

# Memorandum



**Date:** July 20, 2020

**To:** Gary Hartfield, Division Director  
Small Business Development Division  
Internal Services Department (ISD)

**From:** Julie Balogh, Manager  $\beta$   
Airports & Contracts Section  
Environmental Monitoring and Restoration Division  
Division of Environmental Resources Management (DERM), RER

**Subject:** SBE-CONST Goal for E14-RER-03, Project #011/012/013/014-D14/03-AECOM, Site Assessment at the Annie Coleman 14 Site Locations, on behalf of the Public Housing & Community Development Department (PHCD)

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## **SENT VIA EMAIL**

This is a request for Review Committee (RC) approval of the proposed Small Business Enterprise Construction (SBE-CONST) goal for monitoring well installation and soil boring advancement and sampling under the E14-RER-03 Professional Services Agreement for Project #011/012/013/014-D14/03-AECOM, Supplemental Groundwater Assessment at the Annie Coleman site locations, on behalf of the Public Housing and Community Development Department.

The subject project consists of the installation (drilling) of monitoring wells, advancement (drilling) of soil borings, sampling and reporting. This contract, originating from the E14-RER-03 Professional Services Agreement, has been assigned to AECOM Technical Services, Inc. (AECOM).

**The Department of Regulatory and Economic Resources, Division of Environmental Resources Management (DERM), RER staff has evaluated the project and recommends a 0.0% SBE subcontractor goal for this project (please see attached Analysis for SBE-CONST Goal Recommendation). At this time, DERM is not aware of any SBE certified monitoring well installation/drilling companies on the SBE list. Therefore, DERM requests an exemption from the requirement to utilize SBE subcontractors for this project. Please advise DERM in the event of availability of SBE drilling companies.**

Thank you for your attention to this matter. If additional information is required, please call Gregory Sitomer, the project manager, or me at (305) 372-6700.

JB  
Attachments

ec: Laurie Johnson, ISD  
DERM file (No file #HWR-723)