

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Contract/Project Title: A/E Consultant Services for Schematic and Comprehensive Design, Procurement and Construction Administration Services for Various Jackson Health System Facilities: Scope A, JNMC

Contract/Project No. A16-JHS-01

Description: JHS is soliciting qualifications from professional consultants to conduct a Phase I and II Environmental Site Assessment (ESA) for multiple JHS sites.

DEPARTMENT: Jackson Health System **CONTACT:** Kenneth Robertson **PHONE:** (305) 585-7415

Estimated Cost: \$586,000.00, inclusive of contingency

Funding Source: JHS 2014 General Obligation Bonds and JHS Annual Capital Contribution

ANALYSIS

Commodity /Service No. _____ SIC: _____

Trade/Commodity/Service Opportunities

Contract/Project History of Previous Purchases for Previous Three (3) Years

Check Here **XXX** if this is a New Contract/Purchase with no Previous History

	<u>Existing</u>	<u>2nd Year</u>	<u>1st Year</u>
Contractor	<input type="checkbox"/>	_____	_____
Ethnicity/Race	_____	_____	_____
Gender	_____	_____	_____
Contract Value	_____	_____	_____

COMMENTS: _____

SBE-A/E GOAL
10.0 %

BID PREFERENCE

NO MEASURE

Analysis for Goal Recommendation

<u>Sub-Trade</u>	<u>Est. Cost</u>	<u>% of Item to Base Bid</u>	<u>Availability</u>
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
Total:	\$ _____	_____	_____

Basis for Recommendation: JHS proposes that the goal can be achieved with SBE-A/E firms assisting with 9.01- 2.5%; 10.05- 5.0%; and 10.06- 2.5%

By: Kenneth Robertson Date: 5/20/16
 By: Kenneth Robertson, Director, JHS Procurement Construction Date:

Memorandum



Date: May 20, 2016

To: Gary Hartfield, Division Director
Internal Services Department, Small Business Development Division

From: Kenneth Robertson, Director *KR*
Jackson Health System, Procurement-Construction

Subject: Review Item: Environmental Site Assessment Services for various Jackson Health System Facilities; A16-JHS-01

It is recommended that the Small Business Development division of the Internal Services Department review the attached request for Small Business Enterprise – Architectural & Engineering Services (SBE-A/E) measures for the above-mentioned project, in order to proceed with the advertisement and subsequent consultant selection for this project. Jackson Health System (JHS) intends to award one (1) Professional Services Agreement (PSA) from the above-referenced solicitation.

JHS is soliciting qualifications from professional consultants to conduct a Phase I and II Environmental Site Assessment (ESA) for multiple JHS sites, as shown in the table below.

SITE DESCRIPTIONS					
ID	Campus	Building Name	Year Built	Square Footage	Scope of Work to be Performed
A	Main	Elliot Building	Circa 1960	25,500	Full Demolition
B	Main	Institute Annex Building	1960	44,796	Full Demolition
C	Main	Institute Building	1952	60,544	Full Demolition
D	Main	Jackson Medical Towers	1972	395,703	Renovations
E	Main	Main Campus and Satellites	1950	450,000	Renovations
F	Main	Rehabilitation Hospital	1975	105,000	Full Demolition
G	Main	ACC East	1953	90,000	Renovation and/or Demolition
H	West	Doral Site Existing Warehouse & Potential Contamination Sites	TBD	165,000	Full Demolition / Potential Remediation Efforts
I	North	Jackson North Medical Center	1950	150,000	Demolition and Renovations
J	South	Jackson South Community Hospital	1992	60,000	Renovations
K	N/A	CONTINGENCY	N/A	75,000	N/A

The overall goal of the Project is to identify contaminants that may exist at the various facilities and evaluate remediation options, as applicable. The work effort will fall into eight discrete tasks as follows:

- **Task 1.0:** Perform Phase I Environmental Site Assessment (ESA)
Deliverable: Draft and Final ESA Report
- **Task 2.0:** Develop Environmental Protection Agency (EPA) Quality Assurance Project Plan (QAPP)/Sampling and Analysis Plan (SAP)
Deliverable: Draft and Final QAPP and SAP
- **Task 3.0:** Develop Phase II Work Plan including Health and Safety Plan
Deliverable: Draft and Final Written Work Plans
- **Task 4.0:** Conduct Phase II Invasive Site Investigation
Deliverable: Draft and Final Phase II Reports
- **Task 5.0:** Develop Cleanup and Remediation Options
Deliverable: Draft and Final Written Work Plans
- **Task 6.0:** Complete required permit applications and supporting documentation for all AHJ and all permitting processes (e.g. DERM)
- **Task 7.0:** Assistance with the procurement and analysis of abatement contractor proposals
- **Task 8.0:** Monitoring and Oversight of abatement contractor work activities

The **Minimum Qualifications** for responding firms are as follows:

The Prime and all proposed sub-consultants must demonstrate the following program-specific qualifications:

- 1) **General Capability:** Demonstrate firm ability to perform the required services to support the scope requested.
- 2) **References:** Provide a list of verifiable references and examples of construction projects worked on within the past ten (10) years (healthcare experience preferred; completed projects preferred).

The Prime Consultant must demonstrate the following project-specific qualifications:

- 3) **Similar Projects:** Demonstrate firm experience and key personnel experience in projects of a similar size, scope and complexity within the past ten (10) years.
- 4) **Key Personnel:** Proposals shall include descriptions of roles for Key Personnel expected to work on this project. Proposals shall include all resumes for their Key Personnel, which shall indicate their education, certifications, and availability. It is desired that Proposers demonstrate Key Personnel experience in the following areas:
 - managing and performing a Phase I and Phase II ESA
 - familiarity with equivalent processes should be described, giving examples of recent projects completed within the last ten (10) years.
 - performing site remediation and closure feasibility assessments (to include estimating associated risks and costs)
 - working with federal and state regulatory agencies
 - providing community outreach and environmental education
 - experience on the uses of alternative or innovative technologies.

Firms providing the requested services must be certified in the following technical categories:

Technical Category	Description	Total %	SBE-A/E% Recommended
9.02 (PRIME)	Geotechnical and Materials Engineering Services	70%	0%
17.00 (PRIME)	Engineering Construction Management		
9.06	Soils, Foundations and Materials Testing – Asbestos	20%	0%
9.01	Drilling, Subsurface Investigations, and Seismographic Services	2.5%	2.5%
10.05	Contamination Assessment and Monitoring	5%	5%
10.06	Remedial Action Plan Design	2.5%	2.5%
TOTALS		100%	10%

JHS is recommending a 10% SBE-A/E participation goal to be assigned to this project as shown in the above table. Attached is JHS's Departmental Input Worksheet and SBE-A/E minimum requirements for your review and approval.

If you have any questions, please contact Kenneth Robertson, Director of Procurement, Construction Services, Jackson Health System, at kenneth.robertson@jhs-miami.org or (305) 585-7415.