

# Memorandum



**Date:** June 9, 2021

**To:** Gary Hartfield, Director  
Small Business Development Division

**From:** Monique Perez, PROS Contracts Administrator  
Parks, Recreation and Open Spaces Department

**Subject:** Notice of Professional Services – Goal Memo  
Request to Advertise for Parks, Recreation and Open Spaces (PROS) Professional Services Agreement (PSA) for Crandon Park Basin Dredging Phase I, located within Commission District 7. Project No: E21-PROS-02

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The Parks, Recreation and Open Spaces Department (PROS) is recommending a 14.22% Small Business Enterprise (SBE) participation goal. The cost for the Crandon Park Basin Dredging Phase I, Professional Services Agreement (PSA) is for a maximum compensation of one million two hundred twenty thousand eight hundred dollars (\$1,220,800.00) for an effective term.

## **BACKGROUND**

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) operates over 278 parks and manages over 13,800 acres of land. PROS seeks a consultant committed to building a healthier, more vibrant and livable community through the implementation of the Parks and Open Space Master Plan.

## **PROJECT DESCRIPTION**

There are several areas in the Crandon Park Marina which are experiencing accumulation of sand and sediment creating issues to the boat users. Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) seeks the professional services of a prime consultant for all the areas that are in need for dredging and definite solution to the problem. It is desired to have a minimum depth of 6 feet at low tide throughout and additionally Slip No. 2 historically has been presenting accumulation of material within the slip and a solution to prevent the slip from filling with sand and sediment again is necessary.

The selected consultant will report directly to the PROS Project Manager.

## **TECHNICAL CERTIFICATION CATEGORIES Miami-Dade County Certification**

PRIME	CODE	DESCRIPTION	%	SBD	EST \$ AMOUNT
	5.08	Marine Engineering Design	46.34%		\$430,000.00
	5.09	Environmental Design	12.50%		\$116,000.00
	17.00	Engineering Construction Management	19.61%		\$182,000.00
SUB	CODE	DESCRIPTION	%		EST. \$ AMOUNT
	9.01	Drilling, Subsurface Investigation Services	7.33%		\$68,000.00
	15.04	Hydrographic Surveys		14.22%	\$132,000.00
		TOTAL	85.78%	14.22%	\$928,000.00

## **EXPERIENCE AND QUALIFICATIONS**

The Prime Consultant must hold technical certifications 5.08, 5.09 and 17.00 and hold active professional registration status as required by the State of Florida.

Prime Consultant, through full time-personnel, must demonstrate a preferred minimum of five (5) years of experience as the prime consultant on similar projects with project scopes that are comparable to the Project Scope of Services for this project. A preferred minimum of three (3) of these projects must have been completed within the last ten (10) years.

**Recommended SBE Participation: 14.22%**