

**From:** Walters, Vivian (RER)  
**Sent:** Thursday, March 14, 2013 5:06 PM  
**To:** Tooley, Vaughn E. (HT)  
**Cc:** Johnson, Laurie (RER); Quintana, Ileana (RER); Fernandez, Hilda M. (HT)  
**Subject:** RE: SBD Memo for New DV Center  
**Attachments:** Responses from Prime(s).pdf; a12-ht-01-verification-of-availability.pdf

Good Afternoon!

SBD has its analysis of the subject project and is making a "**Tier 1 CBE Set-Aside**". All tier 1 CBE architectural firms certified in *Technical Categories 14.00 & 18.00* were polled. Additionally, they were requested to respond to a series of questions reflecting the minimum requirements that have been stipulated for this PSA (as per the submitted memo).

Find attached the four (4) responses in the affirmative and the related experience(s). Please be mindful, the minimum required to make this a "**Set-Aside**" has been satisfied (see **I.O. #3-32**). Please review these attachments and respond accordingly with a "**Concurrence**" or "**Dissent**" (and any comments), ensuring any "*dissent*", a justification is provided (that is supported by project and/or scope related facts).

**\*\*\*also attached is the document that was sent out\*\*\***

Any questions, feel free to contact me at the number below.

Regards,

**Vivian O. Walters, Jr.**  
Contract Development Specialist II  
Regulatory and Economic Resources Department  
Small Business Development Division  
111 NW 1st Street #19 Floor  
Miami, FL 33128  
walterv@miamidade.gov  
☎ Office (305) 375-3138 | ☎ Fax (305) 375-3160  
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**From:** Tooley, Vaughn E. (HT)  
**Sent:** Monday, March 11, 2013 1:26 PM  
**To:** Walters, Vivian (RER)

**Cc:** Johnson, Laurie (RER); Quintana, Ileana (RER); Fernandez, Hilda M. (HT)  
**Subject:** RE: SBD Memo for New DV Center

Thank you Mr. Walters. We will be awaiting notification.

**Vaughn Tooley**, Executive Director  
Domestic Violence Oversight Board  
**Homeless Trust**  
Miami-Dade County -Stephen P. Clark Center  
111 NW First Street, 27th Floor, Suite 310  
Miami, Florida 33128-1930  
Office: 305-375-2861  
Mobile: 305-965-8437  
E-mail: [Y1116@miamidade.gov](mailto:Y1116@miamidade.gov)  
Website: [www.miamidade.gov/domesticviolence](http://www.miamidade.gov/domesticviolence)

*"Delivering Excellence Every Day"*

**SUNSHINE LAW AND PUBLIC RECORDS CAUTION:** 1) The Florida Government in the Sunshine Law prohibits discussion outside a duly noticed meeting between any two or more Domestic Violence Oversight Board members regarding any matter that may come before the Domestic Violence Oversight Board. This prohibition extends to discussions via e-mail. 2) Furthermore, most e-mail communications made or received by the Domestic Violence Oversight Board members or staff are considered public records that must be retained and upon request, made available to the public and media.

**From:** Walters, Vivian (RER)  
**Sent:** Monday, March 11, 2013 1:05 PM  
**To:** Tooley, Vaughn E. (HT)  
**Cc:** Johnson, Laurie (RER); Quintana, Ileana (RER)  
**Subject:** RE: SBD Memo for New DV Center

Mr. Tooley,

Good Afternoon!

The project is currently being reviewed to make a determination for the applicable CBE measure; once such a determination has been made, you will be notified, (should be completed by Wednesday of this week). Also, find attached some feedback received thus far, as to the "**minimum**" requirements.

Any questions or concerns from this point (until such determination is made), please feel free to contact me at the number below.

Regards,

**Vivian O. Walters, Jr.**  
Contract Development Specialist II  
Regulatory and Economic Resources Department  
Small Business Development Division  
111 NW 1st Street #19 Floor  
Miami, FL 33128  
[walterv@miamidade.gov](mailto:walterv@miamidade.gov)

☎ Office (305) 375-3138 | 📠 Fax (305) 375-3160

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**PRIME**

**To Be:**

**Certified in 14.00 & 18.00**

**\*\*\*\*\***

**Responded “Yes” to  
Minimum Requirements**





# ANGEL C. SAQUI, FAIA

ARCHITECTS, PLANNERS, INTERIORS, Ltd.  
AA 2778 AR 5131 ID4898

March 13th, 2013

MR. VIVIAN O. WALTERS, JR.  
Contract Development Specialist  
Miami Dade County SPEED,  
Small Business Division  
Re.: Project No. A12-HT-01  
VIA FAX. No. (305) 375-3160

RECEIVED  
DEPT. BUSINESS DEV.  
2013 MAR 13 PM 1:56

Dear Mr. Walters,

Attached please find our Verification of Availability Forms for the above project.

Our Firm was established in Miami Dade County in 1972, having continuously provided A/E services of varied sizes and complexities for varied clients including Miami Dade County throughout those years.

The following are some samples of projects of similar scope as the above for which we have provided services:

MDC Empowerment Center for abused women.  
Conversion of Building 3033 at the Miami International Airport for Police Headquarters.  
Remodeling and additions for the Miami Dade County Main Police Facility.  
Multiple other projects under the CBE Program and other County programs.  
Substance Abuse Rehabilitation Center for the Archdiocese of Miami.  
Other projects for this client including schools and child day care centers.

During our long history we have provided A/E services for many clients in projects of similar or larger scale, complexity and cost as the above.

Thanks very much for this opportunity to provide our availability of services for Project A12-HT-01.

Cordially,

Angel C. Saqui, FAIA

**VERIFICATION OF AVAILABILITY**

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT  
COMMUNITY BUSINESS ENTERPRISE PROGRAM  
111 N.W. 1<sup>ST</sup> STREET, 19<sup>TH</sup> FLOOR  
MIAMI, FLORIDA 33128

PROGRAM COORDINATOR: MR. VIVIAN WALTERS, JR.

