



## Small Business Development Division Project Worksheet

**Project/Contract Title:** NON-EXCLUSIVE PROFESSIONAL SERVICES AGREEMENT FOR ENVIRONMENTAL SERVICES  
**Project/Contract No:** 2018-016  
**Department:** SEAPORT  
**Estimated Cost of Project/Bid:** \$3,500,000.00  
**Received Date:** 09/04/2018  
**Funding Source:**  
**Resubmittal Date(s):**

**Description of Project/Bid:** The environmental port services will consist of environmental training/awareness programs; stormwater management program; Green Port Program initiatives which may include, but not limited to: energy efficiency design and monitoring, air emissions inventory and monitoring, and sustainability report and monitoring; community involvement programs; grant solicitation and implementation; tenant environmental audits, assessments, investigations and impact statements as often mandated by various permit planning requirements and environmental regulatory permit conditions; environmental resource surveys. Monitoring, statistical analysis and preparation of detailed biological reports for marine resources and potential marine mitigation projects; mitigation project planning, design, post-design services and permitting

### Contract Measure Recommendations

Measure	Program	Goal Percent
Goal	SBE/GS	1.00%
Goal	SBE/AE	15.00%

### Reasons for Recommendation

**SMALL BUSINESS ENTERPRISE - ARCHITECTURAL & ENGINEERING (SBE/AE)**

An analysis of the factors contained in the project package, as well as the factors contained in Section V. C. of Implementing Order 3-32 indicates a 15.00% SBE/A&E goal is appropriate for this contract.

**SMALL BUSINESS ENTERPRISE - Services (SBE/S)**

An analysis of the factors contained in section VIII. B. of Implementing Order 3-41 & Ordinance 14-41 indicates that a 1% SBE/S Goal is appropriate for this contract in NIGP Category (92544)-General Construction: Management, Scheduling, Cost Estimation - Engineering.

This contract will consist of one (1) PSA for three million five hundred thousand dollars (\$3,500,000.00) including contingency that will remain in effect for five (5) years.

Commodity Code: 92544-General Construction: Management, Scheduling, Cost Estimation - Engineering

Technical Category: 0508-Port & Waterway Systems-Marine Engineering Design; 0509-Port & Waterway Systems-Environmental Design; 0902-Geotechnical & Materials Engineering Services; 1001-Environmental Eng-Stormwater Drainage Design Serv; 1010-Environ Eng-Coastal Processes & Ocean Engineering; 1504-Hydrographic Surveys; 1600-General Civil Engineering; 1700-Engineering Construction Management

### Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
ENVIRONMENTAL ENG-STORMWATER DRAINAGE DESIGN SERV	SBE/AE	\$105,000.00	3.00%	
GENERAL CIVIL ENGINEERING	SBE/AE	\$210,000.00	6.00%	
General Construction: Management, Scheduling, Cost Estimation - Engineering	SBE/GS	\$35,000.00	1.00%	
ENVIRON ENG-COASTAL PROCESSES & OCEAN ENGINEERING	SBE/AE	\$70,000.00	2.00%	
HYDROGRAPHIC SURVEYS	SBE/AE	\$105,000.00	3.00%	
GEOTECHNICAL & MATERIALS ENGINEERING SERVICES	SBE/AE	\$35,000.00	1.00%	
<b>Total</b>		<b>\$560,000.00</b>	<b>16.00%</b>	

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*



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Tier 1 Set Aside \_\_\_\_\_ Tier 2 Set Aside \_\_\_\_\_

Set Aside \_\_\_\_\_ Level 1 \_\_\_\_\_ Level 2 \_\_\_\_\_ Level 3 \_\_\_\_\_

Trade Set Aside (MCC) \_\_\_\_\_ Goal \_\_\_\_\_ Bid Preference \_\_\_\_\_

No Measure \_\_\_\_\_ Deferred \_\_\_\_\_ Selection Factor \_\_\_\_\_

CWP \_\_\_\_\_

  
 SBD Director  
 Date 9/11/18