whichever comes first. Failure by the County or prime vendor to comply with the applicable requirements of this subsection shall result in the forfeiture of the right to use the dispute as justification for not paying the SBE/Micro Enterprise and payment shall be forthcoming from the County or prime vendor as appropriate by the next billing date or 40 calendar days from receipt of billing, whichever is less.

5. An SBE/Micro Enterprise may invoice the County or prime vendor, as appropriate, 1% interest per month for any undisputed amount that is not promptly paid.

(J) Sanctions

Bid and contract documents shall provide that, notwithstanding any other penalties or sanctions provided by law, a bidder's violation of or failure to comply with this section or its implementing administrative orders may result in the imposition of one or more of the following sanctions:

1. The suspension of any payment or part thereof until such time as the issues concerning compliance are resolved;
2. Work stoppage;
3. Termination, suspension, or cancellation of the contract in whole or part;
4. In the event a bidder, SBE or Micro Enterprise attempts to comply with the provisions of this ordinance through fraud, misrepresentation, or material misstatement, the County shall, whenever practicable, terminate the contract or require the termination or cancellation of the subcontract for the project on which the bidder, SBE or Micro Enterprise committed such acts. In addition, and as a further sanction, the County may impose any of the above-stated sanctions on any other contracts or subcontracts the bidder, SBE or Micro Enterprise

has on County projects. In each instance, the bidder, SBE or Micro Enterprise shall be responsible for all direct and indirect costs associated with such termination or cancellation including attorney's fees and costs.

The foregoing notwithstanding, the County Manager shall include language in all prospective contracts containing a SBE subcontractor goal which provides that, in addition to any other sanction for failure to fulfill the SBE subcontractor goal requirements for such contract, the contractor's eligibility to receive any future County contract shall be conditioned upon the contractor making up the deficit in SBE participation in such future contract by having SBEs perform work equal to double the dollar value of the deficiency in the SBE subcontractor goal in the prior contract. The foregoing obligation shall be in addition to any SBE subcontractor goal otherwise applicable to the future contact.

(K) Administrative Penalties.

The County Manager may impose, notwithstanding any other provision of this section, one or more of the following penalties for violation of or noncompliance with this section or its implementing administrative orders and bid documents:

1. The exclusion from county contracting and subcontracting for a specified period of time, not to exceed three (3) years, of a contractor, its individual officers, its shareholders with significant interests, and its affiliated businesses.
2. The loss of eligibility to be certified as an SBE or Micro Enterprise for a specified period of time, not to exceed three (3) years, for an applicant or a SBE or Micro Enterprise, its individual officers, its shareholders with significant interests, and its affiliated businesses.
3. Where a contractor, its individual officers, shareholders with significant interests, or its affiliated businesses, attempts to comply with the

provisions of this ordinance through fraud, misrepresentation, or material misstatement, all such individuals and entities participating in the fraud, misrepresentation or material misstatement shall be excluded from County contracting, and SBE or Micro Enterprise certification for a specified period of time, not to exceed 5 years.

4. If any individual or corporation, partnership or other entity, or any individual officer, shareholder with significant interests, director or partner of such entity or affiliated business of such entity participates in an attempt to comply with the provisions of this ordinance through fraud, misrepresentation, or material misstatement, all such individuals and entities participating in the fraud, misrepresentation or material misstatement shall be excluded from County contracting, subcontracting, and SBE or Micro Enterprise certification, for a specified period of time, not to exceed five (5) years.

(L) Appeals.

1. Appeals of decisions other than contractual violations, made under this ordinance by the Department of Business Development or other designees of the County Manager, shall be made to the County Manager.
2. Decisions by the County Manager under this ordinance shall be final unless the County Commission agrees in its sole discretion to review any such decision.
3. The County Manager shall designate procedures for the investigation, presentation and hearing of appeals.

Section 2. Article XXIVA, Sections 2-221 through 2-228, of the Code of Miami-Dade County, Florida, is hereby repealed in its entirety.

Section 3. If any section, subsection, sentence or clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected by such invalidity.

Section 4. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of Miami-Dade County. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word “ordinance” may be changed to “section,” “article,” or other appropriate word.

Section 5. This ordinance shall become effective 10 days after the date of its adoption unless vetoed by the Mayor and, if vetoed, shall become effective only upon override by this Board and shall apply to contracts advertised after approval by this Board of an implementing Administrative Order which provides a reasonable time period for interested firms to apply for certification and provides a reasonable time period thereafter for DBD to review the applications received and make determinations thereon.

PASSED AND ADOPTED:

Approved by County Attorney as
to form and legal sufficiency.

Prepared by:

R.A. Cuevas, Jr.



RAG
RAC

BYLAWS

SMALL BUSINESS ADVISORY BOARD
(amended August 2013)

ARTICLE I.

The name of this organization shall be the Small Business Advisory Board, an organization established by the Board of County Commissioners by Ordinance No. 05-29 on February 15, 2005.

ARTICLE II.

Object

Section 1. The object of this Board shall be to address the issues affecting small businesses in Miami Dade County; to increase the opportunities afforded to small businesses; to facilitate the abilities of small business to grow and compete as small businesses in Dade County.

Section 2. The Small Business Advisory Board shall have the following duties, functions, powers and responsibilities as established in Dade County Ordinance No. -05-29.

- a. To review County set-aside programs for small businesses, and make recommendations concerning said programs to the Board of County Commissioners on all matters pertaining to these programs.
- b. The Advisory Board shall serve as a focal point for the public, consulting with representatives of small businesses to address their issues and needs.
- c. The Advisory Board, with the assistance of the Mayor will collect, input, and disseminate information related to economic opportunities within Miami Dade County government for small business owners.
- d. The Board shall submit every two years a written report to the County Commission to by January 30th. This report will include ways to improve communication between the small businesses, the community and the County, and address their needs.