I am herewith submitting this letter of verification of availability and capability to propose at such time as this project is advertised. (NOTE: Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE AND NUMBER: Professional Services Agreement for A & E Services

A12-HT-01

CONTRACT ESTIMATED AMOUNT: \$750,000.00

ANGEL C. SAQUI, FALA Certification Expires: 4/30/2015  
NAME OF COMMUNITY BUSINESS ENTERPRISE DATE  
APARTMENTS, PLANNERS, INTERIORS, LLC  
250 BIRD RD. #308 CORAL GABLES, FL 33146  
ADDRESS CITY ZIP CODE

Telephone: (305) 417-7577 Bonding Capacity: N/A

ANGEL C. SAQUI PARTNER  
PRINT NAME AND TITLE

[Signature] 3/12/2013  
SIGNATURE OF COMPANY REPRESENTATIVE DATE

**Overall Project Description**

The project is for design services to provide construction documents for a new domestic violence center that emphasize site security and confidentiality for protection of its residents with a maximum award of \$750,000 and an effective term of two years and a one year option to extend.

The scope of work includes a design that accommodates 60 emergency shelter beds and space for future growth, kitchens to facilitate multi-family meal preparation, laundry facilities, communal spaces, indoor and outdoor play spaces, and space for staff and support services. The design will incorporate strategies that position rooms, windows and skylights to maximize natural daylight and provide views of natural features like gardens and trees while preserving the feeling of security. The facility will incorporate accessible design features to accommodate residents with disabilities. Design strategies will incorporate quiet spaces outside residents' rooms to facilitate healing from trauma and increase options for privacy. The design will also provide indoor and outdoor spaces for pets and service animals.

**Do you have prior experience satisfying the above stated?**

Yes ☒ No ☐

**\*Minimum Requirements**

- Prime must be certified in both 14.00 and 18.00.

**The Prime consultant selected must have all of the experience listed below:**

The Prime firm must designed a "**domestic violence center**" in the past ten (10) years.

**Do you have prior experience satisfying the above stated?**

Yes ☒ No ☐

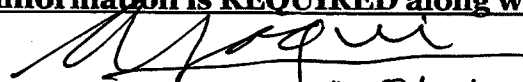
The prime firm must have experience in "**working with governmental agencies**".

**Will you be able to identify the above individuals for your team?**

Yes ☒ No ☐

**CBE firms are required to provide the project names, dollar values, and contact names of the projects worked on (satisfying the above stated requirements)**

**\*This information is REQUIRED along with the signed Verification Form**

  
ANGEL C. SAQUI, FAIA 3/12/2013  
PARTNER





**VERIFICATION OF AVAILABILITY**

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT  
COMMUNITY BUSINESS ENTERPRISE PROGRAM  
111 N.W. 1<sup>st</sup> STREET, 19<sup>TH</sup> FLOOR  
MIAMI, FLORIDA 33128

PROGRAM COORDINATOR: MR. VIVIAN WALTERS, JR.

I am herewith submitting this letter of verification of availability and capability to propose at such time as this project is advertised. (NOTE: Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE AND NUMBER: Professional Services Agreement for A & E Services

A12-HT-01

CONTRACT ESTIMATED AMOUNT: \$750,000.00

R.E. Chisholm Architects, Inc.  
NAME OF COMMUNITY BUSINESS ENTERPRISE

Certification Expires: 07.31.2014  
DATE

4921 SW 74th Court  
ADDRESS

Miami  
CITY

33155  
ZIP CODE

Telephone: 305.661.2070

Bonding Capacity: N/A

Robert E. Chisholm FAIA, NCARB  
PRINT NAME AND TITLE

Chairman

  
SIGNATURE OF COMPANY REPRESENTATIVE

03.13.2013  
DATE

### **DESCRIPTION OF PROJECT**

**Project Title:** Professional Services Agreement for A & E Services

**Project Number:** A12-HT-01

**Department:** Homeless Trust

**Estimated Cost:** \$750,000.00

#### **Technical Categories:**

<b>TC No.</b>	<b>Description</b>	<b>Percentage</b>	<b>Amount</b>
<b>14.00</b>	<b>Architecture (Prime)</b>	<b>32%</b>	<b>\$240,000</b>
<b>18.00</b>	<b>Architectural Construction Management</b>	<b>7%</b>	<b>\$52,500</b>
11.00	General Structural Engineering	15%	\$112,500
12.00	General Mechanical Engineering	10%	\$75,000
13.00	General Electrical Engineering	10%	\$75,000
16.00	General Civil Engineering	8%	\$60,000
17.00	Engineering Construction Management	7%	\$52,500
20.00	Landscape Architecture	8%	\$60,000
22.00	ADA Title II Consultant	3%	\$22,500
<b>Total Estimated Consultant Fees</b>		<b>100%</b>	<b>\$750,000.00</b>

### Overall Project Description

The project is for design services to provide construction documents for a new domestic violence center that emphasize site security and confidentiality for protection of its residents with a maximum award of \$750,000 and an effective term of two years and a one year option to extend.

The scope of work includes a design that accommodates 60 emergency shelter beds and space for future growth, kitchens to facilitate multi-family meal preparation, laundry facilities, communal spaces, indoor and outdoor play spaces, and space for staff and support services. The design will incorporate strategies that position rooms, windows and skylights to maximize natural daylight and provide views of natural features like gardens and trees while preserving the feeling of security. The facility will incorporate accessible design features to accommodate residents with disabilities. Design strategies will incorporate quiet spaces outside residents' rooms to facilitate healing from trauma and increase options for privacy. The design will also provide indoor and outdoor spaces for pets and service animals.

**Do you have prior experience satisfying the above stated?**

Yes X No \_\_\_\_\_

*(Refer to Attachment "A")*

### \*Minimum Requirements

- **Prime must be certified in both 14.00 and 18.00.**

*(Refer to Attachment "B")*

The Prime consultant selected must have all of the experience listed below:

The Prime firm must designed a "domestic violence center" in the past ten (10) years.

**Do you have prior experience satisfying the above stated?**

Yes X No \_\_\_\_\_

*(Refer to Attachment "C")*

The prime firm must have experience in "working with governmental agencies".

