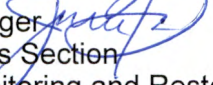


# Memorandum



**Date:** March 5, 2018

**To:** Gary Hartfield, Division Director  
Small Business Development Division  
Internal Services Department (ISD)

**From:** Julie Balogh, Manager   
Airports & Contracts Section  
Environmental Monitoring and Restoration Division  
Division of Environmental Resources Management (DERM), RER

**Subject:** CSBE goal for E14-RER-03, Project #012-D14/03-APTIM, Soil Assessment Activities and Reporting at the South District WWTP Diesel Spill Site, located in the vicinity of 8950 SW 232 ST, on behalf of the Water and Sewer Department

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## **SENT VIA EMAIL**

This is a request for Review Committee (RC) approval of the proposed Community Small Business Enterprise (CSBE) goal in order to proceed with soil borings installation (drilling), and sampling under the E14-RER-03 Professional Services Agreement for Project # 012-D14/03-APTIM, Soil Assessment Activities and Reporting at the South District WWTP Diesel Spill Site, located in the vicinity of 8950 SW 232 ST, on behalf of the Water and Sewer Department.

The subject project consists of the installation (drilling) and sampling of 10 soil borings including a report. This contract, a work order originating from the E14-RER-03 Professional Services Agreement, has been assigned to APTIM Environmental & Infrastructure, Inc. (APTIM) who will subcontract the drilling work.

**The Department of Regulatory and Economic Resources, Division of Environmental Resources Management (DERM), RER staff has evaluated the project and recommends a 0.0% CSBE subcontractor goal for this project (please see attached Analysis for CSBE Goal Recommendation). At this time, DERM is not aware of any CSBE certified soil boring installation/drilling companies on the CSBE list. Therefore, DERM requests an exemption from the requirement to utilize CSBE subcontractors for this project. Please advise DERM in the event of availability of CSBE drilling companies.**

Thank you for your attention to this matter. If additional information is required, please call Victor Mendez, the project manager, or me at (305) 372-6700.

KM  
Attachments

ec: Laurie Johnson, ISD  
DERM file (File #8039/IW-380)

**ANALYSIS FOR CSBE GOAL RECOMMENDATION**

**PROJECT TITLE:** Soil Assessment Activities and Reporting for the South District WWTP Diesel Spill Site, located in the vicinity of 8950 SW 232 ST, on behalf of the Water and Sewer Department

**PROJECT NUMBER:** 012-D14/03-APTIM

**DEPARTMENT:** RER

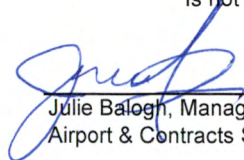
**ESTIMATED COST OF CONSTRUCTION:** \$ 29,465.70 **FUNDING SOURCE:** Water and Sewer Department

**DESCRIPTION OF PROJECT:** Project #012-D14/03-APTIM, Soil Assessment Activities and Reporting for the South District WWTP Diesel Spill Site, located in the vicinity of 8950 SW 232 ST, including the installation & sampling of 10 soil borings and reporting.

| TASK DESCRIPTION                                 | ESTIMATED QUANTITY | UNITS | ESTIMATED COST      | CSBE COSTS  | CSBE %       |
|--------------------------------------------------|--------------------|-------|---------------------|-------------|--------------|
| Eng/Planning/Mgmt/Oversight/Reporting/Review fee | L.S.               | L.S.  | \$ 5,455.71         | \$ -        | 0.00%        |
| Equipment & Materials (Drilling)                 | L.S.               | L.S.  | \$ 2,332.00         | \$ -        | 0.00%        |
| Labor                                            | L.S.               | L.S.  | \$ 2,203.32         | \$ -        | 0.00%        |
| Lab Analysis/Disposal                            | L.S.               | L.S.  | \$ 1,782.00         | \$ -        | 0.00%        |
| Contingency/Allowance                            | L.S.               | L.S.  | \$ 17,692.67        | \$ -        | 0.00%        |
| <b>TOTAL CONSTRUCTION</b>                        |                    |       | <b>\$ 29,465.70</b> | <b>\$ -</b> | <b>0.00%</b> |

Project duration: Less than 30 days for construction related work (monitoring well installation).

CWP: Is not applicable due to project duration and cost.

  
 Julie Balogh, Manager  
 Airport & Contracts Section, RER

3/5/18  
 Date Submitted to ISD-RER