The Board shall advise the Board of County Commissioners on all matters pertaining to the Small Business Enterprise (SBE) and the Community

meeting without an acceptable excuse; or (ii) if he/she is absent from three (3) of the board's meeting without an acceptable excuse within a calendar year. An "acceptable excuse" is defined as an absence for medical reasons, business reasons, personal reasons, or any other reason, which the board, by a two-thirds vote of the membership, deems appropriate. By a two-thirds vote of the members of the full Small Business Advisory Board, the provisions of this section may be waived. Such absences shall be calculated from October 1 until September 30. The member shall then be deemed to be removed and a vacancy created. No more than four excused absences in one fiscal year will be permitted.

Section 4. Members may speak on behalf of the Minority Small Business Advisory Board only with the permission of the Chairperson or with the approval of the membership.

Section 5. Any member desiring to resign from the organization shall submit his/her resignation in writing to the appointing Commissioner and the Chairperson.

ARTICLE IV.

Officers

Section 1. The officers of the Small Business Advisory Board shall be Chairperson, and First Vice Chairperson. In addition, the immediate past Chair shall serve automatically as an officer of the Board for one year. A Board Member at Large shall be a member of the Board, in good standing, nominated and elected by the Board at the October meeting.

Section 2. The First Vice Chairperson shall be of active assistance to the Chairperson and shall perform the duties of the Chairperson in his or her absence or inability to serve.

Section 3. At the regular meeting in October, the Chairperson shall open the floor for nominations, starting with the office of Chairperson. Officers shall be elected by a voice vote if there is only one nominee and if more than one nominee by a simultaneous written ballot, signed by the member casting the ballot, to be made a part of the public record. Officers shall serve for one year or until their successors are elected, and their term of office shall begin at the close of the meeting at which they are elected. No vote by proxy shall be permitted. Election shall be by a majority of the votes cast by members present and voting.

Section 4. No **Officer** shall be eligible to serve more than two consecutive terms.

Section 5. A vacancy in the office of Chairperson shall be filled by the First Vice Chairperson. If the Member at Large is unable to serve, an election shall be held at the first meeting following the vacancy.

Section 6. In addition to those duties prescribed by the parliamentary authority adopted by the membership, the Chairperson shall assign members to task forces and committees with due consideration for the desire of the member and the need of the task force or committee; shall present all reports to the Board of County Commissioners; may

Task Forces/Committees

Section 1. Task Forces/Committees shall have the responsibility for performing such duties as are necessary to accomplish the function, powers and purpose of the Small Business Advisory Board as set forth in these Bylaws.

Section 2. Each Task Force/Committee shall meet regularly upon the call of its Chair, and Task Force/Committee meetings shall be announced and publicized.

Section 3. Comprehensive reports of the Task Force/Committees activities shall be provided in writing at the annual meeting and at such other times, as they shall be distributed with the Chairperson. Copies of reports shall be distributed with the minutes of the meeting.

ARTICLE VIII.

Parliamentary Authority

The rules contained in the current edition of Mason's Manual of Legislative Procedure shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the organization may adopt.

ARTICLE IX.

Amendments of Bylaws

These Bylaws may be amended at any regular meeting by a two-third vote of members present and voting, provided that the amendments have been submitted in writing at the previous meeting or has been mailed to the membership at least fifteen days prior to the meeting at which it will be considered.

PENDING *(This will be ready after the February 2020 advisory board meeting)*

1. Attach a copy of the Board minutes approving the Sunset Review Questionnaire, including a vote of the membership. (**See Attachment 5**)

Small Business Advisory Board
Major Accomplishments Since Established

- Gained a better understanding of the challenges small businesses face when working with Miami-Dade County (MDC)
- Monitored effectiveness of how Procurement Management and staff consider small businesses with bids
- Addressed and understood payment issues for small businesses.
- Encouraged BCC to fill any vacancies on the Small Business Advisory Board
- Reviewed reports on SBE Program's performance
- Reviewed ordinance and implementing orders
- Made recommendations to provide more opportunities for small businesses, including:
 - Reducing size standards to allow for greater participation from small businesses.
 - Amending certification requirements to give more opportunities to local businesses.
 - Increasing small business participation for non-competitive acquisitions, such as legacy and sole source contracts by setting goals or encouraging mentoring or joint venturing.
 - Proposed the creation of a Goods and Services Taskforce.
 - A public workshop was held to provide the public an overview of the SBE Goods Program and recommendations for improving its effectiveness. It also allowed for the public to network with County firms and industry experts.

**Small Business Enterprise Goods and Services Advisory Board Attachment 7
Annual Cost Estimate**

2018			
Staff	Estimated Annual Hours per Employee	Estimated Annual Cost per Employee	Estimated Annual Cost for Supplies
Prof. Services Specialist	30	\$912.60	
Sub Total	30	\$912.60	
Supplies	Copies		\$ 25.00
	Parking		\$ 378.00
Sub Total			\$ 403.00
TOTAL			\$ 1,315.60

2019			
Staff	Estimated Annual Hours per Employee	Estimated Annual Cost per Employee	Estimated Annual Cost for Supplies
Prof. Services Specialist	30	\$971.70	
Sub Total	30	\$971.70	
Supplies	Copies		\$ 25.00
	Parking		\$ 378.00
Sub Total			\$ 403.00
TOTAL			\$ 1,374.70

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| 1. SBE Goods and Services Advisory Board meets Bi- Monthly on the 3rd Thursday of the designated month. |
| 2. 15-20 copies are made of each report. Each SBE Goods and Services Advisory Board member and attendees received a report package |
| 3. Parking validation is provided for Board members. |