**Do you have prior experience satisfying the above stated?**

Yes X No \_\_\_\_\_

*(Refer to Attachment "D")*

**CBE firms are required to provide the project names, dollar values, and contact names of the projects worked on (satisfying the above stated requirements).**

*(Refer to Attachment "A")*

**\*This information is REQUIRED along with the signed Verification Form**

ATTACHEMENT "A"

**Do you have prior experience satisfying the above stated?**

Yes, Robert E. Chisholm FAIA, NCARB and Matthew Polak AIA, LEED AP of R.E. Chisholm Architects, Inc. have successfully completed the design of the following homeless facilities, centers and related projects which have a direct relationship to domestic violence clients:

**Chapman Partnership for the Homeless, Inc. (CPH)**

**Homeless Assistance Center No. 1, Miami, Florida (1993 – 2013)**

The facility consists of a 500 bed/70,000 SF building arranged to emphasize a secure perimeter with central courtyards and dormitories to house homeless single men, single women and families. The concept includes the support facilities of a health clinic, daycare center, kitchen, dining, family resource center, laundry outdoor play areas, social areas, basketball courts, and administration offices. This homeless assistance center and program has been named the national model by HUD Secretary, Henry Cisneros, and received an AIA Award of Excellence in Design in 1995. The facility became a national model, being utilized in Texas (Austin and Dallas), North Carolina, and throughout Florida. Construction Cost: \$8M

Contact Name: Mr. Daniel Vincent, Pres. (305.329.3026), Mrs. Trish Bell, Chairperson (305.329.3000)

The initial complex was completed in 1996 and we have continued to complete various renovations including:

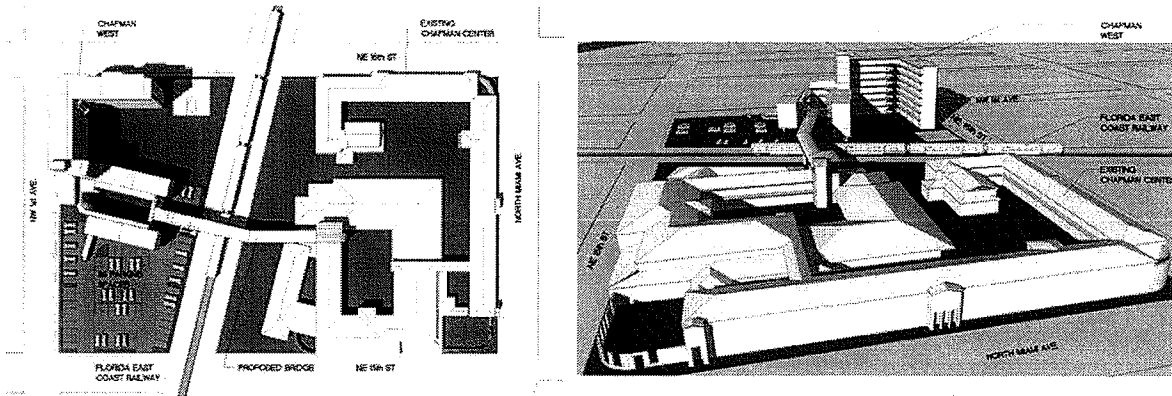
- 44 bed facility / \$400,000 / (September 2012)
- West Wing renovations / \$2M / (2007)
- Multi-Purpose Wing / \$800,000 / (2003)



REChisholm Architects, Inc. ■ 4921 Southwest 74th Court, Miami, Florida 33155 ■ Architecture Planning Interiors  
305.661.2070 F. 305.661.6090 ■ bob@chisholmarchitects.com ■ AR0007442 ID0003684

Future phases include the following:

- Chapman HR Center West / \$7M / (2015)



## Chapman Partnership for the Homeless, Inc. (CPH)

### Homeless Assistance Center No. 2, Homestead, Florida (1996 – 2013)

Community Partnership for the Homeless offers services to 5,000 clients per year. Mr. Robert E. Chisholm, FAIA, NCARB was personally in charge and directly responsible (as chair of D+C committee 1993-2005) of programming, designing, bidding and constructing the Homeless Assistance facility. this 500-bed, 70,000 square-foot facility consisting of a social services center, administrative offices, family resource center, child care area, classrooms, various multi-purpose areas, outdoor/indoor play areas, dormitories, kitchen and dining areas and a health clinic. This structure services homeless single men, single women, and families aiding each to rehabilitated lives. The programs assist participants in becoming active members of society through providing educational, health, and counseling services.

Construction Cost \$8M

Contact Name: Mr. Daniel Vincent, Pres. (305.329.3026), Mrs. Trish Bell, Chairperson (305.329.3000)

The initial complex was completed in 1998 and we have continued to complete various renovations including:

- Basketball court, recreation area, children's playground / \$50,000 / (2007)
- Dog Kennel and run / \$50,000 / (1998)  
(The Dog Kennel was the first of its kind in Miami-Dade County. A new code chapter had to be written in the Miami-Dade County Zoning code to cover such project types.)

Future phases include the following:

- 20 unit emergency shelter / \$800,000 / (2014)

# CHISHOLM



The Centers are designed to foster respect and hope for human beings.

**Note:** One of the particularly significant aspects of our qualifications is not only that Robert E. Chisholm FAIA was the architect and responsible for design and construction implementation for the two above facilities, and the subsequent projects over the years, but Mr. Alvah H Chapman Jr., the Founding Chairman of CPH, asked his architect to succeed him as chairman of this philanthropic organization from 2005 to 2010. Mr. Chisholm, as Chairman of the Board, led this 150 employee, \$12M/yr operation and raised the endowment from \$17M to \$22M and cash-on-hand from \$9M to \$11M and raised \$4M/yr in donations during his 5 year tenure. Prior to this, Mr. Chisholm served as the Vice Chairman from 2003-2005.

The Chapman Partnership established the **Robert E. Chisholm Award for Service** after he stepped down as chairman in 2010.

Since 2010, Mr. Chisholm continues to serve on the Executive Committee, is a member of the Chapman Housing and Utilization Committee, and the Board of Directors as past Chairman..

## **Broward County North Homeless Facility Broward County, Florida (2000 - 2002)**

This Design/build (300) bed homeless assistance center with men, women, and family dormitories, classrooms, dining and kitchen facilities, administration offices, counseling center, health care facility. Construction Cost \$5.2M

Contact Name: Broward County / Mr. Edmond Maurice, Division Director, 954-357-6417



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305.661.2070 F. 305.661.6090 ■ bob@chisholmarchitects.com ■ AR0007442 ID0003684

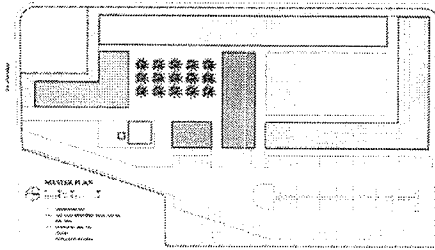
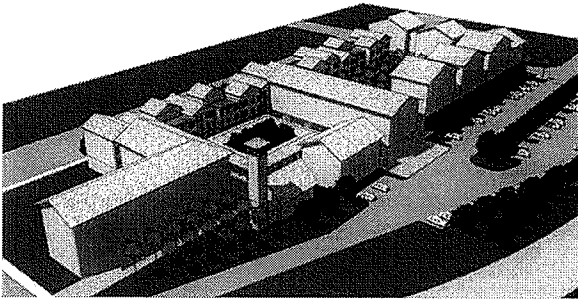
CHISHOLM

### Camillus House

R.E. Chisholm Architects, Inc. was asked to submit qualifications and a master plan design proposal for this facility.

