

MEMORANDUM

DATE | August 11, 2021

TO | Gary Hartfield, Division Director, Small Business Development
Internal Services Department

FROM | Wilson Fernandez, Program Administrator - Transportation
Miami-Dade Transportation Planning Organization (TPO) 

SUBJECT | Review Item: Recommendation for Non-Exclusive Professional Services Agreement (PSA)
for the General Planning Consultant (GPC) VIII, Contract E21-TPO-01

The TPO respectfully requests that the Department of Small Business Development (SBD) review the recommendation for “no measures” for the above referenced contract. This project is federally funded, and Florida Department of Transportation (FDOT) District Six is the funding pass-through agency for the Miami-Dade TPO. This effort is Race Neutral, as such, there is no Disadvantaged Business Enterprise (DBE) goal established for this contract. There will be an aspirational goal of 10.65% included in the solicitation and PSA. Once this recommendation is approved, we will proceed with the procurement of the consultants.

The purpose of the GPC is to have a pool of architectural and engineering (A/E) consultants available to assist the TPO in providing transportation planning services for Miami-Dade County. This contract is for the eighth cycle of the program (GPC VIII). Nine consultants will be selected to provide professional planning services, as needed, to supplement the TPO’s efforts in conducting the transportation planning process for the Miami Urbanized area. The duration of these contracts will be for a period of three (3) years with two one-year renewal options. The estimated cost for this effort (over five years) is \$15,000,000 which consists of a mix of Federal Transit Administration and Federal Highway Administration funds.

The architectural and engineering consultants will provide transportation planning related services under this contract. During this contract, the consultants will perform the following types of service, which include, but are not limited to: Long Range Transportation Plan, Transportation Improvement Program, Unified Planning Work Program, Public Participation Plan, Performance Management, travel demand modeling, regional transportation activities, financial analysis, identification of innovative funding techniques, develop educational videos, SMART Plan support, training and other related efforts to support the transportation planning process, as mandated by federal and state requirements.

Should you have any questions or concerns, please do not hesitate to contact Oscar Camejo of the TPO staff at 305-375-1837.

C: Pablo Valin, ISD Sr. A/E Consultant Selection Coordinator
Oscar Camejo, Transportation Planner 3, Miami-Dade TPO

Attachment