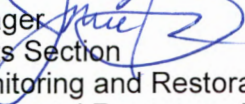


Memorandum



Date: May 15, 2018

To: Gary Hartfield, Division Director
Small Business Development Division
Internal Services Department (ISD)

From: Julie Balogh, Manager 
Airports & Contracts Section
Environmental Monitoring and Restoration Division
Division of Environmental Resources Management (DERM), RER

Subject: SBE-CONST Goal for E14-RER-03, Project #016-D14/03-ARCADIS, Monitoring Well Installation and Sampling at the Continental Park site, located at 10100 SW 82 AVE, on behalf of the Parks, Recreation and Open Spaces Department

SENT VIA EMAIL

This is a request for Review Committee (RC) approval of the proposed Small Business Enterprise Construction (SBE-CONST) goal in order to proceed with monitoring well installation (drilling), and sampling under the E14-RER-03 Professional Services Agreement for Project #016-D14/03-ARCADIS, Monitoring Well Installation and Sampling at the Continental Park site, located at 10100 SW 82 AVE, on behalf of the Parks, Recreation and Open Spaces Department.

The subject project consists of the installation (drilling) and sampling of three monitoring wells (MW), the abandonment of one MW, and reporting. This contract, a work order originating from the E14-RER-03 Professional Services Agreement, has been assigned to Arcadis, USA, Inc. who will subcontract the drilling work.

The Department of Regulatory and Economic Resources, Division of Environmental Resources Management (DERM), RER staff has evaluated the project and recommends a 0.0% SBE subcontractor goal for this project (please see attached Analysis for SBE-CONST Goal Recommendation). At this time, DERM is not aware of any SBE certified monitoring well installation/drilling companies on the SBE list. Therefore, DERM requests an exemption from the requirement to utilize SBE subcontractors for this project. Please advise DERM in the event of availability of SBE drilling companies.

Thank you for your attention to this matter. If additional information is required, please call Victor Mendez, the project manager, or me at (305) 372-6700.

KM
Attachments

ec: Laurie Johnson, ISD
DERM file (No file #HWR-830)

ANALYSIS FOR SBE-CONST GOAL RECOMMENDATION

PROJECT TITLE: Monitoring Well Installation and Sampling at the Continental Park site, located at 10100 SW 82 AVE, on behalf of the Parks, Recreation and Open Spaces Department

PROJECT NUMBER: 016-D14/03-ARCADIS

DEPARTMENT: RER

ESTIMATED COST OF CONSTRUCTION: \$ 15,338.09 FUNDING SOURCE: Parks, Recreation and Open Spaces Department

DESCRIPTION OF PROJECT: Project #016-D14/03-ARCADIS, Monitoring Well Installation and Sampling at the Continental Park site, located at 10100 SW 82 AVE, including the installation & sampling of three monitoring wells (MW), the abandonment of one MW, and reporting.

TASK DESCRIPTION	ESTIMATED QUANTITY	UNITS	ESTIMATED COST	SBE COSTS	SBE %
Eng/Planning/Mgmt/Oversight/Reporting/Review fee	L.S.	L.S.	\$ 3,291.16	\$ -	0.00%
Equipment & Materials (Drilling)	L.S.	L.S.	\$ 3,316.50	\$ -	0.00%
Labor	L.S.	L.S.	\$ 1,619.89	\$ -	0.00%
Sampling/Lab Analysis/Disposal/Utility Location/Well Abandonment	L.S.	L.S.	\$ 4,661.69	\$ -	0.00%
Contingency/Allowance	L.S.	L.S.	\$ 2,448.85	\$ -	0.00%
TOTAL CONSTRUCTION			\$ 15,338.09	\$ -	0.00%

Project duration: Less than 30 days for construction related work (monitoring well installation).

CWP: Is not applicable due to project duration and cost.


Julie Balogh, Manager
Airport & Contracts Section, RER

5/15/18
Date Submitted to ISD-RER