Construction Cost \$20M

Contact Name: Mr. Robert Dickinson, Chairman of the Board (305.374.1065)



REChisholm Architects, Inc. ■ 4921 Southwest 74th Court, Miami, Florida 33155 ■ Architecture Planning Interiors  
305.661.2070 F. 305.661.6090 ■ bob@chisholmarchitects.com ■ AR0007442 ID0003684

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CHISHOLM

## ATTACHEMENT "B"

### **Prime must be certified in both 14.00 and 18.00**

R.E. Chisholm Architects, Inc. holds current Technical Certifications in 14.00 Architecture and 18.00 Architectural Construction Management.

REChisholm Architects, Inc. ■ 4921 Southwest 74th Court, Miami, Florida 33155 ■ Architecture Planning Interiors  
305.661.2070 F. 305.661.6090 ■ bob@chisholmarchitects.com ■ AR0007442 ID0003684

K:\MARKETING\2013 Proposal Directory\13-025 Miami-Dade A12-HT-01 Domestic Violence Center\submittal\12-ht-01-verification-of-availability\_ATTACHMENTS.docx



**ATTACHEMENT "C"**

**The Prime firm must have designed a "domestic violence center" in the past ten (10) years.**

**Do you have prior experience satisfying the above stated?**

Many of the homeless women and children are victims of domestic violence. In excess of 10% of the population in the Homeless Centers have experienced or been the victims of domestic violence prior to entering the facility.

The homeless centers described in Attachment "A" are designed to treat victims of not only domestic violence but also men, women, and children who are the lost and the least and give them hope in our society. Each facility is equipped with beds, kitchens, laundry facilities, communal spaces, indoor and outdoor play spaces, and space for staff and support services, all allowing ample natural light. Each complex was designed with central courtyards, providing views with natural features as well as providing security. Residents with disabilities have full access to rooms and amenities in each homeless facility. The quality of indoor and outdoor spaces plus the architecture of the building(s) must reflect a friendly and respectful approach to the human beings. The shapes and forms need to be friendly, not institutional and the spaces must encourage social interaction or quiet areas for quiet reflection. The facility must feel safe and protective.

## ATTACHEMENT "D"

**The Prime firm must have experience "working with governmental agencies".**

**Do you have prior experience satisfying the above stated?**

Yes, R.E. Chisholm Architects, Inc. has a long and excellent history in working with different municipalities (including Miami-Dade County) on a variety of projects. We fully understand the complex permitting process and have developed an outstanding relationship with the governmental permitting agencies that will be an asset to complete the project on schedule and within budget. We also work very well in the programmatic and design process in many governmental agencies. The following is a list of governmental agencies with which we have current or past experience:

- Miami-Dade County Building Department
- Miami-Dade County Planning and Zoning Department
- Miami-Dade County Permitting, Environmental and Regulatory Affairs / Regulatory and Economic Resources
- Miami-Dade County Parks, Recreation & Open Space Department
- Miami-Dade County Aviation Department
- Miami-Dade County GSA
- Miami-Dade County Seaport
- Miami-Dade County Water and Sewer
- Miami-Dade County Department of Environmental Design
- City of Miami Department of Capital Improvements
- City of Doral
- City of Hialeah
- Coral Gables
- City of Homestead
- Miami Beach
- Miami Gardens
- City of North Miami Beach
- Opa-Locka
- Broward County Building Department
- State of Florida Department of Health

## Walters, Vivian (RER)

---

**From:** Cassandra Straus [cstraus@chisholmarchitects.com]  
**Sent:** Wednesday, March 13, 2013 2:56 PM  
**To:** Walters, Vivian (RER)  
**Cc:** Robert E. Chisholm; Matthew Polak  
**Subject:** A12-HT-01 Chisholm Architects Response  
**Attachments:** a12-ht-01 CHISHOLM RESPONSE.pdf

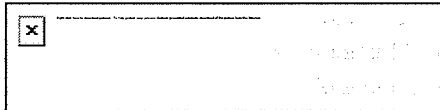
Mr. Walters,

As per your request, enclosed is our response to the CBE Architectural Firms for the above noted project. If you have any questions, please contact me.

Regards,

--

Cassandra Straus, LEED AP



R. E. Chisholm Architects, Inc.  
4921 S.W. 74th Ct, Miami, Florida 33155  
T.305.661.2070, F.305.661.6090

• [WEBSITE](#)  
• [EMAIL](#)

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Please consider the environment before printing this e-mail



SBD

# urgent

f a c s i m i l e

~~To:~~ From: J. BONFILL AND ASSOCIATES INC. (Business Fax)

Fax Number: 993055980023

~~From:~~ To: Walters, Vivian (SBD)

Fax Number:

Business Phone:

Home Phone:

Pages: 5

Date/Time: 3/11/2013 10:29:11 AM

Subject: A12-HT-01

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This is being "Re-sent" with a "Correction" on the 3rd Question on Page 4 (four)



March 8, 2013

To: CBE Architectural Firms (Re-send)

Re: Professional Services Agreement for A & E Services

Project No.: A12-HT-01

The above-referenced project is being considered for competition solely among Community Business Enterprise (CBE) firms, as a **Tier 1 CBE Set-Aside**. If you are interested in participating as a **1<sup>st</sup> Tier CBE Prime Consultant** to perform work in connection with this project, **please complete and return the attached Verification of Availability form and provide examples of work your firm has completed (required) on similar projects as outlined in the attached project description, by 3:00pm, Wednesday March 13, 2013.**

Please review the attached project description and requirements. These specifications are being reviewed and are subject to change.

The Verification of Availability form and required examples of previous work may be sent via facsimile transmission (305) 375-3160 or email to [walterv@miamidade.gov](mailto:walterv@miamidade.gov). If you have any questions, please contact me at (305) 375-3138.

Sincerely,

A handwritten signature in black ink, appearing to read "Vivian O. Walters, Jr." with a stylized flourish at the end.

