

Date: October 11, 2022

Memorandum



To: Gary Hartfield, Director
Small Business Development Division

From: Francela Reyes, PROS Contract Administrator *Francela Reyes*
Parks, Recreation and Open Spaces Department

Subject: Notice of Professional Services – Goal Memo
Request to Advertise for Parks, Recreation and Open Spaces (PROS) for Professional Services Agreement for the Crandon Park Master Plan Improvements Project. Contract: 422801-18-005. Project No: A22-PROS-05

The Parks, Recreation and Open Spaces Department (PROS) is recommending a 25.00% Small Business Enterprise (SBE) participation goal for the Crandon Park Master Plan Improvements design project, located at 4000 Crandon Blvd. Key Biscayne, FL 33149. The projected base cost for the requested design is \$ 1,794,567.00 with a 10% contingency and proposed dedicated allowance and reimbursable expenses: \$250,000.00.

BACKGROUND

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) operates over 278 parks and manages over 13,800 acres of land. PROS seeks a Professional Design Firm committed to building a healthier, more vibrant and livable community through the implementation of the Parks and Open Space Master Plan.

PROJECT DESCRIPTION

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) seeks an architectural design service professional for full design services of the Crandon Park Master Plan Improvements project. Consultant shall be responsible for the design, permitting and the implementation of the General Plan at Crandon Park. Improvement areas include Amusement Area, Concession Building, removal of sand drift wall south of Central Alley, replacement of the entire promenade and retaining wall, cabana road, create signage package for building identification as required by code and areawide wayfinding. Create new grass mound at the present location of the traffic circle and create new access paths as necessary. The mound is to have a telescope and access ramp for accessibility. The road around the existing rotunda will have to be reconfigured and narrowed to 8' to 10' for pedestrian use only. The consultant shall incorporate resiliency and sustainable development best practices building measures into the design (where applicable), including but not limited to LEED Silver Certification, LEED SITES Certification, and Envision Certification. The Scope also includes presenting to the Crandon Advisory Board, (inclusive of all presentations and formal submittals required), assist during the Bidding and Award of the Construction Contract, construction administration and addressing project site flooding issues per the Sea Level Rise Flood Mitigation Study relative to Crandon Park dated May 2020.

The selected consultant will report directly to the PROS Project Manager

TECHNICAL CERTIFICATION CATEGORIES

The breakdown for the A/E services are as follows:

Miami-Dade County Certification

| TYPE | CODE | DESCRIPTION | ESTIMATED COST | % | Percentage SBE |
|-------|-------|---|-----------------------|----------------|----------------|
| PRIME | 14 | Architecture | \$667,937.84 | 37.22% | |
| PRIME | 18 | Architectural Project Management | \$179,456.70 | 10.00% | |
| | | | | | |
| TYPE | CODE | | | | |
| Sub | 9.02 | Geotechnical Engineering Services | \$78,602.03 | 4.38% | |
| Sub | 10.01 | Stormwater Drainage Design Engineering Services | \$89,728.35 | 5.00% | |
| Sub | 10.05 | Contamination Assessment and Monitoring | \$12,561.97 | 0.70% | |
| Sub | 10.06 | Remedial Action Plan Design | \$6,460.44 | 0.36% | |
| Sub | 10.07 | Remedial Action Plan Implementation/Operation/Maintenance | \$6,101.53 | 0.34% | |
| Sub | 11 | Structural Engineering | \$179,456.70 | 10.00% | 10.00% |
| Sub | 12 | Mechanical Engineer | \$35,891.34 | 2.00% | 2.00% |
| Sub | 13 | Electrical Engineer | \$35,891.34 | 2.00% | |
| Sub | 15.01 | Land Surveying | \$89,728.35 | 5.00% | |
| Sub | 15.03 | Underground Utility Location | \$35,891.34 | 2.00% | 2.00% |
| Sub | 16 | Civil Engineer | \$179,456.70 | 10.00% | |
| Sub | 17 | Engineering Construction Management | \$35,891.34 | 2.00% | 2.00% |
| Sub | 20 | Landscape Architecture | \$161,511.03 | 9.00% | 9.00% |
| | | Total | \$1,794,567.00 | 100.00% | 25.00% |

EXPERIENCE AND QUALIFICATIONS

PROS is requesting a Design Consultant Team that has experience designing master plan improvement projects.

PREFERRED EXPERIENCE AND QUALIFICATIONS

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) is requesting that the Prime Consultant, through full time-personnel, is preferred to demonstrate a minimum of five (5) years of experience as the prime consultant on similar projects that are comparable to the Project Scope of Services for this project. It is preferred that three (3) similar type projects were completed within the last ten (10) years.

cc: Joe Cornely, Assistant Director PDC&E, PROS,
 Angel Trujillo, Construction Manager 3, PROS
 Guillermo Pena, Construction Manager 2, PROS,
 Miguel Iglesias, Contracts Manager, PROS