

# Memorandum



**Date:** October 01, 2015,

**To:** Gary Hartfield, Division Director  
Small Business Development  
Internal Services Department

**Thru:** Albert A. Hernandez, P.E., Assistant Director  
Engineering, Planning and Development  
Miami-Dade Transit

**From:** Jesus Valderrama, Chief  
Transit Contract Services  
Miami-Dade Transit

**Subject:** Project No: CIP113  
ISD Project No: E15-MDT-03  
Project Name: Continuous Professional Services for federally Funded Projects  
FCSC: 8:23  
Description: Upcoming Solicitation for A&E services with DBE Goals  
Contract Number: CIP113-DE-TR15-1,2 &3

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Miami-Dade Transit (MDT) is forwarding this memorandum to the Miami-Dade Internal Services Department /Small Business Development (SBD's) for informational purposes regarding the referenced Federal Transit Administration (FTA)-funded project. As a result of MDT's Office of Civil Rights (OCR) analysis of MDT Work Load based on anticipated project's scope of work, cost estimate and technical certifications, a 10% Disadvantaged Business Enterprise (DBE) Goal has been assigned by OCR for this project.

## **Scope of Services**

MDT is establishing three continuous professional services agreements (PSA) in compliance with the applicable federal requirements under the Federal Transit Administration (FTA) Circular 4220.1F, FTA's Best Practices Procurement Manual, and Florida Statutes 287.055. MDT intends to retain three consultants under separate, but identical non-exclusive PSA's. Each PSA will have an effective term of five years, and a maximum compensation of \$1,500,000. However, no minimum amount of work or compensation will be guaranteed. Funding for these services will be provided by the FTA, and other state and local sources, on a project-by-project basis, and in accordance with negotiated fees and tasks described in each individual service work order.

Professional and technical services for MDT will include, but not necessarily be limited to the following:

Technical and operation planning, transit studies, environmental impact statements in accordance with the National Environmental Policy Act (NEPA), limited scope design, permitting, engineering inspections, right-of-way support, surveying, structural, geotechnical, industrial, electrical, systems and mechanical engineering, architecture, fire/life/safety consulting, transit services & operations planning assistance, corrosion control, cost estimating, configuration management, and other professional services required for transit federally funded projects that fall within the standards established under Florida Statutes 287.055

### **Cost Estimate**

The maximum compensation is set at \$1,500,000.00. No minimum amount of work or compensation will be guaranteed to the selected consultants. The Total base estimated fee for Professional Engineering and Architects Services is \$1,500,000.00, Contingency allowance in accordance with Section 8.1 of the Miami Dade County Code is \$150,000.00 for a total cost estimate of \$1,650,000.00

The consultant team must be certified in the technical categories listed below. The Architectural and Engineering section of ISD reviewed the technical certifications and provided concurrence.

#### **TYPE CODE DESCRIPTION**

Prime	3.01	HIGHWAY SYSTEMS - SITE DEVELOPMENT AND PARKING LOT DESIGN
Prime	3.04	HIGHWAY SYSTEMS - TRAFFIC ENGINEERING STUDIES
Prime	16.00	GENERAL CIVIL ENGINEERING
Other	1.01	TRANSPORTATION PLANNING - URBAN AREA AND REGIONAL TRANSPORTATION PLANNING
Other	1.02	TRANSPORTATION PLANNING - MASS AND RAPID TRANSIT PLANNING
Other	2.01	MASS TRANSIT SYSTEMS - MASS TRANSIT PROGRAM (SYSTEMS) MANAGEMENT
Other	2.02	MASS TRANSIT SYSTEMS - MASS TRANSIT FEASIBILITY & TECHNICAL STUDIES
Other	2.04	MASS TRANSIT SYSTEMS - MASS TRANSIT CONTROLS, COMMUNICATIONS & INFORMATION SYSTEMS
Other	2.06	MASS TRANSIT SYSTEMS - MASS TRANSIT SAFETY CERTIFICATION FOR SYSTEM ELEMENTS
Other	3.03	HIGHWAY SYSTEMS - BRIDGE DESIGN
Other	3.10	HIGHWAY SYSTEMS - LIGHTING
Other	3.12	HIGHWAY SYSTEMS - UNDERWATER ENGINEERING INSPECTION
Other	8.00	TELECOMMUNICATION SYSTEMS
Other	9.02	SOILS, FOUNDATIONS AND MATERIALS TESTING - GEOTECHNICAL AND MATERIALS ENGINEERING SERVICES

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- Other 9.03 SOILS, FOUNDATIONS AND MATERIALS TESTING -  
CONCRETE AND ASPHALT TESTING SERVICES
- Other 9.06 SOILS, FOUNDATIONS AND MATERIALS TESTING -  
MATERIALS TESTING / CONSULTING / TRAINING
- Other 10.01 ENVIRONMENTAL ENGINEERING - STORMWATER  
DRAINAGE DESIGN ENGINEERING SERVICES
- Other 11.00 GENERAL STRUCTURAL ENGINEERING
- Other 12.00 GENERAL MECHANICAL ENGINEERING
- Other 13.00 GENERAL ELECTRICAL ENGINEERING
- Other 14.00 ARCHITECTURE
- Other 15.01 SURVEYING AND MAPPING - LAND SURVEYING
- Other 17.00 ENGINEERING CONSTRUCTION MANAGEMENT
- Other 19.01 VALUE ANALYSIS AND LIFE-CYCLE COSTING -  
TRANSPORTATION PLANNING
- Other 19.02 VALUE ANALYSIS AND LIFE-CYCLE COSTING - MASS  
TRANSIT SYSTEMS
- Other 20.00 LANDSCAPE ARCHITECTURE
- Other 22.00 ADA TITLE II CONSULTANT
- Other 26.00 CLAIMS ANALYSIS SERVICES

Should you require additional information, please contact Jesus Valderrama, Chief, Transit Contract Services, at (786) 469-5291.

Cc: Curt Williams, SBD/ISD  
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