

**Date:** August 11, 2021

# Memorandum



**To:** Gary Hartfield, Director  
Small Business Development Division

**From:** Francela Reyes, PROS Contract Administrator *Francela Reyes*  
Parks, Recreation and Open Spaces Department

**Subject:** Notice of Professional Services – Goal Memo  
Request to Advertise for Parks, Recreation and Open Spaces (PROS) for Professional Services for the JL (Joe) and Enid W. Demps Park - Park Improvements Phase 2 Project, Contract No: 601805-20-005; ISD Project No: A21-PROS-07.

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The Parks, Recreation and Open Spaces Department (PROS) is recommending a 13.00% Small Business Enterprise (SBE) participation goal for the JL (Joe) and Enid W. Demps Park - Park Improvements Phase 2 design project, located at 11350 SW 216 ST, Miami, FL 33170. The projected base cost for the requested design is \$858,171.00 with a 10% contingency and proposed dedicated allowance and reimbursable expenses: \$307,612.00. The total cost for the requested design is \$1,21,600.00.

## **BACKGROUND**

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) operates over 278 parks and manages over 13,800 acres of land. PROS seeks a Design Build Firm committed to building a healthier, more vibrant and livable community through the implementation of the Parks and Open Space Master Plan.

## **PROJECT DESCRIPTION**

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) seeks the professional services of a prime consultant for the design and the preparation of a complete set of construction documents for JL (Joe) and Enid W. Demps Park - Park Improvements Phase 2 project to improve the internal walking circulation and add an electronic marquee sign along S.W. 216th Street. Relocate the basketball court in the northeastern portion of the park, add an amphitheater and practice football field. Upgrade the building near the baseball field and consider its potential uses. Add dumpster enclosure to the parking lot adjacent to the baseball fields. In the baseball field area, consider future expansion of the bleachers and reconfigure the baseball fields in order to allow for two (2) practice football fields. Add the existing community garden to the general plan. It is currently located in the southeastern portion of the park. Remove the southernmost baseball field. Additional parking is needed adjacent to the football field, near the entranceway on S.W. 220th Street/W. Old Cutler Road. Shade the new football field bleachers and add additional bleachers with shade to accommodate 150-200 spectators on each side of the field. Previous parking is needed on S.W. 220th Street/W. Old Cutler Road. Provide shaded area adjacent to the existing basketball courts with a very large shelter and create four flex basketball courts within the existing two basketball courts. Add a picnic shelter, bathrooms, and storage to the tree-lined area between the football field and the track and field area. Address ADA deficiencies at the pool area building. The selected consultant will report directly to the PROS Project Manager.

## TECHNICAL CERTIFICATION CATEGORIES

The breakdown for the A/E services are as follows:

### Miami-Dade County Certification

TYPE	CODE	DESCRIPTION	Percentage	Percentage SBE	ESTIMATED COST
PRIME	14.00	Architecture	21.90%		\$187,939.45
PRIME	18	Architectural Construction Management	15.10%		\$129,583.82
TYPE	CODE				
Sub	11	General Structural Engineering	11.00%		\$94,398.81
Sub	12	General Mechanical Engineer	11.00%		\$94,398.81
Sub	13	General Electrical Engineer	11.00%		\$94,398.81
Sub	15.01	Land Surveying	5.00%	5.00%	\$42,908.55
Sub	15.03	Underground Utility Location	1.00%		\$8,581.71
Sub	16	General Civil Engineer	16.00%		\$137,307.36
Sub	20	Landscape Architecture	8.00%	8.00%	\$68,653.68
		<b>Total</b>	<b>100.00%</b>	<b>13.00%</b>	<b>\$858,171.00</b>

Contingency: \$ 85,817.00 and Dedicated: \$ 307,612.00

## EXPERIENCE AND QUALIFICATIONS

### PREFERRED EXPERIENCE AND QUALIFICATIONS

Prime Consultant, through full time-personnel, should demonstrate a preferred minimum of five (5) years of experience as the prime consultant on similar projects with project scopes that are comparable to the Project Scope of Services for this project. A preferred minimum of three (3) of these projects are preferred to have been completed within the last ten (10) years.

**Recommended SBE Participation: 13.00%**