



# Small Business Development Division

## Project Worksheet

**Project/Contract Title:** CEI Services for Various DTPW Projects **Received Date:** 9/12/2019  
**Project/Contract No:** E19-DTPW-09 **Funding Source:** Road Impact Fees  
**Department:** Transportation and Public Works  
**Estimated Cost of Project/Bid:** \$10,000,000.00  
**Description of Project/Bid:** DTPW has the need to establish four (4) non-exclusive Professional Services Agreements (PSA) to provide CEI services required for contract administration and inspection for various DTPW Projects.

Contract Measures Recommendation		
Measure	Program	Goal Percent
Tier 3 Set Aside W/Exemption	SBE - A&E	
Reasons for Recommendation		
<p><b>SMALL BUSINESS ENTERPRISE - ARCHITECTURAL &amp; ENGINEERING (SBE-A&amp;E)</b>            An analysis of the factors contained in the project package, as well as the factors contained in Section V. B. 2. B. of Implementing Order 3-32 and the responses of certified SBE-A&amp;E firms to the Verification of Availability to Propose process indicates that 100% Tier 3 Set-Aside w/Exemption is appropriate for this contract. The exempted Technical Category (TC) is 3.12 – Underwater Engineering Inspection, due to the lack of available certified firms.</p>		
<p><b>SMALL BUSINESS ENTERPRISE - GOODS &amp; SERVICES (SBE-Goods &amp; SBE-Services)</b>            An analysis of Implementing Order 3-41 &amp; Ordinance 16-109, as well as the project package indicates a No Measure is appropriate to the Goods &amp; Services portion of this contract.</p>		
<p>E19-DTPW-09 will establish four (4) non-exclusive Professional Services Agreements (PSA).</p>		
<p>MDC-TCC 16 GENERAL CIVIL ENGINEERING, MDC-TCC 17 ENGINEERING CONSTRUCTION MANAGEMENT, MDC-TCC 03-03 BRIDGE DESIGN, MDC-TCC 03-12 UNDERWATER ENGINEERING INSPECTION</p>		
Small Business Contract Measure Recommendation		
Subtrade	Category	
General Civil Engineering	SBE - A&E	
Engineering Construction Management	SBE - A&E	
Bridge Design	SBE - A&E	

Living Wages:

YES  NO

Highway:

YES  NO

Heavy Construction:

YES  NO

Responsible Wages:

YES  NO

Building:

YES  NO

Laune Johnson (for) Gary Hartfield  
SBD Director

9/17/19  
Date