



## Small Business Development Division Project Worksheet

**Project/Contract Title:** PROS FULL SERVICES PSA - REGION C  
**Project/Contract No:** A15-PROS-05 GOB  
**Department:** PARKS, RECREATION AND OPEN SPACES  
**Estimated Cost of Project/Bid:** \$3,630,000.00

**Received Date:** 08/26/2015

**Funding Source:**  
 GOB

**Resubmittal Date(s):** 04/17/2015

**Description of Project/Bid:** To establish a Professional Services Agreement for the planning, architectural design, engineering, landscape architecture design, surveying, mapping, scheduling, estimating, construction administration, construction engineering & inspections and construction management services for new construction, renovations and restoration projects located at multiple parks between the SW 120 street and SW 264 street (Region C).

Contract Measures Recommendation		
Measure	Program	Goal Percent
Goal	SBE/GS	4.00%
Goal	SBE/AE	33.00%

Reasons for Recommendation
<p>This is a resubmittal from April 17, 2015.</p> <p><b>SMALL BUSINESS ENTERPRISE - ARCHITECTURAL &amp; ENGINEERING (SBE/AE)</b>            An analysis of the factors contained in the project package, as well as the factors contained in Section V. B. 2. C. of Implementing Order 3-32 and the responses of certified SBE/AE firms to the Verification of Availability to Propose process indicates that a 33% SBE/AE Sub-Consultant Goal is appropriate for this contract. Verification of Availability to propose letters were sent to the SBE/AE firms certified in the technical categories below; however, three (3) or more firms did not respond to Verification of Availability process as being able to satisfy the contract's requirements.</p> <p><b>SMALL BUSINESS ENTERPRISE - GOODS &amp; SERVICES (SBE/GS)</b>            An analysis of Implementing Order 3-41 &amp; Ordinance 14-41, as well as the project package indicates a 4.00% SBE/GS Subcontractor Goal is appropriate to the SBE/GS portion of this contract.</p> <p>Commodity Code: 20400-Computer Hardware And Peripherals For Microcomputers; 20600-Computer Hardware And Peripherals For Mini And Main Frame Computers; 20700-Computer Accessories And Supplies; 34500-First Aid And Safety Equipment And Supplies (Except Nuclear And Welding); 61500-Office Supplies, General; 91804-Accounting/Auditing/Budget Consulting            Technical Category: 0901-Drilling Subsurface Investigations &amp; Seismographic; 0902-Geotechnical &amp; Materials Engineering Services; 1005-Environmental Eng-Contamination Assess &amp; Monitor; 1100-General Structural Engineering; 1200-General Mechanical Engineering; 1300-General Electrical Engineering; 1400-Architecture; 1501-Surveying And Mapping-Land Surveying; 1503-Underground Utility Location; 1600-General Civil Engineering; 1700-Engineering Construction Management; 1800-Architectural Construction Management; 2000-Landscape Architecture; 2100-Land-Use Planning; 2200-Ada Title Ii Consultant</p>

Small Business Contract Measure Recommendation				
Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
GENERAL STRUCTURAL ENGINEERING	SBE/AE	\$181,500.00	5.00%	
GENERAL MECHANICAL ENGINEERING	SBE/AE	\$181,500.00	5.00%	
GENERAL ELECTRICAL ENGINEERING	SBE/AE	\$181,500.00	5.00%	
	SBE/GS	\$145,200.00	4.00%	
GENERAL CIVIL ENGINEERING	SBE/AE	\$181,500.00	5.00%	
LANDSCAPE ARCHITECTURE	SBE/AE	\$290,400.00	8.00%	
SURVEYING AND MAPPING-LAND SURVEYING	SBE/AE	\$181,500.00	5.00%	
<b>Total</b>		<b>\$1,343,100.00</b>	<b>37.00%</b>	

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*



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REVIEW RECOMMENDATION
Tier 1 Set Aside
Tier 2 Set Aside
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP
Signature: SHD Director
Date: 10/14/15