

Memorandum



Date: October 13, 2020

To: Gary Hartfield, Division Director
Internal Services Department
Small Business Development

From: Sylvia Novela, Strategic Procurement Director
Miami-Dade Aviation Department
Contracts Administration Division

Subject: General MEP Engineering & Design Services
ISD Project No. E20-MDAD-02B

S. Novela

It is requested that the referenced project be reviewed for contract measures in order to proceed with the advertisement and subsequent consultant selection.

Similar to ISD Project Nos. E17-MDAD-02A&B, MDAD is recommending that contract measures for ISD Project No. E20-MDAD-02B for two (2) Professional Services Agreements (PSA) be established with a SBE A/E 15% goal and SBE G/S 1% goal. MDAD is also recommending that contract measures for ISD Project No. E20-MDAD-02A for one PSA be established as a SBE Set Aside Tier 3 with a SBE G/S 1% goal. Both projects will be advertised and selected concurrently. A formal contract measure request for E20-MDAD-02A is being submitted concurrently with this request.

Project: General MEP Engineering & Design Services

ISD Project No.: E20-MDAD-02B

Project

Description: The scope of services to be provided the selected A/E firm includes, but is not limited to renovations and improvements of mechanical, electrical, plumbing and fire suppression systems terminal wide. These are multiple projects and require specialties such as paging systems, as well as evaluations of air conditioning mechanical rooms.

Term of the Agreement: Two (2) PSAs, each with a five (5) year term

Contract Estimated Amount: \$5,000,000, each/ \$10,000,000 Total (Base Estimate not including Contingency or IG fees)

Funding Source: Future financing

**Technical
Certification
Category**

Prime: 4.01 Aviation Systems – Engineering Design (10%)
12.00 General Mechanical Engineering (35%)
13.00 General Electrical Engineering (35%)
17.00 Engineering Construction Management (5%)

Sub-consultants: 12.00 General Mechanical Engineering (5%)
13.00 General Electrical Engineering (5%)
17.00 Engineering Construction Management (5%)

Project Preferred

Experience: None

Recommended SBE

A/E and G/S

Measures: SBE A//E 15% goal; SBE G/S goal - 1% - Commodity Code - 61500 –
Office Supplies, General

Please advise if additional information is needed to complete this request.

Your assistance with this matter is appreciated.

c: Laurie Johnson, ISD/SBD
Pedro Hernandez MDAD
Barbara S. Jimenez, MDAD
Marie Clark-Vincent, MDAD
Caroline Burgos, MDAD
Felix Pereira, MDAD