Vivian O. Walters, Jr.,  
Contract Development Specialist 2  
Sustainability, Planning & Economic Enhancement Dept. (SPEED)  
Small Business Development Division

Attachments

**VERIFICATION OF AVAILABILITY**

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT  
COMMUNITY BUSINESS ENTERPRISE PROGRAM  
111 N.W. 1<sup>ST</sup> STREET, 19<sup>TH</sup> FLOOR  
MIAMI, FLORIDA 33128

PROGRAM COORDINATOR: MR. VIVIAN WALTERS, JR.

I am herewith submitting this letter of verification of availability and capability to propose at such time as this project is advertised. (NOTE: Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE AND NUMBER: Professional Services Agreement for A & E Services

A12-HT-01

CONTRACT ESTIMATED AMOUNT: \$750,000.00

J. BONFILL & ASSOCIATES Certification Expires: 4-30-15  
NAME OF COMMUNITY BUSINESS ENTERPRISE DATE

7100 SW 99 AVE #104 MIAMI FL 33173  
ADDRESS CITY ZIP CODE

Telephone: 305-598-8383 Bonding Capacity: N/A

JACQUELINE BONFILL GEE, PRESIDENT  
PRINT NAME AND TITLE

Jacqueline Bonfill GEE 03-12-13  
SIGNATURE OF COMPANY REPRESENTATIVE DATE

**DESCRIPTION OF PROJECT****Project Title:** Professional Services Agreement for A & E Services**Project Number:** A12-HT-01**Department:** Homeless Trust**Estimated Cost:** \$750,000.00**Technical Categories:**

TC No.	Description	Percentage	Amount
14.00	Architecture (Prime)	32%	✓
18.00	Architectural Construction Management	7%	✓
11.00	General Structural Engineering	15%	
12.00	General Mechanical Engineering	10%	
13.00	General Electrical Engineering	10%	
16.00	General Civil Engineering	8%	
17.00	Engineering Construction Management	7%	
20.00	Landscape Architecture	8%	
22.00	ADA Title II Consultant	3%	✓
<b>Total Estimated Consultant Fees</b>		<b>100%</b>	<b>\$750,000.00</b>

42%



### Overall Project Description

The project is for design services to provide construction documents for a new domestic violence center that emphasize site security and confidentiality for protection of its residents with a maximum award of \$750,000 and an effective term of two years and a one year option to extend.

The scope of work includes a design that accommodates 60 emergency shelter beds and space for future growth, kitchens to facilitate multi-family meal preparation, laundry facilities, communal spaces, indoor and outdoor play spaces, and space for staff and support services. The design will incorporate strategies that position rooms, windows and skylights to maximize natural daylight and provide views of natural features like gardens and trees while preserving the feeling of security. The facility will incorporate accessible design features to accommodate residents with disabilities. Design strategies will incorporate quiet spaces outside residents' rooms to facilitate healing from trauma and increase options for privacy. The design will also provide indoor and outdoor spaces for pets and service animals.

Do you have prior experience satisfying the above stated?

Yes ☒ No ☐

### \*Minimum Requirements

- Prime must be certified in both 14.00 and 18.00.

The Prime consultant selected must have all of the experience listed below:

The Prime firm must designed a "domestic violence center" in the past ten (10) years.

Do you have prior experience satisfying the above stated?

Yes ☒ No ☐

The prime firm must have experience in "working with governmental agencies".

Do you have prior experience satisfying the above stated?

Yes ☒ No ☐

GBE firms are required to provide the project names, dollar values, and contact names of the projects worked on (satisfying the above stated requirements).

\*This information is REQUIRED along with the signed Verification Form

## **Walters, Vivian (RER)**

---

**From:** Jackie Bonfill-Gee [jackie@jbonfill.com]  
**Sent:** Tuesday, March 12, 2013 3:56 PM  
**To:** Walters, Vivian (RER)  
**Subject:** A12-HT-01  
**Attachments:** DOC027.PDF

Dear Mr. Walters,  
Please find two project descriptions for the work solicited. Please call or email me if you have any questions.

**PROJECT TITLE AND LOCATION:**

Shelter for Domestic Abuse Victims 8401 NW 27<sup>th</sup> Avenue Miami, Florida

**BRIEF DESCRIPTION OF PROJECT:**

A 20,000 S.F. Shelter for Victims of Domestic Abuse. Program included: Secure Reception Area and Intake Offices; A 40-bed Dormitory; 3 Kitchens, 2 Laundries; Nurse's office with 2 exam rooms; 2 Congregating Areas for Residents; Two employment training rooms for residents; High Level Security and Monitoring Installations; Offices & Facilities for 12 person Administrative Staff

Site Improvements included: 8,000 S.F. Interior Playground Courtyard with covered terraces.

New Entrance Driveways, Landscaping, Parking lots and accessible parking areas, accessible routes and ramps. Secure Perimeter Fence, Security System Site Lighting.

**CONSTRUCTION COST:** \$2,900,000

**PROJECT START DATE:** 2001                      **COMPLETION DATE:** 2004

AND 40-50 Year Certification with Roofing Repairs on 2012

**CLIENT INFORMATION:**

Miami-Dade County GSA for The Department of Human Services  
Duanne Kopp, Project Manager: 305-375-2694

**PROJECT TITLE AND LOCATION:** Design Criteria Professionals for Miami-Dade Fire Rescue Station #58-Tamiami 12700 SW 6<sup>th</sup> Street Miami, Florida

**BRIEF DESCRIPTION OF PROJECT:**

New 7,400 SF Fire Rescue Station. Program included: Double Apparatus Bay, Dormitories, Offices, Kitchen, Day Room, Workroom, Storage, Exercise Room, Bathrooms. Site Improvements included: Coordination with new Drainage Pump located at the adjacent DERM Easement; South Florida Water Management's Easement for Canal Maintenance; Parking lots and accessible parking areas, accessible routes and ramps; Secure Perimeter Fence, Security System Site Lighting; New Entrance Driveways, Landscaping.

**PROFESSIONAL SERVICES:** Architecture & ADA Title II Specialists

Scope of Work: Design Criteria Professionals in charge of preparing Design Criteria Documents to be used by Design Build Firms. Evaluating proposer's submissions on Miami-Dade Fire Rescue Department behalf. Coordination with permitting agencies.

