

# SBD CM REVIEW FORM

**To:** Business Opportunity Support Services Division - Construction  
**From:** SBD CM - Ileana Quintana  
**Department:** Office of Capital Improvements                      **Contact:** Luisa Millan  
**Date:** 08 / 17 / 2011

**PROJECT NUMBER:** A11-OCI-01  
**PROJECT TITLE:** Consultant Services for Construction Inspection Services  
**PROJECT LOCATION:** Various - Miami Dade County

**SCOPE OF WORK/DESCRIPTION:** includes: architectural and engineering construction inspection services for new building construction, building renovation, associated site work such as landscape, parking areas adjacent streets and sidewalks, utilities, water distribution, sanitary sewer and drainage. The consultant's responsibilities include all of the required architectural and engineering construction administration services including overseeing, coordinating and inspecting the work of design consultants, surveyors and construction contractors; also includes: contract monitoring and record keeping, approving and recommending requisitions for compensation, review of change orders, estimation, claims, scheduling, shop drawings and remedial designs.

**SPECIAL REQUIREMENTS:** Prime Consultant must hold Technical Categories 14.00 & 18.00. Prime and Subs must have experience performing CIS Services for a minimum of three projects with a construction cost greater than \$1Million completed or active within the last 5 years. The prime must identify the following individuals on their team: **Senior Architect** (State of Florida licensed Architect) with a minimum of 6 years construction inspection experience; **Project Manager** (must have a bachelor degree in Architecture) with 2 years experience in construction ; **Senior Engineer** (State of Florida licensed Engineer) with minimum of 6 years construction inspection experience; Threshold Inspector (State of Florida certified Threshold Inspector and State of Florida Professional Engineering license); Inspectors a minimum of one qualified inspector on a continuous basis and within of 7 day period from demand; must have high school or GED and 3 years of experience in the inspection of new buildings, building renovation or related structures. Completion of coursework in Architecture, Architectural Engineering, Civil Engineering. **The above expertise must be met by a qualified individual of the prime and A/E subconsultant firms.**

CATEGORIES	%	COMMENTS
		<b>Prime</b>
14.00 Architecture	10%	Possible Subconsulting opportunity
18.00 Architectural Construction Management	25%	
		<b>Prime and/or subconsultant</b>
11.00 General Structural Engineering	10%	Possible Subconsulting opportunity
12.00 General Mechanical Engineering	10%	
13.00 General Electrical Engineering	10%	
16.00 General Civil Engineering	10%	
17.00 Engineering Construction Management	20%	
20.00 Landscape Architecture	5%	
	100%	
Total Project Value	\$1,000,000	

Small Business Development Signature:  Date: 08 / 18 / 2011

\* Categories identified for CBE opportunities identified by SBD CM

- OCI is recommending a 30% CBE Goal on the following Technical Categories 16.00 and 17.00