

Memorandum



Date: August 14, 2015

To: Tara C. Smith
Director
Internal Services Department

From: *EN 8/17* Jack Kardys 
Director
Parks, Recreation and Open Spaces Department

Subject: Notice of a Professional Services Agreement for the PROS Full Services PSA – Region C, ISD Project No. A15-PROS-05 GOB, PROS Contract No. 999999-15-015. Recommendation for Goals

The Parks, Recreation and Open Spaces Department (PROS) requests that you review the attached recommendation for goals pursuant to the Community Business Enterprise (CBE) Program. This project is funded through the General Obligation Bond (GOB) Program.

BACKGROUND

PROS operates more than 260 parks and manages over 12,000 acres of land; and has up to \$113,000,000 of capital improvement funding through the GOB Program to expend over the next seven years on new improvements and renovations throughout the park system; with more than \$16,000,000 allocated to parks located between SW 120 Street and SW 264 Street. There are other potential sources of funding that PROS may receive to increase the capital budget.

PROJECT DESCRIPTION

For the proposed improvements and renovations PROS desires to implement designs that are functional, aesthetically pleasing and innovative while remaining responsive to the unique history, character and context of the area, and that will stand up to the test of time.

The Professional Services Agreement (PSA) for consultant will be used to implement improvements and renovations mentioned above. The selected consultant will be required to perform planning, architectural design, engineering, landscape architecture design, surveying, mapping, scheduling, estimating, construction administration, construction engineering & inspections and construction management services for new construction, renovations and restoration projects located at multiple parks between SW 120 Street and SW 264 Street (Region C).

The selected consultant shall also be responsible for incorporating LEED approved green building principles. Pursuant to County Implementing Order No. 8-8 "Sustainable Building Program," all new construction projects shall be required to attain "Silver" or higher certification level under the LEED-NC Rating System. The participation of experienced LEED®AP professionals is required in order to achieve optimum results in the application of said practices.

The selected consultant must have sufficient resources to provide the requested professional services for up to three design projects concurrently. PROS reserves the right to assign any or none of the work at the Region C to the selected firm.

The selected consultant will be responsible for the review and compliance of the General Facilities (GF), Master Plan, and Guidelines for each design project. If the project needs variances to the code, the selected consultant shall attend all hearings, complete all applications, prepare plans, as well as provide any resources and/or additional information as required by Miami-Dade County to obtain said variance.

TECHNICAL CERTIFICATION CATEGORIES

Description	Percentage	Amount
14.00 Architecture (PRIME)	25%	\$825,000.00
18.00 Architectural Construction Management (PRIME)	8%	\$264,000.00
22.00 ADA Title II Consultant (PRIME)	2%	\$66,000.00
9.01 Soils, Foundation and Materials Testing - Drilling, Subsurface Investigations and Seismographic Services	2%	\$66,000.00
9.02 Soils, Foundation and Materials Testing - Geotechnical and Materials Engineering Services	2%	\$66,000.00
10.05 Environmental Engineering - Contamination Assessment and Monitoring	2%	\$66,000.00
11.00 General Structural Engineering	10%	\$330,000.00
12.00 General Mechanical Engineering	5%	\$165,000.00
13.00 General Electrical Engineering	5%	\$165,000.00
15.01 Surveying and Mapping – Land Surveying	5%	\$165,000.00
15.03 Surveying and Mapping - Underground Utility Location	2%	\$66,000.00
16.00 General Civil Engineering	10%	\$330,000.00
17.00 Engineering Construction Management	4%	\$132,000.00
20.00 Landscape Architecture	15%	\$495,000.00
21.00 Land-Use Planning	3%	\$99,000.00
Total Estimated Design Fees	100%	\$3,300,000.00

(*) Total amount includes a 10% contingency allowance (\$300,000.00) per Section 2-8.1 of the Code of Miami-Dade County

EXPERIENCE AND QUALIFICATIONS

The prime consultant must hold technical certification categories 14.00 (Architecture), 18.00 (Architectural Construction Management), and 22.00 (ADA Title II Consultant) and hold active professional registration status in the Florida state Board of Architecture.

The prime consultant responding to the solicitation must have ten years of experience in park planning and design; and have been responsible or involved in a primary role for the design of at least two parks, and/or community gathering places.

The project manager assigned by the prime consultant must have at least ten years of experience in architectural design. A background in landscape architectural design and general knowledge of engineering design is desired.

PROS has evaluated this project and recommends establishing a **10% CBE goal** for the Professional Agreement (Technical Categories 12.00 with 5% and 13.00 with 5% respectively). If additional information is required, please contact Adelfa Martinez at (305) 755-7815.

c: George Navarrete, Deputy Director, PROS

Jorge Mora, Chief, Capital Programs Division, PROS
Maggie Tawil, P.E., Chief, Project Management Division, PROS
Angel Trujillo, Section Head, Project Management Division, PROS
Adelfa Martinez, Project Manager, Project Management Division, PROS
Curt Williams, Sr. A&E Consultant Coordinator
Faith Samuels, Sr. A&E Consultant Coordinator

DEPARTMENT INPUT

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (Good and Services for A/E) See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability
Office Supplies, General	\$2,000	.06%	
Computer Supplies	\$15,000	.45%	
Safety Supplies	\$2,000	.06%	
Accounting/Auditing/Budget Consulting	\$10,000	.30%	
Estimated Cost	\$29,000	.88%	
PSA Total	\$3,300,000	100%	

Basis for Recommendation: Pursuant to Ordinance 14-41 amending Section 2-8.1.1.1, staff recommends that a goal of .88% is appropriate for this project.