



November 26, 2014

To: Engineering Firms

Re: Non-exclusive Professional Service Agreement for South Miami Avenue Streetscape Improvements from 15<sup>th</sup> Rd to 8<sup>th</sup> St

Project No.: E14-pwwm-09

The above-referenced project is being considered for competition measures among Small Business Enterprise – Architectural & Engineering (SBE-A & E) firms. If you are interested in participating as a **SBE-A & E Sub-Consultant** (in **Technical Categories 3.04, 3.06, 3.09, 3.10, 3.11**) to perform work in connection with this project in, **please complete and return the attached Verification of Availability form and provide examples of work your firm has completed on similar projects by 4:00PM Tuesday December 2, 2014.**

The Verification of Availability form and examples of previous work (if any), may be sent via facsimile transmission (305) 375-3160 or email to [twj@miamidade.gov](mailto:twj@miamidade.gov). If you have any questions, please contact me at (305) 375-3123.

Sincerely,

**Tyrone White**  
Contract Certification Specialist  
Small Business Development Division  
Miami-Dade County Internal Services Department  
111 NW 1<sup>st</sup> Street, 19<sup>th</sup> Floor, Miami, FL 33128  
☎Office: (305) 375-3123 | 📠Fax: (305) 375-3160  
Email: [twj@miamidade.gov](mailto:twj@miamidade.gov)



“Help stimulate **Miami’s** economy by supporting **Small Businesses**”



**DESCRIPTION OF PROJECT**

**Project Title:** Professional Service Agreement for South Miami Avenue Streetscape Improvements from 15<sup>th</sup> Rd to 8<sup>th</sup> St

**Project Number:** E14-PWWM-09

**Department:** Public Works & Waste Management

**Estimated Cost:** \$280,000

**Technical Categories:**

| <b>TC No.</b>                          | <b>Description</b>                                      | <b>Percentage</b> | <b>Amount</b>    |
|--|---|-------------------|------------------|
| 3.02                                   | Highway Design (Prime)                                  | 32%               |                  |
| 10.01                                  | Stormwater Drainage Design Engineering Services (Prime) | 13%               |                  |
| 1.01                                   | Urban Area and Regional Transportation Planning (Prime) | 8%                |                  |
| 20.00                                  | Landscape Architecture (Prime)                          | 11%               |                  |
| <b>3.04</b>                            | <b>Traffic Engineering Studies</b>                      | <b>8%</b>         |                  |
| <b>3.06</b>                            | <b>Traffic Calming</b>                                  | <b>8%</b>         |                  |
| <b>3.09</b>                            | <b>Signing, Pavement Markings, and Channelization</b>   | <b>6%</b>         |                  |
| <b>3.10</b>                            | <b>Lighting</b>   | <b>9%</b>         |                  |
| <b>3.11</b>                            | <b>Signalization</b>                                    | <b>5%</b>         |                  |
| <b>Total Estimated Consultant Fees</b> |   | <b>100%</b>       | <b>\$280,000</b> |

**SCOPE OF SERVICES**

The Miami-Dade County Public Works and Waste Management Department needs to establish a non-exclusive Professional Services Agreement (PSA), to provide professional engineering design services and preparation of complete construction plans, to include master planning and public involvement, for the reconstruction of the existing road to a 2-lane roadway with bicycle facility, wider sidewalks, curb and gutters, storm drainage system, traffic calming, pavement markings and signage, upgraded traffic signalization, signature roadway lighting, accent lighting, landscaping, hardscape elements, gateway features, permitting, and construction administration services. The design should take into consideration the proposed recommendations of the schematic design titled “South Miami Avenue Streetscape Design” prepared by AECOM, adapted by the Downtown Development Authority (DDA) by Resolution No. 38/2010 on September 17, 2010. The project length is approximately 0.53 miles.

**Do you have prior experience satisfying the above stated?    Yes \_\_\_\_\_ No \_\_\_\_\_**

**Are you able to satisfy the “scopes of services” above?        Yes \_\_\_\_\_ No \_\_\_\_\_**

**Minimum Experience and Qualifications**

**Sub-Consultant:**

- The Sub-Consultant shall have **at least five (5) years of experience in the design of roadway improvement projects of similar scope of work to include but not limited to traffic studies, traffic calming, roadway decorative lighting and signalization.** This is a high visibility project of great importance to the stakeholders. The project requires experienced Consultants in streetscape beautification projects. This project will require numerous public involvement meetings with the business owners along the corridor, the Brickell Village neighborhood, elected officials, City of Miami and County staff. Therefore, the Consultants must have previous **extensive experience of minimum five (5) years in**

**master planning, public involvement and quality streetscape enhancements** to be able to present, implement and transform the great vision for this project into reality. Interested Professional Firms (Consultants) shall be certified by the County at the time of qualifications submittal in the Technical Certification Categories identified above.

The 5 year requirement can be met by an employee or employee's prior work experience; to include experience working for your firm or a previous firm.

(If yes, please complete reference page with any related or comparable projects)

**Do you have five (5) years of experience in the designing of roadway improvement projects not limited to traffic studies, traffic calming, roadway decorative lighting and signalization?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Do you have five (5) years of experience in master planning, public involvement and quality streetscape enhancements?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Do you have experience with public involvement meetings with business owners, elected officials, City of Miami & Miami Dade County staff?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Do you feel that the experience requirement is sufficient to the scope of work for a Subcontractor?**

Yes \_\_\_\_\_ If Yes, please elaborate.

No \_\_\_\_\_ If No, please elaborate.

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**Non-exclusive Professional Services Agreement for South Miami Avenue  
Streetscape Improvements from 15<sup>th</sup> Rd to 8<sup>th</sup> St**

**E14-PWWM-09 - Verification of Availability**

**November 21, 2014**

Please complete the following “**Reference Requirements**”:

**Project Title:**  
**Client Name**  
**Contact No.:**  
**Scope Description:**

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**Client Name**  
**Contact No.:**  
**Scope Description:**

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**Client Name**  
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