Construction administration and Evaluation

**PROFESSIONAL FEES:** \$25,000

**PROJECT START DATE:** 04/2005                      **COMPLETION DATE:** 08/2006

**TOTAL COST OF CONSTRUCTION:** \$1,700,000

**CLIENT INFORMATION:**

Jesus Farinas - Construction Manager

Miami-Dade County Fire Rescue Department - Facilities Construction Division

9300 NW 41<sup>st</sup> Street Doral, FL 33178-2414

Tel: 786-331-4507 Fax: 786-331-4501

E-mail: [jfarinas@miamidade.gov](mailto:jfarinas@miamidade.gov)

Jacqueline Bonfill Gee, NCARB, President

**J. BONFILL & ASSOCIATES**

7100 SW 99<sup>th</sup> Avenue Suite 104 Miami, FL 33173

Tel: 305.598.8383 Fax: 305.598.0023



**VERIFICATION OF AVAILABILITY**

DEPARTMENT OF SMALL BUSINESS DEVELOPMENT  
COMMUNITY BUSINESS ENTERPRISE PROGRAM  
111 N.W. 1<sup>ST</sup> STREET, 19<sup>TH</sup> FLOOR  
MIAMI, FLORIDA 33128

PROGRAM COORDINATOR: MR. VIVIAN WALTERS, JR.

I am herewith submitting this letter of verification of availability and capability to propose at such time as this project is advertised. (NOTE: Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE AND NUMBER: Professional Services Agreement for A & E Services

A12-HT-01

CONTRACT ESTIMATED AMOUNT: \$750,000.00

FERGUSON GLASSGOW SCHUSTER SOTO, INC  
NAME OF COMMUNITY BUSINESS ENTERPRISE

Certification Expires: 9/30/2014  
DATE

901 PONCE DE LEON BLVD. #304, CORAL GABLES, FL 33134  
ADDRESS CITY ZIP CODE

Telephone: 305 443 7758

Bonding Capacity: N/A

NATIVIDAD SOTO, ATA, PRESIDENT  
PRINT NAME AND TITLE

  
SIGNATURE OF COMPANY REPRESENTATIVE

3/11/13  
DATE

REVISED 10/11/94

### Overall Project Description

The project is for design services to provide construction documents for a new domestic violence center that emphasize site security and confidentiality for protection of its residents with a maximum award of \$750,000 and an effective term of two years and a one year option to extend.

The scope of work includes a design that accommodates 60 emergency shelter beds and space for future growth, kitchens to facilitate multi-family meal preparation, laundry facilities, communal spaces, indoor and outdoor play spaces, and space for staff and support services. The design will incorporate strategies that position rooms, windows and skylights to maximize natural daylight and provide views of natural features like gardens and trees while preserving the feeling of security. The facility will incorporate accessible design features to accommodate residents with disabilities. Design strategies will incorporate quiet spaces outside residents' rooms to facilitate healing from trauma and increase options for privacy. The design will also provide indoor and outdoor spaces for pets and service animals.

Do you have prior experience satisfying the above stated?

Yes ☒ No ☐

### \*Minimum Requirements

- Prime must be certified in both 14.00 and 18.00.

The **Prime** consultant selected must have **all** of the experience listed below:

The Prime firm must designed a "**domestic violence center**" in the past ten (10) years:

Do you have prior experience satisfying the above stated?

Yes ☒ No ☐

The prime firm must have experience in "**working with governmental agencies**".

Do you have prior experience satisfying the above stated?

Yes ☒ No ☐

**CBE firms are required to provide the project names, dollar values, and contact names of the projects worked on (satisfying the above stated requirements).**

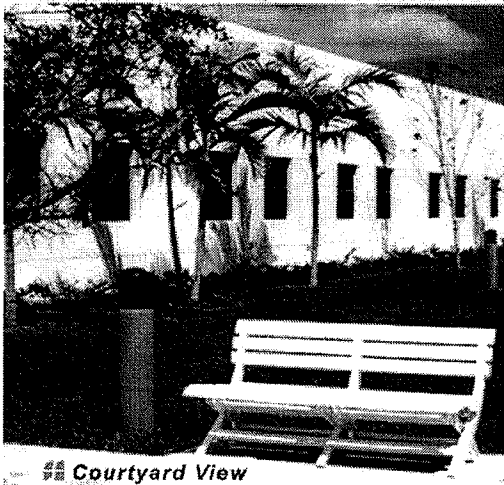
**\*This information is REQUIRED along with the signed Verification Form**



Typical Client Room



Building Entrance



Courtyard View



## The Salvation Army

Miami Area Command & Social Services Center

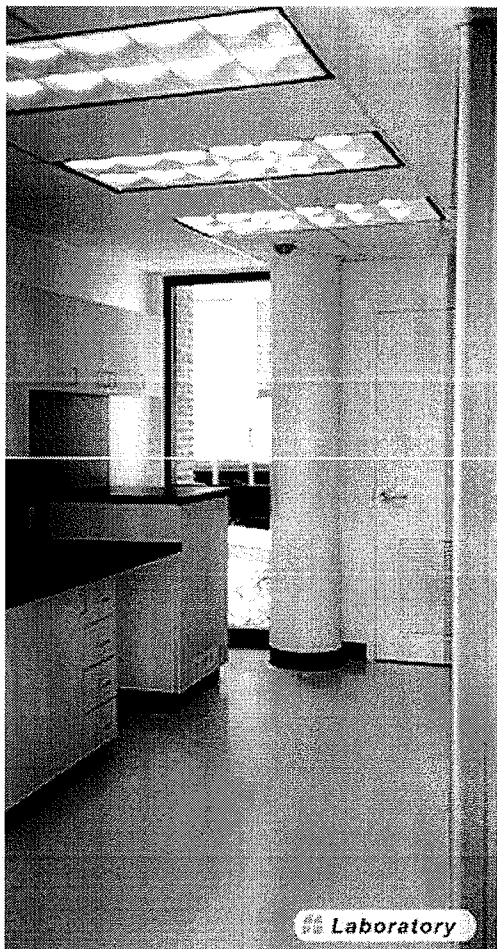
Miami, Florida

FGSS worked with The Salvation Army on the Miami Area Command/Social Services Center from the initial development stages, including site selection, master planning, zoning hearings, and development of Phase I. The facility is located in the NW Miami area adjacent to SR 112 and Jackson High School. The master plan and zoning approval allows for 3 phases of development of the site to support the agency's objectives.

