

**Date:** August 11, 2021

# Memorandum



**To:** Gary Hartfield, Director  
Small Business Development Division

**From:** Francela Reyes, PROS Contract Administrator *Francela Reyes*  
Parks, Recreation and Open Spaces Department

**Subject:** Notice of Professional Services – Goal Memo  
Request to Advertise for Parks, Recreation and Open Spaces (PROS) for Professional Services for the Larry and Penny Thompson Memorial Park Renovation to Lakeside Concession Facility Contract No: 593602-18-003; ISD Project No: A21-PROS-03, ESP.

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The Parks, Recreation and Open Spaces Department (PROS) is recommending a 20.00 % Small Business Enterprise (SBE) participation goal for the Larry and Penny Thompson Memorial Park Renovation to Lakeside Concession Facility design project, located at 12451 SW 184 ST, Miami, FL 33177. The projected base cost for the requested design is \$1,658,600.00 with a 10% contingency and proposed dedicated allowance and reimbursable expenses: \$300,000.00. The total cost for the requested design is \$2,124,460.00.

## **BACKGROUND**

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) operates over 278 parks and manages over 13,800 acres of land. PROS seeks a Design Build Firm committed to building a healthier, more vibrant and livable community through the implementation of the Parks and Open Space Master Plan.

## **PROJECT DESCRIPTION**

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) seek an architectural design service professional for full design services of the Larry and Penny Thompson Memorial Park Lakeside Concession Renovation. The renovation of the facility including the refurbishment of the lake side concession stand facility and renovations of the lakeside grounds including but not limited to Restrooms Interior, Concession Building Interior, Patio Area (under roof), Grounds Lakeside, Grounds Entrance and Accessory Amenities (storage areas).

The presence of bats roosting in the building at the lake side area must be confirmed immediately prior to the beginning of construction, which should be outside of the maternity season for all bat species. If bats are present, a qualified contractor must be hired to perform an exclusion. The official dates when exclusions are prohibited are between April 16 through August 14, according to regulation by the Florida Fish and Wildlife Conservation Commission (FWC). However, the Federally Endangered Bonneted Bat may have a maternity season that could begin or end outside of this window depending on the temperature and other weather/environmental factors. Therefore, it is critical that surveys are conducted immediately prior to any work commencement on the building roof or associated structures where bats might be roosting.

The selected consultant will report directly to PROS's Project Manager.

## TECHNICAL CERTIFICATION CATEGORIES

The breakdown for the A/E services are as follows:

### **Miami-Dade County Certification**

TYPE	CODE	DESCRIPTION	Percentage	Percentage SBE	ESTIMATED COST
PRIME	14.00	Architecture	22.00%		\$364,892.00
PRIME	18.00	Architectural Project Management	12.00%		\$199,032.00
TYPE	CODE				
Sub	5.01	Engineering Design	8.00%		\$132,688.00
Sub	8.00	Telecommunications Systems	2.00%		\$33,172.00
Sub	11.00	Structural Engineering	7.00%		\$116,102.00
Sub	12.00	Mechanical Engineer	6.00%	6.00%	\$99,516.00
Sub	13.00	Electrical Engineer	6.00%	6.00%	\$99,516.00
Sub	15.01	Land Surveying	5.00%	5.00%	\$82,930.00
Sub	15.03	Underground Utility Location	3.00%	3.00%	\$49,758.00
Sub	16.00	Civil Engineer	13.00%		\$215,618.00
Sub	17.00	Engineering Construction Management	10.00%		\$165,860.00
Sub	20.00	Landscape Architecture	6.00%		\$99,516.00
		<b>Total</b>	<b>100.00%</b>	<b>20.00%</b>	<b>\$1,658,600.00</b>

## EXPERIENCE AND QUALIFICATIONS

The Prime Consultant must hold technical certifications 14.00, 18.00 and hold active professional registration status as required by the State of Florida.

### **PREFERRED EXPERIENCE AND QUALIFICATIONS**

Prime Consultant, through full time-personnel, should demonstrate a preferred minimum of five (5) years of experience as the prime consultant on similar projects with project scopes that are comparable to the Project Scope of Services for this project. A preferred minimum of three (3) of these projects are preferred to have been completed within the last ten (10) years.

**Recommended SBE Participation: 20.00%**