



## Small Business Development Division Project Worksheet

**Project/Contract Title:** PROS FULL SERVICES PSA - REGION D  
**Project/Contract No:** A15-PROS-06 GOB  
**Department:** PARKS, RECREATION AND OPEN SPACES  
**Estimated Cost of Project/Bid:** \$3,630,000.00

**Received Date:** 08/27/2015

**Funding Source:**  
GOB

**Resubmittal Date(s):** 04/17/2015

**Description of Project/Bid:** To establish a Professional Services Agreement for the planning, architectural design, engineering, landscape architecture design, surveying, mapping, scheduling, estimating, construction administration, construction engineering & inspections and construction management services for new construction, renovations and restoration projects located at multiple parks between SW 264 street and South County Line (Region D).

| Contract Measures Recommendation |         |              |
|----------------------------------|---------|--------------|
| Measure                          | Program | Goal Percent |
| Goal                             | SBE/GS  | 4.00%        |
| Goal                             | SBE/AE  | 33.00%       |

| Reasons for Recommendation  |
|---|
| <p>This is a resubmittal from April 17, 2015.</p> <p><b>SMALL BUSINESS ENTERPRISE - ARCHITECTURAL &amp; ENGINEERING (SBE/AE)</b><br/>           An analysis of the factors contained in the project package, as well as the factors contained in Section V. B. 2. C. of Implementing Order 3-32 and the responses of certified SBE/AE firms to the Verification of Availability to Propose process indicates that a 33% SBE/AE Sub-Consultant Goal is appropriate for this contract. Verification of Availability to propose letters were sent to the SBE/AE firms certified in the technical categories below; however, three (3) or more firms did not respond to Verification of Availability process as being able to satisfy the contract's requirements.</p> <p><b>SMALL BUSINESS ENTERPRISE - GOODS &amp; SERVICES (SBE/GS)</b><br/>           An analysis of Implementing Order 3-41 &amp; Ordinance 14-41, as well as the project package indicates a 4.00% SBE/GS Subcontractor Goal is appropriate to the SBE/GS portion of this contract.</p> <p>Commodity Code: 20400-Computer Hardware And Peripherals For Microcomputers; 20600-Computer Hardware And Peripherals For Mini And Main Frame Computers; 20700-Computer Accessories And Supplies; 34500-First Aid And Safety Equipment And Supplies (Except Nuclear And Welding); 61500-Office Supplies, General; 91804-Accounting/Auditing/Budget Consulting<br/>           Technical Category: 0901-Drilling Subsurface Investigations &amp; Seismographic; 0902-Geotechnical &amp; Materials Engineering Services; 1005-Environmental Eng-Contamination Assess &amp; Monitor; 1100-General Structural Engineering; 1200-General Mechanical Engineering; 1300-General Electrical Engineering; 1400-Architecture; 1501-Surveying And Mapping-Land Surveying; 1503-Underground Utility Location; 1600-General Civil Engineering; 1700-Engineering Construction Management; 1800-Architectural Construction Management; 2000-Landscape Architecture; 2100-Land-Use Planning; 2200-Ada Title Ii Consultant</p> |

| Small Business Contract Measure Recommendation |        |                       |                        |              |
|--|--------|-----------------------|------------------------|--------------|
| Subtrade                                       | Cat.   | Estimated Value       | % of Items to Base Bid | Availability |
| GENERAL STRUCTURAL ENGINEERING                 | SBE/AE | \$181,500.00          | 5.00%                  |              |
| GENERAL MECHANICAL ENGINEERING                 | SBE/AE | \$181,500.00          | 5.00%                  |              |
| GENERAL ELECTRICAL ENGINEERING                 | SBE/AE | \$181,500.00          | 5.00%                  |              |
|  | SBE/GS | \$145,200.00          | 4.00%                  |              |
| GENERAL CIVIL ENGINEERING                      | SBE/AE | \$181,500.00          | 5.00%                  |              |
| LANDSCAPE ARCHITECTURE                         | SBE/AE | \$290,400.00          | 8.00%                  |              |
| SURVEYING AND MAPPING-LAND SURVEYING           | SBE/AE | \$181,500.00          | 5.00%                  |              |
| <b>Total</b>                                   |        | <b>\$1,343,100.00</b> | <b>37.00%</b>          |              |

**Living Wages:** YES  NO

**Responsible Wages:** YES  NO

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*



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REVIEW RECOMMENDATION
Tier 1 Set Aside
Tier 2 Set Aside
Set Aside Level 1 Level 2 Level 3
Trade Set Aside (MCC) Goal Bid Preference
No Measure Deferred Selection Factor
CWP
SBD Director
Date 10/14/15