The first Phase of the Center was designed to provide over 200 beds, including 14 shelter rooms for Women and Children in Distress, 52 beds in the Women's Shelter and 54 beds for the Men's Shelter. Support spaces include a commercial central kitchen that serves the dining rooms for men, women and families, laundry facilities, passive and active interior communal spaces and offices for administrative and social services staff. The Women and Family areas are completely segregated from the Men's facilities. A large landscaped central courtyard open to the family and women's areas provides a protected and safe outdoor recreation space. All occupied rooms have windows that provide natural light and views. The facility was designed to accommodate residents with disabilities. The 53,600 s.f. Phase I has been assisting its clients at this location since 1995.

FGSS is currently working with The Salvation Army on the Phase II expansion of the facility. The 25,000 s.f. expansion will enable the agency to better provide emergency disaster services for the community and its shelter.

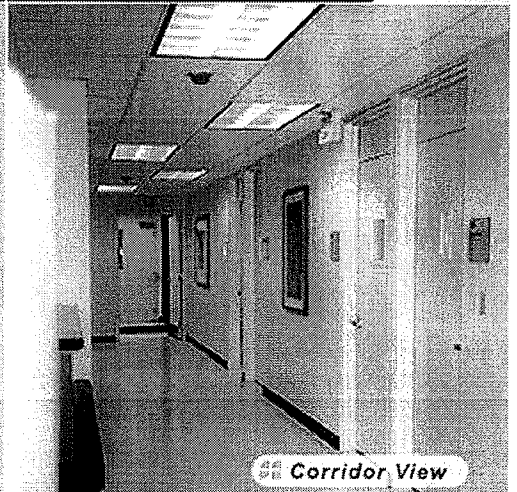
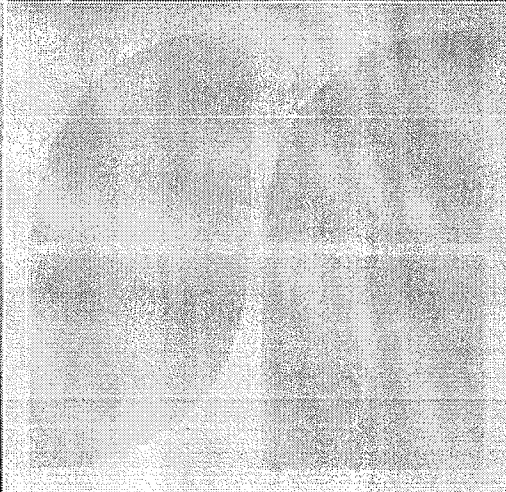




**Laboratory**



**Conference Room**



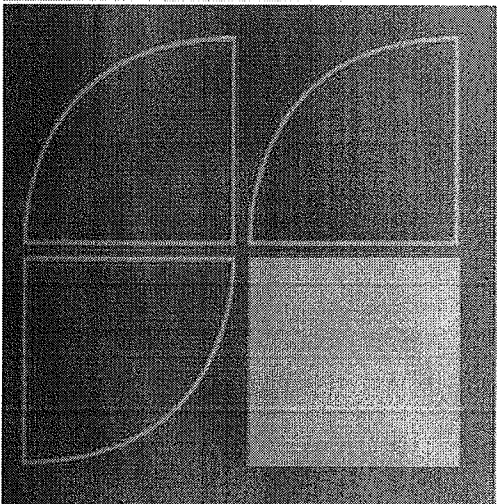
**Corridor View**

## University of Miami / Jackson Memorial Hospital

Rape Treatment Center

Miami, Florida

FGSS designed the Jackson Memorial Hospital Rape treatment Center. Located on the first floor of the JMH Institute-Annex Building, the facility allows for discrete, safe and secure access for its clients. The Center provides space for patient intake, interview rooms, exam rooms, a laboratory, secure records storage, a conference room and administrative offices. There is also a children's playroom decorated with a playful mural. Colors for the facility were selected to provide a soothing environment for its clients. High windows allow natural light to fill the space, provide views of the sky, and yet conceal the interior spaces from the exterior. The Center has provided services to its clients since its completion in 2000.

