



May 26, 2011

To: 1<sup>st</sup> Tier CBE Architectural Firms

Re: Non-exclusive Professional Services for Cruise Terminals F and G Remodeling

Project No.: A11-SEA-03

The above-referenced project is being considered for competition solely among Community Business Enterprise 1<sup>st</sup> Tier (CBE) firms. If you are interested in participating as a 1<sup>st</sup> CBE **Prime Consultant** to perform work in connection with this project, **please complete and return the attached Verification of Availability form and provide examples of work your firm has completed (required) on similar projects as outlined in the attached project description, by 9:00am, Wednesday June 1, 2011.**

Please review the attached project description and requirements. These specifications are being reviewed and are subject to change.

The Verification of Availability form and required examples of previous work may be sent via facsimile transmission (305) 375-3160. If you have any questions, please contact me at (305) 375-3138.

Sincerely,

A handwritten signature in black ink, appearing to read "Vivian O. Walters, Jr." with a stylized flourish at the end.

Vivian O. Walters, Jr.,  
Contract Development Specialist 2  
Business and Professional Development Division

Attachments



## DESCRIPTION OF PROJECT

**Project Title:** Non-exclusive Professional Services for Cruise Terminals F and G Remodeling

**Project Number:** A11-SEA-03

**Department:** Seaport

**Estimated Cost:** \$990,000.00

### Technical Categories:

TC No.	Description	Percentage	Amount
<b>14.00</b>	<b>Architecture (Prime)</b>	<b>35%</b>	<b>\$ 346,500.00</b>
<b>18.00</b>	<b>Architectural Construction Management (Prime)</b>	<b>12%</b>	<b>\$ 118,800.00</b>
5.08	Port & Waterways System - Marine Engineering Design	6%	\$ 59,400.00
8.00	Telecommunication Systems	5%	\$ 49,500.00
9.02	Geotechnical and Materials Engineering Services	3%	\$ 29,700.00
9.05	Roof Testing and Consulting	5%	\$ 49,500.00
11.00	General Structural Engineering	10%	\$ 99,000.00
12.00	General Mechanical Engineering	6%	\$ 59,400.00
13.00	General Electrical Engineering	6%	\$ 59,400.00
15.01	Land Surveying	2%	\$ 19,800.00
16.00	General Civil Engineering	6%	\$ 59,400.00
22.00	ADA Title II Consultant	4%	\$ 39,600.00
Total Estimated Design Fees		100%	\$ 990,000.00

### Overall Project Description

**Professional Services Agreement (PSA) for Cruise Terminals F and G Remodeling:** The consultant shall provide professional architectural/engineering and construction administration services (to include coordination with all regulatory agencies as appropriate) for modifications and improvements to optimize the use of existing Cruise Terminals F and G. The scope of services includes cruise terminal architectural and engineering planning, design and post design services for repairs, upgrades, interior finish improvements and possible new construction for Cruise Terminals F and G. These professional services are required for multiple projects that will provide upgraded facilities to support Port Operations that are evolving as the industry advances. The scope of services and any supportive ancillary tasks to the primary scope of services may include upgrades or new construction for all or some of the following: building envelope systems (including roofing); horizontal and vertical circulation; ancillary landside and waterside site development; wharf and berthing improvements; wharf access; intermodal areas; ancillary roadways; parking facilities; provisioning facilities; comfort stations and increasing restroom level of services; canopies; wayfinding; life safety; ADA accessibility; operational

enhancements; modifications to access control; furniture; fixtures; equipment; and all related infrastructure, building and structure work.

The consultant shall provide all the necessary investigations; surveys; site investigations; studies; architectural and engineering designs including the analysis of ‘sustainable systems’ and possible LEED certification; fire protection; interior design; geotechnical engineering; civil engineering; structural engineering; mechanical, electrical and plumbing (MEP); telecommunications engineering; cost estimates; schedules; coordination with Baggage Carousels, Passenger Boarding Bridge, and Art in Public Places; construction documents; environmental and building permitting; commissioning; bidding assistance; site visits; inspections; construction administration; review of shop drawings, proposed substitutions, pay requests, and change orders; claims assistance; and any supportive ancillary tasks to the primary scope of services to successfully complete all phases of the project.

**Do you have prior experience satisfying the above stated? Yes \_\_\_ No \_\_\_**

**\*Minimum Requirements**

- **Prime must be certified in both 14.00 and 18.00.**

The prime consultant must hold Technical Certification 14.00 – Architecture and 18.00 – Architectural Construction Management. Interested Professional Consulting Firms must have 3 years experience for similar work as described above. This expertise must be met by qualified individual(s) of the prime consultant’s team. Interested Professional Firms (Consultants) shall be certified by Miami-Dade County at the time of qualifications submittal in the Technical Certification Categories identified above.

**Do you have prior experience satisfying the above requirements? Yes \_\_\_ No \_\_\_**

All work shall be conducted to meet or exceed professional standards, comply with Port of Miami Security requirements, the United States Customs and Border Protection Cruise Terminal Design Standards (USCBP CTDS), and Miami-Dade County’s Sustainable Buildings Program, Implementing Order No. 8-8.

***CBE firms are required to provide the project names, dollar values, and contact names of the projects worked on (satisfying the above stated requirements).***

**\*This information is REQUIRED along with the signed Verification Form**