


# Memorandum



**Date:** September 18, 2020

**To:** Gary Hartfield, Division Director  
Small Business Development Division  
Internal Services Department (ISD)

**From:** Julie Balogh, Manager   
Airports & Contracts Section  
Environmental Monitoring and Restoration Division  
Division of Environmental Resources Management (DERM), RER

**Subject:** CSBE goal for E14-RER-01 Project #016-E14/01-NOVA, OPF ATCT, Site  
Assessment and Reporting, on behalf of the Miami-Dade Aviation Department (MDAD)

---

## **SENT VIA EMAIL**

This is a request for Review Committee (RC) approval of the proposed Community Small Business Enterprise (CSBE) goal in order to proceed with soil boring advancement, monitoring well installation and sampling under the E14-RER-01 Professional Services Agreement, Project #016-E14/01-NOVA, on behalf of the Miami-Dade Aviation Department (MDAD).

The subject project consists of the installation (drilling) and sampling of four monitoring wells, advancement (drilling) and sampling of thirteen soil borings, and reporting. This contract, a work order originating from the E14-RER-01 Professional Services Agreement, has been assigned to Nova Consulting, Inc. (NOVA).

**The Department of Regulatory and Economic Resources, Division of Environmental Resources Management (DERM), RER staff has evaluated the project and recommends a 0.0% CSBE subcontractor goal for this project (please see attached Analysis for CSBE Goal Recommendation). At this time, DERM is not aware of any CSBE certified drilling companies on the CSBE list. Therefore, DERM requests an exemption from the requirement to utilize a CSBE subcontractor for this project. Please advise DERM in the event of availability of CSBE drilling companies.**

Thank you for your attention to this matter. If additional information is required, please call Becky Varley, the project manager, or me at (305) 372-6700.

KM  
Attachments

ec: Laurie Johnson, ISD  
DERM file 23829/ARP-214