

Date: March 02, 2021

Memorandum



To: Gary Hartfield, Director
Small Business Development Division

From: Dayami Corella, PROS Contracts Administrator *Dayami Corella*
Parks, Recreation and Open Spaces Department

Subject: Notice of Professional Services – Goal Memo
Request to Advertise for Parks, Recreation and Open Spaces (PROS) for Professional Services for the Ludlam Trail Strategic Implementation Plan Under the Florida Department of Transportation (FDOT) Local Agency Program (LAP) FM 416660-3 - Project No: A21-PROS-01

The Parks, Recreation and Open Spaces Department (PROS) is recommending a 10.65% Disadvantaged Business Enterprise (DBE) participation goal as per the Florida Department of Transportation (FDOT) Local Agency Program (LAP) Agreement governing Federal Highway Administration (FHWA) and FDOT funded projects. The total cost for the requested services is \$264,985.00.

BACKGROUND

PROS operates over 278 parks and manages over 13,800 acres of land. PROS has been awarded approximately \$6,172,154.00 in FDOT design funds. The professional services are needed to meet FDOT's advanced project schedule and to utilize grant funding for this project-specific LAP project.

PROJECT DESCRIPTION

The Request to Advertise for Professional Services under the Florida Department of Transportation (FDOT) Local Agency Program (LAP) has been prepared by the Parks, Recreation and Open Spaces Department and is recommended for approval pursuant to Section 2-8.1 of the Code of Miami-Dade County.

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) seeks a landscape architect planning professional for the development of a Strategic Implementation Plan for the Ludlam Trail Corridor that will cover trail management recommendations, guidelines, standards and policy recommendations for a public arts and trails master plan, programming plan, sustainability plan, funding analysis and business plan and action plan.

In July 2017, the Miami-Dade County Board of County Commissioners ("Board") adopted the Ludlam Trail Corridor District (LTCD) into the County's comprehensive plan. This innovative planning effort sought to turn an approximately 5.6 mile long and ±100 foot wide privately-owned inactive railroad corridor connecting key areas of the County into a continuous bicycle/pedestrian trail linking vibrant open spaces. The Corridor stretches from SW 80 St. near the Dadeland North Metrorail Station to just north of NW 7th St. near the Miami International Airport providing key connections within the community. Several studies have identified an opportunity for a regionally significant trail and greenway, known as the Ludlam Trail, along the Corridor. In addition, the Ludlam Trail is listed as a priority trail by the Florida Department of Environmental Protection Office of Greenways and Trails which envisions it as part of a connected statewide system of greenways and trails.

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The Ludlam Trail Corridor District (LTCD) amendment to the Miami-Dade County Comprehensive Development Master Plan established the framework for the conversion of a privately-owned inactive railroad corridor connecting key areas of the County into a continuous bicycle/pedestrian trail linking vibrant open spaces. The application, filed by County planning staff, reflected the result of an extensive public engagement process that bridged the interests of the private property owners, neighboring residents and trail advocates. The Ludlam Trail is expected to enhance overall accessibility to schools, parks, and transit for as many as 30,550 people living within two miles of the corridor.

The general objective is for the selected consultant to prepare a set of planning documents, and other technical documents in accordance with County and FDOT policy, procedures and requirements. These planning documents will be used by PROS to manage the project and will be used by the County. The selected consultant shall ensure that all required project components are included in the development of the planning documents.

The selected consultant will report directly to PROS's Project Manager.

The selected Team (Prime and Sub-Consultants) will not be eligible for award of any Construction, CEI, LAP Compliance, or Laboratory testing service contracts.

TECHNICAL CERTIFICATION CATEGORIES

Miami-Dade County Certification

20.00	Landscape Architecture (PRIME)	85%	\$225,237.15
21.00	Land-Use Planning	15%	\$39,747.75
	Total Professional Services	100%	\$264,985.00

Florida Department of Transportation Certification

15.00	Landscape Architecture (PRIME)	85%	\$225,237.15
13.6	Land Planning / Engineering	15%	\$39,747.75
			\$264,985.00

EXPERIENCE AND QUALIFICATIONS

The Prime Consultant must hold technical certification 20.00 and hold active professional registration status as required by the State of Florida.

Prime Consultant, through full time-personnel, must demonstrate a preferred minimum of five (5) years of experience as the prime consultant on similar projects with project scopes that are comparable to the Project Scope of Services for this project. A preferred minimum of three (3) of these projects must have been completed within the last ten (10) years.

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Prime Consultant must include a detailed description of the projects that meet the following requirements:

- 1) List and describe those projects performed for government clients and/or similar size private entities, or any work performed for the County.
- 2) Identify for each project:
 - a) Name of the client/owner,
 - b) Client/Owner contact person and phone number for reference,
 - c) Description of work,
 - d) Total dollar value and duration of the contract,
 - e) Statement or notation of whether respondent is/was the prime contractor or subcontractor, and
 - f) Results of the project.

The expertise must be met by a qualified individual(s) of the prime and/or sub-consultant firm(s), as applicable. The experience must be demonstrated by direct or substantial involvement of the individual(s) in a supervisory capacity at the Project Manager level or above. The determination of the individual's qualifications and compliance with the experience and qualifications and preference stipulations shall be at the sole discretion of the County.

Recommended DBE Participation: 10.65%

cc: Alejandro Zizold, PROS Master Plan Manager, PROS
Joanne Menoher Case, Manager, PROS Contracts Administration
Dorothy Mills-Mayers, PROS Grants Supervisor