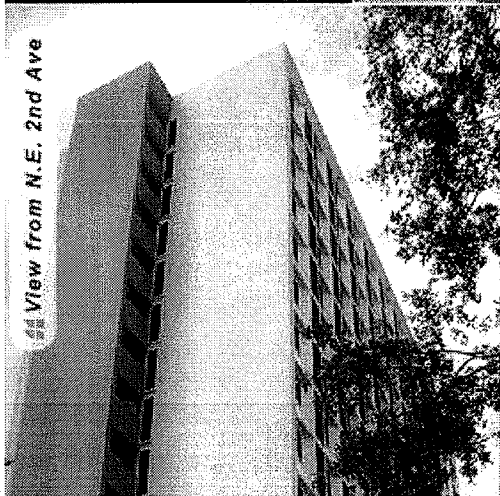




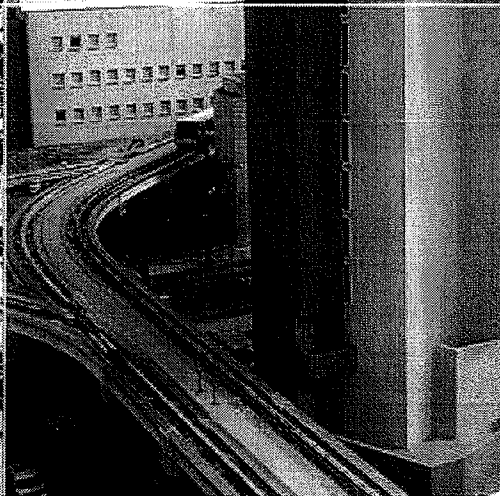
Vertical Detail



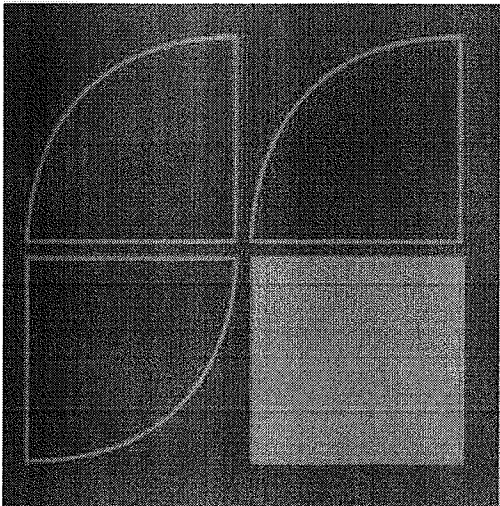
Northwest View



View from N.E. 2nd Ave



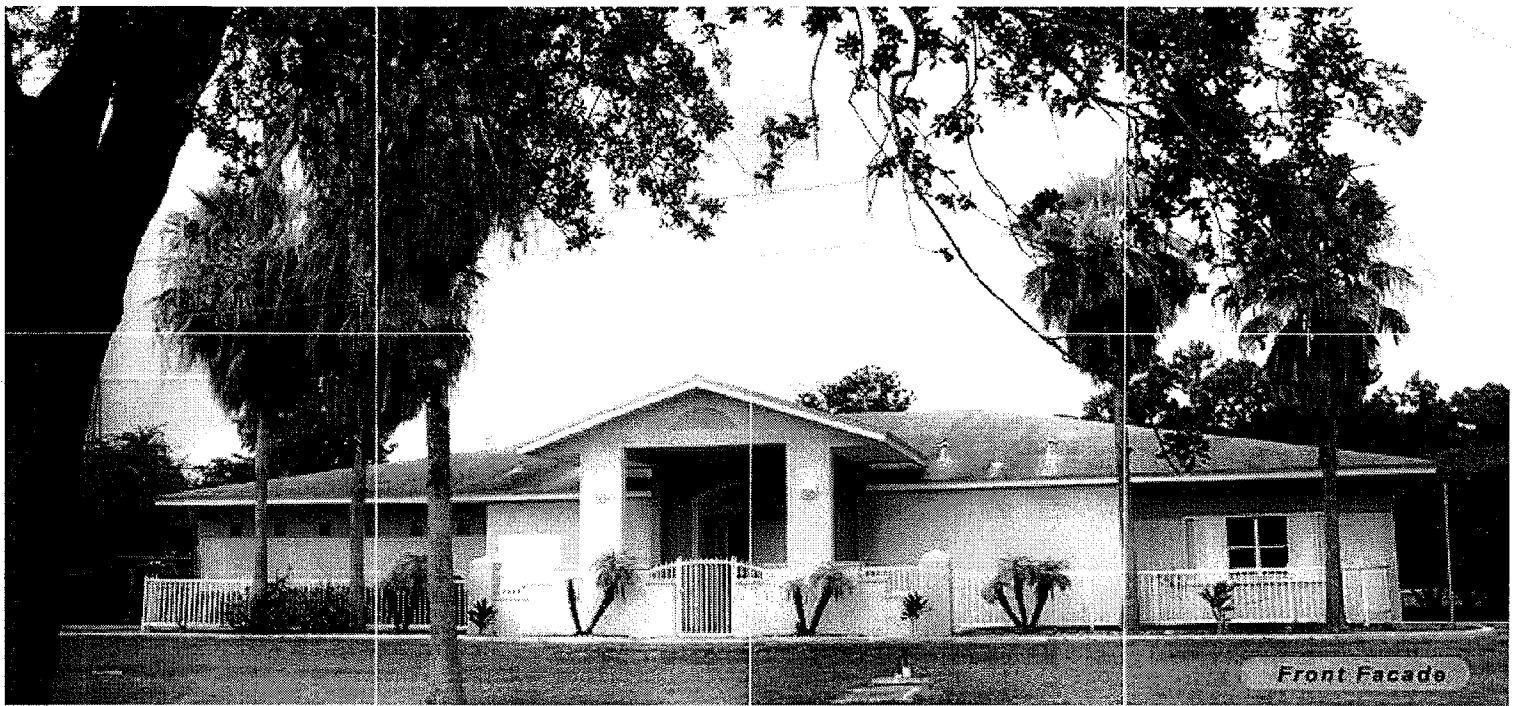
View from Metro Mover Station



This 14-story building was developed by Miami-Dade County Housing & Urban Development (H.U.D.) to house needy elderly residents of the Downtown Miami area. The site is in a unique setting adjacent to the Miami-Dade Community College Wolfson Campus, thus affording the residents a dynamic and stimulating location near educational opportunities, shopping, entertainment, and transportation facilities. The facility provides 154 housing units, including studio, one bedroom, and handicap accessible apartments. The first floor accommodates retail space, while the second floor houses a YMCA childcare center. The third floor provides a community room with kitchen and laundry facilities, a medical clinic, and the central mail facility. The project was completed in 1983 within the owner's budget at a construction cost of \$5.9 million.

**Miami-Dade County H.U.D. • Harry Cain Tower**  
Miami, Florida





Front Facade

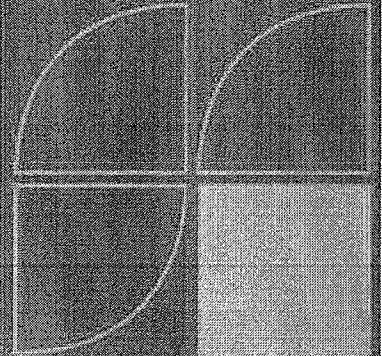


Entry Detail

FGSS completed the design of this community building for daytime activities of elderly citizens. The facility has a multi-purpose activity room adjacent to a serving kitchen, allowing for banquet seating of 60 people. Also provided are an arts & crafts room, a classroom, a TV room, physical therapy / exercise room, and administrative offices. An outside porch allows for exterior picnics and parties, offering a picturesque view of Barnes Park and a beautiful canal. The project was budgeted at \$400,000 and was completed in 2000.

### West Dade Adult Day Care

Miami, Florida



**Walters, Vivian (RER)**

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**From:** Natividad Soto [nsoto@fgss.net]  
**Sent:** Tuesday, March 12, 2013 5:28 PM  
**To:** Walters, Vivian (RER)  
**Subject:** A12-HT-01 Homeless Trust Domestic Violence Center  
**Attachments:** FGSS-HomelessTrust001.pdf

Hi Vivian,

I hope you are doing well. Attached please find FGSS, Inc. Verification of Availability for the above mentioned project.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Nati Soto

*Natividad Soto, AIA, LEED® AP BD+C*

**Ferguson Glasgow Schuster Soto, Inc.**

Architecture - Planning - Interior Design

901 Ponce de Leon Blvd., Suite 304, Coral Gables, Florida 33134

AAC 109 - V: 305-443-7758 - F: 305-445-9957 - [www.fgss.net](http://www.fgss.net)

♻️ BE GREEN. Please print this e-mail only if absolutely necessary.